

UNIVERSITY OF REGINA BOARD OF GOVERNORS
Minutes of the Meeting of
Friday, 17 March 2017, Administration-Humanities 527

Present: G. Bosgoed, E. Bourassa, R. Brandvold, M. Brigham, P. Klein, D. Kwochka (Chair), J. McKenzie, A. Opseth, V. Timmons, J. Tomkins, C. Warner

Resource: D. Button, T. Chase, L. Jankowski (recording secretary), D. Malloy, G. Sylvestre

Guest: Carlos Londono Sulkin, Faculty, Department of Anthropology, D. Schoffer, Associate Vice-President (Financial Services), M. Voss, Director, Financial Reporting, K. Kummerfield, Associate Vice-President, Human Resources (*In-Camera I* Session only), C. Lawrek, Director, Faculty and Staff Relations (*In-Camera I* Session only)

Call to order: 8:05 a.m.

Chair D. Kwochka provided a welcome to all at the meeting and introduced the three guests.

The Chair asked Board members to declare a conflict of interest should they have one with any of the items discussed at the meeting. M. Brigham declared a conflict with item 8.2, E. Bourassa declared a conflict with item 5.3 and C. Warner declared a conflict around any discussions with Innovation Place properties.

1. Approval of the Agenda

Warner - Klein
Moved approval of the agenda as circulated.

CARRIED

The Presentation was moved up on the agenda.

4.1 Strategic Presentation (*Financial Statements Orientation*), Page 16 of the Agenda

M. Voss was introduced and thanked for her exceptional work on project management skills in creating the University financial statements. Voss provided a presentation to the Board which included an overview of the University of Regina Financial Statements that were included with the Board Agenda. Following the presentation there was a brief question and answer session.

The Chair thanked M. Voss for the presentation. The Financial Services team were thanked for their work and efforts to educate faculty and staff on the budgeting process in order to move the University to a more transparent process.

(The three guests withdrew from the meeting at 9:12 a.m. following the presentation.)

2. Approval of the Minutes

2.1 Approval of the Minutes from the Meeting of 13 December 2016

There was a typo noted at the bottom of page 3 of the Minutes. The extra “the” will be deleted in the last sentence of that page.

Brigham - Tomkins
Moved approval of the minutes as amended.

CARRIED

3. Business Arising

3.1 Supplementary Information on Students and Marketing/Recruitment Costs, Page 11 of the Agenda

The item was presented for information at the request of the Board at the December meeting with updated information regarding competition with Alberta, reasons for selecting the University of Regina, as well as gender breakdown of students by faculty.

Questions were addressed.

4. Strategic Item(s)

4.2 2018-2019 Operations Forecast, Page 88 of the Agenda

P. Klein presented the regular item to the Board which included a number of funding scenarios. Klein noted there was a full discussion held at the Committee. It was noted that the Committee would like to have further discussions with the Board regarding diversification of revenues.

There was a further discussion regarding the provincial funding for 2017-18.

This item was provided for preliminary discussion by the Board for this meeting and the approval will come forward at the May meeting.

4.3 Parking User Fees (May 1, 2017 – April 30, 2020), Page 99 of the Agenda

Klein - Opseth

That the Board of Governors approves an average annual increase of 5% for parking user fees for the next three years effective May 1 in each of 2017, 2018 and 2019.

P. Klein presented the item for approval and summarized the discussions held at the Committee meeting. Klein noted that the Committee felt the increases were reasonable and recommended the item be approved by the Board. Discussion followed

The question was called on the motion.

CARRIED

4.4 Residence Three-year Rate Increase, Page 103 of the Agenda

Klein - Brigham

That the Board of Governors approves a three-year plan for base increases in residence rates as noted below:

2017 -18 Rate increases of 3%

2018 -19 Rate increases of 3%

2019 - 20 Rate increases of 3%

P. Klein presented the item for approval and provided a summary of the discussions held at the Committee meeting.

The question was called on the motion.

CARRIED

4.5 University's 10 Year Capital Plan, Page 16 of the Agenda

Klein - Brigham

That the Board of Governors approve the development projects listed in Appendix 1 for submission to the Ministry of Advanced Education (due February 15, 2017) for incorporation into the SaskBuilds/Province Wide 2017-2018 Integrated Capital Plan.

P. Klein presented the item for approval and noted that there was a typo on the second paragraph on Page 34 of the agenda that should read, (58% growth in the last 5 years). Klein provided an overview of the discussions held at the Committee meeting the day prior.

President Timmons provided an update on recent discussions on potential new capital projects.

The question was called on the motion.

CARRIED

4.6 Darke Hall Project, Page 110 of the Agenda

Klein - Bosgoed

That the Board of Governors increase the Darke Hall project from \$3.0M to \$3.5M to allow for opportunity construction and design work.

P. Klein presented the item for approval. It was noted that this approval would provide management the opportunity to keep the sub-projects moving and a chance to take advantage of cost efficiencies with various projects.

The question was called on the motion.

CARRIED

(The Board had a brief recess at 9:35 a.m. The meeting reconvened at 9:55 a.m.)

5. Administrative Item(s)

5.1 2017 University Risk Register, Page 112 of the Agenda

Bourassa - Warner

That the Board of Governors approves the 2017 University Risk Register (Attachment A) as amended.

E. Bourassa presented the item for approval. The following amendments were reported on the Risk Register, to include 'Fraud' and 'Campus Violence' as separate risk items in the document.

Bourassa added that a comprehensive report will come forward for approval at the September meeting.

The question was called on the amended motion.

CARRIED

5.2 Annual Internal Audit Plan 2017-2018, Page 118 of the Agenda

Bourassa - Brandvold

That the Board of Governors approve the annual internal audit plan for 2017-2018 (Attachment A).

E. Bourassa presented the item for approval which comes to the Board on an annual basis.

Questions were addressed.

The question was called on the motion.

CARRIED

(E. Bourassa withdrew from the meeting at 10:00 a.m. due to a conflict with item 5.3).

5.3 Appointment of New Investment Manager for the Trust and Endowment Fund, Page 134 of the Agenda

Klein - Bosgoed

That the Board of Governors approve that Greystone Managed Investments Inc. be contracted by the University of Regina as an additional investment manager for the Trust & Endowment Fund investment portfolio with an initial mandate to invest \$5 million in the Greystone Real Estate LP Fund.

P. Klein presented the item for approval and provided a summary of the discussions held at the Committee meeting. All questions were addressed.

The question was called on the motion.

CARRIED

(E. Bourassa joined the meeting following the discussion at 10:06 a.m.)

6. Consensus Items

6.1 Amendment to Policy – Authority to Set Fees for Goods and Services, Page 136 of the Agenda

Klein - McKenzie

That the Board of Governors approves an amendment to policy GOV-010-020 Authority to Set Fees for Goods and Services which delegates authority to set program and service fees for Community-Based Programs to the Provost and Vice-President (Academic) (Attachment A).

P. Klein presented the item for approval which is required to provide approval authority to the Provost to set program and service fees or community-based programs. The Provost provided an overview of the types of community-based programs offered.

The question was called on the motion.

CARRIED

6.2 Approval Authority Registry, Page 141 of the Agenda

Warner - Bourassa

That the Board of Governors approves the Signing Authority/Approval Authority Registry (Attachment A).

C. Warner presented the item for approval. Warner noted that the policy was approved by the Board at the December meeting but did not include the 'registry' and with this approval the policy will be final.

The question was called on the motion.

CARRIED

7. Reports (*For Information*)

7.1 Chair, *Verbal Report*

The Chair provided an update on the recent events and activities that were attended since the last Board meeting which included lunch with the Chair of the Board at the University of Saskatchewan. Kwochka noted that the Chairs are in discussions for a possible joint event in July this year.

The Chair provided an update on the various communications received from the President of URFA regarding the directive from the Ministry regarding compensation. Management confirmed that T. Chase and D. Button are planning to meet with URFA next week.

There was a brief discussion on the Board schedule. It was agreed there would be no changes to the Board Schedule at this time, and management/Board will pilot the new meeting days for 2017-2018.

There was a brief discussion on establishing a more formal process to track requests from the Board in order to be mindful of the 'asks' to management. G. Sylvestre followed up with the requests from the Committee meetings held the day prior. It was confirmed that management would follow up with two requests:

- Strategic presentation to be held at the September Board meeting to further discussion around revenue generating ideas
- Plans to host a 'Meet your Board Reception' with Executive of Council to be held this Spring. G. Sylvestre will report back on potential dates for the Reception.

The Chair thanked the Board for attending the dinner the evening prior and would like to continue to include guest speakers/presentations at future Board Dinners.

7.2 Chancellor, *Verbal Report*

The Chancellor provided an update on a number of events and meetings held on and off campus since the last Board meeting.

7.2.1 University of Regina Senate Report for 4 February 2017, Page 164 of the Board Agenda

The Chancellor presented the item for information and provided highlights of the Senate Meeting.

7.3 President's Report, Page 167 of the Board Agenda

President Timmons presented the report for information and highlighted progress on the objectives in her report. The President reported that the student retention objective would most likely not be met this year.

The President also reported on the following:

- Honorary Degree recipients for Spring Convocation.
- 2017 Inspiring Leadership Forum that took place on March 8th, it was noted that the ten year anniversary will be in 2019.
- Canadian Association of University Teachers (CAUT) statistics regarding Board governance structures/composition for Canadian Universities.

- University of Regina is partnering with the Regina and District Chamber of Commerce to host a ‘Truth and Reconciliation’ event on June 6th.
- Work continues on the five transformational change initiatives.
- Ministry is planning to review the Nursing programs in Regina and Saskatoon.

The President distributed a copy of *The Education of Augie Merasty: A Residential School Memoir*’ book to each of the Board members at the meeting.

There was a further discussion around the Provincial Budget which will be announced March 22nd.

Discussion followed. All questions were addressed.

7.3.1 In-year Performance Measurement Framework Report, Page 185 of the Board Agenda

The new report was presented for information which replaces the institutional dashboard that was previously included in the Board package.

7.4 URSU President, Page 187 of the Board Agenda

J. McKenzie presented the report for information. McKenzie would like the University to partner in the future with URSU for the URSU/Library Textbook Program.

Questions were addressed.

7.5 Committee Chair Highlights, *Verbal Report*

The Committee Chairs provided summaries of the meetings held the day before, addressing any questions or observations from the information that was provided.

(L. Jankowski withdrew from the meeting at 11:15 a.m.)

8. *In Camera Session I:* 11:15 a.m.

The President apprised the Board of a potential media issue that had arisen earlier in the day.

(M. Brigham withdrew from the meeting at 11:33 a.m. due to a potential conflict).

(K. Kummerfield and C. Lawrek joined the meeting at 11:33 a.m.)

8.1 CUPE 5791 - Tentative Agreement with the University of Regina, *distributed confidentially*

The item was recorded in the *In Camera* Minutes and is [*appended to the Official File*](#).

8.2 Collective Bargaining and Compensation Update, *distributed confidentially*

The item was recorded in the *In Camera* Minutes and is [*appended to the Official File*](#).

(M. Brigham returned to the meeting at 11:48 a.m. and D. Button, T. Chase, K. Kummerfield, C. Lawrek and D. Malloy withdrew from the meeting at 11:48 a.m.)

8.3 Review Distinguished Service Award Nominations and Recommend an Award Recipient

It was reported that no award would be presented in 2017.

(V. Timmons withdrew from the meeting at 12:00 p.m.)

9. *In Camera Session II:* 12:00 p.m.

9.1 Approval of the *In Camera* Minutes from the 13 December 2016 meeting

Tomkins - Bosgoed

Moved approval of the minutes as circulated.

CARRIED

The item was recorded in the *In Camera* Minutes and is *appended to the Official File*.

10. Adjournment – 12:05 p.m. Moved by Opseth.



Glenys Sylvestre
University Secretary



Daniel Kwochka
Chair