DATE: 1 April 2019

TO: Faculty of Graduate Studies & Research

FROM: Glenys Sylvestre, Executive Director (University Governance) and University Secretary

RE: CALL FOR NOMINATIONS - EXECUTIVE OF COUNCIL ELECTION

MEMBERSHIP OF EXECUTIVE OF COUNCIL

In accordance with regulations passed by the University of Regina Council, Executive of Council is to be composed of the following membership:

**Ex Officio Membership:** President, Vice-Presidents, Associate Vice-Presidents (Academic and Research, Student Affairs, UR International), University Secretary, Deans, Presidents and Deans of the Federated Colleges, University Librarian, the Directors of the Centre for Continuing Education, La Cité universitaire francophone, Enrolment Services, Johnson-Shoyama Graduate School (Regina Campus), Research, Innovation and Partnership and Faculty Associate (Centre for Teaching and Learning), and the Registrar.

**Elected Membership:** Persons in the following ranks are eligible for election to Executive of Council: Professor, Associate Professor, Assistant Professor, Lecturer, Special Lecturer, Instructor, and Professional Librarian, whose appointments fall into one of the following categories: (a) continuing; (b) full-time, probationary or (c) full-time, term.

The term of office of members of Executive of Council shall be two years with half of the members of each constituency being elected annually. Positions left vacant by persons going on leave will be filled, for the duration of the absence, by using names of those receiving the next highest number of votes for each electoral unit.

**NOMINATION PROCEDURES**

The Faculty of Graduate Studies and Research is entitled to SIX representatives on Executive of Council. THREE representatives are required for the term July 1, 2019 to June 30, 2021. A list of Council members from the Faculty of Graduate Studies and Research electoral unit has been provided along with a nomination form. Nomination forms must be signed by three members of the electoral unit and by the nominee.

Completed nomination forms should be sent to: University Secretariat, Room 509, Administration-Humanities Building.

**DEADLINE DATES**

- Deadline for Receipt of Nominations: 24 April (4:00 p.m.)
- Distribution of Electronic Ballots (including passwords): 29 April
- Voting Deadline: 8 May (12:00 noon)