

UNIVERSITY OF REGINA BOARD OF GOVERNORS
Minutes of the Meeting of
Tuesday, 10 December 2013, Administration-Humanities 527

Present: E. Bourassa, M. Brigham, L. Elliott (Chair), P. Klein, D. Kwochka, P. Maze, P. McLellan, N. Sgrazzutti, V. Timmons, J. Tomkins, C. Warner

Resource: D. Button, T. Chase, L. Jankowski (recording secretary), D. Malloy, A. Revet

Guests: W. Deschamps

Call to order: 8:15 a.m.

Chair Lee Elliott provided a welcome to all at the meeting and thanked J. Piwowar for his presentation about the early planning for the next University strategic planning cycle.

L. Elliott asked the Board of Governors to declare a conflict of interest should they have one with any of the items discussed at the meeting. P. McLellan declared a conflict of interest with item 5.3

1. Approval of the Agenda

Item 5.11 – Lead Facilitator for the Development of the 2014-2019 University of Regina Strategic Plan was added to the agenda as a decision item.

Item 5.5 was changed from a decision item to a discussion item.

Kwochka - Maze

Moved approval of the agenda as amended.

CARRIED

2. Approval of the Minutes

There was an omnibus motion on the following two motions.

Maze - McLellan

2.1 Approval of the Minutes from the Meeting of 10 September 2013

Moved approval of the minutes as circulated.

2.2 Approval of the Minutes from the Special Meeting of 25 October 2013

Moved approval of the minutes as circulated.

The question was called on the omnibus motion.

CARRIED

3. Business Arising

There was a discussion on the media interview with the Provincial Auditor. It was agreed that management will follow up with a letter to the Provincial Auditor's office.

4. Strategic Item(s)

4.1 Strategic Presentation (*Fundraising – Case for Support*), Page 118 of the Agenda

President Timmons introduced W. Deschamps, Associate Vice-President (Development) who gave a presentation on Fundraising. The presentation is *appended to the Minutes as Appendix 1*.

(W. Deschamps withdrew from the meeting at 9:54 a.m. following the presentation.)

5. Administrative Item(s)

5.1 Provincial Auditor’s Audit Planning Memorandum, Page 137 of the Agenda

Bourassa - Warner

That the Board of Governors approves (Attachment A) the 2014 Audit Planning Memorandum prepared by the Office of the Provincial Auditor of Saskatchewan.

E. Bourassa, Chair of the Audit and Risk Management Committee presented the item and highlighted the significant audit areas on page 149 of the agenda.

The question was called on the motion.

CARRIED

5.2 Policy – Safe Disclosure, Page 167 of the Agenda

Bourassa - Maze

That the Board of Governors approve the policy GOV-022-020 - Safe Disclosure (Attachment A), as amended.

E. Bourassa presented the items and noted there were several edits made to the policy. The updated policy with tracked changes is *appended to the minutes as Appendix 2*.

The question was called on the motion.

CARRIED

(P. McLellan withdrew from the meeting at 9:13 a.m. due to a conflict of interest with item 5.3)

5.3 Electrical 25kV Loop 2 Replacement, *distributed separately due to declared conflict of interest*

Warner - Sgrazzutti

That the Board of Governors approve an increase of \$150,000 to the project “Electrical 25kV Loop 2 Replacement” for a revised total project cost of \$500,000.

C. Warner, Chair of the Finance and Facilities Committee presented the item. There was a brief discussion clarifying that the project was fully tendered through a public process and the increase in cost was mainly attributable to the increased cost of construction in Saskatchewan and the inability to reuse an older section of electrical cabling. The item was distributed separately and is *appended to the Minutes as Appendix 3*.

The question was called on the motion.

CARRIED

(P. McLellan rejoined the meeting at 9:17 a.m.)

5.4 Policy – Appointing Employees to External Boards and Committees, Page 177 of the Agenda

Kwochka - McLellan

That the Board of Governors approve the policy GOV-022-015 – Appointing Employees to External Boards and Committees (Attachment A).

D. Kwochka, Chair of the Governance and Nominations Committee presented the item. It was reported that this policy clarifies roles on external Boards and provides a mechanism for sharing information back to administration. Kwochka added that management will report all of University of Regina appointed employees as Board directors to the Board of Governors on an annual basis, likely in December of each year.

It was noted that there were typos on the policy on page 1 under ‘Introductions’; ‘entities’ should read ‘entity’. On Attachment B both IPAC-CO2 and SpringBoard West should read that they are winding down on ‘March 31, 2014’, not March 31, 2013.

The question was called on the motion.

CARRIED

5.5 FNUniv: Advisory Services Agreement, Page 187 of the Board Agenda

Kwochka - Sgrazzutti

That the Board of Governors postpone this decision until the Ministry of Advanced Education have met to discuss the agreement with First Nations University of Canada.

It was noted that the University of Regina and First Nations University of Canada have already discussed a one-year extension.

The question was called on the motion.

CARRIED

5.6 SpringBoard West Innovations Inc., Page 191 of the Board Agenda

Kwochka - McLellan

That the Board of Governors authorize Luigi Benedicenti and David Malloy, the University of Regina representatives on the Board of Directors and Members of SpringBoard West Innovations Inc. (the “Corporation”), to proceed with the dissolution of the Corporation as recommended by its Board of Directors in October 2013 and that these individuals be given the authority to make all decisions, in consultation with the President, required by the University regarding the liquidation, dissolution and winding up of the Corporation.

It was confirmed that SpringBoard’s corporate records will not be held with the University of Regina.

The question was called on the motion.

CARRIED

5.7 Non-Academic Pension Plan Funding Policy, Page 194 of the Board Agenda

Maze - Klein

That the Board of Governors approve amendments to the University of Regina Non-Academic Pension Plan Funding Policy as described below.

P. Maze, Chair of the Human Resources Committee noted there were minor updates made to the policy.

The question was called on the motion.

CARRIED

- 5.8 University of Regina Non-Academic Pension Plan – Amendment 2013-01, Page 210 of the Board Agenda

Maze - Klein

That the Board of Governors approve Amendment 2013-01 taking effect January 1, 2014, to increase the employee and employer required contribution rate to 8.75% of pensionable earnings for a total contribution rate of 17.5% of pensionable earnings, change the benefit accrual rate to 1.50% of Best Average 5 Years Earnings for Credited service after 2013, and reflect the latest minimum prescribed funding requirements under the Pension Benefits Act, 1992 (Saskatchewan).

P. Maze presented the item.

The question was called on the motion.

CARRIED

- 5.9 University of Regina Master Trust Asset Mix Benchmarks, Page 263 of the Board Agenda

Maze - McLellan

That the Board of Governors approve the changes to the Master Trust Asset Mix Benchmarks as recommended by the Joint Pension and Investment Committee (JPIC).

P. Maze presented the item. It was noted that approximately 5% of the asset mix was switched to real estate funds to get a better yield with the same risk.

The question was called on the motion.

CARRIED

- 5.10 Key Messages, Page 266 of the Board Agenda

D. Kwochka presented the item for information. President Timmons provided an update on the campus environment following the last Council meeting. T. Chase, Provost and Vice-President (Academic) provided an update on the report that was recently released by the University of Saskatchewan regarding the possible program cuts.

- 5.11 Lead Facilitator for the Development of the 2014-2019 University of Regina Strategic Plan

Kwochka - Tomkins

That the Board of Governors approve that Dr. Joe Piwowar be appointed as the lead facilitator for the development of the 2014-19 U of R Strategic Plan.

D. Kwochka presented the item. The facilitator is seconded fulltime to work on facilitating the development of the 2014-2019 University of Regina Strategic Plan. A draft of the plan to create the Strategic Plan will come to the Board at the March 2014 meeting for approval.

The question was called on the motion.

CARRIED

(The Board had a brief recess at 10:28 a.m. and reconvened at 10:47 a.m.)

6. Consensus Items

(President Timmons withdrew from the meeting at 10:48 a.m. due to a conflict of interest with item 6.1.)

6.1 Presidential Performance Review – consultant engagement, Page 270 of the Board Agenda

Kwochka - McLellan

That the Board of Governors approves the hiring of JDJ Consulting Limited in early 2014 to complete the presidential performance review for 2013-14 consistent with the Board of Governors approved process.

D. Kwochka presented the item. It was pointed out that this contract was originally tendered three years ago and although the Board justifies extending the contract for one more year it is the Board's intent to review the process and tender the contract in 2014.

The question was called on the motion.

CARRIED

(President Timmons rejoined the meeting at 11:06 a.m.)

6.2 2013-2015 Board Meeting Schedule, Page 273 of the Board Agenda

Kwochka - Sgrazzutti

That the Board of Governors approve the 2014-2015 Board Meeting Schedule (September 2014 to July 2015) as attached. Revisions to the schedule may be made in consultation with the Board Chair and President.

There was a discussion on the possibility of having a Board Retreat in 2014. The Chair and the President will further discuss this and report back to the Board.

It was noted that there was a typo on the Board schedule. Fall Convocation will be held on 'Friday', not Saturday. The updated Board schedule will be sent to the Board for their records.

The question was called on the motion.

CARRIED

6.3 Policy – Creating, Renaming or Deleting a School or Department, Page 277 of the Board Agenda

Warner - Brigham

That the Board of Governors approve policy GOV-020-010 Creating, Renaming or Deleting a School or Department, Attachment A and retire policy 100.90 School and Department.

C. Warner presented the item.

The question was called on the motion.

CARRIED

6.4 Policy – Awarding the Title Emeritus, Page 281 of the Board Agenda

Kwochka - McLellan

That the Board of Governors, after the approval of Executive of Council on November 27, 2013, approve policy EMP-105-010 Awarding of the Title Emeritus, Attachment A.

D. Kwochka presented the item. There were amendments to the policy that include the awarding of the title President Emeritus. The updated policy with tracked changes is [appended to the Minutes as Appendix 4](#).

The question was called on the motion.

CARRIED

6.5 Amendment – Conflict of Interest and Conflict of Commitment Policy, Page 286 of the Board Agenda

Bourassa - Warner

That the Board of Governors approve an amendment to the Conflict of Interest and Conflict of Commitment Policy as described below in the section entitled 'Background and Description'.

E. Bourassa presented the item and noted there was one amendment to consider which are exceptions to the policy. It was noted that any exception to the policy must be approved by the Board Chair.

There was a small change on page 102 of the document. Bullet three should read; 'Members may not accept a gift of undetermined value but perceived of significant value or a value greater than \$500.'

The question was called on the motion.

CARRIED

(Item 8. was moved to follow item 6.5.)

8. CUPE 2419 Student Academic Assistants Financial Proposal with the University of Regina, Page 315 of the Board Agenda

Maze - Klein

That the Board of Governors approves (pending acceptance and ratification) the financial proposal presented to CUPE 2419 for a four-year collective agreement, covering the period January 1, 2013 to December 31, 2016.

P. Maze presented the item.

The question was called on the motion.

CARRIED

7. Reports (*For Information*)

7.1 Chair, *Verbal Report*

The Chair gave an update on the following items:

- Attended a number of events this fall which included the Celebrate event, the TD gift announcement and Coop Announcement, etc.
- Met with the Minister to discuss College Avenue Campus.
- The Minister expressed interest to meet with the Board early in the new year. A. Revet will undertake to organize this meeting.
- The Chair reminded Board members to submit nominations for the Distinguished Service Award.
- It was reported that five Board members completed the classroom work for the Governor Development and Certification Program. An exam will be held in January to complete their designation. There was excellent feedback received from all five members who attended.

7.2 Chancellor, *Verbal Report*

The Chancellor provided an update on the following:

- The highlight in the fall was attending Convocation and the Installation ceremony, along with the Honorary Degree dinner.
- Attended the University of Saskatchewan Chancellor Installation ceremony and Honorary Degree dinner in October.
- Attended several pension and trust committee meetings held in the fall.
- Met with all of the Deans this past fall to provide introductions.
- Attended several other events during the fall.

7.2.1 University of Regina Senate Report for 18 October 2013, Page 292 of the Board Agenda

The report was provided for information.

7.3 President's Report, Page 295 of the Board Agenda

President Timmons presented the report for information.

- Martin Charlton Communications was hired this fall to create a communications strategy plan to help guide management.
- Currently in the process of hiring a new Director of Communications for the University.
- The Council Rules and Regulations were approved at the last Council meeting.
- The University of Regina will hold its 40th Anniversary in 2014.
- A search continues for a permanent Director of the Institut français.
- The Liberal Arts Advisory Group, which began meeting this fall, has committed to consulting frequently with the Federated Colleges.
- Dr. Luigi Benedicenti has resigned as Associate Vice-President (Academic) for personal reasons. A search is being conducted to hire an Associate Vice-President (Academic and Research) position.
- President Timmons thanked N. Sgrazzutti for his comments written in the URSU Report to the Board and acknowledged their excellent working relationship.

7.3.1 Institutional Dashboard, Page 309 of the Board Agenda

The report was provided for information.

7.4 URSU President, Page 312 of the Board Agenda

N. Sgrazzutti, President of URSU presented the report for information and added that a proposal was sent to President Timmons to review the possibility of creating an Ombudsmen's role at the University. The President will follow up accordingly.

It was also reported that a new General Manager and Assistant General Manager were recently hired.

7.5 Committee Chair Highlights, *Verbal Report*

- E. Bourassa, Chair of the Audit and Risk Management Committee reported that a qualified candidate for the Internal Auditor position declined the position. An alternate strategy to fill this role is being developed.

- C. Warner, Chair of the Finance and Facilities Committee noted that there will be new reporting coming forward for the residence project and financing for the project is almost complete and looks positive.
- P. Maze, Chair of the Human Resources Committee reported that pending approval of the final contract, all collective agreements will be ratified at the University of Regina.

(L. Jankowski withdrew at 11:52 a.m.).

9. *In Camera Session I:* 11:52 a.m.

(At 12:00 p.m., the Vice-President's withdrew from the meeting.)

(President Timmons withdrew from the meeting at 12:13 p.m.)

10. *In Camera Session II:* 12:13 p.m.

11. Adjournment – 12:35 p.m. Moved by Maze.



Annette Revet
University Secretary



Lee Elliott
Chair