

UNIVERSITY OF REGINA BOARD OF GOVERNORS
Minutes of the Meeting of
Tuesday, 8 December 2015, Administration-Humanities 527

Present: E. Bourassa, R. Brandvold, M. Brigham, L. Elliott, P. Klein, D. Kwochka (Chair), P. Maze, D. Peters, V. Timmons, J. Tomkins, C. Warner

Resource: D. Button, T. Chase, L. Jankowski (recording secretary), D. Malloy, A. Revet

Guest: H. Weingarten

Call to order: 8:00 a.m.

Chair D. Kwochka provided a welcome to all at the meeting. The Chair reminded Board members that a Board photo will immediately follow the Board meeting. He also reminded Board members of the joint meeting/reception being hosted by the MacKenzie Art Gallery that evening. It was also noted that the Board could expect to receive details about the dinner planned with First Nations University of Canada scheduled to be held on Saturday, January 23rd and to hold March 22 for the 2016 Long Service Awards Reception.

The Chair asked Board members to declare a conflict of interest should they have one with any of the items discussed at the meeting. M. Brigham declared a conflict should any discussions arise associated with the landscaping at the new residence building.

1. Approval of the Agenda

Maze – Elliott

Item 5.4 Policy – Official University Social Media Sites was deferred.

Moved approval of the agenda as amended.

CARRIED

2. Approval of the Minutes

2.1 Approval of the Minutes from the Meeting of 15 September 2015

Warner - Klein

Moved approval of the minutes as circulated.

CARRIED

3. Business Arising

President Timmons reported on the progress of the next steps from the presentation done by Dr. Manley Begay at the Board Retreat in September which included the following items:

- The President is planning a meeting with the tribal council/local Chiefs this month.
- The President reported that there has been no work to date on creating a First Nations Advisory Council or Liaison for the Board.
- It was noted that work continues to identify ways to attract and recruit First Nations students on campus.
- Work continues to progress on measuring the value of ‘Indigenizing the campus’.

The President also highlighted the editorial that she did on indigenization which recently ran in the Star Phoenix newspaper. The President noted that the President's from the University of Regina, University of Saskatchewan and Saskatchewan Polytechnic are hoping to meet with the Premier to discuss a collaborative provincial strategy to indigenize the campuses in the province.

4. Strategic Item(s)

- 4.1 Strategic Presentation (*Higher Education Challenges and Opportunities*), Page 14 of the Agenda

The Provost introduced Dr. H. Weingarten, President and CEO of The Higher Education Quality Council of Ontario (HEQCO) to present on the challenges and opportunities facing higher educational institutions.

Discussion followed. The Chair thanked H. Weingarten for his presentation.

The presentation will be sent to Board members following the Board meeting and is *appended to the Minutes as Appendix 1*.

(The Board had a brief recess following the presentation and H. Weingarten withdrew from the meeting at 9:08 a.m. The meeting reconvened at 9:18 a.m.)

5. Administrative Item(s)

- 5.1 Provincial Auditor's Audit Planning Memorandum, Page 17 of the Agenda

Bourassa - Maze

That the Board of Governors approves the draft 2016 Audit Planning Memorandum (Attachment A) prepared by the Office of the Provincial Auditor of Saskatchewan.

E. Bourassa presented the item for approval and summarized the discussion held the day prior with the representative from the Provincial Auditor's Office. Bourassa reviewed the significant audit areas on Page 28 of the agenda. It was noted that the Provincial Auditor's plan includes a follow-up on the recommendations from the Procurement Audit and this follow-up will be tabled in their June 2016 report.

The question was called on the motion.

CARRIED

- 5.2 Charter of the Office of the Internal Audit, Page 45 of the Agenda

Bourassa - Warner

That the Board of Governors approve the Charter of the Office of Internal Audit (Attachment A).

E. Bourassa presented the item for approval and summarized the discussions held the day prior. Bourassa provided an overview of the Charter which is based on standards established for professional practices of internal auditing across the country. All questions were addressed.

The question was called on the motion.

CARRIED

5.3 Annual Internal Audit Plan 2016-2017, Page 52 of the Agenda

Bourassa - Maze

That the Board of Governors approve the annual internal audit plan for 2016-2017 (Attachment A).

E. Bourassa presented the plan for approval which outlines the work of the Office of the Internal Audit over the next 16 months. Bourassa reviewed the areas of focus in the plan on Page 61 of the agenda and also summarized the discussions held the day prior at the committee meeting.

All questions were addressed.

The question was called on the motion.

CARRIED

5.4 Policy – Official University Social Media Sites, Page 78 of the Agenda

The item was deferred.

5.5 Policy – Purchasing Goods and Services, Page 85 of the Agenda

Klein - Brigham

That the Board of Governors approve the policy GOV-010-035 – Purchasing Goods and Services (Attachment A).

P. Klein presented the item for approval and summarized the discussion held at the committee meeting the day prior. Following a discussion, it was agreed there would be a friendly amendment to the policy to add the following wording to the Consequences for Noncompliance section, ‘up to and including dismissal’.

The question was called on the motion.

CARRIED

5.6 Strategic Preventative Maintenance and Renewal Submission, Page 95 of the Board Agenda

Klein - Brigham

That the Board of Governors approve the following projects for submission to the Ministry of Advanced Education for matching funding through the Strategic Preventative Maintenance and Renewal (PMR) Fund:

1. *Elevator Cylinder Replacements and Deferred Maintenance;*
2. *College West Switchgear, Essential Power and Distribution Upgrades;*
3. *College Avenue Campus Schematic Design; and,*
4. *Heating Plant Roof Replacement.*

P. Klein presented the item for approval and summarized the discussions held the day prior at the committee meeting.

The question was called on the motion.

CARRIED

5.7 College Avenue Campus Renewal – Approval for Testing/Consultant Work, Page 98 of the Board Agenda

Klein - Peters

That the Board of Governors approve an additional \$ 200,000 (bringing the total authorized to \$500,000) to carry out further testing and consultant assessments of the facilities in support of the CAC Renewal Project.

P. Klein presented the item for approval. Management noted that the funds are needed to continue the structural testing on the foundation of the College Building at the College Avenue Campus. Discussion followed and it was noted that the total requested is half of the \$1 M that the Board had approved for this stage of funding (approved previously pending provincial special preventative maintenance and renewal (PMR) funding).

The question was called on the motion.

CARRIED

5.8 Collection of U-Pass Fees, Page 101 of the Board Agenda

Klein - Peters

That the Board of Governors approve that the University collect U-Pass fees of \$87.60 per student per semester (Fall and Winter) effective September 1, 2016 and remit the fees collected to URSU, contingent on University management confirming that the fee assessment can be automated within the Banner Student system and that URSU approves the contract. The fee is to be assessed to every student that pays URSU fees. Students eligible to opt-out will be determined by URSU and URSU will perform all of the administrative activities necessary to affect the opt-out.

P. Klein presented the item for approval and summarized the discussion from the day prior. It was noted that a friendly amendment was made to the motion at the Committee since the approval was contingent on URSU approving the contract. The friendly amendment is included in the above motion.

D. Peters confirmed that the URSU Board was meeting later that same day to consider approval of the contract.

Discussion followed.

The question was called on the motion.

CARRIED

5.9 Statement of Investment Policies and Goals – University of Regina Pension Plans, Page 104 of the Board Agenda

Maze - Bourassa

That the Board of Governors approves the 2015 Statements of Investment Policies and Goals (SIP&Gs) for the Academic and Administrative Pension Plan – Defined Benefit Component (“Attachment A”), Defined Contribution Component (“Attachment B”) and the Non-Academic Pension Plan (“Attachment C”).

P. Maze presented the item for approval and summarized the discussion from the day prior. It was noted that this approval is a result of several required policy changes in the pension plans.

The question was called on the motion.

CARRIED

6. Consensus Items

6.1 Board Bylaw Amendment, Page 192 of the Board Agenda

Warner - Tomkins

That the Board of Governors approve the amendments, shown below, to Board Bylaw 3.4.3:

3.4.3 Access to Board Information

Official copies of Board minutes and agendas are retained in the University Secretary's Office and in the University Archives. Public access to Board agenda materials and minutes will be provided only through the University Secretary in accordance with The Local Authority Freedom of Information and Protection of Privacy Act.

Copies of Board minutes and agendas will be provided, prior to every regularly scheduled meeting of the Board of Governors, to the office of The Provincial Auditor, the Minister's office and the Ministry of Advanced Education. These same offices will also receive the Record of Decisions report following every regularly scheduled meeting of the Board of Governors. The office of The Provincial Auditor will also receive, prior to every regularly scheduled meeting of the Board of Governors, copies of the Audit and Risk Management Committee minutes and agendas. The office of The Provincial Auditor, on request, will also be provided either copies or access to minutes and agendas for all other Committee meetings (standing committees or adhoc/special committees), as well as any in camera Board or Committee minutes.

*The following materials will also be posted on the Board's webpage:
<http://www.uregina.ca/president/governance/board-of-governors/minutes.html>*

- a. Board Agenda (summary page and not appendices)*
- b. Regular reports of the President to the Board*
- c. Minutes of Board meetings once approved by the Board (subject to any redactions that may be required in respect of in camera matters).*

C. Warner provided an update from the discussions held the day prior and noted this change formalizes the sharing of information with the Office of the Provincial Auditor.

The question was called on the motion.

CARRIED

6.2 2016-2017 Board Meeting Schedule, Page 195 of the Board Agenda

Warner - Elliott

That the Board of Governors approve the 2016-2017 Board Meeting Schedule (September 2016 to July 2017) as attached. Revisions to the schedule may be made in consultation with the Board Chair and President.

C. Warner presented the item for approval

The question was called on the motion.

CARRIED

6.3 SRNET – amended relationship, Page 199 of the Board Agenda

Warner - Tomkins

That the Board of Governors approve the University of Regina to be classified as a ‘Core Member’ with SRNET and authorize the President to sign the Member Agreement.

C. Warner presented the item for approval and noted the agreement provides a portal for universities to use and is critical for research, academic and administrative purposes. Management is concerned about the increase in fees and will monitor over the next year.

All questions were addressed.

The question was called on the motion.

CARRIED

6.4 Appointment – Representative to the Non-Academic Benefits Committee, Page 202 of the Board Agenda

Maze - Tomkins

That the Board approve the appointment of Temple Maurer, Director, Pension and Benefits (Human Resources), as a representative to the Non-Academic Benefits Committee.

P. Maze presented the item for approval.

The question was called on the motion.

CARRIED

6.5 Change to Committee Work Plans for Reporting Research Financials, Page 206 of the Board Agenda

Bourassa -Warner

That the Board of Governors approve:

- a) annual reporting of “received” research financials (as opposed to quarterly reporting) as part of the Institutional Dashboard report; and,*
- b) the elimination of the Research Revenue Report at Finance and Facilities.*

E. Bourassa presented the item for approval and summarized the discussion from the committee meeting held the day prior.

The question was called on the motion.

CARRIED

(The Board had a brief recess at 10:08 a.m. and reconvened at 10:21 a.m.)

7. Reports (For Information)

7.1 Chair, Verbal Report

The Chair provided an update on the recent events and activities that were attended since the last Board meeting. The Chair noted that he, along with the Chancellor and President are

serving on the selection committee to fill the Executive Director, University Governance position to replace A. Revet who is leaving the University at the end of 2015. It was confirmed that the replacement should be announced before the end of December.

7.2 Chancellor, *Verbal Report*

7.2.1 University of Regina Senate Report for 16 October 2015, Page 212 of the Board Agenda

The Chancellor presented the Senate report for information. It was noted that Senate continues to consider the quest of removing the Invocation from future Convocation ceremonies. Senate will receive Council's recommendation for its meeting in February 2016. The Chancellor also provided an update on the number of events and meetings held on and off campus since the last Board meeting.

7.3 President's Report, Page 215 of the Board Agenda

President Timmons presented the report for information.

7.3.1 Institutional Dashboard, Page 232 of the Board Agenda

The report was presented for information.

7.4 URSU President, Page 236 of the Board Agenda

D. Peters presented the report for information.

7.5 Committee Chair Highlights, *Verbal Report*

The Committee Chairs provided summaries of the meetings held the day before, addressing any questions or observations from the information that was provided.

(L. Jankowski withdrew at 10:55 a.m.).

8. *In Camera Session I:* 10:55 a.m.

(VP's withdrew at 11:15 a.m.)

(President Timmons withdrew from the meeting at 11:36 a.m.)

9. *In Camera Session II:* 11:36 a.m.

10. Adjournment – 11:46 a.m. Moved by Warner.



Annette Revet
University Secretary



Daniel Kwochka
Chair