

**UNIVERSITY OF REGINA BOARD OF GOVERNORS**  
**Minutes of the Meeting of**  
**Tuesday, 20 September 2016, Administration-Humanities 527**

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Present: G. Bosgoed, M. Brigham, P. Klein, D. Kwochka (Chair), J. McKenzie, A. Opseth, V. Timmons, J. Tomkins, C. Warner

Resource: D. Button, T. Chase, L. Jankowski (recording secretary), D. Malloy, G. Sylvestre

Regrets: E. Bourassa, R. Brandvold

Guest: R. Staseson

Call to order: 8:01 a.m.

Chair D. Kwochka provided a welcome to all at the meeting.

The Chair asked Board members to declare a conflict of interest should they have one with any of the items discussed at the meeting. M. Brigham declared a conflict should any discussions arise associated with the landscaping at the new residence building.

**1. Approval of the Agenda**

Klein - Warner

*Moved approval of the agenda as circulated.*

CARRIED

**2. Approval of the Minutes**

2.1 Approval of the Minutes from the Meeting of 5 July 2016

McKenzie - Brigham

*Moved approval of the minutes as circulated.*

CARRIED

**3. Business Arising - None**

**4. Strategic Item(s)**

4.1 Strategic Presentation (*Mapping Change by Faculty of Media, Art, and Performance*)

The Provost introduced Professor Rae Staseson, Dean, Faculty of Media, Art, and Performance who provided a presentation to the Board on the new branding for the Faculty of Media, Art, and Performance (MAP).

The Chair thanked Professor Staseson for the informative presentation which is *appended to the Official File*.

(The Board had a brief recess following the presentation at 8:45 a.m. and R. Staseson withdrew from the meeting. The meeting reconvened at 8:48 a.m.)

4.2 Performance Measurement Framework, Page 13 of the Agenda

Warner - Tomkins

*That the Board of Governors approve the 2016-17 Performance Measurement Framework as presented in Attachment A.*

C. Warner presented the item for approval and noted that there has been a significant amount of work completed on the new framework to align the metrics with the indicators outlined in the Strategic Plan.

Following a brief discussion, the Board agreed on a friendly amendment to add the following metric back into the framework: xiii. Energy consumption per square metre of space.

Management addressed all other questions raised.

The question was called on the amended motion.

CARRIED

4.3 College Avenue Campus Renewal – Request for Approval of SIF Funded Project, Page 22 of the Agenda

Klein - Brigham

*That the Board of Governors approve the construction of the College Avenue Campus project that has been approved for funding within the Strategic Investment Funding (SIF) program at a total project value of \$60,050,000.*

P. Klein presented the item for approval and summarized the discussion held at the committee meeting. It was noted that the biggest concern regarding this project was the schedule and the timing for the project in order to get the funding and project completed by the April 30, 2018 deadline. Klein confirmed that management plans to prepare a risk analysis for the Committee in order to report on the project schedule at each meeting.

There was a further discussion on borrowing rates.

The question was called on the motion.

CARRIED

**5. Administrative Item(s)**

5.1 Updated Policy – Internal Audit, Page 31 of the Agenda

Warner - Bosgoed

*That the Board of Governors approves the revised policy GOV 080-015 Internal Audit (Attachment A-blackline and Attachment B - clean).*

C. Warner provided a summary from the discussions at the Committee meeting held the day prior. It was noted that the changes are required to align the policy with the Charter.

The question was called on the motion.

CARRIED

5.2 University Campus Commons (Dining Hall Project) Design Approval, Page 45 of the Agenda

Klein - Bosgoed

*That the Board of Governors provide Level 1 Approval (Approval in Principle) for the University Campus Commons project. This provides authorization to proceed with preliminary design and due diligence based on the Tier 2 concept at a budget \$18.7M. This Decision Item will authorize expenditure to a limit of \$300,000 to begin design and continue work on the business case.*

P. Klein presented the item for approval and provided a summary from the discussions held the day prior.

There was a further discussion around the need for an up-scale dining facility on campus.

The question was called on the motion.

CARRIED

5.3 Approved the Lab Building Phase 2 Construction, Page 50 of the Agenda

Klein - Brigham

*That the Board approve construction of the Lab Building Phase 2 at a total value of \$4.87M. Matching project funds are provided by the Federal Strategic Investment Fund and SaskPower Industrial Energy Optimization Program. New funding requested from the University is \$1,710,000.*

P. Klein presented the item for approval.

The question was called on the motion.

CARRIED

5.4 Policy – Board Member Honorarium and Expenses, Page 53 of the Agenda

Warner - Tomkins

*That the Board of Governors approves the Board Member Honorarium and Expenses Policy attached as Attachment A.*

C. Warner presented the item for approval and provided an update on the University of Saskatchewan's policy.

Discussion followed. It was suggested that the policy should be changed on the top of Page 55 of the Board Agenda to remove or change the following sentence, 'The Faculty representative on the board will receive a teaching workload reduction equivalent to one three-credit-hour course per year.' It was noted that management will consider a proposed change to the policy so it was agreed to postpone the motion until the December meeting.

Warner - Tomkins

*Moved to postpone the above motion to the December Board meeting.*

The question was called on the motion.

CARRIED

5.5 Board Bylaw Amendment, Page 57 of the Agenda

Warner - Tomkins

*That the Board of Governors approve the amendments, shown below, to Board Bylaw 3.4.3:*

*3.4.3 Access to Board Information*

*Official copies of Board minutes and agendas are retained in the University Secretary's Office and in the University Archives.*

*Public access to Board agenda materials and minutes will be provided only through the University Secretary in accordance with The Local Authority Freedom of Information and Protection of Privacy Act.*

*Copies of Board minutes and agendas will be provided, prior to every regularly scheduled meeting of the Board of Governors, to the office of The Provincial Auditor, the Minister's office and the Ministry of Advanced Education. These same offices will also receive the Record of Decisions report following every regularly scheduled meeting of the Board of Governors. The Ministry of Advanced Education will also receive, prior to every regularly scheduled meeting of the Board of Governors, copies of all Board Committee minutes and agendas. The office of The Provincial Auditor will also receive, prior to every regularly scheduled meeting of the Board of Governors, copies of the Audit and Risk Management Committee minutes and agendas. The office of The Provincial Auditor, on request, will also be provided either copies or access to minutes and agendas for all other Committee meetings (standing committees or adhoc/special committees), as well as any in camera Board or Committee minutes.*

*The following materials will also be posted on the Board's webpage:*

*<http://www.uregina.ca/president/governance/board-of-governors/minutes.html>*

*a. Board Agenda (summary page and not appendices)*

*b. Regular reports of the President to the Board*

*c. Minutes of Board meetings once approved by the Board (subject to any redactions that may be required in respect of in camera matters).*

C. Warner presented the item for approval. The amendment is to satisfy a request from the Ministry of Advanced Education to include all Board Committee agendas as part of the Board package provided to the Ministry in advance of the regular Board meetings.

Discussion followed.

The question was called on the motion.

CARRIED

5.6 2015 Actuarial Valuation of the University of Regina Non-Academic Pension Plan, Page 59 of the Agenda

Klein - Opseth

*That the Board of Governors approves the University's filing of the actuarial valuation at 31 December 2015 for the University of Regina Non-Academic Pension Plan.*

P. Klein presented the item for approval which was included an update that was provided due to the impact of smoothing calculations. Management confirmed the total change is 20 basis points and the next valuation will be done in three years.

Discussion followed. All questions were addressed.

The question was called on the motion.

CARRIED

(The Board had a brief recess at 9:35 a.m. and J. McKenzie withdrew from the meeting. The meeting reconvened at 9:50 a.m.)

## 6. Consensus Items

### 6.1 Provincial Audit's Post-Audit Questionnaire, Page 61 of the Board Agenda

Warner - Bosgoed

*That the Board approves the attached Post-Audit Questionnaire as completed by University of Regina Management.*

C. Warner presented the item for approval and summarized the discussions held the day prior.

The question was called on the motion.

CARRIED

(J. McKenzie joined the meeting at 9:51 a.m.)

There was an omnibus motion on the following motion.

Warner – Klein

### 6.2 2016-17 Terms of Reference and Annual Work Plans for the Board of Governors and its Standing Committees, Page 64 of the Board Agenda

*That the Board of Governors approves the amendments to the Terms of Reference and the Annual Work Plans for the Board of Governors and its Standing Committees (respectively Attachments A, B, C, D, E and F are blacklined).*

C. Warner presented the item for approval as an omnibus motion. It was noted that these items come to the Board on an annual basis.

It was suggested that there may be an administrative change to the Audit and Risk Management work plan around the clarification of language used for the Provincial Auditors reports.

It was agreed to have a friendly amendment to the Human Resources Terms of Reference at the top of Page 78 of the Board Agenda to change 'results' to 'policy'.

The question was called on the omnibus motion, as amended.

CARRIED

6.3 2016 Board Skills Matrix Rating Report, Page 82 of the Board Agenda

C. Warner presented the item for information and summarized the discussions held at the Committee meeting the day prior. Warner noted that the Board is planning to hold a financial literacy training session for the Strategic presentation at the December Board meeting. D. Button confirmed that his team will provide a one hour presentation to the Board in December to focus on the University of Regina financial statements.

It was also suggested that management plan a session on Indigenization training for the Board at the March 2017 Board meeting.

**7. Reports (*For Information*)**

7.1 Chair, *Verbal Report*

The Chair provided an update on the recent events and activities that were attended since the last Board meeting.

The Chair reminded Board members to attend the Board Retreat on September 30<sup>th</sup> which will include a working lunch starting at 12:00 noon followed by facilitated sessions until 3:00 p.m. that afternoon.

7.2 Chancellor, *Verbal Report*

The Chancellor provided an update on a number of events and meetings held on and off campus since the last Board meeting.

7.3 President's Report, Page 85 of the Board Agenda

President Timmons presented the report for information.

7.3.1 President's Objectives 2016-2017, Page 97 of the Board Agenda

Warner - Tomkins

*That the Board of Governors approves the President's Objectives for 2016-2017 as circulated.*

President Timmons provided an update on the 2016-17 objectives in the report. It was noted that this was a follow-up from the July meeting as the Board asked the President to remove one objective and replace it with a transformational change objective.

The President noted that a paper on '*Transformational Change*' will be sent out to the Board prior to the Board Retreat.

The question was called on the motion.

CARRIED

7.3.2 Admissions, Enrolments, Credit Hours, Student Financial Support, and Student Debt, Page 100 of the Board Agenda

P. Klein presented the report for information.

7.4 URSU President, Page 104 of the Board Agenda

J. McKenzie presented the report for information. Management and the Board congratulated J. McKenzie for his work on the textbook initiative. There was a further discussion on the U-pass and textbook initiatives.

Discussion followed.

7.5 Committee Chair Highlights, *Verbal Report*

The Committee Chairs provided summaries of the meetings held the day before, addressing any questions or observations from the information that was provided.

It was pointed out that the Internal Auditor is doing exceptional work at the University, both management and the Board are impressed with her efforts.

It was confirmed that there will be a change to the Board schedule to change the 2017 July meeting to be held on July 5<sup>th</sup> and 6<sup>th</sup> and not 4<sup>th</sup> and 5<sup>th</sup>. The Secretariat office will circulate an updated schedule.

(L. Jankowski withdrew from the meeting at 10:47 a.m.).

**8. *In Camera Session I:*** 10:47 a.m.

8.1 2016 Board Evaluation Survey Results, *For Discussion*, Page 105 of the Board Agenda

C. Warner reviewed the results of the survey with the Board and summarized the discussions held at the Committee meeting the day prior.

The Committee asked the University Secretary to further consider adding a space for general comments after each section of the survey.

The item is *appended to the Official File*.

8.2 Approval of the *In Camera* Minutes from the Ad Hoc Committee Meeting of 6 July 2016

Warner - Klein

*Moved approval of the minutes as circulated.*

CARRIED

The item is *appended to the Official File*.

8.3 Approval of the *In Camera* Minutes from the 6 July 2016

Klein - Brigham

*Moved approval of the minutes as circulated.*

CARRIED

The item is *appended to the Official File*.

**9. *In Camera Session II:*** 11:15 a.m.

9.1 President's Renewal Report, *distributed confidentially*

Item 9.1 was considered by the Board and recorded in the *In Camera* Minutes. The documents are *appended to the Official File and the President's personnel file*.

(President Timmons and G. Sylvestre withdrew from the meeting at 11:35 a.m.)

**10. Adjournment** – 12:19 p.m. Moved by Warner.



Glenys Sylvestre  
University Secretary



Daniel Kwochka  
Chair