

**UNIVERSITY OF REGINA BOARD OF GOVERNORS**  
**Minutes of the Meeting of**  
**Tuesday, 10 March 2015, Administration-Humanities 527**

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Present: E. Bourassa (Teleconference), M. Brigham, L. Elliott (Chair), P. Klein, D. Kwochka, P. Maze, P. McLellan, D. Peters, V. Timmons, J. Tomkins, C. Warner

Resource: D. Button, T. Chase, L. Jankowski (recording secretary), D. Malloy, A. Revet

Call to order: 8:02 a.m.

Chair Lee Elliott provided a welcome to all at the meeting and asked the Board of Governors to declare a conflict of interest should they have one with any of the items discussed at the meeting. P. McLellan declared a conflict with item 5.5 on the agenda. C. Warner advised that Deloitte has been retained by FNUniv as their external auditor.

**1. Approval of the Agenda**

Amendments were made to move agenda items 8.4 to 8.2 to address the item before the Vice-President's take their leave from the meeting. Item 8.5 Distinguished Service Award Nomination Criteria and Process was added to the agenda.

Brigham - McLellan

*Moved approval of the agenda as amended.*

CARRIED

**2. Approval of the Minutes**

There was an omnibus motion for the following three motions.

Peters - Maze

2.1 Approval of the Minutes from the Meeting of 10 December 2013

There was an amendment to the minutes under URSU President on Page 5 to change the last comment to read, 'is working in preparation to get the U-Pass on campus.'

*Moved approval of the minutes as amended.*

2.2 Approval of the Minutes from the Special Meeting of 22 January 2015

*Moved approval of the minutes as circulated.*

2.3 Approval of the Minutes from the Online Vote of 27 January 2015

*Moved approval of the minutes as circulated.*

The question was called on the omnibus motion.

CARRIED

**3. Business Arising – None**

#### 4. Strategic Item(s)

##### 4.1 Strategic Presentation (*The Lie of the Land: A Scan of the Post-Secondary Landscape*), For Discussion

The Provost provided a national scan of the post-secondary sector across the country and challenges facing University's today. Discussion followed and management addressed all questions raised by the Board members.

The PowerPoint presentation will be sent to Board members following the meeting and it will be *appended to the Official File*.

The Chair thanked the Provost for his informative presentation.

##### 4.2 Performance Measurement Framework, Page 34 of the Agenda

P. Klein introduced the item to the Board and summarized the discussion that took place at the Audit and Risk Management Committee meeting the day prior. It was pointed out that management is hoping to get the Board's input/feedback on the performance measures prior to approval of the Performance Measurement Framework which should come forward at the May meeting.

Using the input of the Audit and Risk Management Committee, Board members reviewed the performance measures as outlined by management and agreed with the committee's suggestions that management consider including the following measures in the Performance Measurement Framework:

Student Success:

- number of credit hours taught
- number of students in the UR Guarantee Program
- number of students participating in the study abroad programs
- number of UR Guarantee students who enroll back at the University after they Convocate

Research Impact:

- important to capture research impact targets

Community and Alumni:

- number of aboriginal students
- number of coop placements and business contracts
- number of events/activities held on and off campus
- a measure that could be used from a public perception survey

It was also noted that the Audit and Risk Management Committee discussed themes around 'indigenization' and 'sustainability' and the importance for management to incorporate these themes into the targets throughout the framework. It was also pointed out that management could look at communicating feature stories on campus that relate to 'sustainability' and/or indigenization.

Following the discussion, it was agreed that there should be metrics included on student satisfaction with taking courses online, specific targets on research impact and outputs (i.e. number of articles published, etc.) and internationalization.

## 5. Administrative Item(s)

5.1 2015 University Risk Register, Page 44 of the Agenda

Klein - Maze

*That the Board of Governors approves the updated 2015 University Risk Register (Attachment A).*

P. Klein presented the item and summarized the discussion that took place the day prior at the Committee meeting.

The Board suggested that ‘risk’ be added to the Implications section of the decision item template to provide better governance moving forward. Discussion followed.

The question was called on the motion.

CARRIED

5.2 Asset Disposal Information to be Reported to the Board, Page 55 of the Agenda

Klein - Warner

*That the Board of Governors approves the following method of reporting to the Board about annual asset disposals/write-offs:*

- *Annually, a note will be published (currently Note 6) in the University’s audited financial statements that summarizes the asset disposals and write-offs for the year (i.e. category subtotals on Appendix 1); and,*
- *Annually, detailed listings of the University assets that were disposed of or written off (Appendices 1, 2, 3, 4 and 5) will be provided by Financial Services to the Vice-President (Administration) for information. The totals from the detailed listing will equal the totals of the summary information provided to the Board. The information would also identify any known violations of the asset disposal policy in policy OPS-010-045. The Vice-President (Administration) would inform the Board of any material policy violations.*

P. Klein presented the item for approval.

The question was called on the motion.

CARRIED

(The Board had a brief recess at 9:25 a.m. and reconvened at 9:42 a.m.)

5.3 Budget Principles, Page 64 of the Agenda

Warner - McLellan

*That the Board of Governors amend the statement of Budget Principles as follows:*

*Reword principle three to read:*

3. *The University’s goals and objectives as outlined in the strategic plan and embodied in its academic mission of teaching, research and public service will underpin the budget process.*

*Add two new principles:*

11. *The budget process shall promote long-term institutional sustainability, curricular and program innovation, and the teaching and research reputation of the University.*

*12. Budget decisions shall rely on a careful balance of evidence and informed judgement.*

C. Warner presented the item and provided background from the discussion held at the Committee meeting.

Discussion followed.

The question was called on the motion.

CARRIED

5.4 Approval of Parking Lot 2 Extension and Restoration, Page 68 of the Agenda

Warner - Peters

*That the Board of Governors approve the restoration of parking Lot 2 at a cost of \$1.2M which includes a contribution of \$200,000 from the Residence project.*

C. Warner presented the item for approval and provided a summary from the discussion at the committee meeting. It was noted that there is a high demand for student parking on the north side of campus.

The question was called on the motion.

CARRIED

(P. McLellan declared a conflict of interest with item 5.5 and withdrew from the meeting at 9:55 a.m.)

5.5 SaskPower Industrial Energy Optimization Program (IEOP), Page 72 of the Agenda

C. Warner presented the item and noted there was a revised item that had been distributed to Board members prior to the meeting. The revised item is *appended to the Official File*.

Warner - Kwochka

*Recommends that the Board of Governors approve the implementation of Energy Efficiency Retrofits at a cost of \$3.136 M over three years, which includes a contribution of \$970,000 from the SaskPower Industrial Energy Optimization Program.*

Warner confirmed that management took the opportunity to obtain funding to improve the university's energy use and efficiency and that the initiative aligns with the new Strategic Plan regarding sustainability. It was noted that the Committee endorsed the recommendation for approval.

Discussion followed.

The question was called on the motion.

CARRIED

(P. McLellan joined the meeting following the discussion at 10:00 a.m.)

## 6. Consensus Items

6.1 Policy – Ethics – Research with Humans, Page 86 of the Board Agenda

Klein - Maze

*That the Board of Governors approve the policy RCH-020-010 "Ethics – Research with Humans" (Attachment A).*

P. Klein presented the item for approval and noted the Committee recommended a few amendments that are not material to the policy.

- add a link to the Research Integrity Policy under the Non Compliance section
- add in a definition for human data
- ensure that the new strategic plan is appropriately referenced

The question was called on the motion.

CARRIED

#### 6.2 Policy – Violence Prevention, Page 95 of the Board Agenda

Klein – Maze

*That the Board of Governors approves the revised Violence Prevention policy as attached (see Attachment A).*

P. Klein presented the item for approval and noted the Committee recommended a few amendments that are not material to the policy.

- expand the definition of ‘threat’ in the policy
- to add the word ‘email’ and ‘etc.’ to the first bullet under Threat on Page 2 of the policy.
- ‘Third Parties’ on Page 1 of the policy should be linked to the definition.

The question was called on the motion.

CARRIED

### 7. Reports (*For Information*)

#### 7.1 Chair, *Verbal Report*

The Chair provided an update on the recent events and activities that were attended since the last Board meeting which included a recent meeting with the Minister to discuss the budget.

The Chair noted that he plans to attend the Provincial Budget announcement to be held on March 18<sup>th</sup>.

#### 7.2 Chancellor, *Verbal Report*

##### 7.2.1 University of Regina Senate Report for 7 February 2015, Page 106 of the Board Agenda

The Chancellor presented the report for information and provided an update on the number of events and meetings held on and off campus since the last Board meeting.

#### 7.3 President’s Report, Page 110 of the Board Agenda

President Timmons reviewed the objectives highlighted in her report. Members of the Board were asked to promote the Prairie Kitchen Party fundraiser event to be held on April 25.

Discussion followed.

##### 7.3.1 Institutional Dashboard, Page 124 of the Board Agenda

President Timmons presented the report for information.

7.4 URSU President, Page 127 of the Board Agenda

D. Peters presented the report for information which provided an update on the election and referendum, search for a URSU Board Chair and URSU Financials. All questions were addressed.

Both the President and Chair thanked D. Peters for his work and leadership over the past year.

7.5 Committee Chair Highlights, *Verbal Report*

The Committee Chairs provided summaries of the meetings held the day before, addressing any questions or observations from the information that was provided.

Board members were asked to provide their feedback/comments to D. Kwochka regarding the draft agenda that is being developed for the Board Retreat in September.

L. Elliott thanked the Chair's of the committees for their work and dedication and in particular, to thank P. Klein for stepping up to Chair both the A&RM and HR Committee meetings.

(L. Jankowski withdrew at 11:05 a.m.).

**8. In Camera Session I:** 11:05 a.m.

8.1 *In Camera Minutes of 9 December 2014, distributed confidentially*

*The item is appended to the Official File.*

11:08 a.m. – The Chair called for a short recess. T. Chase and D. Malloy withdrew for the remainder of the meeting.

11:10 a.m. – the meeting resumed.

8.4 Environmental Scan and Collective Bargaining Strategy Administrative, Professional and Technical (APT) Negotiations 2015, *distributed confidentially*

*The item is appended to the Official File.*

(11:15 a.m. – D. Button left the meeting.)

8.2 Renewal of Provost and Vice-President (Academic), *distributed confidentially*

Kwochka - McLellan

*That the Board of Governors renew Dr. Thomas Chase's appointment as Provost and Vice-President (Academic) for a second five-year term, from July 1, 2016 to June 30, 2021, subject to the negotiation of a mutually acceptable compensation agreement.*

D. Kwochka presented the item for approval. The item is *appended to the Official File.*

The question was called on the motion.

CARRIED

8.3 Appointment of Vice-President (Research), *distributed confidentially*

Kwochka - Tomkins

*That the Board of Governors appoint Dr. David Malloy as Vice-President (Research) for a five-year term, from July 1, 2015 to June 30, 2020, subject to the negotiation of a mutually acceptable compensation agreement.*

D. Kwochka presented the item for approval. The item is [appended to the Official File](#).

The question was called on the motion.

CARRIED

8.5 Distinguished Service Award Nomination Criteria and Process

The Committee recommends that the Board of Governors amend the Distinguished Service Award Nomination Criteria and Process as noted in the motion below.

Elliott - Brigham

*That the Board of Governors move that the Distinguished Service Award Nomination Criteria and Process be amended as follows:*

- a. *who have rendered outstanding service to the University, above and beyond the expectations for the roles that they have held during their service.*

The question was called on the motion.

CARRIED

(A. Revet withdrew from the meeting at 11:55 a.m.)

**9. In Camera Session II:** 12:15 p.m. (V. Timmons withdrew from the meeting and A. Revet returned.)

**10. Adjournment –** 12:20 p.m. Moved by McLellan.



Annette Revet  
University Secretary



Lee Elliott  
Chair