

**DATE:** 17 June 2015  
**TO:** Executive of Council  
**FROM:** Annette Revet, University Secretary  
**RE:** Meeting of 24 June 2015

A meeting of Executive of Council is scheduled for Wednesday 24 June 2:30 - 4:30 p.m. in the AH 527. As per Section 4.6.2 of the Council Rules and Regulations Executive of Council meetings shall be closed except to persons invited to attend and all members of Council who choose to attend as guests.

**AGENDA**

1. **Approval of the Agenda**
2. **Approval of the Minutes of Meeting 20 May - *circulated with the Agenda***
3. **Remarks from the Chair**
4. **Report of the University Secretary**
5. **Reports from Committees of Council**
  - 5.1 Council Committee on Undergraduate Admissions and Studies, Appendix I, Pg 2 - 22
  - 5.2 Council Committee on Research, Appendix II, Pg 23 - 40
  - 5.3 Council Discipline Committee, Appendix III, Pg 41 - 42
  - 5.4 Council Committee on Student Appeals, Appendix IV, Pg 43
  - 5.5 Council Committee on Undergraduate Awards, Appendix V, Pg 44
  - 5.6 Joint Committee of Senate and Council on Ceremonies, Appendix VI, Pg 45 - 46
6. **Graduand Lists**
  - 6.1 Graduand Lists for Approval - Omnibus Motion – *circulated at the meeting - please return all copies*
    - 6.1.1 Faculty of Arts
    - 6.1.2 Faculty of Business Administration
    - 6.1.3 Faculty of Fine Arts
    - 6.1.4 Faculty of Graduate Studies and Research
      - 6.1.4.1 Correction to Grad List Required from 2015 Spring Convocation – *distributed at the meeting*
    - 6.1.5 Faculty of Social Work
    - 6.1.6 Centre for Continuing Education
7. **Business Arising from the Minutes**
8. **Reports from Faculties and Other Academic Units**
  - 8.1 Arts
  - 8.2 Business Administration
  - 8.3 Education
  - 8.4 Engineering and Applied Science
  - 8.5 Fine Arts
  - 8.6 Graduate Studies and Research
  - 8.7 Kinesiology and Health Studies
  - 8.8 Nursing
  - 8.9 Science
  - 8.10 Social Work
  - 8.11 Continuing Education
  - 8.12 Library
  - 8.13 Institut français
  - 8.14 Federated Colleges
    - 8.14.1 Campion College
    - 8.14.2 First Nations University of Canada
    - 8.14.3 Luther College
9. **Other Business**
10. **Adjournment**

REPORT TO  
EXECUTIVE OF COUNCIL MEETING  
JUNE 24, 2015  
FROM THE COUNCIL COMMITTEE  
ON UNDERGRADUATE ADMISSIONS AND STUDIES

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## 1. ITEMS FOR APPROVAL

The Council Committee on Undergraduate Admissions and Studies met on June 8, 2015, and has approved the following curriculum, program and policy changes, and hereby recommends them for approval.

### 1.1 Report from the Faculty of Arts

#### MOTION 1: Arts Transition Program

To create the Arts Transition Program (ATP) and to require the completion of the ATP for all international students (except those on exchange programs) who have been required to discontinue (RTD's) from another faculty or all students admitted, re-admitted or transferring to the Faculty of Arts with a UGPA below 60%. The ATP is a 2 semester program, structured as follows:

Semester 1	Semester 2
ARTS 010 (0 credit hours)	ACAD 100 (3 credit hours) First Nations University of Canada students may take INDG 104 in place of ACAD 100.
ARTS 099 (0 credit hours)	ENGL 100 (3 credit hours)
Faculty of Arts course (3 credit hours)	(optional) Faculty of Arts course (3 credit hours)
Faculty of Arts course (3 credit hours)	Student Success Workshops
(optional) Faculty of Arts course (3 credit hours)	
Student Success Workshops	

The Student Success Workshops include six hours of equated credit that will be considered as credit hours for funding purposes, as follows:

- Support workshops: 2 - 3 hours weekly (addressing academic skill-building and life skills).  
*Note: some workshops for international students will be offered in partnership with the Global Learning Centre.*
- Personal professional development: 3 hours weekly (includes peer support groups, reflective journal, and guided homework time).
- Academic coaching: 2 hours weekly (group coaching sessions).  
*Note: some coaching sessions for international students will be led by Academic Coaches through the Global Learning Centre.*
- Writing lab: 1-2 hours per week spent in a writing lab.

Students participating in the program are required to:

- Attend all scheduled Student Success Workshop sessions;
- Complete weekly reflection journals (such journal entries must meet a minimum standard);
- Attain a minimum of 60% in each credit course;
- Receive a P (pass) in Arts 010; and,
- Receive a P (pass) in Arts 099.

Program policies:

1. Students are charged \$900 per semester to cover the costs of the ATP. This fee is in addition to any standard registration and course fees.
2. If a student has already passed ACAD 100 and/or ENGL 100 another Faculty of Arts course may be substituted.
3. Students who are unsuccessful in the ATP will be allowed to take the Academic Recovery Program (ARP) later.
4. Students who successfully complete the ATP, and have a UGPA of at least 60%, have satisfied the conditions of their admission to the Faculty of Arts and will be afforded all the rights and privileges of registration through the Faculty.
5. Students who are on university probation will have their probation period extended while they are in the ATP so that they will be exempted from a MW (must withdraw) academic action.
6. Students who successfully complete the ATP and still have a UGPA below the minimum standard of 60%:
  - a. will be allowed to continue studies in the Faculty for a further 15 credit hours.
  - b. will be limited to a maximum of 12 credit hours per semester.
  - c. must have a UGPA of 60% after the term in which the 15th credit hour is completed. Failure to attain a minimum UGPA of 60% after the completion of the ATP and the additional 15 credit hours will be forced to withdraw (MW) from university.
7. Students who receive a failing grade in a third completed attempt at ENGL 100 must withdraw (MW) from university as outlined in §5.12.6.6.
8. Students cannot appeal the requirements of the ATP.

**(end of Motion 1)**

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**Rationale:**

The Arts Transition Program (ATP) is a collaborative initiative of the Student Success Centre, UR International, and the Faculty of Arts. The program is designed to assist students transferring to the Faculty of Arts to gain the learning skills needed for academic success. While all transferring students are encouraged to complete the ATP, it is required of international students (i.e., students admitted by UR International, except for those attending the University of Regina as part of an exchange agreement) who have been required to discontinue (RTD'd) from another Faculty or all students admitted, re-admitted or transferring with a UGPA below the Faculty of Arts' minimum of 60%.

The ATP courses, workshops, and sessions, are designed to facilitate the development of peer cohorts that will help students obtain the academic, social and cultural skills that they require to thrive in the Faculty of Arts. In addition, the ATP will serve as an early intervention for students who are on academic probation, before they reach the point where they are required to withdraw from the university. For international students, in particular, a forced withdrawal from the university typically leads to a legal deportation from Canada, with lifelong repercussions.

**MOTION 2: BA Honours Major in French and Francophone Intercultural Studies**

To revise the BA Honours major in French and Francophone Intercultural Studies to replace FRN 480 with FRN 490 effective 201530.

**9.17.2 BA HONOURS MAJOR IN FRANCOPHONE AND INTERCULTURAL STUDIES**

Credit hours	BA Francophone and Intercultural Studies Honours major, required courses	Student's record of courses completed
<b>Honours Major Requirements</b>		
3.0	FRN 201	
3.0	FRN 236	
3.0	FRN 246	
3.0	Three other 200-level FRN courses (only one FRN 220AA-ZZ can be included)	
3.0		
3.0		
3.0	FRN 300	
3.0	FRN 301	
3.0	FRN 366	
3.0	Four other 300-level FRN courses	
3.0		
3.0		
3.0		
0.0	FRN 490* 480	
3.0	Four other 400-level FRN courses	
3.0		
3.0		
3.0		
0.0	Honours paper	
<b>51.0</b>	<b>Subtotal: 75% major GPA required</b>	
*must be an offering of FRN 490 that is a one-semester residency in a French-speaking area.		
<b>Arts Core Requirements</b>		
<b>27.0</b>	<b>Same as stated above for the BA in French</b>	
<b>Open Electives</b>		
<b>45.0</b>	15 elective courses	
<b>120.0</b>	<b>Total: 70% PGPA &amp; 60% UGPA required</b>	

Students shall submit an honours paper within the final 15 credit hours of their program. This requirement will be met by the submission of a paper resulting either from FR 490 (honours options) or from a research project.

Students given advanced standing in French, based on the French pre-registration assessment, may be exempted from up to 9 of the required 51 credit hours, according to the standing they are granted. The course(s) from which a student is exempted will be determined by the French Department.

Honours students shall maintain an average of 75% in their major courses

**(end of Motion 2)**

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**Rationale:** FRN 480 was never created and is unlikely to be needed often enough to warrant being a 'regular' course .

**MOTION 3: Arts Core Requirements**

To add KIN 105 – Indigenous Health and Sport in Historical Perspective – to the list of courses that can satisfy the Faculty of Arts Indigenous Knowledge requirement effective 201530.

**9.9.1.1 Core requirements: (30 credit hours)**

As part of their degree programs, all students in the Faculty of Arts are required to complete one course from each of the following categories (two courses from the Language category):

Indigenous Knowledge: Classes that develop familiarity with North American aboriginal cultures and societies.

Any course in INA, INAH, INCA, INDG, INHS or any one of ENGL 310AA-ZZ; GEOG 344; HIST 310; JS 350, 351; KIN 105; PSCI 338 or SOC 214 or other courses approved by the Faculty of Arts as having substantial indigenous content, including special studies courses.

3.0	Any course in INA, INAH, INCA, INDG, INHS or any one of ENGL 310AA-ZZ; GEOG 344; HIST 310; JS 350, 351; <u>KIN 105</u> ; PSCI 338 or SOC 214 or other courses approved by the Faculty of Arts as having substantial indigenous content, including special studies courses.	
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**KIN 105 001 INDIGENOUS HEALTH AND SPORT IN HISTORICAL PERSPECTIVE**

An introduction to the variable meaning of physical activity and concepts of health in a cross-cultural perspective. The course considers the changing role of sport to examine a variety of social issues. Note: Course content will vary from term to term.

**Course Description and Philosophy:**

INDIGENOUS HEALTH AND SPORT IN HISTORICAL PERSPECTIVE will provide students with an introduction to sport, physical activity and concepts of health among Indigenous societies from Mexico to the Arctic and from pre-Columbian times to the present. Through the prism of sport and concepts of health, students will be introduced to the complexity and variability of Indigenous societies in America. It will consider the effect of colonialism on the health and physical activity on those populations and it will provide a background to the understanding of the contemporary relationship between Indigenous people and mainstream society. Finally, the course will consider ways that sport could be used to empower First Nations and Métis youth to assist in their integration into mainstream Canadian society and improve their health. A significant component of the course will be the delivery of the Aboriginal Coaching Manual program.

**Course Objectives:**

Students will be introduced to cross-cultural meaning of sport and health. Students will be introduced to the variety of Indigenous societies in America. Students will develop research and writing skills

**(end of Motion 3)**

**Rationale:** The addition of this course will give Arts students more courses to choose from in order to complete the Indigenous Knowledge requirement.

## 1.2 Report from the Faculty of Fine Arts

### **MOTION 4: Voice Majors requirements**

That effective 201610, remove MUPE 270, Language Diction for Singers, as a requirement for Voice majors. (see 13.14.6.6, Specific Major Requirements), and add MUPE 381 – Opera as well as add MUPE 381, Opera Workshop, 3:3-0 as a requirement for students in:

- ◆ BMus Performance (13.14.6.6. Specific Major Requirements) voice majors;
- ◆ BMus Comprehensive, students with voice as the applied music study.

#### **(end of Motion 4)**

**Rationale:** Diction study can be included in the MUVO category (applied voice lessons).

Voice majors would benefit from involvement in Opera Workshop as it teaches performance skills in a context that is quite different from the skills learned in the choral ensembles. In Opera Workshop, students develop skills in character development, on stage solo performance and confidence; and learn basic skills in production (blocking, sets, costumes, props) which will be beneficial to them after graduation, either in continued performance studies or in teaching.

### **MOTION 5: Minor in Fine Arts (Music) Minor requirements**

**That effective 201610, the requirements of the Minor in Fine Arts (Music) be changed as follows:**

#### **13.14.3 Minor in Fine Arts (Music)**

A minor in Fine Arts, music concentration, must include:

<b>Credit hours</b>	<b>Required</b>
6.0	Two of the following foundational courses: <ul style="list-style-type: none"> <li>• MU 100 Introduction to Music or</li> <li>• MU 101 Introduction to Basic Music Skills</li> <li>• MUTH 211 Ear Training (<del>prerequisite is Department of Music's Theory Exam</del>)</li> <li>• MUTH 221 Theory and Analysis I</li> </ul> <p>Note: Successful completion of either MU 101 or the Department's Music Theory Entrance Exam is the prerequisite to MUTH 211 and MUTH 221 <del>which are in turn prerequisites to many other courses.</del></p>
3.0	<del>Two Music courses in the Studies/History area</del>
3.0	<del>Two Music History/Studies Courses at the 300 level</del>
3.0	Four courses chosen from the following list. At least two must be at the 300 or 400 level, and at least two must have the prefix MU, MUCO, MUHI, MUPE or MUTH.

3.0	<ul style="list-style-type: none"> <li>• MU 204 Jazz Appreciation</li> <li>• MU 205 Themes in Popular Music</li> <li>• MU 319 Music Cultures of the World</li> <li>• MUCO 317 Introduction to Composition plus MUCO 318 Introduction to Composition of the Contemporary Era</li> <li>• MUCO 326 Introduction to Computers in Music</li> <li>• MUCO 327 Introduction to Electronic Music</li> <li>• MUCO 340 Instruments of the Orchestra</li> <li>• MUCO 440 Orchestration</li> <li>• MUHI 202 Music History Survey—Pre-classical to Contemporary</li> <li>• MUHI 203 Music History Survey—Antiquity to Baroque</li> <li>• MUHI 305 History of Music in Canada</li> <li>• MUHI 418 Music, Women and Culture</li> <li>• MUPE 283 Choral Conducting</li> <li>• MUPE 342 Instrumental Conducting</li> <li>• MUPE 381 Opera Workshop</li> </ul> <p>Any other MUHI or MUTH course for which the student has the necessary prerequisite.</p> <p>The following CTCH courses will also be accepted.</p> <ul style="list-style-type: none"> <li>• CTCH 110 Introduction to Creative Technologies</li> <li>• CTCH 201 Introduction to Sound Art</li> <li>• CTCH 202 The Tablet Orchestra</li> </ul>
0.0	3 MUEN courses, section -003. Particularly recommended is MUEN 131 – University Concert Choir. MUEN 101 requires experience playing a band instrument. All other ensembles require instructor permission and/or audition.
18.0	<b>Total</b>

**(end of Motion 5)**

**Rationale:** To clear up any ambiguity about which music course can be counted toward the minor and to allow students more flexibility so they can access and count courses that have relevance or are directly applicable to the area of study.

**MOTION 6: Department of Visual Arts description revision**

To revise the Calendar description section 13.16 Department of Visual Arts as follows:

The Department of Visual Arts offers programs leading to the degrees of BA (visual arts); BA (Special Three-Year); BA in Fine Arts (art history concentration); BA Honours (visual arts); BA Honours in Fine Arts (art history concentration) and BFA (ceramics, drawing, ~~intermedia, open studio,~~ painting, photography, print media, sculpture). A Certificate in Visual Arts and a Certificate in Advanced Studio Art is also offered. For information on the MFA program, please see the Calendar of the Faculty of Graduate Studies and Research.

Requirements for each program are outlined under the separate heading for the specific area of study.

**(end of Motion 6)**

**Rationale:** This change reflects current offerings in the Department.

**MOTION 7: Department of Visual Arts Description revisions**

To revise the Calendar descriptions for the sections outlined below:

**3.16.1 Bachelor of Arts (Visual Arts) and 13.16.2 Bachelor of Arts Honours (Visual Arts)** as follows:

3.0	3 courses chosen from, <b>Art 223</b> , 230, 240, 250, 260, 270, <del>280</del> or Film 205
3.0	
3.0	

**13.16.7 Bachelor of Fine Arts (Visual Arts)** as follows:

3.0	3 courses chosen from, Art 223, 230, 240, 250, 260, 270, <del>280</del> or Film 205
3.0	
3.0	

**13.16.8 Certificate in Visual Arts** as follows:

3.0	5 Art chosen from, <b>Art 223</b> , 240, 250, 260, 270, and <del>280</del> or Film 205
3.0	
3.0	

**13.16.9 Certificate in Advanced Studio Art** as follows:

3.0	Art chosen from <b>Art 223</b> , 230, 240, 250, 260, 270, <del>280</del>
6.0	Art chosen from <del>330, 340, 350, 360, 370, 380.</del> <b>Chosen from 300-level ART courses</b>
6.0	Art chosen from <del>430, 440, 450, 460, 470, 480</del>
3.0	Art chosen from <del>431, 441, 451, 461, 471, 481</del>
3.0	Art chosen from <del>432, 442, 452, 462, 472, 482</del>
3.0	Art chosen from <del>433, 443, 453, 463, 473, 483</del>
3.0	Art chosen from <del>434, 444, 454, 464, 474, 484</del>
18.0	<b>Chosen from 400-level ART courses</b>
3.0	ARTH 301

**(end of Motion 7)**

**Rationale:** This change reflects current offerings by the Department of Visual Arts.



**MOTION 8: Bachelor of Arts in Fine Arts (Film Studies) Changes**

Effective 201620, change **13.13.1 BACHELOR OF ARTS IN FINE ARTS (FILM STUDIES)** as noted below:

	<del>4 Film studies courses chosen from Film 253, 254, 254,</del>	
	<del>345 and 348</del>	
	4 film studies courses, including 345, 348 and two of	
	253, 254, 256.	

**(end of Motion 8)**

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**Rationale:** The proposed amendment confirms that Film 345 Canadian Cinema and Film 348 are both required core courses by students in both the BFA (Film Production) and BA programs

**MOTION 9: Bachelor of Arts Honours in Fine Arts (Film Studies) Concentration requirements**

Effective 201620, change the concentration requirements in the **13.13.3 BACHELOR OF ARTS HONOURS IN FINE ARTS (FILM STUDIES)** as follows.

	<del>4 Film studies courses chosen from Film 253, 254, 254, 345 and</del>	
	<del>348</del>	
	5 film studies courses: Film 253, 254, 256, 345, <b>348</b> .	
	5 courses in the concentration at the student's discretion-	
	4 courses in the concentration at the student's discretion,	
	2 of which must be at the 400 level.	

**(end of Motion 9)**

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**Rationale:** The proposed amendment confirms that 348 is a required core course. The requirement of two courses at the 400 level reflects that practice of offering at least two 4XX level courses per year and ensures students take senior courses in their area of concentration.

**MOTION 10: Creative Technologies Concentration and Minor Requirement**

Effective 201620 to remove ART 280 as a requirement/option from the Creative Technologies concentration and minor

**(end of Motion 10)**

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**Rationale:** ART 280 will no longer be offered and the requirement/option will be filled by CTCH 204.

**MOTION 11: Creative Technologies Minor Requirement**

Effective 201610, to make FILM 280AC or Film 209 a required course for the Creative Technologies Concentration and a highly recommended option for the Creative Technologies minor.

(end of Motion 11)

**Rationale:** Completing this course will allow students to access available Fine Arts and Film equipment for CTCH courses that they have received training on in Film 209 or Film 280 AC.

**MOTION 12: Creative Technologies Concentration Requirements**

That effective 201620 the requirements of the Creative Technologies concentration be changed as noted below:

Credit Hours	Required
3	CTCH 110
3	CTCH 203
3	<del>CTCH 303 or 304</del>
3	<del>ART 280</del> Film 380 AC or Film 209
3	CS 207
3	ENGG 100 or ENGG 123
3	<del>2 CTCH at the 200 LVL not including 203</del> <b>1 CTCH at the 200 LVL not including CTCH 203 or 204</b>
3	<b>CTCH 301</b>
3	<del>2 CTCH at the 300 or 400 LVL. CTCH 402 is recommended</del> <b>CTCH 303 or 304</b>
3	<b>1 CTCH at the 400 LVL</b>

(end of Motion 12)

**Rationale:** These changes reflect the previous changes and reflect ongoing collaboration between the areas and its many partners across the University of Regina.

**MOTION 13: Creative Technologies Minor**

That effective 201620 the requirements of the Creative Technologies minor be changed as noted below.

Credit Hours	Required
3	CTCH 110
3	<del>ART 280 or CS 207</del> <b>CTCH 204 or CS 207</b>
3	CTCH 203
3	<b>1 CTCH at the 300 LVL</b>
3	1 CTCH at the 300 or 400 LVL.

3	A course from the following list: <b>CTCH 111</b> , CTCH 200, 300 or 400 level, (including CTCH 304, CTCH 305, CTCH 402,) ART 222, ART 223, <b>ART 355</b> , <del>ART 380</del> , ARTH 222, CS 305, <b>CS 280</b> , CS 325, CS 327, CS 330, CS 408, ENGG 100, ENGG 123, <b>ECMP 355</b> , ENSE 479, <b>FA 300</b> , <b>FA 401</b> , FILM 200, Film 205, FILM 346, <b>MUCO 317</b> , <b>MUCO 318</b> , MUCO 326, MUCO 327, MUHI 304, THDS 347
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**(end of Motion 13)**

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**Rationale:** These changes reflect the previous changes and reflect ongoing collaboration between the area and its many partners across the University of Regina.

**MOTION 14: Fine Arts Minor in Arts Administration**

Effective 201620 the requirements for the Fine Arts Minor in Arts Administration be changed as outlined:

Credit Hours	
3	BUS 100
3	BUS 260
3	Two of BUS210, 250 or 285
3	
3	FA 401
<b>3</b>	<b>FA 499 AA-ZZ</b>
<b>18</b>	<b>Total</b>

**(end of Motion 14)**

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**Rationale:** FA 499 AA-ZZ (Professional Placement) is a signature program of the Faculty of Fine Arts that allows students to obtain a variety of learning experiences with cultural organizations around the city. Ensuring that experiential learning is a fundamental part of the minor will enrich the student experience and add more value to the minor.

### 1.3 Report from the Faculty of Science

#### **MOTION 15: Biology**

To replace Biol 476 with Biol 356 in the BSc and BSc Hons in Biology (Ecology and Environmental Biology Area of Concentration), BSc Combined Major in Biology and Geography, BSc & BSc Hons in Environmental Biology (Joint Program with Saskatchewan Polytechnic & Lethbridge College), and the BSc & BSc Hons in Environmental Biology (Joint Program with Lakeland College).

#### **16.11.2.5 BSc in Biology, Ecology & Environmental Biology Area of Concentration**

Refer to §16.6 and §16.9.1 for additional important information.

Credit hours	BSc with Biology major, Ecology & Environmental Biology area of concentration required courses	Student's record of courses completed
3.0	BIOL 100	
3.0	BIOL 101	
3.0	BIOL 205	
3.0	BIOL 220	
3.0	BIOL 265	
3.0	BIOL 266	
3.0	BIOL 275	
3.0	BIOL 276	
3.0	BIOL 288	
0.0	BIOL 488 (semester 1)	
0.0	BIOL 488 (semester 2)	
3.0	SIX courses from: BIOL 302, 315, 335, 341 (or STAT 342), <b>356</b> , 365, 366, 367, 375, 376, 380, 385, 401, 402, 425, 435, 456, 457, 463, 475, 476, 485	
3.0		
3.0		
3.0		
3.0		
3.0		
3.0	CHEM 104	
3.0	CHEM 105	
3.0	CHEM 140	
3.0	CS 110	
3.0	MATH 110	
3.0	MATH 111	
3.0	PHYS 109 and 119, <b>or</b> PHYS 111 and 112	
3.0		
3.0	STAT 100	
3.0	STAT 200	

<b>75.0</b>	<b>Subtotal: Major Requirements</b>	<b>65% Major GPA required</b>
3.0	ENGL 100	
3.0	ENGL 110	
3.0	Arts or Fine Arts elective	
3.0	Arts or Fine Arts elective	
3.0	Arts or Fine Arts elective	
3.0	Arts or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
3.0	Open elective	
3.0	Open elective	
3.0	Open elective	
3.0	Open elective	
3.0	Open elective	
<b>120.0</b>	<b>Total</b>	<b>65% Program GPA required</b>

#### 16.11.2.6 BSc Honours in Biology, Ecology & Environmental Biology Area of Concentration

Refer to §16.6 and §16.9.2 for additional important information.

Credit hours	<b>BSc Honours in Biology, Ecology &amp; Environmental Biology required courses</b>	Student's record of courses
3.0	BIOL 100	
3.0	BIOL 101	
3.0	BIOL 205	
3.0	BIOL 220	
3.0	BIOL 265	
3.0	BIOL 266	
3.0	BIOL 275	
3.0	BIOL 276	
3.0	BIOL 288	
0.0	BIOL 488 (semester 1)	
0.0	BIOL 488 (semester 2)	
3.0	BIOL 498	
3.0	BIOL 499	
3.0		
3.0		
3.0	SEVEN courses from: BIOL 302, 315, 335,	

3.0	341 (or STAT 342), <b>356</b> , 365, 366, 367, 375, 376, 380, 385, 401, 402, 425, 435, 457, 463, 475, 476, 485	
3.0		
3.0		
3.0		
3.0	CHEM 104	
3.0	CHEM 105	
3.0	CHEM 140	
3.0	CS 110	
3.0	MATH 110	
3.0	MATH 111	
3.0	PHYS 109 and 119, or	
3.0	PHYS 111 and 112	
3.0	STAT 100	
3.0	STAT 200	
<b>84.0</b>	<b>Subtotal: Major Requirements</b>	<b>75% Major GPA required</b>
3.0	ENGL 100	
3.0	ENGL 110	
3.0	Arts or Fine Arts elective	
3.0	Arts or Fine Arts elective	
3.0	Arts or Fine Arts elective	
3.0	Arts or Fine Arts elective	
3.0	Open elective	
3.0	Open elective	
3.0	Open elective	
3.0	Open elective	
3.0	Open elective	
3.0	Open elective	
120.0	Total	<b>70% Program GPA required</b>

#### **16.11.2.10 BSc in Environmental Biology (Joint Program with Saskatchewan Polytechnic Woodland Campus & Lethbridge College)**

This is a joint program with Saskatchewan Polytechnic Woodland Campus and Lethbridge College. To complete the BSc in Environmental Biology, students must have completed the Diploma of Integrated Resource Management from Saskatchewan Polytechnic Woodland Campus or the Diploma in Renewable Resource Management from Lethbridge College with a minimum 60% graduating average and a passing grade in Pre-Calculus 30 or equivalent. Graduation from a similar program may be used for admission to this program and will be reviewed on a case by case basis. Students meeting admission requirements will be granted 60.0 hours of block transfer credit toward this degree program.

Refer to §16.6 and §16.9.1 for additional important information.

<b>Credit hours</b>	<b>Environmental Biology major (University of Regina), required</b>	<b>Student's record of courses completed</b>
3.0	BIOL 100	
3.0	BIOL 101	
3.0	BIOL 205	
0.0	BIOL 488 (first semester)	
0.0	BIOL 488 (second semester)	
3.0	THREE courses from:	
3.0	BIOL 316, 335, 341 (or STAT 342), <b>356,</b>	
3.0	365,	
3.0	367, 380, 385, 435, 456, 457, 463, <del>476,</del> 485	
3.0	CHEM 104	
3.0	CHEM 140	
3.0	GEOG 121	
3.0	GEOG 226	
3.0	GEOG 325, 326 or 327	
3.0	MATH 110	
3.0	PHYS 109 or 111	
3.0	ENGL 100	
3.0	ENGL 110	
3.0	STAT 200	
3.0	Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
<b>60.0</b>	<b>Subtotal</b>	<b>65% U of R GPA required</b>
<b>120.0</b>	<b>Total</b>	

#### **16.11.2.11 BSc Honours in Environmental Biology (Joint Program with Saskatchewan Polytechnic Woodland Campus & Lethbridge College)**

This is a joint program with **Saskatchewan Polytechnic** Woodland Campus and Lethbridge College. To complete the BSc in Environmental Biology, students must have completed the Diploma of Integrated Resource Management from **Saskatchewan Polytechnic** Woodland Campus, or the Diploma in Renewable Resource Management from Lethbridge College with a minimum 60% graduating average and a passing grade in Pre-Calculus 30 or equivalent. Graduation from a similar program may be used for admission to this program and will be reviewed on a case by case basis. Students meeting admission requirements will be granted 60.0 hours of block transfer credit toward this degree program.

Refer to §16.6 and §16.9.2, and §16.11.2.10 for additional important information.

<b>Credit hours</b>	<b>Environmental Biology major (University of Regina), required</b>	<b>Student's record of courses completed</b>
3.0	BIOL 100	
3.0	BIOL 101	
3.0	BIOL 205	
0.0	BIOL 488 (first semester)	
0.0	BIOL 488 (second semester)	
3.0	BIOL 498	
3.0	BIOL 499	
3.0	FIVE courses from: BIOL 316, 335, 341 (or STAT 342), <b>356</b> , 365, 367, 380, 385, 435, 456, 457, 463, 476, 485	
3.0		
3.0		
3.0		
3.0		
3.0	CHEM 104	
3.0	CHEM 140	
3.0	GEOG 121	
3.0	GEOG 226	
3.0	GEOG 325, 326 or 327	
3.0	MATH 110	
3.0	PHYS 109 or 111	
3.0	ENGL 100	
3.0	ENGL 110	
3.0	STAT 200	
3.0	Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
<b>72.0</b>	<b>Subtotal</b>	<b>70% U of R GPA required</b>
<b>132.0</b>	<b>Total</b>	

#### **16.11.2.12 BSc in Environmental Biology (Joint Program with Lakeland College)**

This is a joint program with Lakeland College. To complete the BSc in Environmental Biology, students must have completed the Diploma in Wildlife and Fisheries Conservation, or the Diploma in Conservation and Restoration Ecology at Lakeland College with a minimum 60% graduating average and a passing grade in Pre-Calculus 30 or equivalent. Graduation from a similar program may be used for admission to this program and will be reviewed on a case by case basis. Students meeting admission requirements will be granted 60.0 hours of block transfer credit toward this degree program.



Credit hours	Environmental Biology major (University of Regina), required courses	Student's record of courses completed
3.0	BIOL 100	
3.0	BIOL 101	
3.0	BIOL 205	
3.0	BIOL 220	
3.0	ONE of: BIOL 265, 266	
0.0	BIOL 488 (first semester)	
0.0	BIOL 488 (second semester)	
3.0	THREE courses from:	
3.0	BIOL 316, 335, 341 (or STAT 342), <del>356</del> 365,	
3.0	367, 380, 385, 435, 456, 457, 463, <del>476</del> , 485	
3.0	GEOG 121	
3.0	GEOG 226	
3.0	GEOG 325, 326, or 327	
3.0	MATH 110	
3.0	PHYS 109 or 111	
3.0	ENGL 100	
3.0	ENGL 110	
3.0	STAT 200	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
<b>60.0</b>	<b>Subtotal</b>	<b>65% U of R GPA required</b>
<b>120.0</b>	<b>Total</b>	

### 16.11.2.13 BSc Honours in Environmental Biology (Joint Program with Lakeland College)

This is a joint program with Lakeland College. To complete the BSc in Environmental Biology, students must have completed the Diploma in Wildlife and Fisheries Conservation, or the Diploma in Conservation and Restoration Ecology at Lakeland College with a minimum 60% graduating average and a passing grade in Pre-Calculus 30 or equivalent. Graduation from a similar program may be used for admission to this program and will be reviewed on a case by case basis. Students meeting admission requirements will be granted 60.0 hours of block transfer credit toward this degree program.

Refer to §16.6 and §16.9.2, and §16.11.2.10 for additional important information.

Credit hours	Environmental Biology major (University of Regina), required courses	Student's record of courses
3.0	BIOL 100	

3.0	BIOL 101	
3.0	BIOL 205	
3.0	BIOL 220	
3.0	ONE of: BIOL 265, 266	
0.0	BIOL 488 (first semester)	
0.0	BIOL 488 (second semester)	
3.0	BIOL 498	
3.0	BIOL 499	
3.0	FIVE courses from: BIOL 316, 335, 341 (or STAT 342), <del>356</del> , 365, 367, 380, 385, 435, 456, 457, 463, <del>476</del> , 485	
3.0		
3.0		
3.0		
3.0		
3.0	GEOG 121	
3.0	GEOG 226	
3.0	GEOG 325, 326, or 327	
3.0	MATH 110	
3.0	PHYS 109 or 111	
3.0	ENGL 100	
3.0	ENGL 110	
3.0	STAT 200	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
3.0	Science, Arts, or Fine Arts elective	
<b>72.0</b>	<b>Subtotal</b>	<b>70% U of R GPA required</b>
<b>132.0</b>	<b>Total</b>	

**(end of Motion 15)**

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**Rationale:** To reflect the course changes being made to Biol 476.

**MOTION 16: BSc and BSc Hons in Biochemistry**

To delete Biol 288 from, and add one Science elective to, the BSc and BSc Hons in Biochemistry.  
Effective 201610

**16.12.2.1 BSc in Biochemistry**

Refer to §16.6 and §16.9.1 for additional important information.

<b>Credit hours</b>	<b>BSc with Biochemistry major, required courses</b>	<b>Student's record of courses completed</b>
3.0	BIOC 220	
3.0	BIOC 221	
3.0	BIOC 321	
3.0	BIOC 3xx	
3.0	BIOC 3xx or 4xx	
3.0	BIOC 3xx or 4xx	
3.0	BIOC 4xx	
3.0	BIOC 4xx	
3.0	BIOL 100	
3.0	BIOL 101	
3.0	BIOL 205	
3.0	BIOL 220	
3.0	BIOL 265 or 266	
<b>3.0</b>	<b><del>BIOL 288</del></b>	
3.0	BIOL 305	
3.0	CHEM 104	
3.0	CHEM 105	
3.0	CHEM 140	
3.0	CHEM 210	
3.0	CHEM 215 or 250	
3.0	CHEM 241	
3.0	MATH 110	
3.0	MATH 111	
3.0	STAT 160	
3.0	PHYS 109 or 111	
3.0	CS 110 or 115	
<b>78.0-75.0</b>	<b>Subtotal: Major Requirements</b>	<b>65% Major GPA required</b>
3.0	ENGL 100	
3.0	ENGL 110	
3.0	Arts or Fine Arts elective	
3.0	Arts or Fine Arts elective	
3.0	Arts or Fine Arts elective	
3.0	Arts or Fine Arts elective	
3.0	Science elective	
3.0	Science elective	
<b>3.0</b>	<b>Science elective</b>	
3.0	Open elective	

3.0	Open elective	
3.0	Open elective	
3.0	Open elective	
3.0	Open elective	
3.0	Open elective	
<b>120.0</b>	<b>Total</b>	<b>65% Program GPA required</b>

### 16.12.2.2 BSc Honours in Biochemistry

Refer to §16.6 and §16.9.2 for additional important information.

<b>Credit hours</b>	<b>BSc with Biochemistry major, required courses</b>	<b>Student's record of courses</b>
3.0	BIOC 220	
3.0	BIOC 221	
3.0	BIOC 321	
3.0	BIOC 3xx	
3.0	BIOC 3xx or 4xx	
3.0	BIOC 3xx or 4xx	
3.0	BIOC 401	
3.0	BIOC 402	
3.0	BIOC 4xx	
3.0	BIOC 4xx	
3.0	BIOL 100	
3.0	BIOL 101	
3.0	BIOL 205	
3.0	BIOL 220	
3.0	BIOL 265 or 266	
<del>3.0</del>	<del>BIOL 288</del>	
3.0	BIOL 305	
3.0	CHEM 104	
3.0	CHEM 105	
3.0	CHEM 140	
3.0	CHEM 210	
3.0	CHEM 215 or 250	
3.0	CHEM 241	
3.0	MATH 110	
3.0	MATH 111	
3.0	STAT 160	
3.0	PHYS 109 or 111	
3.0	CS 110 or 115	

<b>84.0-81.0</b>	<b>Subtotal: Major Requirements</b>	<b>75% Major GPA required</b>
3.0	ENGL 100	
3.0	ENGL 110	
3.0	Arts or Fine Arts elective	
3.0	Arts or Fine Arts elective	
3.0	Arts or Fine Arts elective	
3.0	Arts or Fine Arts elective	
3.0	Science elective	
3.0	Science elective	
<b>3.0</b>	<b>Science elective</b>	
3.0	Open elective	
3.0	Open elective	
3.0	Open elective	
3.0	Open elective	
<b>120.0</b>	<b>Total</b>	<b>70% Program GPA required</b>

**(end of Motion 16)**

**Rationale:** BIOC220 provides the required content for our biochemistry program. BIOL 288 is not required as its content overlaps with BIOC 220 content. The Department of Biology has approved the necessary prerequisite changes to BIOL 305 to allow BIOC220 to be taken as a prerequisite.

One additional science course is needed to replace BIOL 288 to maintain the required total credit hours. This reduces major requirement from 78.0 to 75.0 credit hours for BSc and 84.0 to 81.0 for BSc Honors.

**MOTION 17: Department of Mathematics and Statistics**

To revise Section 16.17.2.10 of the Undergraduate Calendar and Course Catalog from a minor in Mathematics to a Minor in Mathematics with and Applied Stream and a Pure Stream. Effective 201610

**16.17.2.10 Minor in Mathematics**

Refer to § 16.9.1.4 for additional, important information

<b>Credit Hours</b>	<b>Mathematics minor required courses</b>	<b>Student's record of courses completed</b>
3.0	Math 122	
3.0	Math 221	
3.0	Math 103 or 110	
3.0	Math above 221*	
3.0	Math above 221*	
3.0	Math above 221*	
<b>18.0</b>	<b>Subtotal</b>	
<b>*not including courses that are cross-listed with offerings in other departments.</b>		

**16.17.2.10 Minor in Applied Mathematics**

Refer to § 16.9.1.4 for additional, important information

<b>Credit Hours</b>	<b>Mathematics minor required courses</b>	<b>Student's record of courses completed</b>
3.0	Math 213	
3.0	Math 222	
3.0	Math 261	
3.0	Math 312	
3.0	Two of Math 322, 327, 329, 361, 381	
3.0		
<b>18.0</b>	<b>Subtotal</b>	<b>65% Minor GPA required</b>

**16.17.2.10 Minor in Pure Mathematics**

Refer to § 16.9.1.4 for additional, important information

<b>Credit Hours</b>	<b>Mathematics minor required courses</b>	<b>Student's record of courses completed</b>
3.0	Math 213	
3.0	Math 221	
3.0	Math 223	
3.0	Math 305	
3.0	Two of Math 312, 313, 321, 323, 381	
3.0		
<b>18.0</b>	<b>Subtotal</b>	<b>65% Minor GPA required</b>

**(end of Motion 17)**

**Rationale:** There are very few students interested in the existing Minor in Mathematics. Many students of Engineering have already expressed an interest in taking further mathematics courses, but not necessarily those courses listed in the minor.

End of Report

Prepared by:  
James  
D'Arcy  
Registrar

On behalf of:  
Kathleen  
Irwin Chair

June 12, 2015

**REPORT TO EXECUTIVE OF COUNCIL  
JUNE 12, 2015  
FROM THE COUNCIL COMMITTEE ON RESEARCH**

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1. ITEM FOR DECISION

1.1 Research/Scholarly Misconduct Policy

**MOTION 1:** That Executive of Council recommends to the Board of Governors approval of the Research/Scholarly Misconduct Policy, as attached (*Attachment A*) and that the Misconduct Policy and Misconduct Procedures be archived.

**Background:**

The ‘Research/Scholarly Misconduct Policy’ was revised as part of the University’s ongoing initiative to standardize all institutional policies with the approved Policy Governance policy. The existing ‘Misconduct Policy’ and ‘Misconduct Procedures’ were last approved by the Board of Governors in 1993. Recent experience with the existing policy and procedures did identify that these policies were out of date with current practices and the tri-agency framework. The revised policy is a complete re-write of the previous policy and conforms to the new taxonomy and policy template. It also includes the required definitions, related information, and the mandatory introduction and noncompliance sections.

Highlighted below are the key changes to the revised policy:

- Broadens the definition of scholarly conduct beyond including only the activities associated with research.
- Ensures the University’s compliance with the tri-agency framework.
- Outlines the process for the informal inquiry and the information required to move to a formal investigation.
- Clarifies the role of the investigative committee during a formal investigation.
- Defines the required timelines of the University in responding to an allegation and conducting an investigation.
- Clarifies the roles of the Provost, the Vice-President (Research), the Dean, and the University Secretary in these matters.

This revised policy has been in development for the last year. The Council Committee on Research has been involved in its revision. Input was also sought from Deans’ Council, the University Executive Team, Human Resources and legal counsel. The University of Regina Faculty Association was also given the opportunity to provide input.

**Implications:**

Strategy: Ensuring that this policy is clear aligns with the University’s value of **Mutual Respect, Integrity and Honesty** and that “Our treatment of each other is principled, open, transparent and respectful.”

Financial: There is no cost to implement this policy.

**Policy/Legal:** The revised policy complies with the University of Regina’s policy framework, the University’s collective agreement with URFA, and the tri-agency framework. The approval of this ‘Research/Scholarly Misconduct policy’ will allow for the archiving of the existing outdated ‘Misconduct Policy’ and ‘Misconduct Procedures.’

**Communications:** Once approved, the policy will be posted on the new policy website.

## 2. ITEMS FOR INFORMATION

### 2.1 Annual Report - July 1, 2014 to June 30, 2015

#### 1. Establishment of University-wide research centres/institutes and chairs

- Clean Energy Technologies Institute (CETI) was renamed Clean Energy Technologies Research Institute (CETRI).

#### 2. Policies related to the University’s research endeavors:

Policy revisions forwarded to Executive of Council, Senate and/or Board of Governors included:

- Research Integrity Policy
- Ethics – Research with Humans
- Research Centres and Institutes (to be approved in July 2015)
- Care and Use of Animals
- Research/Scholarly Misconduct (to be approved in June/July 2015)

#### 3. University’s strategic research planning:

- Five Research Clusters were identified in the University’s 2015-2020 Strategic Plan: Health Equity; Anxiety, Stress and Pain; Water, Environment and Clean Energy; Social Justice and Community Safety; and The Digital Futures.

#### 4. Initiatives and issues related to research endeavors:

- Two years of work culminated in a report on the Provincial Auditor’s Recommendations on Research (PARR) that was filed with the province.
- A Research Impacts Sub-committee was created to examine methods and tools to measure research impact, including standard quantitative metrics and non-traditional methods.

#### 5. Awarding of grants from University-wide research funding programs:

<b>Funding Program</b>	<b>Comments</b>	<b># of apps</b>	<b># of awards</b>	<b>Total value</b>
Research Trust Fund	A sub-committee was created to review applications.	2	1	\$3,450
Partnership Research Grant	One time funding available to support partnership initiatives.	25	11	\$54,779
SSHRC General Research Grant/ President’s Fund	The internal President’s Research Seed Grant was expended from the previous SSHRC General Research Grant/President’s Fund to	17	7	\$34,913



President' Research Seed Grant	include all disciplines and NSERC eligible researcher. Criteria were revised.	14	pending	
Sabbatical Research Grant	Suspended	-	-	-

6. Applications to external agencies that have an allocated envelope :

<b>Funding Program</b>	<b># internal proposals</b>	<b># selected for submission</b>
Canadian Foundation for Innovation John R. Evans Leaders Fund	5	2
NSERC Research Tools and Instruments	5	5

June 12, 2015

Submitted on behalf of the Council Committee on Research

## Research/Scholarly Misconduct

Number:	GOV-022-025
Audience:	University members
Last revised:	
Owner:	Vice-President (Research) and Provost and Vice-President (Academic)
Approved by:	Board of Governors
Contact:	Vice-President (Research) – 306-585-5184 and Provost and Vice-President (Academic) – 306-585-4384

### Introduction

Research is central to the mission of the University and to the advancement of knowledge. The University, funding agencies, and other public and private sponsors of research and related scholarly activities recognize that research can best flourish in a climate of academic freedom, and premised on trust in, and the integrity of, members of the University research communities and their compliance with the policies, practices and ethical norms governing research. The University is committed to ensuring that the highest standards of scholarly conduct and academic integrity are understood and practiced in its community.

This policy defines Research/Scholarly Misconduct and outlines the University's processes for addressing allegations of Research/Scholarly Misconduct. This policy applies to all Members of the University Community participating in research or scholarly activities at, on behalf of, in connection with, or under the auspices of the University.

### Definitions

- **Academic Integrity** – the moral code or ethical policy of academia. This includes values such as avoidance of cheating or plagiarism; maintenance of academic standards; honesty, diligence, rigor and integrity in research and academic publishing.
- **Agency** – a funding agency or sponsor that has provided funding for research activities

- **Allegation** – an unproven assertion or claim that someone has committed Research/Scholarly Misconduct
- **Complainant** – person who makes an allegation of Research/Scholarly Misconduct
- **Conflict of Interest** – a conflict, real or perceived, between a member’s personal interests and the member’s responsibilities and obligations to the University to the extent that an impartial observer might reasonably question whether the member’s actions or decisions are influenced by that personal interest
- **Fabrication** – making up data, source material, methodologies, circumstances, findings or results
- **Falsification** – manipulating, changing, omitting, misrepresenting or distorting data, source material, methodologies, circumstances, findings, equipment, processes or results, without acknowledgement and which results in inaccurate findings, results or conclusions
- **FGSR** – the Faculty of Graduate Studies and Research
- **Investigative Committee** – the committee established by the Senior Officer to conduct a formal investigation into an allegation of Research/Scholarly Misconduct
- **Good Faith Allegation** – means an allegation that is not malicious or frivolous made by a Complainant who has reasonable grounds to believe that he or she has knowledge that Research/Scholarly Misconduct may have occurred
- **Member of the University Community** – includes but is not limited to any person paid by, under the control of, or contributing in any manner to a research project in the University or an affiliated or federated institution, and includes members of the academic, administrative and support staff of the University and its affiliated or federated institutions, and students, fellows, technicians, health care workers, programmers, analysts and guests and visiting researchers (and includes, for further certainty, a person currently on an employment leave including a sabbatical)
- **Plagiarism** – passing off the ideas or words of another as one’s own without appropriate referencing and, if required, without permission; using another’s production or process without crediting the source; presenting as new and original an idea or product derived from an existing source
- **Principal Investigator** – the faculty member or equivalent visiting scholar who is in charge of a research or education project

- **Research/Scholarly Misconduct** – has the meaning ascribed below, in this Policy.
- **Researcher** – any Member of the University Community engaged in any research activity at the University
- **Respondent** – the person against whom an allegation of Research/Scholarly Misconduct is directed, or who may be implicated in an allegation of Research/Scholarly Misconduct (including co-authors, co-investigators or other members of a research team), or who becomes the subject of an inquiry or investigation. A Respondent may also include a former employee, student or post-doctoral fellow of the University against whom an allegation of Research/Scholarly Misconduct is made
- **Scholarly Conduct** – the conduct and behavior expected of a Member of the University Community when engaged in research or scholarly activities, as outlined below
- **Senior Officer** – the position with authority over and responsibility for the scholarly and research integrity in their specific area, namely either:
  - (i) the Vice-President (Research), for allegations that principally relate to matters of research integrity or research misconduct
  - (ii) the Provost and Vice-President (Academic), for allegations that principally relate to matters of scholarly integrity or scholarly misconduct

## Policy

### Scholarly Conduct

Members of the University Community must be honest and committed to conducting research, teaching, mentoring, and disseminating knowledge in an ethically responsible way. “Scholarly Conduct” includes, but is not limited to:

- maintaining honesty and rigor in academic publishing,
- representing accurately and honestly research observations and findings no matter what medium they are presented in (notes, abstracts, draft manuscripts, reports, oral presentations, or publications),

- using statistics and other methods of data analysis and evaluation appropriately and responsibly,
- giving due credit to those responsible for the work, words, and ideas presented,
- adhering to the standards or codes of ethics for one's academic or professional discipline, (including but not limited to the Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans (TPS), the International Federation of Library Associations and Institutions Code of Ethics for Librarians and other Information Workers, the Society of Professional Journalists' Code of Ethics, and the Canadian Medical Association Code of Ethics),
- disclosing any relationships, financial, personal, or professional, that might be perceived to compromise one's judgment or impartiality, or constitute a Conflict of Interest,
- facilitating the exchange of knowledge among researchers at all levels of experience by encouraging a climate of intellectual collaboration and trust,
- facilitating the training and development of members of the research community, ensuring they have the opportunity to achieve their full potential,
- educating members of the research community in the ethical standards of research,
- demonstrating respect for all people engaged in research as participants, students, or co-workers by protecting their rights and welfare, appropriately securing information, and fulfilling the spirit and intent of requirements of all applicable laws, regulations, policies, standards and guidelines,
- treating animals used in research and instruction with attention to their welfare and in compliance with all applicable laboratory animal care laws, regulations, policies, standards and guidelines,
- demonstrating stewardship of resources by appropriately using research funds, caring for and maintaining equipment and other research materials, and complying with all applicable laws, regulations, policies, standards and guidelines,
- abiding by all University policies, procedures and guidelines governing research and the determination of its outcomes, and
- seeking opportunities to enhance and deepen individual and institutional understanding of research and academic integrity.

Researchers are responsible for the intellectual and ethical quality of their work and for ensuring it meets the University's standards for research:

- as set by the University's [Office for Research, Innovation and Partnership](#), [Research Ethics Board](#) (including researchers' responsibilities for both obtaining and renewing REB approvals), the University's [Code of Conduct](#), [Occupational Health and Safety Committee](#), and [President's Committee on Animal Care](#), and
- as described in the University's research policies and the [Tri-Agency Framework: Responsible Conduct of Research](#)

## Research/Scholarly Misconduct

No Member of the University Community shall engage in research or scholarly misconduct ("**Research/Scholarly Misconduct**"), which includes but is not limited to the following:

- [Fabrication](#), [Falsification](#), or [Plagiarism](#),
- disregarding or breaching agreements that relate to the conduct of the research; breach of any policy relating to research of any agency,
- using research funds for purposes other than the agency's express requirements, or misappropriating research funds,
- inadequate acknowledgement or invalid authorship; failing to recognize the contributions of others or deliberately misrepresenting one's own or others' work; attributing authorship to people other than those who have participated sufficiently to take responsibility for the intellectual content; using others' materials without permission or otherwise taking unfair advantage of privileged access to others' work,
- misappropriation of intellectual property rights of another person,
- redundant publication; publishing one's own previously published data or research as original research, except where it is clearly indicated in the published work that the publication is intended to be a republication,
- misrepresenting academic or professional credentials or experience,
- failing to comply with applicable laws or regulations, or University policies and practices for the protection or welfare of researchers, human subjects, the public, or laboratory animals,

- failing to adhere to the standards or codes of ethics for one's academic or professional discipline,
- failing to obtain the appropriate approvals before conducting research,
- failing to comply with regulations and requirements around the conduct and reporting of research activity,
- misleading others about research results, selectively reporting research results, or deliberately delaying the publication of research results,
- tampering with or destroying the research of another for personal gain or out of maliciousness,
- failing to inform collaborators of research findings and developments in a timely fashion, withholding methodology or research materials or data from the research community, or omitting key aspects of methodology in papers or proposals to hinder replication of one's research,
- failing to disclose real, perceived, or potential Conflicts of Interest relating to a research project as outlined in the University's Conflict of Interest and Conflict of Commitment policy; mismanagement of a Conflict of Interest,
- any other conduct or activity that does not conform with the law or which constitutes a significant departure from the prevailing ethical and other standards that are commonly accepted within the relevant research community for proposing, performing, conducting, reporting, publishing or reviewing research, or treating human or animal research subject
- deliberate destruction of research data or records to avoid the detection of wrongdoing, and
- falsely accusing a Member of the University Community of Research/Scholarly Misconduct.

## What Is Not Research/Scholarly Misconduct

Research/Scholarly Misconduct does not include:

- (i) honest errors, conflicting data or differences of interpretation or judgment relating to research data or results that are reasonable in light of the circumstances in which they are made or reached; or

- (ii) alleged plagiarism by students, other than post-doctoral fellows, relating to research that is undertaken for academic credit, provided the allegation implicates only students.

## Allegations of Research/Scholarly Misconduct

A person who has reasonable grounds to believe that Research/Scholarly Misconduct is occurring or has occurred involving a Member of the University Community shall report the matter, to the Dean of the person being accused of Research/Scholarly Misconduct, the Dean's designate, or the Senior Officer, as the case may. An allegation must be in writing and signed.

Where information relating to possible Research/Scholarly Misconduct comes to the attention of the Dean, other than in the form of a written allegation, the Dean may undertake an inquiry into such matters on his/her own accord. Anonymous allegations of Research/Scholarly Misconduct supported by substantive evidence may be acted upon by the Dean.

Allegations of Research/Scholarly Misconduct are taken seriously by the University. The University will make diligent efforts to ensure that the assessment or investigation of an allegation is conducted in a timely, objective, thorough, competent and fair manner and in accordance with this Policy and the related Procedures and Terms of Reference.

At any time while an allegation is being assessed or investigated, the University may independently, or at an agency's request in exceptional circumstances, take interim administrative actions, as deemed appropriate by the University, to protect human or animal research subjects, research funds, research collaborators, Members of the University Community and the public, and to ensure that the purposes of the funding provided by an agency, if any, are carried out.

The University will not tolerate retaliation against anyone who intends to make or makes an allegation of Research/Scholarly Misconduct or against anyone who provides evidence or other kinds of assistance during an inquiry or investigation into an allegation of Research/Scholarly Misconduct.

The University will comply with all professional association and agency requirements relating to reporting misconduct or allegations of misconduct.



The University will handle all allegations, inquiries and investigations with discretion and in a confidential manner, but in order to comply with the law or policy, may need to disclose information about an allegation to individuals or entities within and external to the University. As well, the University's obligation to maintain confidentiality is subject to *The Local Authority Freedom of Information and Protection of Privacy Act*, other legislation, and the University's policies.

## Roles and Responsibilities

### **University**

The University is responsible for providing the support and education required for Members of the University Community to develop and maintain the highest standards of scholarly conduct and academic integrity in scholarship and research.

### **Members of the University Community**

Members of the University Community are responsible for:

- (i) understanding and complying with this Policy;
- (ii) engaging in scholarly conduct and academic integrity in their scholarship and research;
- (iii) reporting all instances of Research/Scholarly Misconduct; and,
- (iv) co-operating fully in an inquiry or investigation into an allegation of Research/Scholarly Misconduct.

Members of the University Community who will be conducting research with human participants must complete the Panel on Research Ethics tutorial, Course on Research Ethics (CORE).

### **People in Supervisory Positions**

People in supervisory positions at the University (including Principal Investigators) are responsible for ensuring everyone who works under their supervision, directly or indirectly, understands and complies with this Policy and their obligations thereunder.

## Consequences for Noncompliance

The University conducts an inquiry and, if necessary, an investigation, of every allegation of Research/Scholarly Misconduct. Where Research/Scholarly Misconduct is determined to have occurred, the University will apply remedies consistent with the seriousness of the misconduct, up to and including termination of the Respondent's position with the University, in the case of a student or post-doctoral fellow, requiring the Respondent to discontinue his/her studies or expulsion from the University, and referral to a law enforcement agency.

## Processes

### Informal Inquiry into an Allegation of Research/Scholarly Misconduct (Allegation Assessment)

An allegation of Research/Scholarly Misconduct triggers an informal inquiry by the Dean (or designate) to determine the merit of the allegation. As described above, the Dean or equivalent may bring forth an allegation on his/her own behalf or on behalf of someone else. If an allegation is brought against a Dean or equivalent, it should be presented to the Senior Officer.

1. Upon receipt of the allegation the Dean notifies the Senior Officer of the allegation.
2. Working discreetly to protect the reputation of the persons involved and the University, the Dean will assess the allegation, and will conduct an informal inquiry into the allegation to determine if there is sufficient evidence of possible Research/Scholarly Misconduct to warrant a formal investigation. The inquiry process is intended to be informal and should allow flexibility for the Dean to consult, clarify and investigate as each situation requires.
3. In conducting the informal inquiry the Dean:
  - a. shall meet with the Respondent in order to give him or her an opportunity to explain the allegation, and identify witnesses and relevant information;
  - b. may meet with the Complainant;

- c. may request information or documents from the Respondent, the Complainant, and others;
  - d. where necessary, may consult (in confidence) with other individuals he or she thinks may have information relevant to the investigation, including one or more Members of the University Community, or one or more external experts in the field who are arm's length from the alleged Research/Scholarly Misconduct; and
  - e. may consult with the Senior Officer as necessary.
4. Whenever possible, the informal inquiry will be completed within one calendar month after the date that the allegation was received.

#### **Investigation Not Warranted**

1. If the Dean concludes there is insufficient evidence to support the allegation of Research/Scholarly Misconduct, he or she shall submit a report to the Senior Officer, and shall notify the Complainant and the Respondent in writing.

#### **Investigation Warranted**

1. If the Dean concludes there is sufficient evidence to support the allegation of Research/Scholarly Misconduct, he or she shall submit a report to the Senior Officer (presenting the evidence that supports the allegation) and recommending that a formal investigation be undertaken. Where a graduate student or post-doctoral fellow is implicated in the allegation, the Dean shall also submit a copy of his/her report to the Dean of the FGSR.
2. If a formal investigation is deemed warranted, the Senior Officer will appoint an independent committee to conduct the investigation (in accordance with the [Investigative Committee Terms of Reference](#)).

### **Formal Investigation**

A formal investigation will normally be completed within three calendar months after the date the Dean provides his/her report to the Senior Officer. If this time frame must be extended, the Investigative Committee will advise the Senior Officer and request an extension. If applicable, the Senior Officer shall advise the agency and similarly request an extension from the agency.

1. The Senior Officer initiates a formal investigation by informing the Respondent and the Complainant in writing that there will be a formal investigation of the allegation, including a description of the formal charges. The Respondent will be informed of his/her right to have an advocate (union and/or legal representation) throughout the investigation.
2. If the Dean and Senior Officer conclude there is evidence of illegal or inappropriate activity, the Senior Officer may notify the appropriate authorities and Agencies, as required.
3. The Senior Officer may instruct the Dean to locate, collect, inventory and secure all relevant records to prevent the loss, alteration or fraudulent creation of records.
4. The Senior Officer may instruct the Dean to place under trusteeship the Respondent's research facility, research records, research personnel (including students) and research funds. In exceptional circumstances these powers may be exercised without prior notification to the Respondent.
5. If certain research records are the property of, or belong to, an agency, the agency and the Respondent shall provide full access to such research records to all who have a legitimate right to access such records in order to facilitate the complete and thorough investigation of an allegation of Research/Scholarly Misconduct in accordance with this Policy.
6. The Senior Officer appoints an Investigative Committee of three people. The people on the Investigative Committee will be qualified to investigate the circumstances of the allegation. They may or may not be Members of the University Community. No one from the department or unit where the Respondent works or from a committee that the Respondent is a member of will be on the Investigative Committee. Where the allegation concerns research funded by CIHR, NSERC or SSHRC, the Investigative Committee will include one external person who has no current affiliation with the University.
7. The Senior Officer presents the Investigative Committee with the formal charges and turns over all relevant materials.
8. The Investigative Committee shall conduct a formal investigation into the charges of Research/Scholarly Misconduct (and, where appropriate, may convene a formal hearing) in

accordance with the Investigative Committee Terms of Reference. The Investigative Committee shall keep the Senior Officer informed of its progress.

9. The University Secretariat shall act as a resource to the Investigative Committee in its investigation (including any formal hearing conducted by it).
10. Upon the completion of its formal investigation the Investigative Committee shall determine whether one or more of the charges of Research/Scholarly Misconduct are well-founded and will submit a written report to the Senior Officer. The report will include:
  - a. a summary of the allegation and the Respondent's response,
  - b. a summary of the relevant evidence,
  - c. the Investigative Committee's analysis of the relevant evidence;
  - d. the Investigative Committee's findings with respect to the allegation, with supporting reasons,
  - e. if the Investigative Committee determines that Research/Scholarly Misconduct has occurred, an assessment of the severity of the misconduct and any mitigating factors; and
  - f. any other recommendations that the Investigative Committee feels are appropriate in the circumstances of the case.

The Investigative Committee may append any document to the report as necessary to ensure clarity.

11. The Senior Officer may seek clarification, in writing, of any matter in the report from the Investigative Committee.
12. The Senior Officer shall promptly send a copy of the Investigative Committee's report to the Respondent and the Dean.

## University Response

As soon as practicable, but no later than fifteen (15) working days after receipt of the Investigative Committee's report, the Senior Officer shall decide whether to accept the Investigative Committee's findings.

1. Other than as provided for below, the Senior Officer shall not be required to meet with the Complainant, the Respondent, or any other person prior to or subsequent to making his/her decision.
2. If the Investigative Committee determines that Research/Scholarly Misconduct has occurred, and if the Senior Officer accepts such findings, the Senior Officer shall take appropriate administrative action and/or institute disciplinary proceedings in accordance with the regulations, policies, code or collective agreement to which the Respondent is subject (in consultation with the Dean, the Vice-President (Research), if applicable, and the Provost and Vice-President (Academic), if applicable). All applicable appeal / grievance procedures will apply to any disciplinary action taken.
3. The Senior Officer shall communicate his/her decision in writing to the Chair of the Investigative Committee, the Dean and the Respondent, and, where appropriate to:
  - a. other relevant University authorities or offices (including Human Resources);
  - b. any agency, professional association or society, professional licensing board, editors of journals, collaborators of the Respondent, or any other relevant parties; and
  - c. subject to the laws concerning privacy and protection of personal information, the Complainant, if the Complainant has a legitimate and direct personal interest in the matter and needs to have access to the determination.
4. If the Investigative Committee determines that no Research/Scholarly Misconduct has taken place:
  - a. the Senior Officer shall dismiss the allegation;

- b. the Senior Officer shall advise the Complainant and the agency, if any, that the allegation has been dismissed; and
- c. the University shall make every reasonable effort to protect the reputation of the Respondent from undue harm.

## General

1. After completion of the formal investigation and all ensuing related actions (including appeals or grievances) the University Secretariat shall prepare a complete file, including the records of the investigation and copies of all documents and other materials furnished to the Dean or the Investigative Committee. The University Secretariat shall be the official office of record and shall keep the file of the case for at least five (5) years after its completion, including to permit later reassessment of the case where required by an agency.
2. The University shall take all reasonable measures to ensure that the academic standing and reputation of an innocent Member of the University Community is not prejudiced by the investigation of an allegation of Research/Scholarly Misconduct. The University will also take all reasonable measures, to the extent possible, to protect a Complainant making a Good Faith Allegation from reprisals.
3. The termination of the Respondent's employment or other relationship with the University or an affiliated institution for any reason, including resignation, before or after an allegation has been reported shall not preclude or terminate an informal inquiry or formal investigation under this Policy.
4. If the Respondent refuses to participate in an informal inquiry or formal investigation, the Dean and the Investigative Committee shall use reasonable efforts to reach a conclusion concerning the allegation, noting the Respondent's failure to cooperate and its effect on his/her/its review of the all of the evidence.

## Related Information

- Investigative Committee Terms of Reference
- [GOV-022-005 – Code of Conduct](#)
- [GOV-022-010 – Conflict of Interest and Conflict of Commitment](#)
- [GOV-022-020 – Safe Disclosure](#)
- [RCH-010-015 – Care and Use of Animals](#)
- [Canadian Council on Animal Care](#)
- [Tri-Agency Framework: Responsible Conduct of Research](#)
- [Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans \(610 KB\)](#)
- [Tri-Council Policy Statement Tutorial: Course on Research Ethics \(CORE\)](#)



**COUNCIL DISCIPLINE COMMITTEE  
ANNUAL REPORT TO EXECUTIVE OF COUNCIL  
For the period July 1, 2014 to June 30, 2015**

Per section 5.14.1 of the *Undergraduate Calendar*, the Council Discipline Committee (CDC) hears appeals of decisions concerning academic and non-academic misconduct. CDC has the authority to uphold the original penalty, overturn it, assign a lesser penalty, or assign a more severe penalty.

During the 2014-15 academic year, CDC considered 14 appeals and 1 petition to return. 3 appeals remain to be heard in July and September.

Of the 14 appeals, 4 were associated with one course, and 1 case (marked below with an asterisk) was further appealed to the Senate Appeals Committee. The Senate Appeals Committee upheld the decision of CDC.

**CDC Comparison by Year**

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Number of Appeals	10	6	6	11	14
Number of Petitions	1	1	2	1	1

<b>Circumstances of the Appeal</b>	<b>Faculty Action</b>	<b>CDC Decision</b>
Cheated on a final exam	Grade of 0% on the final exam	Faculty decision upheld.
Cheated on a final exam	Grade of 0% on the final exam	Faculty decision upheld.
Cheated on a final exam	Grade of 0% on the final exam	Faculty decision upheld.*
Cheated on a final exam	Grade of 0% on the final exam	Faculty decision upheld.
Cheated on a laboratory final	Grade of 0% for the course	Appeal remains to be heard.
Cheated on a laboratory final	Grade of 0% for the course	Appeal remains to be heard.
Cheated on an online midterm exam	Grade of 0% for the midterm exam	Faculty decision upheld.
Plagiarized an assignment	Grade of 0% for the course	Appeal remains to be heard.
Plagiarized a paper	Grade of 0% for the assignment and a further reduction of 15% from the course grade	Academic misconduct substantiated; the CDC ameliorated the Dean's decision and reduced the course grade by 10%.
Plagiarized a paper	Grade of 0% for the assignment	Faculty decision upheld.
Plagiarized a paper	Reduction of 20% on the assignment	Academic misconduct not substantiated. The penalty for the assignment was removed and the paper graded in accordance with the grading rubric as used by the instructor for the course.
Plagiarized a paper	Grade of 0% on the assignment	The discipline action was ameliorated and a 20% reduction on the assignment was applied.
Plagiarized a paper (repeated offence)	Grade of XF	Faculty decision upheld.
Unsatisfactory performance of professional responsibilities	Expulsion from program	Faculty decision upheld.

<b>Petition to Return</b>	<b>CDC Outcome</b>
Petitioned for permission to return to the University of Regina following a one year suspension for repeated instances of non-academic misconduct.	Petition granted.

Prepared by: Penny Schouten  
On behalf of: Dr. Thomas Chase  
Chair, Council Discipline Committee  
16 June 2015

**COUNCIL COMMITTEE ON STUDENT APPEALS  
ANNUAL REPORT TO EXECUTIVE OF COUNCIL  
For the period July 1, 2014 to June 30, 2015**

Appeals by students in connection with academic decisions of any Faculty will be heard by the Council Committee on Student Appeals (CCSA) except for matters of discipline which will be heard by the Council Discipline Committee. Matters such as grades assigned for individual classes or credits given for classes transferred from other institutions will normally not be considered by the CCSA.

The CCSA considered 10 appeals during 2014-15, with 0 appeals pending. In comparison, the Committee considered 6 appeals in 2013-14 and 4 appeals in 2012-13.

<b>Faculty Decision</b>	<b>Committee Decision</b>
Student was denied a request to increase the number of resident credit hours before being eligible for Spring Convocation	CCSA overturned the decision of the Faculty
Student required to discontinue from the program for failure to maintain the required academic standing	CCSA upheld the decision of the Faculty
Student required to discontinue after a second failure in a required course	CCSA upheld the decision of the Faculty
Student not allowed to take a class without a prerequisite	CCSA overturned the decision of the Faculty
Student required to withdraw for 3 semesters	CCSA amended the decision and required the student to withdraw for 1 semester
Mandatory indefinite withdrawal from the University	CCSA upheld the decision of the Faculty
Student required to withdraw for a minimum of 3 semesters	CCSA upheld the decision of the Faculty
Student requested a deferral from classes for fall semester	CCSA overturned the decision of the Faculty
Student required to withdraw for a minimum of 3 semesters due to a low grade point average	CCSA amended the decision and required the student to withdraw for 2 semesters
Student required to withdraw for a minimum of 3 semesters	CCSA upheld the decision of the Faculty

Prepared by: Penny Schouten  
On behalf of: Dr. James McNinch  
Chair of the Council Committee on Student Appeals  
13 June 2014

**REPORT TO EXECUTIVE OF COUNCIL  
MAY 25, 2015  
FROM THE COUNCIL COMMITTEE ON UNDERGRADUATE AWARDS**

**Item for Information**

**Subject:** Governor General's Silver Medal

**Background and Description:**

The Governor General's Silver Medal is awarded each Spring Convocation to the most distinguished graduate who is earning a first degree.

It was learned late on May 22, 2015 (after the May 20, 2015 Executive of Council meeting) that an error had been made to the decision item presented to Executive of Council regarding the recipient of the Governor General's Silver Medal. Unfortunately, the recipient presented for approval was not eligible as the graduate was earning her second undergraduate degree, not her first.

Given the exceptional nature of this situation and the fact that the convocation programme was being finalized on that day, the University Secretary sought the permission of the Chair of Executive of Council to award the Governor General's Silver Medal to the next most distinguished graduate earning a first degree. As such, this information item is written in order to correct Council's records and indicate that **Isabella Hugel** from the Faculty of Science was awarded the Governor General's Silver Medal at the Spring 2015 convocation ceremony.

It is unfortunate that this error occurred and business processes in Enrolment Services are being evaluated to ensure that this error does not happen again. On behalf of all involved in convocation, we apologize to Executive of Council for this error.

May 25, 2015

Submitted by: Council Committee on Undergraduate Awards

By: John Kincaid

**REPORT TO EXECUTIVE OF COUNCIL  
JUNE 8, 2015  
FROM THE JOINT COMMITTEE OF SENATE AND COUNCIL ON CEREMONIES**

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1. ITEM FOR DISCUSSION

1.1 Invocation

**Background:**

At the June 3, 2015 Senate meeting, a recommendation was presented from the Joint Committee of Senate and Council on Ceremonies “*that the invocation be removed from the Convocation ceremony, effective July 1, 2015.*”

This item was to go to Executive of Council for decision at its June 24, 2015 meeting; however, given that Senate postponed the decision at its meeting on June 3, it has been determined that it is better to present this recommendation to Executive of Council as a discussion item.

The discussion at Executive of Council in combination with the input received from Senate will be shared with the Joint Committee of Senate and Council on Ceremonies to develop an alternative recommendation at the Fall meetings of Executive of Council and Senate.

**Rationale for removing the Invocation:**

On April 15, 2015, the Supreme Court of Canada unanimously ruled that a Québec town could no longer open its civic meetings with a prayer. The ruling of Canada’s highest court has prompted some at the University of Regina to ask whether the invocation should continue as part of the University’s Convocation ceremony.

An invocation is defined as “a form of prayer invoking God’s presence, especially one said at the beginning of a religious service or public ceremony.” It has been a long-standing part of the University’s Convocation ceremony, and reflects the University’s Regina College roots as an institution founded by a Christian denomination, the Methodists.

A recent survey by the University Secretary indicated that of the 19 universities that responded to the question from universities across the country when asked if an invocation is included in their convocation ceremony, 13 said yes, one responded that there is a benediction (not an invocation) and five said no.

Closer to home, we note that in light of the Supreme Court ruling, the City of Regina “will be suspending the traditional prayer at council meetings”, while the Premier of the Province of Saskatchewan has stated that “the opening prayer at the province’s legislature will remain despite a recent Supreme Court ruling.”

As evidenced by the range of practices across the country in our sister institutions as well as the contrast in responses in our own city and province, we can conclude that there is no definitive consensus to guide the University in what it should do.

The values in the University of Regina’s approved strategic plan *peyak aski kikawinaw: Together we are stronger* may provide guidance on this issue. These state that we will be engaged with

many other communities; we will be respectful of all people; we will recognize and support diversity; and we will be inclusive of our Aboriginal, new Canadian and international students. It is these stated values and the fact that our student population is now made up of more than 11% Aboriginal students and more than 13% international students from over 60 countries that has prompted this discussion.

The diversity of the University's graduating class, which brings to the Convocation ceremony multiple cultures, beliefs, and indeed lack of religious belief, suggests that a 'form of prayer invoking God's presence,' though deriving from the University's history, may no longer be appropriate for contemporary Convocation ceremonies and the graduands and families that attend them. The University prides itself on being an institution in which all individuals are welcome and respected, irrespective of their background or religious beliefs. Our Convocation ceremony protocols must reflect the University's values.

No matter the outcome of this discussion, it should be recognized that the University's three federated colleges remain free to determine what is appropriate for their own institutions.

June 8, 2015