Board Event Attendance Matrix

At the Governance and Nominations Committee meeting in March 2016, the Committee discussed the expectations around Board member attendance at University and community events. Following the discussion, it was agreed that the University Secretary would draft a document prioritizing typical Board events (in addition to Board Meetings) and the expectation around attendance to be discussed at the Committee meeting in May. A summary of the University and community events held during 2015 were classified by the Committee into the following three categories:

A: Attendance is mandatory or strongly encouraged
B: It is beneficial to have at least one or two Board members present at this function
C: This event notice is provided for information; Board members are welcome to attend if they wish, but attendance is neither required nor expected

The Executive Director, University Governance has summarized the events as discussed and agreed by the Committee, by general type:

A: Attendance is mandatory or strongly encouraged
   • Honorary Degree dinner
   • Launch of Strategic Plan
   • Major fundraisers (Kitchen Party)
   • State of the University Chamber lunch
   • Board Holiday dinner

B: It is beneficial to have at least one or two Board members present at this function
   • Convocation
   • Holiday Open House
   • Long Service Awards and Retirement luncheons (typically Board Chair)
   • Collective Agreement signing (typically Board Chair)
   • Faculty and Athletic dinners and luncheons

C: This event notice is provided for information; Board members are welcome to attend if they wish, but attendance is neither required nor expected
   • Gift announcements
   • News conferences
   • Alumni Association AGM and events

This information will be provided to Board members as part of the Board Orientation document to provide expectations, and guide their response to invitations to University and community events.