A meeting of Executive of Council is scheduled for Wednesday 27 November 2:30 - 4:30 p.m. in the AH 527.

AGENDA

1. Approval of the Agenda

2. Approval of the Minutes of Meeting 30 October - circulated with the Agenda

3. Remarks from the Chair

4. Report of the University Secretary

5. Reports from Committees of Council
   5.1 Council Committee on Undergraduate Admissions and Studies, Appendix I, Pages 2-3
   5.2 Council Advisory Group on Planning, Evaluation and Allocation, Appendix II, Page 4

6. Graduand Lists – in camera
   6.1 Graduand Lists for Approval - Omnibus Motion – circulated at the meeting - please return all copies
      6.1.1 Faculty of Business Administration
      6.1.2 Faculty of Graduate Studies and Research
      6.1.3 Centre for Continuing Education

7. Business Arising from the Minutes
   7.1 Awarding of the Title Emeritus Policy, Appendix III, Pages 5-8

8. Reports from Faculties and Other Academic Units
   8.1 Arts
   8.2 Business Administration
   8.3 Education
   8.4 Engineering and Applied Science
   8.5 Fine Arts
   8.6 Graduate Studies & Research
   8.7 Kinesiology and Health Studies
   8.8 Nursing
   8.9 Science
   8.10 Social Work
   8.11 Continuing Education
   8.12 Library
   8.13 Institut français
   8.14 Federated Colleges
      8.14.1 Campion College
      8.14.2 First Nations University of Canada
      8.14.3 Luther College

9. Other Business

10. Adjournment
1. **ITEMS FOR APPROVAL**

The Council Committee on Undergraduate Admissions and Studies has approved the following curriculum, program and policy changes, and hereby recommends them for approval.

1.1 **Report from the Centre for Continuing Education**

**MOTION 1: Revisions to Certificate in Public Relations**

To change the elective requirement for the PR program from two 1.5 credit hour electives to one 3.0 credit hour PR elective as follows:

<table>
<thead>
<tr>
<th>Credit hours</th>
<th>Certificate in Public Relations, Required Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0</td>
<td>PR 100</td>
</tr>
<tr>
<td>3.0</td>
<td>PR 101</td>
</tr>
<tr>
<td>3.0</td>
<td>PR 200</td>
</tr>
<tr>
<td>3.0</td>
<td>PR 201</td>
</tr>
<tr>
<td>1.5</td>
<td>One of: PR 202, PR 203, PR 204, PR 205, PR 290AA-ZZ</td>
</tr>
<tr>
<td>1.5</td>
<td>Two of: PR 35, PR 37 through PR 43AA-ZZ, ENGL 100</td>
</tr>
</tbody>
</table>

Students admitted to the Certificate in Public Relations program prior to 200920 should consult a program advisor to ensure their transition to the new program is made effectively.

*(end of Motion 1)*

**Rationale:**

At the last review of the Certificate in Public Relations in 2007, the program was changed substantially as a result of feedback from students, instructors, professional associations and employers. Core courses were changed from 1.5 credit hours to 3.0 credit hours, though electives remained at 1.5 credit hours. Currently students can use English 100 (3.0 credit hours) in place of one of the 1.5 credit hour PR electives. The Certificate in Public Relations remains the only CCE certificate with 1.5 credit-hour electives. A more recent enhancement for the PR program is the development and delivery of online PR core courses. PR 100 and 101 were developed for online delivery beginning Fall 2013, with the remaining core courses, PR 200 and 201 scheduled for online delivery in Winter 2014.

Consultation with our PR Instructors has highlighted the following benefits to changing the elective requirement:

1. Combining two 1.5 credit hour electives will enable students to complete the program in a timelier manner. Students will receive the same amount of content, but over one semester rather than two.
2. 1.5 credit hour courses are not accepted as electives in some U of R undergraduate programs. Students completing the PR certificate as a secondary program will have the option of using PR elective courses as open electives in their undergraduate degree program.
3. Inclusion of a 3.0 credit-hour elective will enable CCE to offer the entire certificate program at a distance. As the only PR program in Saskatchewan, offering the entire program at a distance would be an important development for CCE and for students across the province.
MOTION 2: Unit Name Change for Career and Professional Development – Centre for Continuing Education

That “Career and Professional Development” become the official name of the unit formed by the merger of Credit Studies Division and Business & Professional Development.

(end of Motion 2)

Rationale: As a result of an internal restructuring within the Centre for Continuing Education, Credit Studies Division and Business and Professional Development were amalgamated into one unit on November 1, 2012. Career and Professional Development (CPD) blends both the credit and non credit certificates into one entity. CPD offers undergraduate credit programs that lead to certificates, which can ladder to a diploma or degree, and non-credit professional certificates that assist people in the workforce enhance their knowledge, skills and expertise in specific industries and professions. CPD continues to maintain responsibility for: Casual and General Studies students; High School Accelerated Program; Transition programs including being the academic home for ACAD 100; Prior Learning Assessment and Recognition (PLAR); professional Institutes; professional seminars; customized training and partnerships with organizations to provide courses that lead to professional certification. We anticipate CPD will provide synergies that will grow both the Credit and non Credit programs while providing greater learning opportunities for our diverse community of learners.

2. ITEMS FOR INFORMATION

2.1 Sub-committee to Review Terms of Reference for the Council Committee on Undergraduate Admissions and Studies

In accordance with action taken by the Special Committee of Council, under revised Rules and Regulations for Council, to review and ensure currency of its committees’ terms of reference, a small working sub-committee was created to review the terms of reference of the Council Committee on Undergraduate Admissions and Studies to ensure they are up to date, that they align with section 3 of the approved Council Rules and Regulations, and that a ‘Purpose’ statement is added. The sub-committee will also consider whether the terms of reference can be modified to give more authority to this committee to approve routine/minor decisions that impact the curricula of academic programs that could be reported to E of C for information (rather than for approval). Once the committee is satisfied with the terms of reference, it will report back to Executive of Council, either for information or to approve revised terms of reference, no later than March 31, 2014.

Prepared by:
Bev Liski,
Associate Registrar, Academic Policy Services and Ceremonies

On behalf of Dena McMartin,
Chair

November 18, 2013
REPORT TO EXECUTIVE OF COUNCIL MEETING
November 27, 2013
FROM THE COUNCIL ADVISORY GROUP ON PLANNING, EVALUATION AND ALLOCATION

1. Membership of AGPEA

Co-chairs
Provost & Vice-President (Academic)
Vice-President (Administration)

Ex officio
L Benedicenti (AVPA)
B Christie (AVP Resource Planning)
A Eberlein (Dean, FSGR)
J McNinch (Deans’ Council)

Elected
I Germani (Council; Arts)
A Herman (Council; Science)

Y Petry* (Council; Luther Arts) *(on sabbatical July-Dec 2013; K McNutt (JSGSPP) will backfill)
C Yost (Council; Science)
M Trussler (Council; Arts)

Appointed
A Vickers (GSA)
C Murphy (Council; Library)
L Watson (Council; Business)
D McMartin (Council; Engineering)
A Meldrum (URSU)

Resource person
L Stradeski (Financial Services)

The AGPEA webpage is available at http://www.uregina.ca/president/executive-team/provost-vp-academic/academic-program-review/index.html. With the creation of the Council Committee on Academic Mission (CCAM), AGPEA materials will be archived for continuing reference, and will be linked to the CCAM webpage once it is created.

2. Meetings of AGPEA since last Executive of Council meeting

Prior to the agenda deadline for the 27 November meeting of E of C, AGPEA met twice, on 24 October and 7 November.

At the 24 October meeting of AGPEA, as requested by members, comparative data on FTE positions by Faculty/administrative unit introduced at the 3 October meeting were further discussed. In addition, AGPEA reviewed draft principles and guidelines for the 2014-15 budget planning process, and will continue to discuss this item.

AGPEA was asked to consider strategies for moving forward with academic program renewal following the conclusion of the Academic Program Review. These discussions will continue in the CCAM.

At the 7 November meeting of AGPEA, continued discussion took place of the budget principles for 2014-15. The Office of Resource Planning provided an overview of allocation graphs that will be used as one tool to assist the Budget Committee in their upcoming deliberations.

3. Conclusion of AGPEA

As the Council motion to create “two new committees (Council Committee on Budget and Council Committee on Academic Mission)” effectively makes AGPEA redundant, this will likely be the final report from AGPEA.

Prepared by:
Thomas Chase (Co-Chair)
22 October 2013
UNIVERSITY OF REGINA
Council

Item for Decision

Subject: Policy – Awarding the Title Emeritus

Recommendation:

That Executive of Council approves policy EMP-105-010 Awarding of the Title Emeritus, Attachment A. Once approved by Executive of Council, the policy will be recommended to the Board of Governors for their approval.

Background and Description:

This policy is a revision of the current 20.35.35 Professor Emeritus Policy. It has been moved into the new taxonomy and policy template, and now includes the mandatory introduction and noncompliance pieces as well as a section on process.

This policy has been revised following the feedback received at the Executive of Council meeting in June 2013. The revised policy outlines the University’s position on awarding the honorary title Emeritus for retiring faculty members from academic ranks and Chancellors. It no longer allows the title Emeritus to be awarded to other persons retired from the University. In earlier consultation with Deans’ Council, members expressed a concern about the potential for a proliferation of titles, e.g. Dean Emeritus, AVP Emeritus, etc. They also expressed the consensus opinion that they prefer an automatic designation over one conferred by decision based on merit. A survey was conducted of selected Canadian universities which indicated that most use the title Emeritus as intended, focusing on rank obtained and years of services, and awarded when a person is truly retiring from the University. This policy has been drafted accordingly.

Implications:

Strategy: The strategic plan affirms that the University’s future depends on a reputation for excellence, and states we will seek to make the University an employer of choice. To that end, this policy provides the guidelines and process for honoring academic retirees by awarding the title Emeritus.

Financial: There are no financial implications.

Policy/Legal: The current 20.35.35 Professor Emeritus Policy would no longer be in effect, and administrative emeritus designations would no longer be granted.

Communications: Once the policy is approved by both Executive of Council and the Board of Governors, it will be sent to the University Leadership Team. It will also be posted on the new policy website.

November 17, 2013
Introduction

The University of Regina acknowledges the importance of honoring its academic retirees. This policy outlines the University's position on awarding the honorary title Emeritus for retiring professors, librarians, and Chancellors.

Definitions

- **Emeritus** – one who is retired but retains an honorary title corresponding to that held immediately before retirement.
- **Academic Rank** – Instructor, Laboratory Instructor, Lecturer, Assistant Professor, Associate Professor, Professor, Librarian, Archivist

Policy

The Emeritus title will be awarded to individuals who have:

i. Retired in good standing from full-time service to the University; and,
ii. Held the position of an academic rank for a faculty member or Chancellor immediately before retirement from the University for a minimum of five (5) years.

The titles awarded will be one of the following: Instructor Emeritus, Laboratory Instructor Emeritus, Assistant Professor Emeritus, Associate Professor Emeritus, Professor Emeritus, Librarian Emeritus, Archivist Emeritus and Chancellor Emeritus.

Note: Individuals awarded the title emeritus prior to 2013, for administrative functions within the University, will be permitted continued use of the title emeritus (i.e. Registrar Emeritus, Vice-President Emeritus, President Emeritus, University Secretary Emeritus, etc.).

Rights and Privileges

The honorary title Emeritus shall carry as basic privileges:

i. The right to use the title Emeritus;

ii. The right to continue to hold a University identification card with all the rights and privileges pertaining hereto;

iii. Continued membership on Graduate Student committees where appropriate; and,

iv. Such other privileges as the University may from time to time grant.

The honorary title Chancellor Emeritus shall carry as basic privileges:

i. The right to use the title Chancellor Emeritus;

ii. Attendance at Senate meetings and Convocation; and,

iii. Such other privileges as the University may from time to time grant.

Consequences for Noncompliance

- Individuals who are not in good standing will not receive the honorary title of Emeritus.
If an individual’s Faculty or the Library does not make a recommendation to the President, the title of Emeritus will not be awarded.

If a member of the Board of Governors does not make a recommendation to the Board of Governors, the honorary title of Chancellor Emeritus will not be awarded.

The title emeritus for any academic rank or the Chancellor can be revoked by resolution of the Board of Governors for actions unbecoming a representative of the University holding this honorific title.

Processes

Awarding the title Emeritus for faculty members

The President approves the awarding of the honorary title of Emeritus, upon recommendation by the individual’s academic unit. The recommendation will ensure that the eligibility criteria for awarding the title as outlined in the policy have been met.

In the case of an academic member from a Federated College holding an applicable academic rank, the Federated College may recommend to the President of the University of Regina that the individual be awarded the title Emeritus. The recommendation will ensure that the eligibility criteria for awarding the title as outlined in the policy have been met.

The President will advise the individual, in writing, that the honorary title of Emeritus has been granted.

Awarding the title Chancellor Emeritus

The Board of Governors approves the awarding of the honorary title of Chancellor Emeritus, upon recommendation by any member of the Board of Governors. The recommendation will ensure that the eligibility criteria for awarding the title as outlined in the policy have been met.

The University Secretary, on behalf of the Board of Governors, will advise the individual and the Senate, in writing, that the honorary title of Chancellor Emeritus has been granted.