

**UNIVERSITY OF REGINA BOARD OF GOVERNORS**  
**Minutes of the Meeting of**  
**Thursday, 8 May 2014, Administration-Humanities 527**

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Present: E. Bourassa, M. Brigham, L. Elliott (Chair), P. Klein, D. Kwochka, P. Maze, P. McLellan, D. Peters, V. Timmons, J. Tomkins, C. Warner

Resource: D. Button, T. Chase, L. Jankowski (recording secretary), D. Malloy, A. Revet

Call to order: 8:01 a.m.

Chair Lee Elliott provided a welcome to all at the meeting and introduced Devon Peters. The Chair asked the Board of Governors to declare any conflict of interest should they have one with any of the items discussed at the meeting.

No conflicts were declared.

**1. Approval of the Agenda**

Items 5.1, 6.1 and 7.5 were moved to the front of the agenda following the approval of the minutes in order to accommodate E. Bourassa's schedule.

It was noted that item 6.3 would be deferred to a future meeting.

Maze - Warner

*Moved approval of the agenda as amended.*

CARRIED

**2. Approval of the Minutes**

There was an omnibus motion on the following two motions.

McLellan - Brigham

2.1 Approval of the Minutes from the Meeting of 11 March 2014

2.2 Approval of the Minutes from the Online Vote of 25 March 2014

The question was called on the omnibus motion.

CARRIED

5.1 Financial Statements for the Pension Plan for the Academic and Administrative Employees of the University of Regina and the University of Regina Non-Academic Pension Plan for the Year ending December 31, 2013, Page 61 of the Agenda

Bourassa - Maze

*That the Board of Governors approves:*

1. *the financial statements of the Pension Plan for the Academic & Administrative Employees of the University of Regina for the year ended December 31, 2013 as Attachment A; and,*
2. *the financial statements of the University of Regina Non-Academic Pension Plan for the year ended December 31, 2013 as Attachment B.*

E. Bourassa presented the item and provided a summary of the discussion that took place at the Audit and Risk Management Committee meeting. Bourassa confirmed that the Provincial Auditors issued a clean audit opinion.

Discussion followed.

The question was called on the motion.

CARRIED

#### 6.1 Governance Practices 2013-14: Compliance with the Adapted TSX Corporate Governance Guidelines, Page 133 of the Board Agenda

Bourassa - Klein

*That the Board of Governors approves the overall rating of 'compliance' in all 14 categories as defined in the attached report (Attachment A), Governance Practices (Fiscal 2013-14): Compliance with the Adapted TSX Corporate Governance Guidelines.*

E. Bourassa presented the item and noted that it comes to the Board on an annual basis. It is a tool that has been adapted to use to monitor the University's progress to improve on governance practices as recommended by the TSX. It was noted that David Brown through the governance review commented that this was an excellent tool to continue to use.

The question was called on the motion.

CARRIED

#### 7.5 Committee Chair Highlights, *Verbal Report*

E. Bourassa provided background information and an update on the status of the draft internal audit work plan that is being developed for the University. It was noted that the committee met with officials from Grant Thornton to review the current version of the draft plan. Management will continue to work on the plan and this item will return for approval at the next Audit and Risk Management Committee meeting in July.

### 3. Business Arising – None

President Timmons reported that the Advisory Services Agreement with FNUUniv is signed and complete and FNUUniv is close to hiring a new President.

Timmons provided an update on the Voluntary Incentive Plan for Retirement. The deadline to respond is May 31, 2014. It was also reported that the Code of Conduct policy will come forward to the Board in July and the Ministry of Advanced Education is currently developing a proposal to review the funding formula.

### 4. Strategic Item(s)

#### 4.1 Strategic Presentation (*Controls & Our Responsibilities*), Page 20 of the Agenda

C. Warner gave a presentation to the Board on controls and responsibilities. Management confirmed their expectations for all departments to comply with University policies.

Discussion followed.

The Board thanked Cathy for her presentation to the Board.

#### 4.2 Tuition and Fees 2014-15, Page 25 of the Agenda

C. Warner presented items 4.2 and 4.3 together and confirmed there were amendments to both motions following the committee's meeting the day before. The amended motion for item 4.2 is as follows.

Warner - Peters

*That the Board of Governors approve, to be effective September 1, 2014, the following tuition and fee actions:*

- *That tuition for all undergraduate credit hours be increased by 3.8 per cent, rounded to the nearest \$0.25;*
- *That tuition for master's and PhD students be increased by 3.8 per cent (rounded to the nearest \$0.25), except for the Executive MBA, **other programs in the Levene Graduate School of Business**, the MEng, and programs (identified below) in the Johnson-Shoyama Graduate School of Public Policy;*
- *That tuition in the Johnson-Shoyama Graduate School of Public Policy's MPA, MPP and **PhD** programs be increased by 3.0 per cent;*
- *That the program tuition for new students in the Executive MBA program be increased to \$46,860, a 10.0 per cent increase;*
- ***That tuition in the other programs in the Levene Graduate School of Business (MBA, MHRM, MAL, certificates) be increased by 5.0 per cent;***
- *That tuition in the Master of Engineering and Master of Nursing (Nurse Practitioner) programs be set at \$409.50 per credit hour;*
- *That the fee for courses in the Certificate programs in Local Government Authority and Advanced Local Government Authority be set at \$715.70 per course;*
- *That the fee for all other certificate courses in CCE be increased by 3.8 per cent;*
- *That the Co-op Fee and Recreation and Athletic Fees be increased by 3.8 per cent;*
- *That the per-course fee for Prior Learning Assessment and Recognition (PLAR) be set at 50 per cent of the tuition for a three credit hour Arts course (\$287.50 per course for 2014-15); and*
- *That the Engineering student equipment fee be increased from \$50 to \$100 per semester except for Petroleum Systems Engineering students for whom the fee will increase to \$200 per semester.*

Following discussion, the question was called on the motion as presented at the meeting.

CARRIED

#### 4.3 2014-15 Comprehensive Budget Plan, Page 38 of the Agenda

C. Warner presented item 4.3 with item 4.2 above. The amended motion for 4.3 is below.

Warner – Brigham

*That the Board of Governors approved the attached Comprehensive Budget Plan for 2014-15, amended as required to reflect the approved amendments to the motion on tuition and fee actions.*

D. Button provided context around the budget and provided a Powerpoint presentation on the 2014-2015 University budget, [appended to the Minutes as Appendix 1.](#)

There were a number of amendments made to the tuition and fee actions which had an effect on the 2014-15 Comprehensive Budget Plan. The final 2014-15 Comprehensive Budget Plan is *appended to the Minutes as Appendix 2*.

Discussion followed.

The question was called on the motion as presented at the meeting.

CARRIED

President Timmons provided an update on the communications plan around the budget. The University budget will be presented to the University Leadership Team on May 9 and a News Release will be sent out at that time. The plan will also be sent out to the campus community and posted online. There will be a public forum held on May 13<sup>th</sup>.

(The Board had a brief recess at 9:25 a.m. and E. Bourassa withdrew from the meeting and did not return. The Board reconvened at 9:46 a.m.)

## 5. Administrative Item(s)

- 5.2 University of Regina Students' Union (URSU) – Authorization for Collection of Fees – Per Credit Hour, Page 112 of the Agenda

C. Warner presented the item and clarified that the motion is to approve the collection of fees.

Warner - Peters

*That the Board of Governors approves that effective September 1, 2014, that it will collect on behalf of URSU a change in fee such that all University of Regina students who are enrolled in credit courses, shall pay a student union fee in the amount of \$8.00 per credit hour. The current practice of assessing flat and variable fees differentiating between full time and part time students will be discontinued.*

D. Peters addressed questions with respect to this motion.

The question was called on the motion.

CARRIED

- 5.3 University of Regina Students' Union (URSU) – Authorization for Collection of Fees – Removal of Off Campus Designation, Page 116 of the Agenda

C. Warner presented the item.

Warner - Peters

*That effective September 1, 2014, that the Board of Governors approves that it will no longer consider the on campus/off campus designation in order to assess the URSU membership fees and that the fees will now apply to all U of R students enrolled in for credit classes.*

D. Peters provided the rationale for this motion.

The question was called on the motion.

CARRIED

(P. McLellan declared a conflict of interest with item 5.4 and withdrew from the meeting at 9:54 a.m.)

5.4 2014-15 Sustaining Capital Priority Project List, Page 122 of the Agenda

Warner - Brigham

*That the Board of Governors approve the Facilities Management (FM) Sustaining Capital Priority Projects listed in Table 1, Column 1. If additional monies are available at year-end the Board approves the projects as listed in Table 1, Column 2.*

C. Warner presented the item. A detailed report was distributed to the Board and is *appended to the Minutes as Appendix 3.*

The question was called on the motion.

CARRIED

(P. McLellan joined the meeting at 9:58 a.m.)

5.5 Donor Offer of Art Collection, Page 126 of the Board Agenda

Warner - Timmons

*That the Board of Governors approves the acceptance of an art collection offered by a Saskatchewan philanthropist and art collector.*

C. Warner provided background on the art collection. It was stated that J. Shumiatcher is very excited about having the art collection stay in Saskatchewan. President Timmons reported that the negotiations for the art collection have taken considerable time but all parties are satisfied with the resolution. The University plans to hold a public announcement at a future date.

Discussion followed.

The question was called on the motion.

CARRIED

5.6 Key Messages, Page 129 of the Board Agenda

D. Kwochka presented the item for information.

It was reported that the Carillon newspaper will interview D. Button on the wayfinding project following the Board meeting. Management will provide a tour of the wayfinding project to the media on May 26<sup>th</sup>. The wayfinding project consists of the new intersection design at Kramer and Wascana Parkway, the new signage and enhanced lighting.

There are no immediate plans to update the North intersection until the City of Regina can include this project as part of their budget.

## 6. Consensus Items

6.2 Policy – Investments, Page 145 of the Board Agenda

Warner - Timmons

*That the Board of Governors approve the policy GOV-090-040 Investments (Attachment A).*

The question was called on the motion. CARRIED

6.3 Policy – Legal Entities, Page 150 of the Board Agenda

The item was deferred to a future meeting.

6.4 Policies – EMP-050-005 Travel; EMP-060-006 Expenses - General, Page 155 of the Board Agenda

Maze - McLellan

*That the Board of Governors approve the policies:*

- *EMP-050-005 – Travel (Attachment A)*
- *EMP-060-006 – Expenses – General (Attachment B)*

The question was called on the motion. CARRIED

There was an omnibus motion on the following three motions.

McLellan - Tomkins

6.5 Statement of Investment Policies & Goals (SIP&G) for the University of Regina Trust and Endowment Fund, Page 173 of the Agenda

*That the Board of Governors approves Attachment A the Statement of Investment Policies & Goals (SIP&G) for the University of Regina Trust and Endowment Fund to be effective May 1, 2014.*

6.6 Statement of Investment Policies and Goals – University of Regina Pension Plans, Page 203 of the Board Agenda

*That the Board of Governors approve the 2014 Statements of Investment Policies and Goals (SIP&Gs) for the Academic and Administrative Pension Plan – Defined Benefit Component “Attachment A” and Defined Contribution Component “Attachment B” and the Non-Academic Pension Plan “Attachment C”.*

6.7 Appointment of an Administrative, Professional, Technical (APT) Member to the Academic and Administrative Benefits Committee, Page 292 of the Board Agenda

*That the Board approve the appointment of Gregory Bawden as the University of Regina Faculty Association, Administrative, Professional and Technical (APT) Employees representative to the Academic and Administrative Benefits Committee.*

The question was called on the omnibus motion. CARRIED

**7. Reports (For Information)**

7.1 Chair, Verbal Report

The Chair gave an update on the following items:

- Attended the Strategic Plan Kick-Off Event on April 4<sup>th</sup>.
- There has been no contact with the Ministry since the Board breakfast with the Minister on April 1<sup>st</sup>.
- D. Kwochka and A. Revet attended the CUBA Conference in Ottawa. The conference was well attended with excellent speakers and great networking opportunities. Kwochka reported that the University of Regina officials took the opportunity to meet with the University of Saskatchewan officials at this conference.
- The Governor Development events will be held in Saskatoon on May 8<sup>th</sup> and 9<sup>th</sup>. The Chair thanked those who plan to attend.
- The Chair completed an exit interview with N. Sgrazzutti.

## 7.2 Chancellor, *Verbal Report*

The Chancellor attended the Senate Nominating Committee meeting on May 6<sup>th</sup> and the Open Textbooks with Mary Burgess of BC Campus who presented at the University on April 28, to lead sessions on open educational resources.

## 7.3 President's Report, Page 299 of the Board Agenda

President Timmons presented the report and provided highlights.

Timmons and the Board congratulated Dr. Mark Brigham (Biology) as the recipient of the 2014 Alumni Association Awards of Excellence and has been selected to receive the Excellence in Graduate Research Mentorship award.

Discussion followed.

### 7.3.1 Strategic Plan Update, Page 311 of the Board Agenda

The report was provided for information.

## 7.4 URSU President, Page 316 of the Board Agenda

D. Peters, President of URSU presented the report for information.

## 7.5 Committee Chair Highlights, *Verbal Report*

- C. Warner reported that the F&F Committee had good discussions overall and thanked management and the committee members for their work.
- P. Maze reported good discussions at the meeting.
- D. Kwochka had nothing to report.
- L. Elliott thanked the Committee Chairs for their work and dedication.

(L. Jankowski withdrew at 11:02 a.m.).

## 8. *In Camera Session I:* 11:02 a.m.

The vice-presidents remained for the first part of the session. Kelly Kummerfield joined the meeting.

8.1 2014-15 Adjustment to Out-of-Scope Compensation, *circulated confidentially*

Maze - Klein

*That the Board of Governors approves the compensation adjustment for the out-of-scope group as presented by the President, effective May 1, 2014 to April 30, 2015.*

The item is *appended to the official file*.

The question was called on the motion.

CARRIED

8.2 2013-2014 Out-of-Scope Pay for Performance Adjustment, *circulated confidentially*

Maze - McLellan

*That the Board of Governors approves the pay for performance adjustment for the out-of-scope group effective July 1, 2014 for the performance year May 1, 2013 to April 30, 2014.*

The item is *appended to the official file*.

The question was called on the motion.

CARRIED

Kelly Kummerfield left the meeting at 11:23 a.m.

The Vice-Presidents left the meeting at 11:31 a.m.

The President left the meeting at 11:41 a.m.

**9. In Camera Session II:** 11:41 a.m.

**10. Adjournment** – 11:55 a.m. Moved by Brigham.



Annette Revet  
University Secretary



Lee Elliott  
Chair