

UNIVERSITY OF REGINA BOARD OF GOVERNORS
Minutes of the Meeting of
Tuesday, December 3, 2019 Administration-Humanities Building Room 527

Present: R. Brandvold (Chair), G. Bosgoed, P. Klein, C. Londoño Sulkin, A. Opseth, V. Oriola, M. Smadu, V. Timmons, C. Warner

Resources: T. Chase, D. Button, K. McNutt, G. Sylvestre

Guests: K. Finlay, B. Leitner, B. McQuinn, L. Mitchell, R. Simm, B. Travers, S. Wicijowski, Y.R. Zhang

Recorder: P. Daniels

1. Call to order – 8:01 a.m.

Chair R. Brandvold provided a welcome to all at the meeting.

2. Approval of the Agenda

Item 6. Chair's Report to be moved after 7. *In Camera Session I.*

Item 10.4 Board Honorarium and Expenses Policy will be removed from the agenda.

Warner - Londoño Sulkin

Moved approval of the agenda as amended.

CARRIED

3. Governor Conflict of Interest

The Chair asked Board members to declare a conflict of interest should they have one with any of the agenda items. C. Warner declared a conflict with Item 7.1 and indicated that she would not vote on this item.

4. Approval of the Minutes of September 17, 2019

Smadu – Klein

Moved approval of the minutes as circulated.

CARRIED

5. Business Arising

Clarification was requested and provided related to operating costs of new buildings.

(The Board moved to the In Camera Session as agreed when the amended agenda was approved.)

7. In Camera Session I – 8:05 a.m.

(V. Oriola joined the meeting at 8:09 a.m.)

7.1 Research and Innovation, Page 9 of the Board Agenda

This item is recorded in the *In Camera* Minutes and is [appended to the Official File](#).

(R. Simm, B. Travers, S. Wicijowski, Y.R. Zhang withdrew from the meeting at 9:09 a.m.)

(The Board resumed regular session at 9:17 a.m.)

6. Chair's Report

The Board Chair thanked the Board members for their attendance at the previous evening's Board Annual Dinner honouring Dr. Jim Tomkins and provided an update on recent events and activities attended since the last Board meeting, including:

- Premier's Luncheon
- College Avenue Campus Donor Wall announcement
- Distinguished Service Award dinner recognizing Elaine Bourassa
- President's Awards for Service Excellence
- President's Community Awards
- Johnson Shoyama Graduate School of Public Policy training on "The Role of the Chair on a Public Sector Board". P. Klein and M. Smadu also attended.
- Conversation with the Minister of Advanced Education on future Board appointments
- Meeting with D. Eisler for a update on government relations
- Conducted exit interviews with G. Berger and J. Tomkins. This information has been shared with the Governance & Nominations Committee

8. Strategic Items

8.1 Capital Fundraising Campaign, (F&F), Page 38 of the Board Agenda

Bosgoed – Oriola

That Board of Governors approve an investment of \$6.06M over 7 years (an average of \$865K annually) for the implementation of a new comprehensive capital campaign that has a provisional revenue target of between \$100M and \$181M, to address the need for a new building for the Faculty of Business and other important University and Faculties' priorities.

Discussion followed. Topics of discussion included:

- Timeline and longevity of the campaign of 7 years, and that campaigns of 7 to 10 years are standard for universities
- The difficulty in finding individuals with fundraising experience, and the possibility of instead finding those with the right personality and providing skills training
- Expenditures for marketing and communication will be closely monitored over the duration of the campaign, with adjustments where experience demonstrates future revenue potential
- Flexibility of timelines for milestones within the campaign schedule
- Involvement of and engagement with the University community in support of the campaign

All questions were addressed by management.

The question was called on the motion.

CARRIED

8.2 Northwest Business Administration Project (F&F), Page 83 of the Board Agenda

Bosgoed – Opseth

That the Board of Governors provide funding approval of up to \$1,500k for the Master Planning, Programming, Schematic Design and further due diligence in development of the Northwest Business Administration Building.

Discussion followed and it was noted that this approval will result in proceeding with building design and Lieutenant Governor approval will be required to commence construction, in accordance with the University of Regina Act.

All questions were addressed by management.

The question was called on the motion.

CARRIED

8.3 Education Building Foundation Repairs (Phase 1) (F&F), Page 88 of the Board Agenda

Bosgoed – Londoño Sulkin

That the Board of Governors provide Level 3 Approval (approval to tender the project) for the Education Building Foundation Repairs – Phase 1. This provides authorization to proceed with design and construction based on the total upset value of \$850,000 and a target completion date of December 2020.

Discussion followed. Topics of discussion included:

- Sprinkler line leak (water damage) caused a sinkhole to develop, leading to inspection and identification of structural issues
- Clarification regarding Phase 1 versus Phase 2 costs. Only Phase 1 (critical/immediate repair) is contemplated in this decision item with the additional recommended repairs to be assessed separately for potential future consideration
- The amount of contingency required due to project uncertainty and the age of the building
- Concerns with desiccation of the soil under the Education building that could cause additional foundational issues in the future

All questions were addressed by management.

The question was called on the motion.

CARRIED

8.4 Facility Condition Assessment Audit (F&F), Page 91 of the Board Agenda

Bosgoed – Opseth

That the Board of Governors approve a budget of \$400,000 for the Facilities Condition Assessment Project.

G. Bosgoed presented the item for approval and summarized discussions held at the Committee meeting the day prior.

The question was called on the motion.

CARRIED

8.5 Strategic Preventative Maintenance and Renewal Submission (F&F), Page 93 of the Board Agenda

Bosgoed - Londoño Sulkin

That the Board of Governors approve the following two projects for Facilities Management's (FM) submission to the Ministry of Advanced Education for funding through the Strategic Preventative Maintenance and Renewal (SPMR) Program.

- 1) *Education Building Foundation Repairs (Phase 1)*
- 2) *Facilities Condition Assessment Project*

G. Bosgoed presented the item for approval and summarized discussions held at the Committee meeting the day prior.

The question was called on the motion.

CARRIED

(The Board had a brief recess from 10:00 - 10:15 a.m.)

9. Administrative Items

9.1 Upcoming Annual Board Meeting Schedule (2020-2021) (GOV&NOM), Page 95 of the Board Agenda

Smadu – Opseth

That the Board of Governors approve the 2020-2021 Board Meeting Schedule (July 2020 to July 2021).

The question was called on the motion.

CARRIED

9.2 Awarding the title of Chancellor Emeritus (GOV&NOM), Page 98 of the Board Agenda

Smadu – Warner

That the Board of Governors confers upon Dr. R. James Tomkins the title of Chancellor Emeritus.

The question was called on the motion.

CARRIED

9.3 Statement of Investment Policy & Goals – U of R Pension Plans (HR), Page 99 of the Board Agenda

Opseth – Klein

That the Board of Governors approve the 2019 Statements of Investment Policies and Goals (SIP&Gs) for the Academic and Administrative Pension Plan – Defined Benefit Component ("Attachment A"), Defined Contribution Component ("Attachment B") and the Non-Academic Pension Plan ("Attachment C").

Discussion followed. Topics of discussion included:

- Integration of Environmental, Social and Governance (ESG) factors in the assessment of investment managers
- Recognition that Canadian pension regulation is more restrictive than in the United States

All questions were addressed by management.

The question was called on the motion.

CARRIED

9.4 Violence Prevention Policy (GOV-100-016) (A&RM), Page 268 of the Board Agenda

Smadu – Opseth

That the Board of Governors approve the revised policy GOV-100-016 Violence Prevention.

It was noted that a definition of Violence Threat Risk Assessment (VTRA) should be added to the policy.

The final version of the document is [appended to the Official File](#).

The question was called on the motion.

CARRIED

10. Consensus Items

Klein – Bosgoed

Agreed to move items 10.1, 10.2, 10.3, 10.5, 10.6, and 10.7 as an omnibus motion as follows:

10.1 Provincial Auditor’s Audit Planning Memorandum, (A&RM), Page 283 of the Board Agenda

That the Board of Governors approve the 2020 Audit Planning Memorandum prepared by the Office of the Provincial Auditor of Saskatchewan.

10.2 Appointment of CUPE 5791 Representatives to the Non-Academic Benefits Committee, (HR), Page 315 of the Board Agenda

That the Board of Governors approves the appointment of Dylan Istace and Mary Catherine Litalien as CUPE 5791 representatives to the Non-Academic Benefits Committee (NABC).

10.3 Appointing Employees to External Boards and Committees Policy (GOV-022-015), (GOV&NOM), Page 318 of the Board Agenda

That the Board of Governors approve the revised policy GOV-022-015 Appointing Employees to External Boards and Committees.

10.5 Purchasing Goods & Services Policy (GOV-010-035), (F&F), Page 329 of the Board Agenda

That the Board of Governors approve the revised policy GOV-010-035 Purchasing Goods and Services.

10.6 Approval Authority for Expenditures of the Endowment Fund, (F&F), Page 338 of the Board Agenda

That the Board of Governors designate the President to have approval authority over expenditures in the University of Regina Endowment Fund (Trust Funds 60001/65001).

10.7 Policy Review – Financial/Legal, (F&F), Page 340 of the Board Agenda

*That the Board of Governors re-approve the following three policies:
GOV-010-060 Account Write Offs (Attachment A)
GOV-010-020 Authority to Set Fees for Goods and Services (Attachment B)
GOV-010-015 Legal Entities (Attachment C)*

The question was called on the omnibus motion.

CARRIED

11. Reports (For Information)

11.1 Chancellor's Report

The Chancellor provided an update on recent activities and events attended, including:

- The Caring Place Awards Gala Dinner
- October Senate Meeting, and highlighted Senate's approval of the renaming of the Faculty of Arts to the Faculty of Humanities and Social Sciences
- Fall Convocation and Chancellor's Installation
- Premier's Luncheon
- Senate Nominating Committee meeting
- Alumni Crowning Achievement Awards
- Johnson Shoyama Graduate School of Public Policy training on "The Role of the Chair on a Public Sector Board" and "Understanding Risk for Public Sector Boards"
- INSPIRE: Emerging Leaders Forum

11.2 President's Report

11.2.1 President's Report to the Board (GOV&NOM)

The President presented her report and noted that it has been a productive fall semester.

The President also announced that in the coming weeks the University will be gifted a bronze sculpture "Frida" donated by the Mexican government for the University's active and impactful work in Mexico in the areas of media, art and performance, business administration, Indigenous education and student mobility.

11.2.2 Key Messages (GOV&NOM)

M. Smadu noted that this report is regularly provided for the Board's information, and provides a few key items for the Board of Governors to speak to in their conversations with members of the community.

11.3 Report from Vice-President (Research) (A&RM)

M. Smadu noted that this report is provided for the Board's information, and is regularly provided to the Audit and Risk Management Committee.

11.4 URSU President Report

V. Oriola provided an updated on the events and activities of URSU including a meeting with the Minister of Advanced Education.

An invitation will be extended to Board Members to attend the URSU Breakfast Club event being held on January 7, 2020.

The Chair thanked V. Oriola for his report.

11.5 Committee Chair Highlights

A. Opseth provided an update from the Human Resources Committee, including:

- University of Regina Workforce Demographics. The University will work to encourage self-declaration of designated groups, including the opportunity for self-declaration as part of future employment surveys

G. Bosgoed provided an update from the Finance and Facilities Committee, including:

- Updates on capital projects, specifically the College West residence project, which was completed well below budget
- Delays in the permitting and the impact on Darke Hall project completion

M. Smadu provided an update from the Audit and Risk Management Committee, including:

- Presentation on Student Wellness by J. Keller
- Update on the Performance Management Framework (PMF), with two of the indicators now reported
- Enterprise Risk Management interviews are underway for creation of the new risk register.
- Internal Audit updates including the Internal Auditor's preparation for the external assessment of internal audit quality and an update on outstanding action items

Questions and discussion followed related to risk management including:

- Current facility capacity related to lab space, and pressure in certain faculties and departments
- Increase in International student enrolment, including a large increase in students from India
- Recruitment efforts focused on faculties and academic units with capacity for students

M. Smadu provided an update from the Governance and Nominations Committee, including:

- Annual Report of external board and committee appointments
- Executive of Council report
- Board retreat to be scheduled for January will include a Strategic Planning workshop
- Board Orientation will occur when new members are appointed. The Committee has been discussing the role of the Board in orienting new members

(K. Finlay, B. Leitner and B. McQuinn joined the meeting at 11:10 a.m.)

12. 2020-2025 Strategic Plan Update

President Timmons introduced K. Finlay, Chair, Strategic Plan Facilitation Team to the Board. K. Finlay provided introductions of B. McQuinn and B. Leitner, Facilitation Team Members, to the Board.

K. Finlay presented highlights of the Strategic Planning process and introduced an early potential idea of "25 by 2025".

Discussion followed. Topics of discussion included:

- The consultants noted the commitment to Indigenization and the University's social impact
- Opportunities for student engagement and feedback
- The Board noted appreciation for the word cloud which will enable identification of developing themes

The Board Chair thanked K. Finlay, B. Leitner and B. McQuinn for their presentation.

The presentation is [appended to the Official File](#).

(C. Warner withdrew from the meeting at 11:30 a.m. and K. McNutt withdrew from the meeting at 11:45 a.m.)

(K. Finlay, B. Leitner, and B. McQuinn withdrew from the meeting at 11:55 a.m. P. Daniels and L. Mitchell also withdrew at this time.)

13. In Camera Session I - 11:55 a.m.

These items are recorded in the *In Camera* Minutes and are [appended to the Official File](#).

(All resources and President Timmons withdrew from the meeting at 12:42 p.m.)

14. In Camera Session II - 12:42 p.m.

15. Adjournment - 12:55 p.m. Moved by Klein.



Roger Brandvold
Board Chair



Glenys Sylvestre
University Secretary