

## EXECUTIVE OF COUNCIL

**Date:** 17 February 2021  
**To:** Executive of Council  
**From:** Glenys Sylvestre, Executive Director (University Governance) and University Secretary  
**Re:** Meeting of 24 February 2021

A meeting of Executive of Council is scheduled for 24 February 2021, 2:30-4:30 p.m. via web conferencing (Zoom). As per Section 4.6.2 of the Council Rules and Regulations, meetings shall be closed except to persons invited to attend and members of Council who choose to attend as guests.

### AGENDA

- 1. Approval of the Agenda**
- 2. Approval of the Minutes of Meeting 27 January 2021** - *circulated with the Agenda*
- 3. Business Arising from the Minutes**
- 4. Remarks from the Chair**
- 5. Report from the University Secretary**
  - 5.1 2021-2022 Executive of Council Meeting Schedule, *For Information*, Appendix I, p. 2
- 6. Reports from Committees of Council**
  - 6.1 Council Committee on Research, Appendix II, pp. 3-11
- 7. Graduant Lists**
  - 7.1 Graduant Lists for Approval - Omnibus Motion - *distributed confidentially*
    - 7.1.1 Faculty of Business Administration
    - 7.1.2 Faculty of Education
    - 7.1.3 Faculty of Graduate Studies and Research
    - 7.1.4 Faculty of Kinesiology and Health Studies
    - 7.1.5 Faculty of Media, Art, and Performance
    - 7.1.6 Faculty of Social Work
    - 7.1.7 Centre for Continuing Education
    - 7.1.8 La Cité universitaire francophone
  - 7.2 Correction of Error to Previously Approved Graduate List - *distributed confidentially*
    - 7.2.1 Faculty of Arts
- 8. Other Business**
- 9. Adjournment**

## **EXECUTIVE OF COUNCIL MEETING SCHEDULE**

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### **Executive of Council Meetings 2021-2022**

All meetings are on Wednesday from 2:30-4:30 p.m.

<u>Meeting Dates</u>	<u>Deadline for Agenda Items*</u>
September 22, 2021	September 10, 2021
October 27, 2021	October 15, 2021
November 24, 2021	November 12, 2021
January 26, 2022	January 14, 2022
February 23, 2022	February 11, 2022
March 23, 2022	March 11, 2022
April 27, 2022	April 15, 2022
May 25, 2022	May 13, 2022
June 22, 2022	June 10, 2022

\*Graduand lists may be submitted up to 10:30 a.m. on the day of the meeting. However, notification of graduand lists for submission must be received by the deadline date.

**REPORT TO EXECUTIVE OF COUNCIL  
FROM THE COUNCIL COMMITTEE ON RESEARCH**

**ITEM(S) FOR APPROVAL:**

**1. Policy Update - Care and Use of Animals (RCH-020-005)**

<p><b>MOTION:</b> That the revised policy “Care and Use of Animals (RCH-020-005)” be approved as outlined in Attachment B.</p>
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**Background and Description:**

The policy “Care and Use of Animals (RCH-020-005)” was last reviewed in 2015 and is being revised as part of the regular policy renewal schedule. Changes made are minor and align the language of the policy with the language used by the Canadian Council on Animal Care.

To allow comparison between the old and new policies, a redline version of the policy is provided showing all tracked changes (Attachment A). The clean, revised version with all changes accepted is included as Attachment B.

# Care and Use of Animals

Number: RCH-020-005  
Audience: All University Employees  
Issued: May 2010  
Last revised: ~~25 February 2015~~ 24 February 2021  
Owner: Vice-President (Research)  
Approved by: Executive of Council  
Contact: Director, ~~Office for Research, Innovation and Partnership~~ Research Office –  
306-585-4775

## Introduction

The University of Regina is committed to maintaining the highest possible standards of animal care and use in research-, teaching, and testing ~~and education~~. Standards for animal care and use are outlined by the Canada Council on Animal Care (CCAC) and in other guidelines published or endorsed by the CCAC, and are in accordance with the Agreement on the Administration of Agency Grants and Awards by Research Institutions.

The committee authorized to oversee the administrative aspects of research-~~and education~~-, teaching, and testing involving animals is the President's Committee on Animal Care (PCAC). It is the responsibility of the PCAC to establish procedures to ensure compliance with applicable regulations. It is not a right to use animals in research-, teaching, and testing ~~or educational activities~~; rather, if demonstrated that it is necessary, and if this necessity can be justified, the privilege to do so may be extended.

Only those who receive approval from the PCAC may bring animals onto University property, and animals may only be brought on university property -for use in research, teaching, and/or testing. This includes animals on display for events, animals involved in fieldwork off-campus and animals occupying University space (including outdoor spaces, offices, and leased space) but does not include service or support animals used by a person with a disability, which are governed by policy OPS 160-005, Service and Support Animals.

Any University of Regina faculty, staff member, or student intending to work with animals in any capacity as part of their research or program of study both on and off campus is required to receive approval from the PCAC before any work involving animals can be carried out.

### Purpose

The purpose of this policy is to ensure ethical and humane use and responsible care of animals used to conduct research, teaching, and testing ~~and education~~.

## Scope

~~Given that the use of animals on University property should be primarily related to education and research, t~~This policy applies to all research, teaching, and testing and education involving animals:

1. conducted by University of Regina Faculty, Staff, and Students;
2. undertaken under the auspices of or in affiliation with the University of Regina; or
3. using University of Regina equipment, facilities or resources.

## Definitions

- **Animals** – non-human, living vertebrates and any living invertebrates of the class cephalopoda, including free-living and reproducing larval forms, used for research, education or breeding purposes.
- **Faculty** – an individual employed by the University of Regina who holds an academic appointment.
- **Principal Investigator** – a faculty member or equivalent visiting scholar in charge of a research or education project.
- **Staff** – an individual employed by the University of Regina or an individual employed by a Faculty member.
- **Student** – an individual enrolled in a course and/or program of study at the University of Regina or from another institution visiting the University of Regina and using University of Regina equipment, facilities or resources to conduct their study/program of study.

## Policy

### Review for Animal Use

All care and use of animals for research, teaching, and testing or educational purposes must be reviewed and approved by the PCAC prior to commencement to ensure it is conducted in accordance with the standards for the ethical care and use of animals established by the Canadian Council on Animal Care (CCAC). This includes animals brought on campus for educational events.

The PCAC may ~~occasionally review~~ non-University external protocols for care and use of animals to ensure they meet animal care and use standards, where possible. The PCAC does not *approve* non-University protocols because the University does not have authority over the work or personnel involved.

### Accountability

Implementation and compliance with policies on the proper care and use of animals in research and education is an institutional responsibility shared by University of Regina administration, the animal facility director, faculty members, staff, students and the PCAC.

## Roles and Responsibilities

### President's Committee on Animal Care

- The PCAC will review the proposed ~~research or education~~animal use protocol ~~involving animals~~ to determine if the proposed use ~~and ethics~~ complies with applicable regulations.
- If the PCAC finds that the proposed ~~research or education~~ protocol is compliant, the protocol may be approved.
- The PCAC will monitor compliance with approved protocols and inspect all animal facilities at least once per year.

### Vice-President (Research)

- The Vice-President (Research) bears executive responsibility for the implementation of the University's animal care and use policy.
- The Vice-President (Research) shall resolve any appeals by applying the PCAC Appeal Provision (PCAC Terms of Reference ~~Section 4.L2~~).

### Deans and Directors

- Deans and Directors will ensure that those who use, and those who are being trained to use, animals for research, teaching, and testing ~~or education~~ carried out by members in their faculty or department, or in association with their faculty or department, are compliant with applicable University policies and procedures.

### Faculty Members and Principal Investigators

- Faculty Members and Principal Investigators must ensure that work carried out under their supervision is conducted in accordance with University policy on the care and use of animals.
- Faculty Members and Principal Investigators are responsible for designing and carrying out research, teaching, and training ~~testing or education~~ in accordance with ~~the all~~ applicable requirements.
- Faculty Members and Principal Investigators are also responsible for ensuring students working under their supervision are compliant with all applicable requirements.

### Students

- Graduate and undergraduate students must ensure they follow the animal care and use policy.

### Consulting University Veterinarian

- The consulting Veterinarian(s) or a designated Veterinarian:
  - a) provides assistance to all Faculty Members and Principal Investigators using animals for educational purposes;
  - b) provides emergency veterinary services where warranted; and
  - c) remains current on new theories, practices and emerging trends in animal care.

- The consulting Veterinarian or a designated Veterinarian is delegated the authority to:
  - a) terminate any procedure which causes unnecessary pain or stress to animals or which deviates from approved protocols; and
  - b) euthanize any animals believed to be in pain or distress that cannot be alleviated.

### Facilities

- The University will acquire and maintain only the number and type of animals that can be accommodated in existing facilities in accordance with applicable regulations.
- If space is unavailable, research may need to be modified or rescheduled or funds may need to be allocated for modification or expansion of existing facilities.
- Approval of a protocol, authorization of a research grant, or receipt of a contract does not guarantee the University will be able to acquire, house and care for the research animals specified under the terms of the project if, at the time the work proceeds, the capacity of the University's facilities is otherwise fully used or space is unavailable.

## Consequences for Noncompliance

- Conducting animal research that has not been reviewed or approved by the PCAC is considered noncompliant.
- Acquisition of animals for ~~education and research~~, teaching, and testing that has not been approved by the PCAC is considered noncompliant.
- ~~Cases of suspected noncompliance will be investigated by the PCAC and appropriate actions will be taken. Appropriate actions may include but are not limited to the misconduct procedures as outlined in Policy GOV-022-025 Research/Scholarly Misconduct. ~~the Procedures for Reporting and Investigating Scholarly Misconduct.~~~~
- Once approval from the PCAC has been granted, failure to adhere to the conditions of the approved protocol constitutes noncompliance.

## Related Information

- [PCAC Terms of Reference](#)
- [GOV-100-005 Health and Safety Policy](#)
- [GOV-022-025 Research/Scholarly Misconduct](#)
- ~~[Misconduct Policy and Procedures](#)~~
- [Canadian Council on Animal Care](#)
- [Agreement on the Administration of Agency Grants and Awards by Research Institutions](#)
- [OPS 160-005 Service and Support Animals](#)

# Care and Use of Animals

Number: RCH-020-005  
Audience: All University Employees  
Issued: May 2010  
Last revised: 24 February 2021  
Owner: Vice-President (Research)  
Approved by: Executive of Council  
Contact: Director, Research Office – 306-585-4775

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### **Purpose**

The purpose of this policy is to ensure ethical and humane use and responsible care of animals used to conduct research, teaching, and testing.

### **Scope**

This policy applies to all research, teaching, and testing involving animals:

1. conducted by University of Regina Faculty, Staff, and Students;

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