

**UNIVERSITY OF REGINA BOARD OF GOVERNORS**  
**Meeting of the Board of Governors**  
**Friday, July 10<sup>th</sup> by Video Conference (Zoom)**

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Present: R. Brandvold (Chair), G. Bosgoed, T. Chase, D. Chow, C. Delorme, P. Klein, M. Lang, C. Londoño Sulkin, A. Opseth, G. Singh Lehal, M. Smadu

Resources: D. Button, d. Gregory, K. Kummerfield, K. McNutt, G. Sylvestre

Recorder: P. Daniels

Guests: A. Cameron, D. Brown, Kenny Gregor, Kevin Gregor, L. Mitchell

*(At the commencement of the meeting, T. Chase, D. Button, d. Gregory, K. McNutt, L. Mitchell and A. Cameron were not in attendance. K. Kummerfield and the guests from Boyden – D. Brown, Kenny Gregor, and Kevin Gregor joined the video-conference at 8:00 a.m.)*

**1. Call to order – 8:03 a.m.**

The Chair welcomed URSU President G. Singh Lehal, and thanked M. Lang for agreeing to serve as Chair of the Audit and Risk Management Committee.

**2. Approval of the Agenda**

The following agenda amendments were requested:

- Move Consensus Item 10.7 Respectful University Policy to Administrative Item 9.5.
- Move *In Camera I* Item 12.1 *In Camera* Minutes of May 5, 2020 to *In Camera II* Item 6.2.

Londoño Sulkin – Bosgoed  
*Moved approval of the agenda as amended.*

CARRIED

**3. Governor Conflict of Interest**

The Chair asked Board members to declare a conflict of interest should they have one with any of the agenda items. No conflicts were declared.

**4. Approval of the Minutes of May 5, 2020**

Londoño Sulkin – Smadu  
*Moved approval of the minutes as circulated.*

CARRIED

**5. Business Arising – None.**

*(P. Daniels withdrew from the meeting at 8:06 a.m.)*

**6. In Camera Session II – 8:06 a.m.**

*These items are recorded in the In Camera minutes and are [appended to the Official File](#).*

*(The guests from Boyden withdrew from the meeting at 9:05 a.m. T. Chase, D. Button, d. Gregory, K. McNutt and A. Cameron joined the meeting and P. Daniels re-joined the meeting at 9:05 a.m.)*

**7. Strategic Presentation – "University Recovery Planning Group," Dr Andrew Cameron**

T. Chase introduced Dr Andrew Cameron to the Board, and also described the expertise of the other members of the University Recovery Planning Group.

Dr Cameron presented the early work of the University Recovery Planning Group (URP-G).

Discussion followed. Topics included:

- Have other universities in Canada created similar planning groups? Dr Cameron is not aware of formalized planning groups similar to URP-G.
- Importance of student, staff and faculty mental wellness and adjustments to delivery of mental health supports
- Importance of ensuring that Equity, Diversity, and Inclusion continue to advance, in spite of complications due to the impact of COVID 19
- Status of modeling for revenue impacts of the pandemic, including domestic and international tuition expectations
- Possibility of assessing and measuring the effectiveness of remote course delivery
- Attracting students to the University and promoting what we do well, in alignment with the new Strategic Plan

The Chair thanked Dr Cameron for the presentation and indicated that URP-G would again present to the Board at a future meeting.

The presentation is [appended to the Official File](#).

*(A. Cameron and K. Kummerfield withdrew from the meeting at 9:44 a.m.)*

**8. Strategic Items**

**8.1 Darke Hall Budget Increase (F&F)**

Bosgoed - Londoño Sulkin

*That the Board of Governors provide Level 3 approval for a budget increase from \$15M to 15.6M for the Darke Hall – Interior project.*

G. Bosgoed introduced the decision item to the Board and noted that the budget increase is due to additional safety protocols due to COVID 19, and changes to building code requirements.

The question was called on the motion.

CARRIED

**8.2 Performance Measurement Framework: 2019-2020 Results (A&RM)**

M. Lang introduced the information item to the Board.

Discussion followed. Topics included:

- PMF #2 – undergraduate student retention is narrowly measured, including only first-time, full-time degree seeking students admitted directly from high school
- PMF #3 - undergraduate degree completion considers a 7 year period for degree completion due to some programs “stale-dating” older courses. However, this measure also considers only a portion of the undergraduate student population, and does not favourably reflect that some students embrace a more circuitous path to ultimate degree completion

All questions were addressed by management.

## **9. Administrative Items**

### **9.1 Renovations for Faculty of Engineering (F&F)**

Bosgoed - Londoño Sulkin

*That the Board of Governors approve a budget increase from \$300,000 to \$450,000 for the Engineering Student Laboratory Workshop Renovation project. This work is being funded by the Faculty of Engineering and a Donor.*

G. Bosgoed introduced the decision item to the Board and noted the increase in budget reflects a better understanding of the scope of the project.

The question was called on the motion.

CARRIED

### **9.2 Centre for Kinesiology Health and Sport Roof Replacement (F&F)**

Bosgoed - Londoño Sulkin

*That the Board of Governors provide Level 3 Approval (Approval to Tender the Work) for the Centre for Kinesiology, Health and Sport Roof Replacement project. This provides authorization to proceed with design and construction based on the total project budget of \$2,500,000 and a target completion date of November 15, 2020.*

G. Bosgoed introduced the decision item to the Board and noted that within the list of capital projects that were submitted, the Kinesiology, Health and Sport Roof Replacement project was selected by the Ministry of Advanced Education to be funded.

D. Button provided additional context as to the rationale for the projects submitted for funding consideration.

The question was called on the motion.

CARRIED

### **9.3 Lab and Classroom Fire Separation Budget Increase (F&F)**

Bosgoed - Londoño Sulkin

*That the Board of Governors approve a budget increase from \$480,000 to \$580,000 for the LAB/Classroom Fire Separation Project. This work is being funded in full by the Facilities Management Preventative Maintenance and Renewal (PMR) budget.*

G. Bosgoed introduced the decision item to the Board and noted that the complexity of the project had resulted in additional cost.

The question was called on the motion.

CARRIED

*(K. Kummerfield rejoined the meeting at 9:56 a.m.)*

#### **9.4 Heating Plant Chiller Budget Increase (F&F)**

Bosgoed – Opseth

*That the Board of Governors approve a budget increase from \$275,000 to \$310,000 for the Heating Plant 1B Chiller Overhaul project. This work is being funded in full by the Facilities Management Preventative Maintenance and Renewal (PMR) budget.*

G. Bosgoed introduced the decision item to the Board and explained that the chiller required a rebuild and overhaul as part of the scheduled maintenance in the Heating Plant. Additional cost was incurred for the installation of temporary scaffolding to repair a damaged oil line.

The question was called on the motion.

CARRIED

#### **9.5 Respectful University Policy (GOV-100-015) (HR)**

Opseth – Chow

*That the Board of Governors approves the revised policy GOV-100-015 Respectful University as attached (Attachment A).*

A. Opseth introduced the decision item to the Board and summarized the discussion by the Committee the day prior.

Discussion followed. Topics included:

- Definition of sexual harassment, examples of sexual harassment, and alignment with the Sexual Violence/Misconduct Policy
- The procedure for handling complaints, including the steps undertaken in a formal investigation

The Board requested additional consideration of the definition and examples of sexual harassment, clarifying changes related to examples of harassment based on prohibited grounds, and possible further explanation of formal investigation procedures under the policy and potential for appeal.

The motion was WITHDRAWN

Management will refine the Respectful University Policy and return it to the September meeting of the Board of Governors.

*(K. Kummerfield withdrew from the meeting at 10:10 a.m.)*

#### **10. Consensus Items**

Smadu – Bosgoed

Agreed to move items 10.1 to 10.7 as an omnibus motion as follows:

### **10.1 Senate Bylaws (GOV&NOM)**

*That the Board of Governors approve the revisions to the Senate Bylaws as recommended by Senate and presented in Attachment A (red-line).*

### **10.2 Acting President Assignment (GOV&NOM)**

*That the Board of Governors, in the absence of the President for periods of normal business travel, illness or vacation, approve the following priority for Acting President:*

- 1. The Provost and Vice-President (Academic) or, if absent,*
- 2. The Vice-President (Research) or, if absent,*
- 3. The Vice-President (Administration)*

*If all the vice-presidents will be absent, the President may designate another member of the senior leadership team as Acting President for a period of not more than five days.*

### **10.3 Finance & Facilities Committee Membership (GOV&NOM)**

*That the Board of Governors approves the addition of the University of Regina Students' Union (URSU) President, Gurjinder Singh Lehal to the membership of the Finance and Facilities Committee.*

### **10.4 Policy Governance Policy (GOV-070-010) (GOV&NOM)**

*That the Board of Governors approve the revised policy GOV-070-010 Policy Governors (Attachment A).*

### **10.5 Naming Buildings, Facilities and Academic Units Policy (GOV-020-005) (GOV&NOM)**

*That the Board of Governors approve the revised policy GOV-020-005 Naming Buildings, Facilities, and Academic Units (Attachment A).*

### **10.6 Approval Authorities and Execution of Documents Policy (GOV-010-005) (GOV&NOM)**

*That the Board of Governors re-approve the unchanged policy GOV-010-005 Approval Authorities and Execution of Documents (Attachment A) and approve the revised Appendix I Signing Authority/Approval Authority Registry (Attachment B).*

### **10.7 Research Chairs Policy (RCH-010-010) (A&RM)**

*That the Board of Governors approve the revised policy RCH-010-020 Research Chairs (Attachment B).*

The question was called on the omnibus motion.

CARRIED

## **11. Reports**

### **11.1 Chair's Report**

The Board Chair provided a brief update on his activities since the last Board meeting, including:

- The 2020-2025 Strategic Plan launch, which was well-received
- A meeting with the Luther College Board of Regents to discuss the University's relationship with its federated colleges

- Meetings with T. Chase, Boyden and the Presidential Search Advisory Committee
- Meetings with the Minister of Advanced Education

## **11.2 Chancellor's Report**

The Chancellor provided an update on recent meetings and activities, including:

- June Senate meeting and various Senate committee meetings
- The most recent meeting of the Senate Appeals Committee
- Virtual graduation recognition and honoring the recent graduates
- Participation in the presidential search

## **11.3 President's Report**

### **11.3.1 President's Report to the Board (GOV&NOM)**

T. Chase presented his report to the Board and expressed that the University is focused on institutional continuity and sustainability during the COVID 19 pandemic.

T. Chase also thanked his colleagues in both the academic and the administrative units, with particular recognition of Information Services, for the support provided for the ongoing teaching, learning, and research mission of the University. He expressed that he had also received very helpful guidance from the Board of Governors and the Board Chair.

### **11.3.2 Key Messages (GOV&NOM)**

This report is regularly provided for the Board's information. It provides a few key messages for the Board of Governors to speak to in their conversations with community members.

## **11.4 Report from Vice-President (Research)**

K. McNutt presented her report to the Board and highlighted research themes of mental health, climate change, digital futures, and living heritage. Dr McNutt also noted a focus on clean energy transformation and the University's pursuit of collaborations and partnerships to further specific research programs.

A Board member noted an increase in social media coverage of University of Regina researchers, and it was noted that there has been a concerted effort to increase profile of the University's research efforts.

T. Chase congratulated K. McNutt on her fantastic start as full-term Vice-President (Research).

## **11.5 Committee Chair Highlights**

M. Smadu provided an update from the Governance and Nominations Committee, including:

- Process for creating new targets for the Performance Measurement Framework and the Framework's alignment with the Strategic Plan
- Regular report on Executive of Council
- The Annual Board Evaluation survey will be sent out the Board members in July and results will be reported to the Board in September

G. Bosgoed provided an update from the Finance and Facilities Committee, including:

- Budget Carry Forward schedule, with similar results as reported in the prior year

- The success of the Development team in reaching their fundraising goals, and the additional fundraising for the Student Emergency Fund in response to the pandemic
- Sale of the President’s residence

A. Opseth provided an update from the Human Resources Committee, including the Respectful University Services Annual Report received for the Committee’s information.

M. Lang provided an update from the Audit and Risk Management Committee, including:

- An update on the status of the financial statement audit
- Internal Auditor’s report on completed engagements (Accounts Payable and Contracts Management) did not give rise to any significant concerns
- Accounts Receivable Write-Offs and Bad Debt Expense Analysis
- Update on cyber-security risk and remote learning and working

The Committee also inquired of the Internal Auditor and management as to whether there were any concerns related to internal control effectiveness due to COVID 19 impacts. None were noted.

### 11.6 URSU President Report

G. Singh Lehal provided an update on the events and activities of URSU, including:

- Student mental health and additional pressures faced by students
- Transit support initiative
- Various operational challenges and balancing staffing
- Welcome Week planning of online activities and events

The Chair thanked G. Singh Lehal for his report.

*(P. Daniels withdrew from the meeting at 10:46 a.m.)*

### 12. In Camera Session I – 10:46 a.m.

*These items are recorded in the In Camera minutes and are [appended to the Official File](#).*

*(All resources and T. Chase withdrew from the meeting at 10:50 a.m. The Board of Governors had a brief In Camera session without the President.)*

### 13. Adjournment – 10:55 a.m. Moved by Smadu.



Roger Brandvold  
Chair



Glenys Sylvestre  
University Secretary