



UNIVERSITY OF REGINA BOARD OF GOVERNORS
Meeting of the Board of Governors
Tuesday, March 10, 2020 Administration-Humanities Building Room 527

Present: R. Brandvold (Chair), G. Bosgoed, D. Chow, C. Delorme, P. Klein, M. Lang, C. Londoño Sulkin, A. Opseth, V. Oriola, M. Smadu, V. Timmons

Resources: T. Chase, D. Button, G. Sylvestre, K. McNutt

Recorder: P. Daniels

Guests: d. Gregory, K. Finlay, B. McQuinn, A. Hunter

1. Call to order – 8:00 a.m.

Chair R. Brandvold welcomed all to the meeting, especially the new Board members and d. Gregory.

2. Approval of the Agenda

A request was made to pull Item 9.5 out of Consensus items for specific discussion. This item was added to the agenda as Item 8.9.

Londoño Sulkin – Opseth
Moved approval of the agenda as amended.

CARRIED

3. Governor Conflict of Interest

The Chair asked Board members to declare a conflict of interest should they have one with any of the agenda items. M. Lang indicated a conflict with Item 11.6 and noted that he would recuse himself from discussion and voting on that item.

4. Approval of the Minutes of December 3, 2019

Smadu – Opseth
Moved approval of the minutes as circulated.

CARRIED

5. Business Arising – None.

6. Chair's Report

The Board Chair provided an update on recent events and activities since the last Board meeting including:

- Board holiday dinner and celebration of Dr. J. Tomkins
- URSU Cares Breakfast
- Meetings with members of the University Executive Team, Board, and Board Committees regarding Research and Innovation, and the 2020-2025 Strategic Plan
- Meetings and communications with T. Chase and K. Kummerfield regarding presidential transition

- Meeting with V. Timmons and LHH Knightsbridge consultant regarding performance review
- Communications with the Minister on various topics

(K. Finlay, A. Hunter and B. McQuinn joined the meeting at 8:10 a.m.)

7. Strategic Items

7.1 Strategic Plan 2020-2025, Dr. Kerri Finlay, Chair Strategic Plan Facilitation Team

K. Finlay provided a brief description of the changes to the draft since the Board's January meeting. President Timmons noted that Executive of Council and Senate have both endorsed the Strategic Plan.

Discussion followed. Topics of discussion included:

- The Discovery area of focus contains both a local/domestic emphasis in its first objective, and specific recognition of internationalization in the third objective
- Further consultations related to Reconciliation will take place, to confirm or adjust objectives and word selection in this area of focus
- Development of next year's Performance Measurement Framework will be based on the new Strategic Plan

Smadu - Klein

That the Board of Governors approve the 2020-2025 University of Regina Strategic Plan as presented as Attachment A.

The question was called on the motion.

CARRIED

The Board agreed that minor adjustments would be undertaken prior to finalization and publication of the Strategic Plan. The Board was advised that the launch of the new Strategic Plan is tentatively planned for April 21st, and more information will be provided in advance of that date.

The final version of the document is [appended to the Official File](#).

(K. Finlay, A. Hunter and B. McQuinn withdrew from the meeting at 8:18 a.m.)

7.2 Search Advisory Committee Terms of Reference (GOV&NOM)

Smadu - Klein

That the Board of Governors approves the Terms of Reference for the Presidential Search Advisory Committee as attached (Attachment A).

M. Smadu introduced the decision item to the Committee and described the recommended Presidential Search Advisory Committee membership, importance of diversity of its membership, and desire to maintain a confidential selection process, with opportunities for wide consultation and input into creation of the position profile.

Discussion followed. Topics of discussion included:

- Ongoing communication and updates to the Board on the status of the presidential search process
- Targeting July 1, 2021 for start date of the new president; the search consultant will work within specific timelines

- Members of the Presidential Search Advisory Committee will understand that they are all working together for the betterment of the University, rather than individual constituencies
- Expectations of the Presidential Search Advisory Committee regarding confidentiality, and the expectation that they be fully present for meetings and interviews
- Although applications are expected from current senior university vice-presidents and presidents, the search consultant will be directed to look widely and be open to the inclusion and consideration of other prospective candidates
- Opportunity for stakeholder input will be very important and will be one of the first steps undertaken in the presidential search process
- The new strategic plan will be instrumental in determining the type of leader required by the University to meet our future goals

The final version of the document is [appended to the Official File](#).

The question was called on the motion.

CARRIED
(V. Timmons abstained)

7.3 University Risk Register (A&RM)

Smadu – Londoño Sulkin

That the Board of Governors approve the 2020 University Risk Register (Attachment A).

M. Smadu noted that risks related to health and safety might warrant a higher position on the risk register, but the Audit & Risk Management Committee agreed that specific focus and reporting on the emerging COVID-19 risk would cover impacts not only to health and safety, but also many other aspects of the risk register including budget, student recruitment, mental health and emergency response.

The President asked D. Button and T. Chase to describe the many recent actions, activities and meetings undertaken in response to the COVID-19 risk and its potential impacts on many of the items on the risk register, including academic continuity (students), financial, reputation/communication, etc. President Timmons committed to provide an updated assessment of the COVID-19 situation to the Board at its May meeting.

Discussion followed on the proposed risk register. Topics of discussion included:

- Risk #7 Employee Recruitment and Retention has moved up in the risk register, likely due to the upcoming change in President and several changes to other senior leadership positions
- Risk register alignment with the strategic plan, and resulting impact on resource allocation decisions

The question was called on the motion.

CARRIED

7.4 Annual Internal Audit Plan (A&RM)

Smadu - Chow

That the Board of Governors approve the annual internal audit plan for 2020-2021 (Attachment A).

M. Smadu introduced the item for decision to the Board and provided information on the Internal Auditor's proposed audit plan, and linkages between the audit plan and the risk register.

Discussion followed. Topics of discussion included:

- Determination of high/medium/low rankings, and how the risk assessment weightings are converted to these three risk factors
- Both the annual interviews, and then discussion with the University executive team assist the Internal Auditor with determining potential gaps or inefficiencies to inform creation of the Internal Audit plan
- Internal Audit plans regularly include audits related to Information Services, bi-annually at minimum
- The scheduled external review of the Internal Audit function may provide additional recommendations related to processes or resources; there is budget available for consulting expertise to assist in required audit work, if necessary

The question was called on the motion.

CARRIED

7.5 Performance Measurement Framework, Update (A&RM)

M. Smadu presented this item for information to the Board and provided updates on the two newly-reported indicators. She also stressed the importance of looking at the five-year trends for longer-term information.

Discussion followed. Topics of discussion included:

- Conflict between adding new metrics that provide improved measures, and losing trend analysis information when measures are replaced
- The use of student surveys to provide information on the reasons for results in retention measures, and challenges with survey response rates
- The University of Regina has a unique demographic composition (more part-time, more mature students) compared to many other Canadian comprehensive universities

All questions were addressed by management.

7.6 10 Year Capital Plan (F&F)

Bosgoed - Chow

That the Board of Governors approve the development projects listed in Table 1 for submission to the Ministry of Advanced Education for incorporation into the SaskBuilds/Province Wide 2020-21 Integrated Capital Plan.

The question was called on the motion.

CARRIED

7.7 Child Trauma Research Centre (F&F)

Bosgoed – Londoño Sulkin

That the Board of Governors establish the Child Trauma Research Centre as a university-based research centre.

It was noted that Senate had robust discussion on this item, and was very supportive of the initiatives to be carried out by this Centre.

The question was called on the motion.

CARRIED

7.8 Canadian Institute for Public Safety Research and Treatment (F&F)

Bosgoed -Delorme

That the Board of Governors establish the Canadian Institute of Public Safety Research and Treatment as a university-based research centre.

P. Klein noted that this item also received Senate support at the February meeting.

The question was called on the motion.

CARRIED

8. Administrative Items

8.1 URSU Authorization for Collection of Fees (Spring/Summer U-Pass) (F&F)

Oriola – Bosgoed

That the Board of Governors approve the University collect U-Pass fees of \$87.60 per student per the spring/summer semester effective May 1, 2020 and remit the fees collected to URSU. The fee is to be assessed to every student that pays URSU fees. Students eligible to opt-out will be determined by URSU and URSU will perform all of the administrative activities necessary to affect the opt-out.

V. Oriola provided additional information on this item, and noted that the URSU Board determines the amount and type of fees charged to students by the Students' Union. A student referendum was held regarding student desire to access a U-Pass in Spring/Summer term. This will offer significant savings in transportation costs for many University of Regina students, and also aligns with the University's priority for sustainability initiatives.

The question was called on the motion.

CARRIED

8.2 Luther College Lease Renewal (F&F)

Bosgoed – Londoño Sulkin

That the Board of Governors provide University leadership authority to renew the land lease for Luther College for an additional 30 year term.

There was a brief discussion regarding University-owned lands, and land leased from the province.

The question was called on the motion.

CARRIED

8.3 Campion College Lease Renewal (F&F)

Bosgoed – Chow

That the Board of Governors provide University leadership authority to renew the Ground Lease with Campion College and reflect in the lease the transfer of ownership at no cost, of a leasehold interest in East and West Podia spaces currently owned and operated by the University.

Management noted that the two institutions (Luther College and Campion College) are administratively autonomous and undertook these lease negotiations separately.

The question was called on the motion.

CARRIED

8.4 Darke Hall/College Building Landscaping Project Approval (F&F)

The wrong information was provided with the Board materials related to this Decision Item. The Board was therefore referred to the correct item 6.2 provided with the Finance & Facilities agenda materials.

Bosgoed – Londoño Sulkin

That the Board of Governors provide Level 3 Approval (approval to tender the project) for the College Avenue Campus (CAC) Plaza Landscaping project. This provides authorization to proceed with design and construction based on the total upset value of \$900,000 and a target completion date of fall 2020.

The question was called on the motion.

CARRIED

The correct agenda materials have been [appended to the Official File](#).

8.5 Student Wellness Centre Project Approval (F&F)

Bosgoed – Londoño Sulkin

That the Board of Governors provide Level 3 Approval (approval to tender the project) for the construction of a new Student Wellness Centre. This provides authorization to proceed with design and construction based on the total upset value of \$1,400,000, with completion dates of November 2020 for Phase I and December 2021 for Phase II.

President Timmons noted that the Faculty of Nursing is leading this project, which will include provision of services by their nurse practitioners. The Student Wellness Centre will be located on the main floor of Paskwaw Tower in close proximity to student residence, and will align with the Well-Being and Belonging area of focus in the new Strategic Plan.

The question was called on the motion.

CARRIED

8.6 Former Alliance Health Centre Space Project Approval (F&F)

Bosgoed – Opseth

That the Board of Governors provide Level 3 Approval (approval to tender the project) for the Former Alliance Health Centre Renovations (CK 2nd Floor) to accommodate the Faculty of Graduate Studies and Research, Office of Research Services, and the Faculty of Kinesiology and Health Studies. This provides authorization to proceed with design and construction based on the total upset value of \$1,500,000 and a target completion date of March 2021.

The question was called on the motion.

CARRIED

8.7 Facilities Management Projects 2020-21, including Future Commitments (F&F)

Bosgoed – Londoño Sulkin

That the Board of Governors approves the Facilities Management (FM) projects listed in Table 1 and Table 2. This approval includes:

1. *Base Preventative Maintenance and Renewal (PMR) and Funded Projects for 2020-21 and advanced commitments if required for future years of funding for select projects – Table 1; and,*
2. *Approval of projects funded by other University sources (Human Resources, UR International, Engineering, Parking, Central Funds) – Table 2*

The question was called on the motion.

CARRIED

8.8 AABC (Academic and Administrative Benefits Committee), NABC (Non-Academic Benefits Committee), and JIPC (Joint Pension Investment Committee) Terms of Reference (HR)

Opseth – Delorme

That the Board of Governors approves the terms of reference for the Academic and Administrative Benefits Committee (AABC), the Non-Academic Benefits Committee (NABC) and the Joint Pension Investment Committee (JPIC).

Amendments to the proposed terms of reference of the pension committees were suggested by the Human Resources Committee to provide additional clarity, and will be reflected in the final documents:

- Records must be returned by a Committee member who has resigned, or has been replaced
- Resolve the inconsistency between the quorum requirements and the appointment process when Committee members are not recommended by their relevant constituencies in a timely manner

Management will communicate with the pension committees and unions regarding the recommended changes.

The question was called the motion.

CARRIED

The final versions of these documents are [appended to the Official File](#).

8.9 Code of Conduct (GOV-022-005) (HR)

Note: This item was moved out of Consensus Items to item 8.9 of the Agenda at the request of the Board, to provide an opportunity for discussion.

Opseth – Chow

That the Board of Governors approve the revised policy GOV-022-005 Code of Conduct as attached (Attachment A).

Discussion followed. Topics of discussion included:

- The Code of Conduct references many other relevant policies, including Research/Scholarly Misconduct, Respectful University, Sexual Violence/Misconduct, Health and Safety, etc.
- Confidentiality expectations may be different dependent on specific situations, and specific policy requirements
- Unlike other policies, the Sexual Violence/Misconduct Policy does not obligate reporting, and this difference should be reflected in the Code of Conduct, page 2 of 5
- Students are not bound by this Code of Conduct, but are required to uphold the student expectations as outlined in the Undergraduate and Graduate Calendars

The question was called on the motion.

CARRIED

The final version of the Code of Conduct is *appended to the Official File*.

9. Consensus Items

Bosgoed – Oriola

Agreed to move items 9.1 – 9.4 as an omnibus motion as follows:

9.1 Board Members Honorarium and Expenses Policy (GOV-001-005) (GOV&NOM)

That the Board of Governors approves the Board Member Honorarium and Expenses Policy attached as Attachment A.

9.2 Three Financial Policies for Re-approval (F&F)

*That the Board of Governors re-approves the following three policies, as attached:
GOV-030-005 Donations and Gift Acceptance (Attachment A)
GOV-090-005 Budget Process (Attachment B)
EMP-060-006 Expenses-General (Attachment C).*

9.3 Disestablishment of the Centre for International Education and Training (F&F)

That the Board of Governors disestablish the Centre for International Education and Training faculty-based research centre.

9.4 Parking Fee Approval (F&F)

That the Board of Governors approve an average annual increase of 3% for parking rates for the next three years. In 20/21 this equates to increased revenue of approximately \$105,000.

The question was called on the omnibus motion.

CARRIED

(The Board had a brief recess from 9:48 – 9:58 a.m. C. Delorme withdrew from the meeting in-person, and joined for the remainder of the meeting by telephone.)

10. Reports (For Information)

10.1 Chancellor's Report

10.1.1 Senate Report February 7, 2020 (GOV&NOM)

The Chancellor provided an update on recent activities and events attended, including:

- February 7th Senate Meeting
- UR International 10th anniversary celebration
- Inspiring Leadership Forum, which she is excited to lead in the future
- Various meetings with the Governance and Nominations Committee related to presidential search

10.2 President's Report (GOV&NOM)

The President presented her report to the Board and noted that this would be her last Report as President.

10.2.1 Key Messages (GOV&NOM)

This report is regularly provided for the Board's information, and provides a few key messages for the Board of Governors to speak to in their conversations with members of the community.

10.3 URSU President's Report

V. Oriola provided an update on the events and activities of URSU.

Discussion followed. Topics of discussion included:

- Hiring of a new Sexual Outreach Coordinator, who will connect with various student clubs and organizations on campus
- Upcoming URSU elections using a new voting software system

All questions were addressed by V. Oriola.

10.4 Committee Chair Highlights

M. Smadu provided an update from the Audit and Risk Management Committee, including:

- Update provided by management on outstanding Internal Audit recommendations for Facilities Management
- Internal Audit Update, and information on two completed audits
- In Camera session with the Internal Auditor
- Annual update on University insurance
- 3rd Quarter Operating Fund Report, discussed also by Finance and Facilities
- Regular report from the Vice-President, Research

A. Opseth provided an update from the Human Resources Committee, including information on the annual Health, Safety and Wellness report.

G. Bosgoed provided an update from the Finance and Facilities Committee, including:

- Accommodations Test Centre fall opening, and desire for a Board tour of the new space as part of a future Board meeting, as well as other capital project updates
- Funding received to assist with repairs to the Education building foundation
- Ancillary Fund Report
- Operating Fund Report
- International Activity Report
- Development Report

Discussion followed. Topics of discussion included:

- Darke Hall Project update, including permitting delays
- Dependence on international students for tuition revenue

M. Smadu provided an update from the Governance and Nominations Committee, including:

- Board orientation for new Board members

- Regular report from Executive of Council
- Annual policy update
- Highlights of the meeting with the Ministry of Advanced Education regarding Saskatchewan's Growth Plan

11. In Camera Session I – 10:45 a.m.

These items are recorded in the *In Camera* minutes and **appended to the Official File**.

(M. Lang withdrew from the meeting at 10:57 a.m. and rejoined at 11:07 a.m. All Resources and P. Daniels withdrew from the meeting at 11:07 a.m. so the Board could meet with President Timmons).

12. In Camera Session II – 11:35 a.m.

(G. Sylvestre re-joined the meeting and President Timmons withdrew from the meeting at this time.)

This item is recorded in the *In Camera* Minutes and **appended to the Official File**.

13. Adjournment – 12:18 p.m. Moved by Bosgoed.



Roger Brandvold
Board Chair



Glenys Sylvestre
University Secretary