Chair Lee Elliott provided a welcome to all at the meeting and introduced new Board member Roger Brandvold and guest S. Charlesworth from Knightsbridge. The Chair congratulated the following Board members:

- D. Peters for being re-elected as President of URSU
- J. Tomkins for receiving the Alumni distinction award from Purdue University
- P. Klein for being nominated for the women’s of distinction award with the YWCA
- P. Maze for being elected President of the Saskatchewan Teachers’ Federation

The Board of Governors was asked to declare a conflict of interest with any of the items discussed at the meeting. One perceived conflict was discussed that had been raised at Finance and Facilities and it was agreed that there was no conflict.

1. **Approval of the Agenda**

   Brigham - Kwochka

   *Moved approval of the agenda as circulated.*

   **CARRIED**

2. **Approval of the Minutes**

   2.1 Approval of the Minutes from the Meeting of 10 March 2015

   Maze - Klein

   *Moved approval of the minutes as circulated.*

   **CARRIED**

   (President Timmons and all resources (including A. Revet) withdrew from the meeting at 8:06 a.m. in order that the Board could meet with S. Charlesworth from Knightsbridge to discuss the results of the President’s Performance Review.)

3. **In Camera Session II: 8:06 a.m.**

   2.1 President’s Performance Review, *Verbal Update*

   (President Timmons and all resources joined the meeting at 9:20 a.m. and S. Charlesworth withdrew from the meeting.)
4. Business Arising – None

5. Strategic Item(s)

5.1 2015-16 Comprehensive Budget Plan, Page 17 of the Agenda

D. Kwochka noted that the Board would open with a discussion with item 5.1 in order to set the overall context for the budget and then move to deal with items 5.2 and 5.3 separately and then go back and approve the overall budget recommended in item 5.1.

D. Kwochka presented the item for discussion and provided a summary of the discussion that took place the day prior at the Finance and Facilities committee meeting.

5.2 2015-16 Tuition and Fees, Page 37 of the Agenda

Kwochka - Brigham

That the Board of Governors approve, to be effective September 1, 2015, the following tuition and fee actions:

- That tuition for all undergraduate credit hours be increased by 3.8%, rounded to the nearest $0.25;
- That tuition for master’s and PhD students be increased by 3.8% (rounded to the nearest $0.25), except for programs in the Levene Graduate School of Business and programs (identified below) in the Johnson-Shoyama Graduate School of Public Policy;
- That tuition for programs in the Levene Graduate School of Business be held unchanged at the 2014-15 levels;
- That tuition in the Johnson-Shoyama Graduate School of Public Policy’s MPP and PhD programs be increased by 1.93%;
- That tuition in the Johnson-Shoyama Graduate School of Public Policy’s MHA program be increased by 3.8%;
- That tuition for continuing students in the Johnson-Shoyama Graduate School of Public Policy’s MPA program (10 courses) be increased by 1.83%;
- That tuition for new students in the Johnson-Shoyama Graduate School of Public Policy’s MPA program (12 courses) be set at $397.00 per credit hour;
- That the tuition for courses in the certificate programs in the Centre for Continuing Studies be increased by 3.8%;
- That the Co-op Fee be increased by 3.8%;
- That Recreation and Athletic Fee be set at $87.05 per term, an increase of 3.82% on the full-time fee, and that this fee to be charged to full-time and part-time students; and
- That a Visiting Professors’ Program Fee of $600 for a 4-month term or $800 for more than one term be established.

D. Kwochka presented the item for approval and summarized the discussion from the committee meeting.

Discussion followed.

The question was called on the motion.

CARRIED

(Abstention – Peters)
5.3 Preventative Maintenance and Renewal Capital Priority Project List, Page 52 of the Agenda

Kwochka - Brigham

*That the Board of Governors approve the Facilities Management (FM) projects listed in Table 1. This approval includes:*

1. Base Preventative Maintenance and Renewal (PMF) Funded Projects for 2015-16 and advance commitment to a second year of funding for one wayfinding project;
2. Approval of the submission for Strategic PMR Funding for three projects;
3. Approval of one additional PMR project if Strategic PMR funding is received; and,
4. Approval and special funding for two wayfinding projects for 2015-16 and 2016-17.

D. Kwochka presented the item. It was noted that the list includes the upgrades to the signage on campus and completion of the next phase of the wayfinding project.

The question was called on the motion. CARRIED

Note: The Board of Governors returned to deal with item 5.1.

5.1 2015-16 Comprehensive Budget Plan, Page 17 of the Agenda

Kwochka - Brigham

*That the Board of Governors approve the amended Comprehensive Budget Plan for 2015-16.*

Management pointed out a correction in the document on Page 7 of the second paragraph to change the amount from $130,000 to $57,000. The Board agreed with the friendly amendment to the document.

President Timmons added that management felt this was one of the most difficult budgets to prepare.

Discussion followed.

It was agreed to that the returns for the Trust and Endowment Fund noted on Page 32 should align with the target in the Performance Measurement Framework in order to provide consistent measures. The board also agreed to change the language from ‘balanced budget’ in the document to ‘balanced operating budget’ in order to be consistent.

The question was called on the motion. CARRIED

President Timmons provided an overview of the communications plan strategy for the announcement of the budget which will be held at the Open House and Town Hall event that is planned on campus on May 6th.

6. Administrative Item(s)

6.1 Financial Statements for the Pension Plan for the Academic and Administrative Employees of the University of Regina and the University of Regina Non-Academic Pension Plan for the year ending December 31, 2014, Page 58 of the Agenda
Bourassa - Maze

*That the Board of Governors approves:*

1. the financial statements of the Pension Plan for the Academic & Administrative Employees of the University of Regina for the year ended December 31, 2014 as circulated; and,
2. the financial statements of the University of Regina Non-Academic Pension Plan for the year ended December 31, 2014 as circulated.

E. Bourassa presented the item for approval and provided a summary from the discussion at the Audit and Risk Management committee meeting held the day prior. It was reported that the Provincial Auditors reported a clean audit on both pension plans. There were no significant issues raised. The Auditors were happy with the work and cooperation from management during the audit process.

The committee recommended the item for approval.

The question was called on the motion.  

CARRIED

6.2 Performance Measurement Framework, Page 109 of the Agenda

Bourassa - Klein

*That the Board of Governors approves the Performance Measurement Framework, including the targets set for 2015-16, as amended in Attachment A.*

E. Bourassa presented the item for approval and summarized the discussion from the committee meeting. It was noted that the committee reviewed the list of metrics which included 12 old and 11 new metrics and targets that are included in the framework and management addressed all questions raised by the committee members.

Bourassa pointed out a friendly amendment to change ‘world’ in number 12. Discussion followed.

The question was called on the motion.  

CARRIED

6.3 Board Research Reporting Framework, Page 114 of the Agenda

Bourassa - Maze

*That the Board of Governors approve the research reporting framework set out in this decision item.*

E. Bourassa presented the item for approval and provided a summary of the discussion from the committee meeting. It was noted that the item aligns with a recommendation from the Provincial Auditor’s report on research which recommended that the University review and update research reporting requirements to ensure both senior management and the Board receive and review sufficient information to assess the success of the University’s research strategies.

Bourassa confirmed that the Vice-President (Research) office will provide a report at every Audit and Risk Management Committee meeting for Board members to review.

The question was called on the motion.  

CARRIED
6.4 2016-17 Parking User Fee Increases, Page 117 of the Agenda

Kwochka - Maze

*That the Board of Governors approve an average increase to the University of Regina Parking User Fees of 4% for 2016-17.*

D. Kwochka presented the item for approval and summarized the discussion from the committee meeting held the day prior.

D. Peters provided an update on the discussions between the City of Regina and URSU regarding the implementation of the U-Pass.

The question was called on the motion.  

**CARRIED**

7. *Consensus Items*

7.1 Governance Practices 2014-15: Compliance with the Adapted TSX Corporate Governance Guidelines, Page 122 of the Board Agenda

Kwochka - Klein

*That the Board of Governors approve the overall rating of ‘compliance’ in all 14 categories as defined in the amended report (Attachment A), Governance Practices (Fiscal 2014-15): Compliance with the Adapted TSX Corporate Governance Guidelines.*

E. Bourassa presented the item for approval and noted that this practice will continue as it was endorsed by Brown Governance as being a good practice. The most significant in the changes is updating the document to reflect the approval of the new strategic plan, the establishment of the internal audit function and some revisions that are due to changes in policy or practices.

It was reported that there were a couple of minor changes from the discussions at the committee meeting held the day prior but no substantial changes were made to the document.

The question was called on the motion.  

**CARRIED**

7.2 Policy – Budget Process, Page 134 of the Board Agenda

Kwochka - Brigham

*That the Board of Governors approve the policy GOV-090-005 Budget Process (Attachment A) as amended.*

D. Kwochka presented the item for approval and noted that a friendly amendment was made to the policy to change ‘direct’ to ‘oversee’ on the second bullet on Page 141 of the agenda.

The question was called on the motion.  

**CARRIED**

7.3 Investment Manager Mandate and Statement of Investment Policies & Goals (SIP&G) for the University of Regina Trust and Endowment Fund, Page 146 of the Board Agenda
Kwochka - Brigham

That the Board of Governors approves the appointment of Mawer Investment Management Ltd. to manage the Non North American Equity mandate of the University of Regina Trust & Endowment Fund, replacing Phillips Hager & North; and

That the Board of Governors approves the amended Statement of Investment Policies & Goals (SIP&G) for the University of Regina Trust and Endowment Fund to be effective May 1, 2015.

D. Kwochka presented the item for approval. It was noted that an amendment would be made to the last sentence on Page 151 that reads, ‘Approval of the University of Regina Board of Governors is required for any incremental allocations of Trust & Endowment Funds to be managed by UR Investing.’

Discussion followed.

The question was called on the motion. CARRIED

7.4 Trust and Endowment Committee Terms of Reference, Page 201 of the Board Agenda

Kwochka - Brigham

That the Board of Governors approves the attached amended terms of reference for the Trust & Endowment Committee;

And that the Board of Governors reaffirm that the current five appointees to the Trust & Endowment Committee are:

- Dr. R.J. Tomkins, Chancellor;
- Dave Button, Vice-President (Administration);
- Kelly Kummerfield, Associate Vice-President (Human Resources);
- Dale Schoffer, Associate Vice-President (Finance); and

D. Kwochka presented the item for approval. It was pointed out that there would be an amendment to add (ex-officio) to the Financial Analyst position that is noted on the Terms of Reference in order for consistency.

The question was called on the motion. CARRIED

8. Reports (For Information)

8.1 Chair, Verbal Report

The Chair provided an update on the recent events and activities that were attended since the last Board meeting. It was also noted that the Chair attended several meetings over the past month with S. Charlesworth from Knightsbridge.

The Chair and Executive Director, University Governance attended the Canadian University Board Association (CUBA) Conference in Montreal last week.
8.2 Chancellor, *Verbal Report*

The Chancellor provided a verbal report on the activities attended since the last Board meeting.

8.3 President’s Report, Page 207 of the Board Agenda

President Timmons reviewed the objectives and activities highlighted in her report. Timmons recognized S. King for his excellent work on gathering the information included in her reports.

P. Klein acknowledged the President for her leadership in holding the annual Inspiring Leadership Forum in Regina. M. Brigham recognized the President for supporting the Campus for All initiative on campus.

Discussion followed. The President addressed all questions raised with respect to her report.

8.4 URSU President, Page 219 of the Board Agenda

D. Peters presented the report for information that included results of the URSU Elections, Annual General Meeting and the URSU budget.

Peters noted that there will be a bi-election held in the Fall to fill vacancies on the URSU Board.

(The Board had a brief recess at 10:40 a.m. and reconvened at 10:50 a.m.)

8.5 Committee Chair Highlights, *Verbal Report*

The Committee Chairs provided summaries of the meetings held the day before, addressing any questions or observations from the information that was provided.

E. Bourassa pointed out that the language used throughout the risk register should be consistent to be action oriented throughout the document. She also highlighted a few other minor changes to the risk register.

D. Kwochka reported that the President, Executive Director, University Governance and himself attended the AGB Conference in Phoenix, Arizona in mid April. It was mentioned that the conference is valuable and should continue to be attended every two to three years.

Kwochka also confirmed that the Board Meeting and Retreat will be held in Nipawin from September 13 to 15; the annual call for committee preferences and officer positions will be sent out through a Boardlink survey in the Spring; the Secretariat office will send out a brief survey through Boardlink to get suggestions or ideas for presentations at future Board meetings.

(L. Jankowski withdrew at 11:05 a.m.).

9. **In Camera Session I:** 11:05 a.m.

9.1 *In Camera Minutes of 10 March 2015, distributed confidentially*

Kwochka - Klein

Moved approval of the in camera minutes of 10 March 2105 as circulated.  

CARRIED
The item is appended to the Official File.

(All Vice-President’s withdrew at 11:30 a.m. and K. Kummerfield joined the meeting).

9.2 2015-2016 Adjustment to Out-of-Scope Compensation, distributed confidentially

Maze - Bourassa
Recommends that the Board of Governors approves the compensation adjustment for the out-of-scope group as presented by the President and as appended to the official file, effective May 1, 2015 to April 30, 2016.

The question was called on the motion.

CARRIED


Maze - Klein
Recommends that the Board of Governors approves the pay for performance adjustment for the out-of-scope group as presented by the President and as appended to the official file effective July 1, 2014 for the performance year May 1, 2014 to April 30, 2015.

The question was called on the motion.

CARRIED

(The President and K. Kummerfield withdrew at 12:15 p.m.)

10. Adjournment – 12:25 p.m. Moved by Maze.

Annette Revet       Lee Elliott
University Secretary      Chair