



**UNIVERSITY OF REGINA BOARD OF GOVERNORS**  
**Minutes of the Meeting of**  
**Tuesday, September 17, 2019 Administration-Humanities Building Room 527**

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Present: R. Brandvold (Chair), G. Bosgoed, P. Klein, C. Londoño Sulkin, A. Opseth, V. Oriola, M. Smadu, V. Timmons

Regrets: C. Warner

Resource(s): D. Button, T. Chase, K. McNutt, G. Sylvestre

Guest(s): D. Eisler, D. Moen, H. King, L. Mitchell, R. Seidler, Y. Yevlanova

Recorder: P. Daniels

**1. Call to order – 9:03 a.m.**

Chair R. Brandvold provided a welcome to all at the meeting.

**2. Approval of the Agenda**

Bosgoed – Opseth  
*Moved approval of the agenda as circulated.*

CARRIED

**3. Governor Conflict of Interest**

The Chair asked Board members to declare a conflict of interest should they have one with any of the agenda items. No conflicts were declared.

**4. Approval of the Minutes of July 10, 2019**

Smadu - Londoño Sulkin  
*Moved approval of the minutes as circulated.*

CARRIED

**5. Business Arising**

It was noted that there had been follow-up regarding inclusion of academic quality in the Performance Measurement Framework. For this year, President Timmons will report on pressures affecting academic quality in her President's Reports.

**6. Strategic Presentation, “College Avenue Campus Investment”, Dr. Harvey King and Mr. Doug Moen, Page 10 of the Board Agenda**

T. Chase introduced H. King and D. Moen to the Board.

H. King highlighted enrolment increases in credit and non-credit offerings and the impact of increased revenues in the Centre for Continuing Education, which constitute an important source of operating revenue for the University. D. Moen provided an overview of the benefits for students and faculty at the Johnson Shoyama Graduate School of Public Policy and the increased collaboration with community and government partners.

An increase in hospitality services rentals has also resulted from the College Avenue Campus renovation.

The Board Chair thanked H. King and D. Moen for their presentation.

*(H. King and D. Moen withdrew from the meeting at 9:29 a.m.)*

**7. Chair’s Report**

The Board Chair provided congratulations to President Timmons on her nomination for the Caring Hero Award, P. Klein on her election as Chancellor and congratulated Board members on their new roles (M. Smadu – Vice-Chair and Governance and Nominations Committee Chair, G. Bosgoed – Finance and Facilities Committee Chair). The Chair also thanked C. Warner, past Board Chair, for all her work.

The Board Chair also provided an update on recent events and activities since the last Board meeting including:

- One on one discussions with Board members
- Exit Interview with J. Tomkins, and another planned for later in the week with G. Berger
- Campus Move In Day
- President’s Breakfast for Athletics
- Meeting with the Minister of Advanced Education
- Lunch with the President
- Informal communication with community members regarding ongoing Rams negotiations.

**8. Strategic Items**

**8.1 Performance Measurement Framework 2019-2020 Update (A&RM), Page 25 of the Board Agenda**

M. Smadu presented this item on behalf of the Audit & Risk Management Committee and noted the new icon added for “near misses”.

Discussion followed. Topics of discussion included:

- Potential wording change as “near miss” suggests achievement of the target rather than not quite meeting the expectation
- Recognition that there may be unintended negative consequences in achievement of targets

President Timmons agreed to carefully consider potential countervailing risks of strategic goals, and include these in her regular reporting to the Board.

**8.2 Enterprise Risk Management Update: Top Ten Risk Mitigation Report (A&RM), Page 28 of the Board Agenda**

M. Smadu presented this report on behalf of the Audit & Risk Management Committee and noted the changes in assessment of risks due to mitigation and changes since approval of the risk register in March 2019. M. Smadu also noted the emerging risks that had been identified.

Discussion followed. Topics of discussion included:

- The relationship or tie to the audit plan is related only to the current year's planned internal audits. This will be clarified in the reporting.
- Risk #6 – Student Recruitment & Retention – Risk event description to be revised to state: Higher than anticipated enrolment may increase pressure/stress on faculty, staff, students and facilities
- Risk #9 – Fundraising – categorized as a “low” risk to reflect residual risk ranking, after consideration of the mitigation activities
- Lab safety and chemical safety – some recommendations from the Internal Audit project have been implemented, and regular follow up will continue

All questions were addressed by management.

The final version of the document has been [appended to the Official File](#).

*(R. Seidler withdrew from the meeting at 9:57 a.m.)*

**9. Administrative Items**

**9.1 2019-20 Terms of Reference and Annual Work Plans of the Board of Governors and its Standing Committees, (A&RM, F&F, GOV&NOM, DSA, HR), Page 41 of the Board Agenda**

Smadu – Bosgoed

*That the Board of Governors approves the amendments to the Terms of Reference and the Annual Work Plans of the Board of Governors and its Standing Committees.*

The question was called on the motion.

CARRIED

**9.2 Academic and Administrative Pension Plan Valuation, (HR), Page 57 of the Board Agenda**

Opseth – Klein

*That the Board of Governors approve the University's filing of the actuarial valuation at 31 December 2018 for the Pension Plan for the Academic and Administrative Employees of the University of Regina.*

The question was called on the motion.

CARRIED

**9.3 University Drive South Reconstruction-Request for Budget Increase, (F&F), Page 105 of the Board Agenda**

Bosgoed - Londoño Sulkin

*That the Board of Governors approve a budget increase of \$275K to a total value of \$1.135M to increase the scope of work for the University Drive South Road Reconstruction project. This increase will find the cost of additional construction asphalt material and improve irrigation and landscaping.*

The question was called on the motion.

CARRIED

**9.4 Internal Audit Policy (GOV-010-015), (A&RM), Page 107 of the Board Agenda**

Smadu – Bosgoed

*That the Board of Governors approves the revised Internal Audit Policy GOV-080-015.*

Discussion followed. Topics of discussion included:

- Dual reporting role of the Internal Auditor
- Re-ordering the Internal Auditor's reporting (functionally and administratively) to align with the Internal Audit Charter

The question was called on the motion.

CARRIED

**10. In Camera Session with Internal Auditor – 10:06 a.m.**

*(UET, Resources, P. Daniels and President Timmons withdrew from the meeting.)*

The Committee met *in-camera* with the Internal Auditor.

*(Y. Yevlanova withdrew from the meeting at 10:16 a.m., and the meeting returned to regular session.)*

**11. Consensus Items**

Smadu – Bosgoed

Agreed to move items 11.1 – 11.6 as an omnibus motion as follows:

**11.1 Delegation of Authority, Senior Executive Policy (GOV-010-010), (GOV&NOM), Page 115 of the Board Agenda**

*That the Board of Governors approve the revised policy GOV-010-010 Delegation of Authority, Senior Executive.*

**11.2 University Name, Corporate and Academic Seals Policy (GOV-020-030), (GOV&NOM), Page 119 of the Board Agenda**

*That the Board of Governors approve the revised policy GOV-020-030 University Name, Corporate and Academic Seals.*

**11.3 Establishing Student Awards Policy (GOV-010-025), (F&F), Page 124 of the Board Agenda**

*That the Board of Governors approve the revised policy GOV-010-025 Establishing Student Awards.*

**11.4 Approval Authorities and Execution of Documents Policy (GOV-010-005), (F&F), Page 129 of the Board Agenda**

*That the Board of Governors approve the revised Appendix I Signing Authority/Approval Authority Registry as attached to policy GOV-010-005 Approval Authorities and Execution of Documents.*

**11.5 Trust and Endowment Committee Terms of Reference, (F&F), Page 151 of the Board Agenda**

*That the Board of Governors approves the attached terms of reference for the Trust & Endowment Committee (TEC);*

*And that the Board of Governors reaffirm that the current five appointees to the Trust & Endowment Committee are:*

- *Dr. R. J. Tomkins;*
- *Dave Button, Vice-President (Administration);*
- *Kelly Kummerfield, Associate Vice-President (Human Resources);*
- *Lamont Stradeski, Interim Associate Vice-President (Finance); and*
- *Financial Analyst (Accounts Payable, Banking & Trust) (ex-officio).*

**11.6 Trust and Endowment Fund – Changes to Investment Managers, (F&F), Page 153 of the Board Agenda**

*That the Board of Governors approve the replacement of Grantham Mayo Van Otterloo (GMO) Emerging Domestic Opportunities Fund with the BlackRock CDN MSCI Emerging Markets Index Fund.*

The question was called on the omnibus motion.

CARRIED

**12. Reports (For Information)**

**12.1 Chancellor's Report**

The Chancellor provided an update on recent activities attended and upcoming events, including:

- Campus Move-In Day
- Ann and Roger Phillips Foundation gift announcement
- President's Breakfast for Athletics
- Senate Orientation, October 1, 2019
- First Senate meeting and Convocation, October 18, 2019

## **12.2 President's Report**

### **12.1.1 President's Report to the Board (GOV&NOM), Page 156 of the Board Agenda**

The President presented her report.

A typographical error was noted in the President's third objective, which should read, "...it is imperative that the University have a comprehensive, campus-wide, long-term, adaptable and sustainable strategic enrolment strategy".

Discussion followed. Topics of discussion included:

- "Dimensions" program and LGBTQ2S+ as a designated equity research group
- Border states recruitment efforts for Montana and North Dakota
- Increasing local recruitment efforts

All questions were addressed by President Timmons.

The final version of the document has been [appended to the Official File](#).

### **12.2.2 Key Messages (GOV&NOM), Page 168 of the Board Agenda**

This item is regularly provided for the Board's information, and provides a few key items regarding the University for Governors to speak to in their conversations with members of the community. The Committee noted that information with future focus is most helpful.

## **12.3 Report from the Interim Vice-President (Research), Page 170 of the Board Agenda**

K. McNutt presented this item for information to the Board and highlighted the recent reports prepared by the Council Committee on Research, as well as significant funding successes.

## **12.4 URSU President, Page 172 of the Board Agenda**

V. Oriola provided an updated on the events and activities of URSU and highlighted that over 5,000 U-Pass activations have been issued with 7,000 expected by the end of the semester.

A question was raised regarding the safety of students during the first week of a new semester. V. Oriola noted that URSU has partnered with an external organization that assists in the safeguarding of students. In addition, the Owl staff have received bystander training.

## **12.5 Committee Chair Highlights, Verbal Update**

G. Bosgoed provided an update from the Finance and Facilities Committee, including:

- Updates provided by management on all major capital projects
- Fall 2019 term - largest year-over-year increase in enrolments and credit hours

A. Opseth provided an update from the Human Resources Committee, including:

- Update on Academic Workforce Demographics
- Update on collective agreements timing

It was noted that women academics are now taking less time to apply for promotion.

M. Smadu provided an update from the Governance and Nominations Committee, including:

- Trusteeship Magazine Article “A Framework for Focus” as a possible Board retreat topic
- Delay in the Board retreat to accommodate onboarding of potential new Board members
- Anticipated appointment of three new Board members by the Province of Saskatchewan
- The Committee discussed an expanded Board Orientation that may incorporate more Board involvement in order to provide additional insights as to the Board’s role, culture etc.

*(P. Daniels withdrew from the meeting at 10:51 a.m.)*

**13. In Camera Session I – 10:51 a.m.**

These items are recorded in the *In Camera* Minutes and [appended to the official file](#).

*(D. Button, T. Chase and K. McNutt withdrew from the meeting at 10:58 a.m.)*

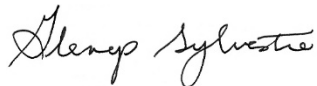
*(President Timmons withdrew from the meeting at 11:10 a.m.)*

**14. In Camera Session II – 11:10 a.m.**

This item is recorded in the *In Camera* Minutes and [appended to the official file](#).

*(G. Sylvestre withdrew from the meeting at 11:12 a.m.)*

**15. Adjournment – 11:25 a.m. Moved by Klein.**



Glenys Sylvestre  
University Secretary