

UNIVERSITY OF REGINA BOARD OF GOVERNORS
Minutes of the Meeting of
Tuesday, 3 May 2016, Administration-Humanities 527

Present: E. Bourassa, G. Bosgoed, R. Brandvold, M. Brigham, P. Klein, D. Kwochka (Chair), P. Maze, J. McKenzie, V. Timmons, J. Tomkins, C. Warner

Resource: D. Button, T. Chase, L. Jankowski (recording secretary), D. Malloy, G. Sylvestre

Guest: B. Christie, K. Fortowsky

Call to order: 8:04 a.m.

Chair D. Kwochka provided a welcome to all at the meeting and introduced new Board member J. McKenzie and guests in attendance. The Chair thanked the Board for attending the dinner held the evening prior to the meeting.

The Chair asked Board members to declare a conflict of interest should they have one with any of the items discussed at the meeting. M. Brigham declared a conflict should any discussions arise associated with the landscaping at the new residence building and C. Warner declared a potential conflict with item 4.1 but the Board confirmed there was no conflict to declare.

1. Approval of the Agenda

Maze - Bourassa

Moved approval of the agenda as circulated.

CARRIED

2. Approval of the Minutes

2.1 Approval of the Minutes from the Meeting of 8 March 2016

Warner - Klein

Moved approval of the minutes as circulated.

CARRIED

2.2 Approval of the Minutes from the Online Vote of 20 April 2016

Tomkins - Brigham

Moved approval of the minutes as circulated.

CARRIED

3. Business Arising - None

4. Strategic Item(s)

4.1 Strategic Presentation (*Data Governance: New Way of Looking at Student Retention*)

President Timmons introduced B. Christie, Associate Vice-President (Resource Planning) and Keith Fortowsky, Director, Institutional Research who provided a presentation to the Board on data governance with regards to providing effective and purposeful measures for the University and in particular, how it relates to measuring student retention.

Discussion followed. The Chair thanked B. Christie and K. Fortowsky for their presentation.

The presentation is *appended to the Official File*.

(The Board had a brief recess following the presentation and B. Christie and K. Fortowsky withdrew from the meeting at 8:40 a.m. The meeting reconvened at 8:52 a.m.)

4.2 2017-2018 Operations Forecast Update, Page 12 of the Agenda

P. Klein presented the item for information which is a follow up from the March meeting. Klein noted that the item will be changed to highlight the funding disparity before the new initiatives.

Discussion followed.

The Provost reported that the enrolment number for Commerce at the University of Saskatchewan was recorded incorrectly in the table. Management will correct prior to submitting to the Ministry of Advanced Education.

4.3 Delegation of Authority to Discount Student Application Fees, Page 16 of the Agenda

Klein - Brigham

That the Board of Governors approve the delegation of authority to the Provost to discount student application fees by as much as 100%. The Provost may then further delegate this authority to other employees such as the Associate Vice-President (Student Affairs), the Director of UR International or other appropriate designates. The discounts are to be employed with targeted potential students, programs or events.

P. Klein presented the item for approval and summarized the discussion held at the Committee meeting. It was noted that the approval is required in order for recruiters to have a competitive edge when recruiting at fair's across the country.

The Board requested that management report back to the Board on the success of this initiative, as well as any concerns that may be raised in regards to inequitable treatment of prospective students.

The question was called on the motion.

CARRIED

It was agreed to move item 4.4 to discuss during the *In Camera* session.

4.5 Approval of Facilities Management Projects 2016-17 Including Future Commitments, Page 22 of the Agenda

Klein - Warner

That the Board of Governors approve the Facilities Management (FM) projects listed in Table 1. This approval includes:

1. *Base Preventative Maintenance and Renewal (PMR) Funded Projects for 2016-17 and advance commitments if required for future years of funding for select projects; and,*
2. *Approval of projects funded by other University sources (Ancillary, President's Office, and Faculties).*

P. Klein presented the item for approval. D. Button provided an update on the Strategic Preventative Maintenance and Renewal submission process. All questions were addressed.

The question was called on the motion.

CARRIED

5. Administrative Item(s)

- 5.1 Financial Statements for the Pension Plan for the Academic and Administrative Employees of the University of Regina and the University of Regina Non-Academic Pension Plan for the year ending December 31, 2105, Page 25 of the Agenda

Bourassa - Maze

That the Board of Governors approves:

1. *the financial statements of the Pension Plan for the Academic & Administrative Employees of the University of Regina for the year ended December 31, 2015 as circulated; and*
2. *the financial statements of the University of Regina Non-Academic Pension Plan for the year ended December 31, 2015 as circulated.*

E. Bourassa presented the item for approval and provided a summary from the discussions at the Committee meeting held the day prior. It was reported that the Provincial Auditors reported a clean audit on both pension plans. There were no significant issues raised. The Committee recommended the item for approval.

Bourassa pointed out that the only issue to report to the Board was the health of the University of Regina Non-Academic defined benefit plan. Bourassa provided an overview of the issues/challenges facing the plan and the recommendations that management is working on to try to improve the plan. Management will bring a recommendation forward for Board approval at the July meeting.

Discussion followed.

The question was called on the motion.

CARRIED

- 5.2 Performance Measurement Framework, Page 75 of the Agenda

Bourassa - Warner

That the Board of Governors approve the 2016-17 Performance Measurement Framework as Attachment A, as amended.

E. Bourassa presented the item for approval and summarized the discussion from the Committee meeting the day prior. It was noted that the report identifies the mid-year results with the final metrics coming to the Board for approval at the July meeting. Bourassa reported that there are a few targets still under development that include: student success, research and commitment to communities.

Discussion followed.

It was suggested that management should find ways to measure quarterly, rather than year-end results. Management agreed to color code the framework in order to identify targets that need action.

Management noted there was a friendly amendment to #15 - the mid-year result should read 50.1% rather than 45.4% Management will also correct the performance measure definition in #5.

The question was called on the amended motion.

CARRIED

5.3 2016 University Risk Register, Page 80 of the Agenda

Bourassa - Brandvold

That the Board of Governors approve the updated 2016 University Risk Register (Attachment A), as amended.

E. Bourassa presented the item for approval and highlighted the main changes to the register. President Timmons provided an overview of the mental health risk which has moved up the register to #3.

Discussion followed. It was suggested there should be terms/categories defined for the risk register.

The Board agreed to add in 'reputation' to #1 as a friendly amendment.

G. Sylvestre reported that interviews should be held soon to fill the Enterprise Risk Management position. G. Sylvestre and team were congratulated for their excellent work on the register.

The question was called on the amended motion.

CARRIED

5.4 Change to the Annual Internal Audit Plan 2016-2017, Page 91 of the Agenda

Bourassa - Warner

That the Board of Governors approve the change to the annual internal audit plan for 2016-2017 in respect of the exclusion of the performance measurement process for academic staff members from the scope of the assurance project in the Human Resources Department.

E. Bourassa presented the item which requires Board approval since there was a change to the plan.

The question was called on the motion.

CARRIED

5.5 Statement of Investment Policies & Goals (SIP&G) for the University of Regina Trust and Endowment Fund, Page 92 of the Agenda

Klein – Brigham

That the Board of Governors approves the attached Statement of Investment Policies & Goals (SIP&G) for the University of Regina Trust and Endowment Fund to be effective May 1, 2016.

P. Klein presented the item for approval. Discussion followed on compliance reporting. The Board directed management to confirm that the overall credit rating of the bond portfolio be

reported back to the Board at the July meeting. The Board also suggested that the compliance reporting and overall credit rating should be reported in future SIP&G's.

The question was called on the motion.

CARRIED

- 5.6 Termination of the Advisory Services Agreement with First Nations University of Canada, Page 145 of the Agenda

Warner - Tomkins

That the Board of Governors approve the termination of the Advisory Services Agreement with First Nations University of Canada and authorize the signing of the attached ASA Termination Agreement (Attachment A), as amended.

C. Warner presented the item for approval and noted there were minor amendments to the ASA Termination Agreement. The amended version was distributed at the meeting and is *appended to the Official File*.

Discussion followed.

The question was called on the amended motion.

CARRIED

- 5.7 Denial of Tenure – Board of Governors' Response, Page 165 of the Agenda

Maze - Bourassa

That the Board of Governors approves the Denial of Tenure Process as outlined in Attachment A.

P. Maze presented the item for approval and summarized the discussions held at the Committee meeting the day prior. All questions were addressed.

The question was called on the motion.

CARRIED

6. Consensus Items

- 6.1 Governance Practices 2015-2016: Compliance with the Adapted TSX Corporate Governance Guidelines, Page 168 of the Board Agenda

Bourassa - Maze

That the Board of Governors approve the overall rating of 'compliance' in all 14 categories as defined in the attached report (Attachment A) as amended, Governance Practices (Fiscal 2015-2016): Compliance with the Adapted TSX Corporate Governance Guidelines.

E. Bourassa presented the item for approval and noted that this practice will continue as it was endorsed by Brown Governance as being a good practice.

It was agreed to add 'the position of Chancellor as it relates to the University' in number four on Page 5 as a friendly amendment.

The question was called on the amended motion.

CARRIED

6.2 Board of Governors 2015-16 Committee Memberships for the Year Remaining, Page 178 of the Board Agenda

Warner - Tomkins

That the Board of Governors approves the Standing Committee Membership structure for the remaining year of 2015-16 as indicated below:

1. AUDIT AND RISK MANAGEMENT COMMITTEE

Membership:

<i>Four independent members of the Board</i>	<i>Elaine Bourassa (Chair)</i>
	<i>Roger Brandvold</i>
	<i>Patrick Maze</i>
	<i>Cathy Warner</i>

2. DISTINGUISHED SERVICE AWARD COMMITTEE

Membership:

<i>Chair of the Board (Committee Chair)</i>	<i>Chair of the Board</i>
<i>Chancellor</i>	<i>Jim Tomkins</i>
<i>President</i>	<i>Vianne Timmons</i>
<i>Faculty Board Member</i>	<i>Mark Brigham</i>

3. FINANCE AND FACILITIES COMMITTEE

Membership:

<i>President</i>	<i>Vianne Timmons</i>
<i>Four other members of the Board</i>	<i>Pam Klein (Chair)</i>
	<i>Mark Brigham</i>
	<i>Gary Bosgoed</i>
	<i>Jermain McKenzie</i>

5. GOVERNANCE AND NOMINATIONS COMMITTEE

Membership:

<i>Chair of the Board (Committee Vice-Chair)</i>	<i>Chair of the Board</i>
<i>Vice-Chair (Committee Chair)</i>	<i>Vice-Chair of the Board</i>
<i>Past Chair of the Board or Board Member</i>	<i>Vacant</i>
<i>Chancellor</i>	<i>Jim Tomkins</i>
<i>President</i>	<i>Vianne Timmons</i>

6. HUMAN RESOURCES COMMITTEE

Membership:

<i>President</i>	<i>Vianne Timmons</i>
<i>Four other members of the Board</i>	<i>Patrick Maze (Chair)</i>
	<i>Elaine Bourassa</i>
	<i>Pam Klein</i>
	<i>Roger Brandvold</i>

C. Warner presented the item for approval which is required to add new Board member, J. McKenzie to the Finance and Facilities Committee.

The question was called on the motion.

CARRIED

(The Board had a brief recess at 10:30 a.m. and reconvened for an *In Camera I* session at 10:50 a.m.)

7. Reports (*For Information*)

7.1 Chair, *Verbal Report*

The Chair provided an update on the recent events and activities that were attended since the last Board meeting which include the following:

- Introductory lunch with G. Sylvestre and J. McKenzie, the new President of URSU
- Attended both the Long Service Awards and Retirement Reception.
- Attended the Tansley Lecture in April
- Planning to have an exit interview with D. Peters and A. Revet this month.

7.2 Chancellor, *Verbal Report*

The Chancellor provided an update on the number of events and meetings held on and off campus since the last Board meeting.

7.3 President's Report, Page 179 of the Board Agenda

President Timmons presented the report for information and highlighted the goals as part of her report. Timmons also included the following:

- Announced the Honorary Degree recipients for both the 2016 Spring and Fall Convocation, in confidence.
- Continues to work to promote women as leaders.
- Thanked the University Executive Team for their dedicated work over the past year.

There was a suggestion to change 'all' to 'more' in the second sentence of the second paragraph on Page 8 of the report.

Discussion followed. Following the discussion, the President agreed to follow up with food services on campus to see if leftover food can be given to organizations within the City to feed the less fortunate.

7.4 URSU President, Page 196 of the Board Agenda

J. McKenzie presented the report for information.

7.5 Committee Chair Highlights, *Verbal Report*

The Committee Chairs provided summaries of the meetings held the day before, addressing any questions or observations from the information that was provided.

P. Klein noted that the Board would appreciate a presentation from the new Director of Development regarding the new funding strategy and initiatives for the office and to include an environmental scan of funding initiatives from other Universities across the country.

C. Warner noted that the Board Attendance Events document would be circulated to the Board.

The Chair thanked P. Maze for his commitment and service to the Board over the past six years. P. Maze will be formally honored for his service to the Board at the Board BBQ held in July.

(L. Jankowski withdrew from the meeting at 11:30 a.m.).

8. In Camera Session I: 11:30 a.m.

Items 8.1, 4.4, 8.2 and 8.3 were considered by the Board and recorded in the *In Camera Minutes*.

9. In Camera Session II: 1:00 p.m.

(President Timmons withdrew from the meeting at 1:00 p.m.)

9.1 Presidential Performance Management Process, *distributed confidentially*

Item 9.1 were considered by the Board and recorded in the *In Camera Minutes*.

10. Adjournment – 1:20 p.m. Moved by Warner.



Glenys Sylvestre
University Secretary



Daniel Kwochka
Chair