



UNIVERSITY OF REGINA BOARD OF GOVERNORS
Minutes of the Meeting
Wednesday, July 10, 2019 Administration-Humanities Building Room 527

Present: G. Berger, G. Bosgoed, R. Brandvold, P. Klein, C. Londoño Sulkin, A. Opseth, V. Oriola, M. Smadu, V. Timmons, C. Warner (Chair)

Regrets: T. Chase

Resource(s): D. Button, K. McNutt, G. Sylvestre

Recorder: P. Daniels

Guest(s): M. Butikofer, D. Eisler, Ross Marsh (Ross W. Marsh & Associates Inc.), L. Mitchell

1. Call to order – 8:00 a.m.

Chair C. Warner provided a welcome to all at the meeting.

2. Approval of the Agenda

Bosgoed – Opseth
Moved approval of the agenda as circulated.

CARRIED

3. Governor Conflict of Interest

The Chair asked Board members to declare a conflict of interest should they have one with any of the agenda items. No conflicts were declared.

4. Approval of the Minutes of May 7, 2019

Klein - Londoño Sulkin

A typographical error was noted in Item 11.4, G. Bosgoed's name was misspelled.

Moved approval of the minutes as amended.

CARRIED

5. Business Arising - None.

6. Strategic Presentation, "Fundraising Campaign Readiness," Ross W. Marsh

President Timmons introduced L. Mitchell to the Board. L. Mitchell provided introductions of M. Butikofer and R. Marsh.

Following the presentation there was a brief question and answer session.

Discussion included:

- How faculty/unit priorities are incorporated into a fundraising plan
- How interviewees were identified and selected
- Areas of possible donor interest, including support of Indigenous initiatives

The Board Chair thanked L. Mitchell, M. Butikofer, and R. Marsh for their presentation.

(M. Butikofer and R. Marsh withdrew from the meeting at 8:55 a.m.)

7. Chair's Report

The Board Chair provided an update on the recent events and activities since the last Board meeting, including:

- Prairie Kitchen Party fundraiser
- Kenneth Levene Graduate School of Business dinner
- Spring Convocation
- Honorary Degree Recipient dinner
- LHH Knightsbridge interview and debrief
- Conversations with the President and Minister of Advanced Education related to capital priorities

The Board Chair noted that this was her last meeting as Chair and expressed appreciation to her Board colleagues.

8. Reports (For Information)

8.1 Chancellor's Report

The Board Chair and President congratulated P. Klein on her recent election as Chancellor.

8.2 President's Report (GOV&NOM)

8.2.1 President's Report to the Board (GOV&NOM)

The President presented her report.

Discussion followed. Topics of discussion included:

- The difference between "revenue" and "net revenue"
- Return on investment for specific activities or locations, such as the College Avenue Campus renovation
- Status of PTSI research programs, including the RCMP longitudinal study project

All questions were addressed by President Timmons.

8.2.2 Key Messages (GOV&NOM)

P. Klein noted that the Governance and Nominations Committee has requested that forward-looking information be provided at future meetings, including a few speaking points for governors.

8.3 URSU President

V. Oriola provided an update on the events and activities of URSU.

The Chair thanked V. Oriola for his report.

(D. Eisler and L. Mitchell withdrew from the meeting at 9:20 a.m.)

9. In Camera Session I – 9:20 a.m.

These items are recorded in the *In Camera* minutes and [appended to the Official File](#).

(P. Daniels withdrew from the meeting at 9:31 a.m.)

(V. Timmons, D. Button and K. McNutt withdrew from the meeting at 9:35 a.m.)

10. In Camera Session II – 9:35 a.m.

These items are recorded in the *In Camera* minutes and [appended to the Official File](#).

(The Board had a recess at 10:06 a.m. All resources and the President re-joined the meeting at 10:20 a.m. and the meeting returned to regular session.)

11. Strategic Items

11.1 Performance Measurement Framework: 2018-2019 Results (A&RM)

G. Bosgoed introduced the item for information and summarized the discussions held at the Committee meeting the day prior.

G. Bosgoed noted that the Committee suggested management consideration of a “yellow” indicator in future reports to identify near misses.

All questions were addressed by management.

11.2 Performance Measurement Framework: Targets for 2019-2020 (A&RM), Pages 114-117 of the Board Agenda

Bosgoed – Berger

That the Board of Governors approve the Performance Measurement Framework (PMF) targets for 2019-20 as proposed.

G. Bosgoed presented the item for approval and summarized the discussions held at the Committee meeting the day prior.

Discussion followed. Topics of discussion included:

- Specific initiatives to increase undergraduate student completion and retention
- Strategies to increase the number of Indigenous students, noting that the University of Regina has the highest percentage of Indigenous students among Canadian universities
- Consideration of an indicator related to quality of undergraduate programs/students

The question was called on the motion.

CARRIED

12. Consensus Items

As Board members indicated they had questions on two of the consensus items, the Chair agreed to remove 12.1 and 12.3 from the Consent agenda, and instead include these as Administrative Items 13.8 and 13.9, respectively.

Smadu – Klein

Agreed to move items 12.2, 12.4, 12.5, 12.6, 12.7 as an omnibus motion as follows:

12.2 Appointment of URFA-Academic representative to Academic & Administrative Pension Plan (HR), Pages 119 – 121 of the Board Agenda

That the Board of Governors approve the appointment of Dr. Zhou (Joe) Zhang as the University of Regina Faculty Association (URFA) academic representative to the Academic and Administrative Benefits Committee (AABC).

12.4 Faculty of Kinesiology and Health Studies (KHS) Office Renovation (F&F), Pages 180-182 of the Board Agenda

That the Board of Governors provide Level 3 Approval (Approval to Tender the Work) for the KHS Office Renovation project. This provides authorization to proceed with design and construction based on the total upset value of \$1,000,000 and a target completion date of March 31, 2020.

12.5 Former Alliance Health Centre Renovations (F&F), Pages 183-186 of the Board Agenda

That the Board of Governors provide Major Capital Approval Level 1 (Approval in Principle) for renovations to the former Alliance Health Centre to accommodate University Advancement and Communications at the Faculty of Kinesiology, Health and Sport. This provides authorization to proceed with schematic (preliminary) design for a budget of \$50,000.

12.6 Ad Hum Data Centre Asbestos Removal – Budget Revision (F&F), Pages 187-188 of the Board Agenda

That the Board of Governors approve a budget increase from \$500,000 to \$550,000 for the AH Data Centre Asbestos Removal and Pre-Action project. This work is being funded in full by the Facilities Management Preventative Maintenance and Renewal (PMR) budget.

12.7 EEC Controls Upgrade – Budget Revision (F&F), Pages 189-190 of the Board Agenda

That the Board of Governors approve a budget increase from \$350,000 to \$725,000 for the EEC Digital Master Controller project. This work is being funded in full by the Facilities Management Preventative Maintenance and Renewal (PMR) budget.

The question was called on the omnibus motion.

CARRIED

13. Administrative Items

13.1 Annual Audited Financial Statements for the year end April 30, 2019 (A&RM), Pages 191-237 of the Board Agenda

Bosgoed – Berger

That the Board of Governors approve the financial statements (Attachment A) of the University of Regina for the year ended April 30, 2019.

G. Bosgoed presented the item for approval and summarized the discussions held at the Committee meeting the day prior.

Discussion followed. Topics of discussion included:

- Confirmation that the interest rate of 7.250% relates to a 50-year debenture
- Future minimum annual lease commitments decrease over time until agreements are renewed
- Breakdown of expenses by function included as note 20
- Disclosure of related party transactions and the university's relationship with these parties

All questions were addressed by management.

The question was called on the motion.

CARRIED

13.2 2018-2019 Annual Report (A&RM)

Bosgoed - Opseth

That the Board of Governors approve the draft content for the 2018-19 Annual Report and authorize the President to approve the additional material and amendments as necessary to satisfy the Provincial Auditor's requirements, consistent with the draft material.

G. Bosgoed presented the item for approval and summarized the discussions held at the Committee meeting the day prior.

The Board requested the significant risk priorities for 2018-2019 be numbered to reflect their prioritization.

The final version of the document has been [appended to the Official File](#).

The question was called on the motion.

CARRIED

13.3 Statement of Investment Policies & Goals (SIP&G) for Trust and Endowment Fund (F&F)

Brandvold - Opseth

That the Board of Governors approve the amended Statement of Investment Policies & Goals (SIP&G) for the University of Regina Trust and Endowment Fund to be effective July 2019.

R. Brandvold presented the item for approval and summarized the discussions held at the Committee meeting the day prior.

The effective date is to be July 2019 and not May 2019 (as had been noted in the agenda package).

The question was called on the motion.

CARRIED

13.4 Financial Monitoring Policies (F&F)

Brandvold - Londoño Sulkin

That the Board of Governors re-approves the following four policies:

GOV-090-015 (Operating Budget Surpluses), (Attachment A)

GOV-090-030 (Fund Monitoring), (Attachment B)

GOV-090-035 (Budgetary Limits on Spending), (Attachment C)

RCH-030-010 (Budgetary Limits on Spending Research Funds), (Attachment D)

as attached.

R. Brandvold presented the item for approval and summarized the discussions held at the Committee meeting the day prior.

The question was called on the motion.

CARRIED

13.5 Health and Safety Policy (GOV 100-005) (HR)

Opseth – Bosgoed

That the Board of Governors approve the revised Health and Safety Policy (GOV-100-005) as attached (Attachment A).

A. Opseth presented the item for approval and summarized the discussions held at the Committee meeting the day prior.

It was noted that the HR Committee had suggested minor grammatical and capitalization amendments. Another Board member also indicated they would like to send editorial suggestions. All changes are reflected in the final policy, a copy of which is appended [*appended to the Official File.*](#)

The question was called on the motion.

CARRIED

13.6 Travel Policy (EMP 050-005) (HR)

Opseth – Berger

That the Board of Governors approve the revised policy (EMP-050-005 Travel) as attached (Attachment A).

A. Opseth presented the item for approval and summarized the discussions held at the Committee meeting the day prior. He noted that the Committee had suggested changes at

the meeting the day prior, and deferred to G. Sylvestre to outline these changes to the Board.

The Board further requested that the policy document be adjusted to remove reference to specific airlines. Management agreed to make this change.

Discussion followed. Topics of discussion included:

- Employee participation in frequent flyer programs
- The use of Travel Authorization Request Forms for assessment of travel-related risks

The question was called on the motion.

CARRIED

The final version of the document has been *appended to the Official File*.

13.7 Pension Plans Master Trust – Changes to Investment Managers (HR)

Opseth – Oriola

That the Board of Governors approve the replacement of Grantham Mayo Van Otterloo (GMO) Emerging Domestic Opportunities Fund with the BlankRock CDN MSCI Emerging Markets Index Class A Fund, and the replacement of the Templeton International Equity Trust with the BlackRock CDN MSCI EAFE Equity Index Class A Fund.

The question was called on the motion.

CARRIED

13.8 Acting President Assignment (GOV&NOM), Pages 118 of the Board Agenda

Klein – Berger

That the Board of Governors, in the absence of the President for periods of normal business travel, illness, or vacation, approve the following priority for Acting President:

1. *The Provost and Vice-President (Academic) or, if absent,*
2. *The Vice-President (Administration), or, if absent,*
3. *The Vice-President (Research).*

If all the vice-presidents will be absent, the President may designate another member of the senior leadership team as Acting President for a period of not more than five days.

P. Klein presented the item for approval and summarized the discussions held at the Committee meeting the day prior.

A question was raised regarding the President designating another member of the senior leadership team as Acting President for a period of not more than five days. President Timmons explained that this process is managed carefully.

The question was called on the motion.

CARRIED

13.9 Senate Bylaws (GOV&NOM), Pages 122-179 of the Board Agenda

Klein – Smadu

That the Board of Governors approve the revisions to the Senate Bylaws as recommend by Senate as presented in Attachment A (red-line).

P. Klein presented the item for approval and summarized the discussions held at the Committee meeting the day prior.

A question was raised in relation to the terms of reference changes of the Senate Nominating Committee. G. Sylvestre explained that nominations are received from Senators by the Committee, and this change better reflects this process.

The question was called on the motion.

CARRIED

14. Committee Chair Highlights, Verbal Update

P. Klein provided an update from the Governance and Nominations Committee, including:

- The upcoming Board evaluation survey and possible one-on-one meetings between the Board Chair and Board members.
- October Board Retreat – October 6 dinner to celebrate Elaine Bourassa’s Distinguished Service Award, October 7 Board retreat day
- The new strategic planning process is underway

A. Opseth provided an update from the Human Resources Committee, including:

- The Pension Plan update and Respectful University Services Annual Report were received for the Committee’s information.

R. Brandvold provided an update from the Finance and Facilities Committee, including:

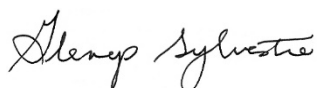
- Capital and operating priorities identified to the Ministry
- A letter to the Ministry dated May 31/2019 identifying capital project priority (New Business School building) was distributed to the Board. The Board Chair spoke about her communication with the Minister. The letter has been *appended to the Official File*.

G. Bosoged provided an update from the Audit and Risk Management Committee, including:

- D. Cherwaty’s presentation on Emergency Management and Response
- The Internal Audit update included the status of management action plans. Approximately two-thirds of the internal auditor’s recommendations have been completed to date

15. In Camera Session I – not required.

16. Adjournment – 11:21 a.m. Moved by Oriola.



Glenys Sylvestre
University Secretary