

**UNIVERSITY OF REGINA BOARD OF GOVERNORS**  
**Minutes of the Meeting of**  
**Tuesday, 7 July 2015, Administration-Humanities 527**

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Present: E. Bourassa, R. Brandvold, M. Brigham, L. Elliott (Chair), P. Klein, D. Kwochka, P. Maze, D. Peters, V. Timmons, J. Tomkins, C. Warner

Resource: D. Button, T. Chase, L. Jankowski (recording secretary), D. Malloy, A. Revet

Guest: W. Whitebear

Call to order: 7:55 a.m.

Chair Lee Elliott provided a welcome to all at the meeting. The Board thanked the President and S. Mason for hosting the Board dinner the evening before.

The Chair asked Board members to declare a conflict of interest should they have one with any of the items discussed at the meeting. M. Brigham declared a conflict should any discussions associated with the landscaping at the new residence buildings. It was determined that there would be no such discussions at the meeting.

**1. Approval of the Agenda**

Bourassa – Kwochka

Item 9.2 Presidential Contract Amendment was added to the agenda.

*Moved approval of the agenda as amended.*

CARRIED

**2. Approval of the Minutes**

2.1 Approval of the Minutes from the Meeting of 5 May 2015

Maze - Klein

*Moved approval of the minutes as circulated.*

CARRIED

**3. Business Arising – None**

**4. Strategic Item(s)**

(President Timmons withdrew briefly from the meeting at 8:00 a.m.)

4.1 Strategic Presentation (*UR Indigenization – Expanding Our Vision*), Page 18 of the Agenda

The Provost introduced W. Whitebear. W. Whitebear gave the presentation as a representative from the Indigenous Advisory Circle. Discussion followed with all questions from the Board addressed. The Chair thanked W. Whitebear for her presentation.

(W. Whitebear left the meeting at 8:20 a.m. and President Timmons rejoined the meeting.)

4.2 2016-17 Operations Forecast for the University of Regina, Page 29 of the Agenda

Warner - Kwochka

*That the Board of Governors approve the content of the 2016-17 Operations Forecast submission to Saskatchewan Advanced Education as distributed at the meeting and authorize the President to approve additional material and amendments consistent with the draft material.*

C. Warner provided a summary of the discussions held the day prior and noted that a number of revisions were made to the Operations Forecast with the majority of changes made to Page 4. Warner noted that management would also add a couple of charts in the final version along with adding in the dollar amount to reference the 3.8% increase in tuition noted in the first bullet on Page 5. The updated forecast presented at the meeting is *appended to the Minutes as Appendix 1*.

There was a further discussion on communication strategies with regards to posting the forecast on the website and presenting to the Treasury Board later this Fall. It was suggested that management develop strategic solutions that may be options for addressing funding needs.

The question was called on the amended motion.

CARRIED

**5. Administrative Item(s)**

5.1 University Financial Statements for year ending April 30, 2015, Page 49 of the Agenda

Bourassa - Warner

*That the Board of Governors approve the financial statements (Attachment A) of the University of Regina for the year ended April 30, 2015.*

E. Bourassa reported that the Provincial Auditors' office provided a clean audit opinion on the financial statements for the year ended April 30, 2015. She summarized the discussion from the day prior. Staff was acknowledged for their hard work to complete the statements earlier than past practice. D. Button confirmed that the Treasury Board approved the format of the financial statements.

The question was called on the motion.

CARRIED

5.2 Draft Memorandum of Audit Observations and Certain Other Matters Letter, Page 100 of the Agenda

E. Bourassa provided an update from the discussions held the day prior which included a review of the Management and Certain Other Matters Letters received from the Provincial Auditors office. These letters are *appended to the Minutes as Appendices 2 and 3*.

5.3 2014-15 – Annual Report, Page 102 of the Agenda

Bourassa - Maze

*That the Board of Governors approve the draft content for the 2014-15 Annual Report and authorize the President to approve additional material and amendments as necessary to satisfy the Provincial Auditor's requirements, consistent with the draft material.*

E. Bourassa presented the item for approval and provided a summary from the discussions held the day prior. It was noted that the Provincial Auditors office reviewed the document and made the following three recommended changes to the report.

- The last sentence on page 3 (page 107 of Boardlink), the wording should change to say "...the University of Regina now receives between \$15 million and \$20 million annually from numerous research funding sources".
- The first full paragraph on page 4 (on page 108 of Boardlink), the second sentence says "...began construction of a new \$73 million residence complex..." The dollar amount needs to be changed to \$78 million to be consistent with the second paragraph of Note 23 on page 60. This \$78 million includes the change orders that increased the cost of the buildings.
- The first paragraph on page 16 (page 120 of Boardlink) the wording is currently, "The Government of Saskatchewan provided a 2.1% increase in its operating grant totaling \$2.136 million to the University for on-going activities." and should be changed to, "The Government of Saskatchewan provided a 2.1% or \$2.136 million increase in operating grant funding to the University for on-going activities."

It was noted that the document is not final and management has approval to make minor amendments as long as there are no significant material changes. All questions were addressed by management.

The question was called on the motion.

CARRIED

5.4 Pedestrian Corridor and Service Tunnel from Residence Hall A to Campion College, Page 170 of the Agenda

Warner - Brigham

*That the Board of Governors approve funding for the design and construction of the Hall A – Campion College Pedestrian Corridor and Service Tunnel Project as an extension to the Residence Project at a cost of \$2M funded from one-time funds.*

C. Warner presented the item for approval and summarized the discussions from the day prior. It was noted that the Committee recommends the item for approval given the timing with the Campion College project.

The question was called on the motion.

CARRIED

5.5 North Gateway Improvement Project, Page 176 of the Agenda

Warner - Kwochka

*That the Board of Governors approve funding for the design and construction of the North Gateway Improvement Project at the University Drive North/Wascana Parkway entrance to the main campus for a total project cost of \$400,000, consisting of the following elements:*

- *Design - \$50,000*
- *Lighting - \$85,000*
- *Landscaping - \$32,000*
- *Structure of the new gateway sign - \$233,000*

C. Warner presented the item for approval and summarized the discussions from the Committee meeting held the day prior. The item is recommended for approval to allow for the ongoing work to enhance improvements to the North entrance to the campus.

The question was called on the motion.

CARRIED

5.6 College Avenue Campus Revitalization – Approval for Darke Hall Building Envelope Restoration Project, Page 180 of the Board Agenda

Warner - Kwochka

*That the Board of Governors provides funding Level 3 approval of \$3,000,000 to design, tender, and implement a project to restore the building envelope of Darke Hall, and to apply for \$500,000 from the Canada 150 Community Infrastructure Program.*

C. Warner presented the item for approval which supports the repair of Darke Hall's exterior. Following a discussion, it was agreed that a friendly amendment was needed to remove the last part of the motion since it was pointed out that the recommendation is that the work proceed and is not contingent on receiving the federal funding. The amended motion is as follows:

*That the Board of Governors provides funding Level 3 approval of \$3,000,000 to design, tender, and implement a project to restore the building envelope of Darke Hall.*

The question was called on the amended motion.

CARRIED

5.7 Merger of the Department of French and Francophone Intercultural Studies with the Institut français, Page 188 of the Board Agenda

Warner - Brigham

*On the recommendation of Executive of Council and the Senate, that the Board of Governors approve the transfer of the Department of French and Francophone Intercultural Studies from the Faculty of Arts and its merger with the Institut français and that, once it is formed, the merged unit be named La Cité universitaire francophone.*

C. Warner presented the recommendation from Senate for approval which provides a competitive advantage for French post-secondary language programs in Canada and provides a critical mass to enhance other programs and partnerships on campus. It was confirmed that there will be an announcement planned for the Fall 2015.

The question was called on the motion.

CARRIED

5.8 Arts Transition Program and Academic Recovery Program Fees, Page 191 of the Board Agenda

Warner - Kwochka

*That the Board of Governors approve a fee of \$900 for the Arts Transition Program, and \$900 for the Academic Recovery Program.*

C. Warner presented the item for approval and summarized the discussion from the day prior. It was noted that the two programs for which the fee applies align with the new strategic plan and the President's objectives with respect to trying to increase student retention.

Management agreed to provide a report to the Board on the two programs at a future meeting.

The question was called on the motion.

CARRIED

*(The Board had a brief recess at 9:30 a.m. and reconvened at 9:50 a.m.)*

## **6. Consensus Items**

### **6.1 Policy – Management of Assets (Revised), Page 195 of the Board Agenda**

Bourassa - Maze

*That the Board of Governors approve the policy OPS-010-045 Management of Assets, as presented at the meeting.*

E. Bourassa provided an update from the discussions held the day prior and noted two revisions to the policy which include adding a sentence to the bottom of Page 2 and adding a fourth bullet to Page 5 of the policy. The revisions are captured in the policy which is *appended to the Minutes as Appendix 4.*

It was pointed out that this item aligns with the recommendations provided in the Provincial Auditor's procurement audit.

The question was called on the amended motion.

CARRIED

### **6.2 Policy – Research/Scholarly Misconduct, Page 204 of the Board Agenda**

Bourassa - Klein

*That the Board of Governors approve policy GOV-022-025 - Research/Scholarly Misconduct as presented at the meeting and that the Misconduct Policy and Misconduct Procedures be archived.*

E. Bourassa presented the item for approval and noted two revisions to the policy from the discussions held the day prior. The first change is noted on Page 7 of the policy and the first sentence was removed under Consequences for Noncompliance on Page 9 of the policy. The tracked changes are shown in the updated policy which is *appended to the minutes as Appendix 5.*

There was a discussion on the name of the policy and it was agreed that the name, along with the policy, will be reviewed in five years.

The question was called on the amended motion.

CARRIED

### **6.3 Policy – Research Institutes and Centres, Page 222 of the Board Agenda**

Warner - Kwochka

*That the Board of Governors approve policy RCH-010-005 - Research Institutes and Centres as outlined in Attachment A and that the existing policy 140.20 be archived.*

C. Warner presented the item for approval and noted there was one revision to the policy which is noted on Page 2 of the policy to read as follows, 'Faculty-based, under the oversight of the relevant dean and authority of the Vice-President (Research); and,'.

The question was called on the motion.

CARRIED

6.4 Statement of Investment Policies and Goals (SIP&G) for the University of Regina Trust and Endowment Fund, Page 233 of the Board Agenda

Warner - Brigham

*That the Board of Governors approves the attached (Attachment A-blacklined and Attachment B-clean) Statement of Investment Policies & Goals (SIP&G) for the University of Regina Trust and Endowment Fund to be effective May 1, 2015.*

C. Warner presented the item for approval which was brought forward from the last meeting in May. There was a discussion on the concerns of the oversight with the fund. Following the discussion, it was agreed that the UR Investing Fund would be required to report to the Finance and Facilities Committee on a regular basis moving forward.

The question was called on the motion.

CARRIED

6.5 CRFM as a Faculty-based Research Centre, Page 288 of the Board Agenda

Warner - Peters

*That the Board of Governors approve the Centre canadien de recherche sur les francophonies en milieu minoritaire (CRFM) be converted from a university-based to a faculty-based research unit on July 1<sup>st</sup> to coincide with the creation of La Cité universitaire francophone.*

C. Warner presented the item for approval and summarized the discussion from the committee meeting held the day prior.

The question was called on the motion.

CARRIED

6.6 Acting President Assignment, Page 291 of the Board Agenda

Kwochka - Tomkins

*That the Board of Governors, in the absence of the President for periods of normal business travel, illness, or vacation, approve the following priority for Acting President be observed:*

1. *The Provost and Vice-President (Academic) or, if absent,*
2. *The Vice-President (Administration), or, if absent,*
3. *The Vice-President (Research).*

*If all the vice-presidents will be absent, the President may designate another member of the senior leadership team as Acting President for a period of not more than three days.*

D. Kwochka presented the item for approval. Following a discussion, it was agreed that there would be a friendly amendment to the motion to change 'three' to 'five' days in order to allow the Associate Vice-President (Academic and Research) the ability to be appointed as a

designate over the summer months for 2015. It was agreed by the Board that this change, to allow for five days, was for this year only.

The question was called on the amended motion.

CARRIED

## 7. Reports (*For Information*)

### 7.1 Chair, *Verbal Report*

The Chair provided an update on the recent events and activities that were attended since the last Board meeting which included a meeting with the new Minister, several meetings with Board members to discuss succession plans and an exit interview with P. McLellan.

### 7.2 Chancellor, *Verbal Report*

#### 7.2.1 University of Regina Senate Report for 3 June 2015, Page 296 of the Board Agenda

The Chancellor presented the Senate report for information. It was noted that a large portion of the June Senate meeting was devoted to a discussion on removing the Invocation from the Convocation ceremonies and that a decision was postponed until the Joint Council/Senate Ceremonies can reconsider the recommendation. The Chancellor also provided an update on the number of events and meetings held on and off campus since the last Board meeting.

### 7.3 President's Report, Page 300 of the Board Agenda

President Timmons presented the report for information. The President provided an update regarding the naming of the residence buildings noting that First Nations from the languages spoken in Saskatchewan will be used to name the four buildings. She also provided an update on the number of evacuees currently staying on campus due to fires in Northern Saskatchewan. All questions were addressed.

#### 7.3.1 President's Objectives 2015-2016, Page 313 of the Board Agenda

Kwochka - Tomkins

*That the Board of Governors approve the President's Objectives for 2015-2016.*

D. Kwochka presented the item for approval and noted the objectives are clear and align with the new strategic plan.

The question was called on the motion.

CARRIED

#### 7.3.2 Institutional Dashboard, Page 316 of the Board Agenda

President Timmons deferred to D. Malloy to provide rationale regarding the research results with the measures shown on the research dashboards. Management confirmed that D. Malloy will provide a presentation on the Tri-Council Research Funding at the September Board meeting.

7.4 URSU President, Page 324 of the Board Agenda

D. Peters presented the report for information and noted that they continue to work with the City of Regina and are making plans to implement the U-Pass in Fall 2016. All questions were addressed.

7.5 Committee Chair Highlights, *Verbal Report*

The Committee Chairs provided summaries of the meetings held the day before, addressing any questions or observations from the information that was provided. D. Kwochka noted that the Board Evaluation Survey would be sent out to Board members in August and provided an update on the Board retreat program to be held in Nipawin in September.

The Chair encouraged Board members to review the Committee information materials in Boardlink.

(L. Jankowski withdrew at 11:23 a.m.).

**8. *In Camera Session I:*** 11:23 a.m.

8.1 2015-16 Board of Governors Officer and Standing Committee Memberships, Page 328 of the Board Agenda

Tomkins - Timmons

*That the Board of Governors approves the 2015-16 Chair, Vice-Chair and Standing Committee Membership structure as indicated below.*

*Please note that the Board members' committee preferences are included at the end of this document. This item will be completed at the Governance and Nominations Committee meeting.*

**1. OFFICERS OF THE BOARD**

<i>Chair of the Board</i>	<i>Dan Kwochka</i>
<i>Vice-Chair of the Board</i>	<i>Cathy Warner</i>

**2. AUDIT AND RISK MANAGEMENT COMMITTEE**

<i>Membership:</i>	
<i>Four independent members of the Board</i>	<i>Elaine Bourassa (Chair)</i>
	<i>Roger Brandvold</i>
	<i>Patrick Maze</i>
	<i>Cathy Warner</i>

**3. DISTINGUISHED SERVICE AWARD COMMITTEE**

<i>Membership:</i>	
<i>Chair of the Board (Committee Chair)</i>	<i>Chair of the Board</i>
<i>Chancellor</i>	<i>Jim Tomkins</i>
<i>President</i>	<i>Vianne Timmons</i>
<i>Faculty Board Member</i>	<i>Mark Brigham</i>

**4. FINANCE AND FACILITIES COMMITTEE**

*Membership:**President**Four other members of the Board**Vianne Timmons**Pam Klein (Chair)**Mark Brigham**Lee Elliott**Devon Peters***5. GOVERNANCE AND NOMINATIONS COMMITTEE***Membership:**Chair of the Board (Committee Vice-Chair)**Vice-Chair (Committee Chair)**Past Chair of the Board or Board Member**Chancellor**President**Chair of the Board**Vice-Chair of the Board**Lee Elliott**Jim Tomkins**Vianne Timmons***6. HUMAN RESOURCES COMMITTEE***Membership:**President**Four other members of the Board**Vianne Timmons**Patrick Maze (Chair)**Elaine Bourassa**Pam Klein**Roger Brandvold*

The question was called on the motion.

CARRIED

(President Timmons withdrew from the meeting at 12:08 p.m.)

**9. In Camera Session II:** 12:08 p.m.

9.1 Presidential Compensation, *circulated confidentially*

Kwochka - Tomkins

*That the Board of Governors approves the President's salary remain unchanged for 2015-16 and that the President's annual performance pay be at the same rate as was set in 2014 which is appended to the President's official personnel file.*

*The item is appended to the President's personnel file.*

The question was called on the motion.

CARRIED

9.2 Presidential Contract Amendment, *circulated confidentially*

Kwochka - Tomkins

*That the Board of Governors approves to amend the Contract Agreement to extend Dr. Timmons' term as President and Vice-Chancellor to June 30, 2018.*

*The item is appended to the President's personnel file.*

The question was called on the motion.

CARRIED

**10. Adjournment** – 12:28 p.m. Moved by Warner.



Annette Revet  
University Secretary



Lee Elliott  
Chair