
Date:	Thursday, July 12, 2018
Meeting Subject:	University of Regina Board of Governors
Present:	G. Berger, G. Bosgoed, R. Brandvold (part), H. Khan, P. Klein, C. Londono, A. Opseth, M. Smadu, V. Timmons (part), J. Tomkins, C. Warner (Chair)
Resource:	D. Button, T. Chase, B. Christie, P. Daniels (Recorder), D. Malloy, G. Sylvestre
Guest:	Professor Amy Zarzeczny

Call to order: 7:55 a.m.

C. Warner provided a welcome to all at the meeting including G. Berger, new Board Member. C. Warner noted that V. Timmons would be late due to a medical appointment, but would join the meeting as quickly as she was able. The Vice-Presidents were available to answer any questions that might arise in the President's absence.

1. Approval of the Agenda

Smadu – Opseth
Moved approval of the agenda as circulated.

CARRIED

2. Governor Conflict of Interest

The Chair asked Board members to declare a conflict of interest should they have one with any of the agenda items. P. Klein declared a possible conflict with certain Conexus discussions, if they relate to media strategy/advertising. She will recuse herself if necessary.

3. Approval of the Minutes

3.1 Board Meeting of 4 May 2018 – *circulated with the Agenda*

Londono – Tomkins
Moved approval of the minutes as circulated.

CARRIED

4. Business Arising

Item 8.3.1 in the May 2018 minutes noted that the President would consider whether there is a way to measure quality of first year student experience. This is difficult to both define and measure and is still being contemplated.

5. Strategic Item(s)

5.1 Strategic presentation, “Masters in Health Administration program’s growth and success”, Professor Amy Zarzeczny, Page 10 of the Board Agenda

A.Zarzeczny gave an overview of the program, program structure, in-person residencies, and the success of the program throughout Canada.

Following the presentation there was a question and answer session.

Discussion included:

- MHA programs offered in other Universities and how they compare to the U of R
- Student engagement in the program
- Mid-level career option for students

T. Chase thanked A. Zarzeczny for the presentation.

The item is *appended to the official file*.

(A.Zarzeczny withdrew from the meeting at 8:25 a.m.)

5.2 Supplementary 2019-2020 Operations Forecast Submissions, For Decision (F&F), Page 21 of the Board Agenda

Brandvold – Opseth

That the Board of Governors approve the submission to the Ministry of Advanced Education of the attached supplementary 2019-20 Operations Forecast proposals.

R. Brandvold presented the item for approval and summarized the three initiatives contained within the submission, and the discussions held at the Committee meeting the day prior.

Discussion followed. Topics of discussion included:

- Support both within and outside the province for a Child Trauma Research Centre
- Competition in Mexico with other Universities

The Board inquired as to the process for submission and delivery to the Ministry for consideration. All questions were answered by management.

The question was called on the motion.

CARRIED

5.3 Northwest Building Project Update, For Decision (F&F), Page 40 of the Board Agenda

Brandvold – Opseth

That the Board of Governors provide approval to approach Advanced Education for request of a three-way cost sharing initiative for the expected \$90M Business Admin Building project with the Province, Federal Government and University each providing one third (\$30M each).

R. Brandvold presented the item for approval and summarized the discussions held at the Committee the meeting the day prior.

It was noted that Page 40 of the Board Agenda, Funding Model contained an error. Under the Knowledge Infrastructure Program, the Province provided \$8.25M of funding.

Discussion followed. All questions were addressed by management.

The question was called on the motion.

CARRIED

5.4 Central Testing Facility, For Decision (F&F), Page 47 of the Board Agenda

Brandvold - Londono

That the Board of Governors provide Level 3 Approval (Approval to Tender the Work) for the University Central Testing Facility project. This provides authorization to proceed with full design and construction based on the target construction value of \$1.4M. The space would be ready for use by September 2019.

R. Brandvold presented the item for approval and summarized the discussions held at the Committee the meeting the day prior.

The question was called on the motion.

CARRIED

5.5 Bookstore Reconfiguration, For Decision (F&F), Page 51 of the Board Agenda

Brandvold – Bosgoed

That the Board of Governors provide Level 3 Approval (Approval to Tender the Work) for the Bookstore Reconfiguration project. This provides authorization to proceed with design and construction based on the target construction value of \$1.5M. The space would be ready for use by April 2019.

R. Brandvold presented the item for approval and summarized the discussions held at the Committee the meeting the day prior.

It was noted that 5.4 and 5.5 are linked and progress on these two related projects will be presented together at future meetings.

The question was called on the motion.

CARRIED

5.6 College Avenue Campus Historic Lecture Theatre, For Decision (F&F), Page 54 of the Board Agenda

Brandvold – Londono

That the Board of Governors provide approval of a \$1.8M project to complete the historic lecture theatre in the College Building.

R. Brandvold presented the item for approval and summarized the discussions held at the Committee the meeting the day prior.

The question was called on the motion.

CARRIED

5.7 Darke Hall Interior, For Decision (F&F), Page 57 of the Board Agenda

Brandvold – Tomkins

That the Board of Governors provide Level 3 approval for the \$10,000,000 interior Darke Hall project.

R. Brandvold presented the item for approval, summarized the discussions held at the Committee meeting the day prior and acknowledged D. Button and his team for the management of all the capital projects.

Discussion followed.

The question was called on the motion.

CARRIED

The Board had further discussion regarding the reporting and funding of capital projects.

Topics of discussion included:

- Funding of capital projects from fundraising initiatives versus borrowing.
- Reporting of the total capital project approvals and funding sources at future Board meetings.
- Total current fundraising goals.

5.8 Strategic Preventative Maintenance and Renewal Submission, For Decision (F&F), Page 62 of the Board Agenda

Brandvold – Khan

That the Board of Governors approve the Heating Plant Roof Replacement project valued at \$1.5M for Facilities Management's (FM) submission to the Ministry of Advanced Education for matching funding through the Strategic Preventative Maintenance and Renewal (SPMR) Program and the Federal Investing in Canada Infrastructure Program.

R. Brandvold presented the item for approval and summarized the discussions held at the Committee meeting the day prior.

The question was called on the motion.

CARRIED

(The Board Chair requested that agenda item 5.9 be discussed when the President was in attendance)

6. Administrative Item(s)

6.1 URSU Fees 2018 – 2019, For Decision (F&F), Page 83 of the Board Agenda

Brandvold – Opseth

That the Board of Governors approves the collection and remittance of URSU Fees for 2018/2019 as follows.

	2018/2019	2017/2018	
Base Fee	\$38.10	\$36.00	5.8%
Fee per credit hour	\$4.85	\$4.70	3.2%
Health & Dental	\$215.25	\$205.00	5.0%
Health component	\$92.45	\$88.06	
Dental component	\$122.80	\$116.94	
U-Pass	\$87.60	\$87.60	0%

President Timmons noted that the Board is required to approve the collection and remittance of URSU fees. H. Khan commented that this item was already approved by the URSU Board.

The question was called on the motion.

CARRIED

6.2 Annual Audited Financial Statements for the year ending April 30, 2018, *For Decision (A&RM), Page 87 of the Board Agenda*

Bosgoed – Smadu

That the Board of Governors approves the financial statements (Attachment A) of the University of Regina for the year ended April 30, 2018.

G. Bosgoed presented the item for approval and summarized the discussions held at the Committee meeting the meeting the day prior. M. Voss provided a document noting changes to the Financial Statements from the materials distributed in advance of the meeting.

This document is *appended to the official file*.

The question was called on the motion.

CARRIED

6.3 2017-2018 Annual Report, *For Decision (A&RM), Page 128 of the Board Agenda*

Bosgoed – Opseth

That the Board of Governors approve the draft content for the 2017-18 Annual Report and authorize the President to approve additional material and amendments as necessary to satisfy the Provincial Auditor's requirements, consistent with the draft material.

G. Bosgoed presented the item for approval and summarized the discussions held at the Committee meeting the day prior. Management had noted the following adjustments to the Annual Report at the Audit & Risk Management Committee meeting as follows:

- Corrections to individuals listed and term dates of Officers and Executive of the University
- Edits to the President and Board Chair letters
- Changes to figures in the Financial Statements to conform with the approved results
- Minor editorial adjustments and formatting

Revised Board Chair and President messages were distributed at the meeting. These items are *appended to the official file*.

An error was noted in the revised President's report regarding two research figures that were incorrect. These will be corrected prior to Annual Report finalization.

The question was called on the motion.

CARRIED

6.4 Audit of Identity and Access Management – Request to Extend the Project Scope and Increase the Time Budget, For Decision, Page 155 of the Board Agenda

Bosgoed – Klein

That the Board of Governors approve the extension of the scope of the internal audit project Identity and Access Management to cover additionally the design of internal controls in decentralized IT systems and applications that contain restricted data and respectively increase the time budget for this project from 180 hours to 280 hours.

G. Bosgoed presented the item for approval and summarized the discussions held at the Committee the meeting the day prior.

Discussion followed. Topics of discussion included:

- Communication strategies regarding the benefit of the Internal Audit function to the University
- Adequacy of resources provided to the Internal Audit function, and capacity of Units to respond to audit recommendations

The question was called on the motion.

CARRIED

6.5 Board Bylaws

Klein - Tomkins

That the Board of Governors approve the Board Bylaws as presented in Attachment A.

P. Klein presented the item for approval and summarized the discussions held at the Committee the meeting the day prior.

The question was called on the motion.

CARRIED

7. Consensus Item(s)

Klein – Londono

Agreed to move items 7.1 and 7.2 as an omnibus motion as follows:

7.1 Acting President Assignment, For Decision (GOV&NOM), Page 195 of the Board Agenda

That the Board of Governors, in the absence of the President for periods of normal business travel, illness, or vacation, approve the following priority for Acting President:

1. *The Provost and Vice-President (Academic), or if absent,*
2. *The Vice-President (Administration), or if absent,*
3. *The Vice-President (Research).*

If all vice-presidents will be absent, the President may designate another member of the senior leadership team as Acting President for a period of not more than five days.

7.2 Appointment of representative to the Academic and Administrative Benefits Committee, Page 196 of the Board Agenda

That the Board of Governors approves the appointment of Dennis Fitzpatrick as the University of Regina Faculty Association (URFA) academic representative to the Academic and Administrative Benefits Committee (AABC).

The question was called on the omnibus motion.

CARRIED

(The Board had a brief recess at 9:29 a.m. The meeting reconvened at 9:45 a.m.)

(V. Timmons joined the meeting at 9:45 a.m.)

5.9 Performance Measurement Framework: Targets for 2018-19, For Decision (A&RM)

Bosgoed – Smadu

That the Board of Governors approve the Performance Measurement Framework (PMF) targets for 2018-19 as proposed.

G. Bosgoed presented the item for approval and summarized the discussions held at the Committee meeting the day prior.

T. Chase discussed the proposed targets for 2018-19 and noted the following:

- The expectation of positive results for some measures including overall student enrolment, undergraduate degree completion, and research grants
- Indigenous undergraduate enrolments have increased due to more outreach of certain faculties, such as Media, Art and Performance
- Last year's undergraduate retention target was aggressive
- Student Financial Support – the University back-filled prior year SIOS; impact on 2018-2019 target is offset by an expectation for increases related especially to graduate student support
- The target for credit hours delivered through the regional colleges continues to be modest based on demand

The Board requested management to determine a level of confidence in the proposed targets for each performance measure.

Discussion followed. Topics of discussion included:

- How to manage goal setting versus risk
- First year student experience

In regards to PMF Measure #11, management noted that #11 relates to main campus only, and that College Avenue Campus will be benchmarked this year (after a year of operation in the renovated facility) for inclusion next year, if this measure is retained.

The question was called on the motion.

CARRIED

(R. Brandvold withdrew from the meeting at 10:10 a.m.)

8. Reports (For Information)

8.1 Chair, Verbal Report

The Chair thanked President Timmons for hosting the Annual Board Barbeque and congratulated the President and the team on the success of Congress.

The Board Chair provided an update on the recent events and activities that were attended since the last Board meeting including the opening reception of Congress, Spring Convocation, discussion with a University Senator regarding College Avenue Campus development, and an update on discussions with the MacKenzie Art Gallery.

The Chair also summarized the tentative October 3 & 4 Board Retreat agenda.

The Board requested pre-reading to be shared prior to the retreat.

8.2 Chancellor, Verbal Report

The Chancellor provided an update on events and meetings held on and off campus since the last Board meeting including his attendance at Convocation, Congress, Pension & Investment meetings and various Senate Committee meetings.

8.3 President's Report, *For Information (GOV&NOM), Page 199 of the Board Agenda*

President Timmons presented the report for information.

The President acknowledged the Executive Team and the entire campus community for their efforts in support of Congress and noted that the hospitality industry in Regina noticed a significant increase in activity.

All questions were addressed by management.

8.3.1 Key Messages

President Timmons highlighted the key messages to the Board.

8.4 URSU President, Verbal Update

H. Khan provided an update on events and activities since the last Board meeting.

- Success of the URSU Threads project, and exploration of a permanent space on campus for students to access URSU Threads.
- A Go Fund Me page was created for a Bangladeshi student; Haris thanked President Timmons for her financial contribution.
- Introduction of two new bursary programs – the goal is to work with external donors to secure funding.

8.5 Committee Chair Highlights, Verbal Update

- G. Bosgoed provided an update from the Audit and Risk Management Committee, including:
 - Dr. Harvey King presentation on Growth in Demand-Blended/Online Learning
 - The Committee's discussions with the Internal Auditor, including questions about University travel cards
 - Update on Research

- A. Opseth provided an update from the Human Resources Committee, including an update on:
 - 2017-2018 Respectful University Services Annual Report
 - Public disclosure of University of Regina salaries
- P. Klein provided an update on behalf of the Governance and Nominations Committee, including:
 - Executive Study Tour – additional information was provided to the Committee
 - Board Annual Evaluation will be provided to all Board members
- R. Brandvold had withdrawn from the meeting, so did not provide an update on additional items from the Finance and Facilities Committee meeting the day prior.

9. In Camera Session I: 11:00 a.m.

(P. Daniels withdrew from the meeting)

9.1 Approval of the In Camera Board Minutes, 4 May 2018, distributed confidentially

Klein – Bosgoed
Moved approval of the In Camera Minutes as circulated.

CARRIED

The item is *appended to the official file*.

9.2 2018-19 Board of Governors Officer and Standing Committee Memberships, For Decision (GOV&NOM), Page 226 of the Board Agenda

The item is recorded in the *In Camera Minutes* and is *appended to the official file*.

9.3 Conexus Development Support – Update and Request for Budget Increase, For Decision (F&F), Page 228 of the Board Agenda

The item is recorded in the *In Camera Minutes* and is *appended to the official file*.

(C. Londono withdrew from the meeting at 11:16 a.m.)

The President provided a brief update on collective bargaining.

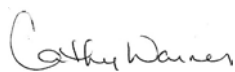
10. In Camera Session II: 11:18 a.m.

(All resources and V. Timmons withdrew from the meeting. C. Londono joined the meeting)

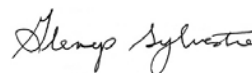
10.1 Presidential Annual Performance Review and Compensation, For Decision (GOV&NOM), distributed confidentially

The item is recorded in the *In Camera Minutes* and is *appended to the President's personnel file*.

11. Adjournment - 12:03 p.m. Moved by Klein



Cathy Warner
Chair



Glenys Sylvestre
University Secretary