

September 2013

(reviewed and recommended for approval by the Governance and Nominations Committee)

Distinguished Service Award Advisory Committee

Membership:

Chair of the Board (as Chair of the Committee)
Chancellor
President
Faculty Board Member

Resource:

Executive Director, University Governance (University Secretary)

Duties:

This Committee is responsible to the Board on matters concerning the Board of Governors Distinguished Service Award, and will meet annually. The Committee's duties are to:

1. Annually review and make recommendations to the Board on the terms, conditions, and mode of recognition for the DSA; and
2. Annually review nominations for the DSA and, when a suitable candidate is identified, recommend him or her to the Board.
3. Annually review its terms of reference and recommend changes as required to the Board of Governors as appropriate.

On behalf of the Committee, the Executive Director, University Governance will issue a call for nominations for the DSA annually.

2013 - 2014 Annual Work Plan and Reporting:

Key Agenda Items/Activities	Sept 2013	Dec 2013	Mar 2014	May 2014	Jul 2014	As Required
University Secretariat will issue the annual call for nominations		√				
Committee will meet to review submissions and may recommend an Award recipient for approval to the Board of Governors			√			