

Council Discipline Committee
Student Preparation Guide for Petitioning to Return following an Expulsion
(Academic or Non-Academic Misconduct)

Before filling out this form, appellants are advised to read carefully the *Terms of Reference and Rules for Conduct of Hearings Section B: Rules for Petitioning to Return following an Expulsion (Academic or Non-Academic Misconduct)* of the Council Discipline Committee.

This document is available at <https://www.uregina.ca/president/executive-team/ed-governance-univ-secretary/student-appeals/petitions.html> and may be extended to accommodate your needs.

Please contact the University Secretariat at 306-585-4956 or Sarah.Stewart@uregina.ca if you require assistance in filling out this form or if you would like an appointment with the University Secretary.

Point form is acceptable. Please type this form and be sure to provide your signature.

Name:
Student Number:
Address:
E-mail Address:
Phone Number:
Date of this written statement:
Faculty's decision you are appealing: <i>(please indicate if this is not your home faculty)</i>
Signature of appellant:

One week prior to the scheduled hearings, the student is expected to provide a written submission making their respective case.

STATEMENT OF CASE *(The student is asked to present their case concisely in writing and verbally during the hearing. The student's submission should include, as a minimum, the grounds for seeking re-admission. The Chair may set a time limit for testimony if already stated facts are being repeated).*

- State the alleged misconduct against you.
- State the decision you are appealing.
- Explain in detail the basis of your petition (i.e. what are your grounds for re-admission).
- Please list any supporting documents you have provided for your submission. (You may wish to include any correspondence between the University of Regina and yourself or a timeline of events...if these documents relate specifically to your appeal.)

REPRESENTATION/SUPPORT PERSON

- Name of a representative or support person who will accompany you at the hearing.
- Will your representative make your presentation on your behalf?

HEARING OUTCOME *(The student has the onus of showing that their petition to return should be granted.)*

- What outcome(s) would you like to suggest to the Committee.
- Briefly state why you think these are justified outcomes.
- Any final points you wish to add.

***Return this completed form, including any attachments, to the:
University Secretariat
Administration-Humanities Building 509
University of Regina
Regina, SK S4S 0A2***