

UNIVERSITY OF REGINA BOARD OF GOVERNORS
Meeting of the Board of Governors
Tuesday, May 7, 2019, Administration-Humanities Building Room 527

Present: R. Brandvold, G. Bosgoed, G. Berger, P. Klein, C. Londoño Sulkin, A. Opseth, V. Oriola, V. Timmons, J. Tomkins, C. Warner (Chair)

Regrets: M. Smadu

Resource(s): D. Button, T. Chase, D. Malloy, G. Sylvestre

Recorder: S. Stewart

Guest(s): D. Eisler, K. McNutt, L. Mitchell

1. Call to order - 8:00 a.m.

Chair C. Warner provided a welcome to all at the meeting. C. Warner congratulated V. Oriola on his recent election as President of the University of Regina Students' Union (URSU).

2. Approval of the Agenda

The following agenda amendments were requested:

- Move Consensus Item 10.3, "Sexual Violence/Misconduct Policy" to Administrative Item 9.7.
- Removal of Item 6, "Fundraising Campaign Readiness." It was noted this will be presented at the July Board of Governors meeting.

Londoño Sulkin - Opseth
Moved approval of the agenda as amended.

CARRIED

3. Governor Conflict of Interest

The Chair asked Board members to declare a conflict of interest should they have one with any of the agenda items. No conflicts were declared.

4. Approval of the Minutes 12 March 2019

Bosgoed - Klein
Moved approval of the minutes as circulated.

CARRIED

5. Business Arising - None.

6. Strategic Presentation, "Fundraising Campaign Readiness," Ross W. Marsh

It was noted this item has been deferred to the July 2019 meeting of the Board of Governors.

7. Chair's Report

The Board Chair provided an update on the recent events and activities since the last Board meeting, including:

- The 2019 Long Service Awards reception
- Meetings with Ross W. Marsh and LHH Knightsbridge
- Phone conversation with V. Oriola

The Board Chair also noted her attendance at P. Klein's Power of Pink event to benefit breast health.

The Board Chair congratulated V. Timmons on being selected to receive a Lifetime Achievement Award at the YWCA Women of Distinction event.

Board members commented on the value of the Johnson Shoyama Graduate School (JSGS) Public Sector Governance program. It was suggested that all future Board members attend the training, if offered.

8. Strategic Item

8.1 2019-2020 Tuition and Fees (F&F), Pages 10-27 of the Agenda

Brandvold - Bosgoed

Moved that the Board of Governors approve, to be effective September 1, 2019, the following tuition and fee actions:

- *That tuition for all undergraduate credit hours be increased by 2.8%, rounded to the nearest \$0.25;*
- *That tuition in the Johnson-Shoyama Graduate School of Public Policy for the Master of Public Administration and certificate courses be increased by 2.0%, rounded to the nearest \$0.25 and for the Master of Public Policy and PhD programs be increased by 3.0%, rounded to the nearest \$0.25;*
- *That tuition for Levene graduate programs, except the EMBA, be maintained at the 2018-19 level;*
- *That tuition for all other master's and PhD students be increased by 2.8%, rounded to the nearest \$0.25;*
- *That tuition for the Master of Health Information Management program to be introduced in September 2019 be set equal to the tuition for the Master of Health Administration with which it shares many characteristics;*
- *That the tuition for courses in the certificate programs in the Centre for Continuing Studies be increased by 2.8%;*
- *That the Co-op Fee be increased by 2.8%, rounded to the nearest \$0.25;*
- *That Recreation and Athletic Fee be increased by 2.8%, rounded to the nearest \$0.05;*
- *That the Graduate International Surcharge be increased by 2.8% from \$1,159.25 per term to \$1,191.75 per term;*
- *That the fee for a credit transfer assessment be set at \$100 and a letter of permission be set at \$30; and*
- *That an early non-refundable tuition deposit arrangement be instituted for students in the Levene Graduate School of Business.*

R. Brandvold presented the item for approval and noted that all Board members were in attendance at the Committee meeting the day prior.

The question was called on the motion.

CARRIED

8.2 2019-20 Comprehensive Budget Plan (F&F), Pages 11-51 of the Agenda

Brandvold - Bosgoed

Moved that the Board of Governors approve the Comprehensive Budget Plan for 2019-20.

R. Brandvold presented the item for approval and highlighted the Board discussion held at the Committee meeting the day prior.

The question was called on the motion.

CARRIED

8.3 Operations Forecast (F&F), Pages 52-65 of the Agenda

Brandvold - Bosgoed

Moved that the Board of Governors approve the attached 2020-21 Operations Forecast, authorizing the President to make such changes as are required to amend the scenario tables to conform with the Board's decision with respect to the 2019-20 operating budget.

R. Brandvold presented the item for approval and summarized discussions held at the Committee meeting the day prior.

Discussion followed. Topics of discussion included:

- Alignment of the Ministry's expectations with the University's values

All questions were addressed by management.

It was noted that a minor modification would be made to the document prior to submission, to reflect the Ministry's direction to reference "Budget Request." The final version of the document has been [appended to the Official File](#).

The question was called on the motion.

CARRIED

9. Administrative Items

9.1 Audited Financial Statements for the Pension Plans (A&RM), Pages 66-120 of the Agenda

Bosgoed - Berger

Moved that the Board of Governors approve:

- 1. The financial statements of the Pension Plan for the Academic & Administrative Employees of the University of Regina for the year ended December 31, 2018; and*
- 2. The financial statements of the University of Regina Non-Academic Pension Plan for the year ended December 31, 2018.*

G. Bosgoed presented the item for approval and summarized discussions held at the Committee meeting the day prior.

Discussion followed related to investment performance. Management answered all questions, and noted that the audit function was separate from investment policy and experience.

The question was called on the motion.

CARRIED

9.2 Full Membership and Incorporation of TRIUMF (A&RM), Pages 121-122 of the Agenda

Bosgoed - Berger

Moved that the Board of Governors approve the University of Regina voting in favour of the incorporation of an entity into which the assets and liabilities of the TRIUMF joint venture will subsequently be transferred.

G. Bosgoed presented the item for approval and summarized discussions held at the Committee meeting the day prior.

The question was called on the motion.

CARRIED

9.3 Governance Review for the University of Regina Pension Plans (HR), Pages 123-124 of the Agenda

Opseth - Berger

Moved that the Board of Governors approve the implementation of the pension governance review recommendations.

A. Opseth presented the item for approval and summarized discussions held at the Committee meeting the day prior.

The question was called on the motion.

CARRIED

9.4 URSU Authorization for Collection of Fees (F&F), Pages 125-128 of the Agenda

Brandvold - Bosgoed

Moved that the Board of Governors approve the collection and remittance of URSU fees for 2019/2020.

R. Brandvold presented the item for approval. All Board members were present for Committee discussion the day prior.

The question was called on the motion.

CARRIED

9.5 University Drive South Re-construction (F&F), Pages 129-130 of the Agenda

Brandvold - Bosgoed

Moved that the Board of Governors provide approval to supplement the project budget by \$100K to a total value of \$860K. This provides authorization to complete the preventative maintenance and repairs to the underground storm water mains from University Drive East to University Drive West; and address unexpected repairs to several catch basins and damaged storm water drains.

R. Brandvold presented the item for approval. All Board members were present for Committee discussion the day prior.

The question was called on the motion.

CARRIED

9.6 Governance Practices 2018-19: Compliance with the Adapted TSX Governance Guidelines (GOV&NOM), Pages 131-140 of the Agenda

Klein - Brandvold

Moved that the Board of Governors approve the assessment of substantial compliance with the 14 categories as defined in, Governance Practices (Fiscal 2018-2019): Compliance with the Adapted TSX Corporate Governance Guidelines.

P. Klein presented the item for approval and summarized discussions held at the Committee meeting the day prior.

Discussion followed. Topics of discussion included:

- The possibility of arranging annual individual meetings between the Board Chair and governors
- Consideration of new governance guidelines and best practices if they arise

The Governance and Nominations Committee requested an adjustment to #1 to include "regular surveys of students, faculty and staff" in the response. The final version of the document has been [appended to the Official File](#).

The question was called on the motion.

CARRIED

9.7 Sexual Violence/Misconduct Policy (GOV&NOM), Pages 184-209 of the Agenda

Klein - Tomkins

Moved that the Board of Governors approve the updated policy: GOV-100-018 Sexual Violence/Misconduct.

P. Klein presented the item for approval and summarized discussions held at the Committee meeting the day prior.

Discussion followed. Topics of discussion included:

- American university experiences with legal action as a result of sexual misconduct decisions
- President Timmons' involvement in a national advisory committee related to gender-based violence at post-secondary institutions
- The ability to update the policy if required to adapt to changing needs
- Potential situations where an investigation might be undertaken in the absence of a complaint, where there is risk of harm to members of the University community

The question was called on the motion.

CARRIED

10. Consensus Items

Brandvold – Bosgoed

Agreed to move items 10.1 and 10.2 as an omnibus motion as follows:

10.1 Appoint BMO as a Banker of the University (F&F), Pages 141-142 of the Agenda

Moved that the Board of Governors appoint the Bank of Montreal (BMO) to be a banker of the University of Regina.

10.2 Parking Bylaw Amendments (F&F), Pages 143-183 of the Agenda

Moved that the Board of Governors approve updates to the current Parking Bylaws to include:

- 1) *Updated language to include 'pay parking zones'*
- 2) *Reference to 'parking privileges'*
- 3) *Reference to License Plate Recognition (LPR) enforcement technology*
- 4) *Reference to 'vehicle immobilizer'*
- 5) *Review of Penalty amount and Penalty Reduction amounts (Appendix I, Appendices A and B)*
- 6) *Minor housekeeping updates, including the addition of Parcel "Y" (Appendix "C")*

The question was called on the omnibus motion.

CARRIED

The draft parking bylaws still require some minor modifications including reflection of changes by the City of Regina to remove bicycle licensing requirements, and adjustments to Appendix C to reflected updated legal land descriptions. The Finance and Facilities Committee agreed to allow for minor modifications prior to finalization. The final version of the document has been [appended to the Official File](#).

11. Reports

11.1 Chancellor Report

The Chancellor provided an update on events and meetings held on and off campus since the last Board meeting including his attendance at:

- Four pension and endowment meetings
- Attendance at the Darke Hall federal funding announcement
- Senate Committee meetings

The Chancellor thanked the Board for their support during his tenure as Chancellor, and noted that this was his last Board meeting.

11.2 President's Report (GOV&NOM)

President Timmons thanked the Chancellor for his support and guidance over the years.

The President highlighted the hard work of the University Leadership Team and the support they provide to accomplish the objectives in the report. The President outlined the success of research impact, especially the gains in developing the undergraduate research culture. She also noted delays in completion of the central testing facility, and that work is still progressing on the community outreach objective.

The President noted that the Governance and Nominations Committee suggested a minor revision to provide additional commentary related to Indigenization and sustainability initiatives. The final version of the document has been [appended to the Official File](#).

11.2.1 President's Performance Objectives 2019-20 (GOV&NOM)

Klein - Brandvold

Moved that the Board of Governors approve the President's Objectives for 2019-2020 as circulated, noting that some figures will be updated to reflect increases from 2018-2019 actual results.

P. Klein presented the item for approval and summarized discussions held at the Committee meeting the day prior.

Discussion followed. Topics of discussion included:

- The development of the strategic plan and selection of a lead facilitator from the University community
- Support for the Centre for Teaching and Learning
- Development of a new campus wide enrolment management strategy, including a review of our website from a student recruitment perspective
- The University's recent success in receiving an EDI Institutional Capacity-Building Grant (inspired by the UK's Athena SWAN)
- Investment in the University's Advancement function
- Continuing to highlight academic performance and student success

President Timmons agreed to enhance the teaching and learning objective to be more explicit regarding the importance of academic quality. The final version of the document has been [appended to the Official File](#).

The question was called on the motion.

CARRIED

11.2.2 Key Messages (GOV&NOM)

P. Klein summarized discussion from the Committee meeting the day prior. President Timmons noted that, going forward, the key messages will be limited to three current items of interest.

11.3 URSU President, Verbal Update

V. Oriola provided an update on the events and activities of URSU. The areas URSU is looking at improving over the next year, include:

- Improving services for student sexual health
- Improving food security for students

Discussion followed. Topics of discussion included:

- The importance of having a culturally representative student executive

The Chair thanked V. Oriola for his report.

11.4 Committee Chair Highlights, Verbal Update

R. Brandvold provided an update from the Finance and Facilities Committee, including:

- Board attendance at the Finance and Facilities Committee meeting, to participate in discussion on tuition/fees and the 2019-2020 comprehensive budget

A. Opseth provided an update from the Human Resources Committee, including:

- Representatives from Willis Towers Watson made a presentation on Pension Plan Governance to the Committee and highlighted how important it is to have a strong governance structure for our pension plans
- The annual reports to pension plan members were received for the Committee's information
- A. Opseth noted that he had attended the announcement for accessibility funding for Darke Hall

G. Bosgoed provided an update from the Audit and Risk Management Committee, including:

- N. Paskewitz and E. Boyle provided a presentation on deferred maintenance projects at the University
- Two audits completed by Y. Yevlanova
- An update on Enterprise Risk Management and policy
- The annual report is being streamlined to reduce size, cost, and associated workload

P. Klein provided an update from the Governance and Nominations Committee, including:

- Her attendance at the annual retirement luncheon
- The annual call for committee appointments and officer preferences will be held following the June Senate meeting
- An update on the President's performance review process

Prior to the *in camera* session, the Chair congratulated D. Malloy on his success and hard work as the Vice-President (Research). During his time as Vice-President (Research), the importance of research at the board table has been elevated

The Chair also recognized the Chancellor for his service over the years. His guidance and knowledge has been extremely valuable.

(All University resources except V. Timmons and G. Sylvestre left the meeting at 9:24 a.m.)

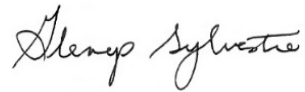
12. In Camera Session I – 9:24 a.m.

Items 12.1 to 12.4 are recorded in the *In Camera* minutes and are [appended to the Official File](#).

(V. Timmons and G. Sylvestre withdrew from the meeting at 9:38 a.m.)

13. In Camera Session II – 9:38 a.m.

14. Adjournment – 10:15 a.m. Moved by Klein.



Glenys Sylvestre
University Secretary