

University of Regina
Institutional Research Data Management Strategy Working Group
Terms of Reference

Purpose: The purpose of this working group is to develop an institutional strategy that complies with the Tri-Agency Research Data Management (RDM) Policy (http://www.science.gc.ca/eic/site/063.nsf/eng/h_97610.html).

Goals:

1. Determine the University of Regina's institutional strategy for raising awareness of RDM practices.
2. Develop a plan for assessing institutional readiness of RDM at the University of Regina
3. Formalize best practices for RDM that are tailored to University of Regina researchers.
4. Define a roadmap for future RDM develop at the University of Regina.

Deliverables:

1. Institutional Research Data Management Document, which will include the following as identified by the Tri-Agency:
 - a. Recognition of the importance of data for research output
 - b. Support for researchers in their efforts to establish and implement data management practices that are consistent with ethical, legal and commercial obligations, as well as tri-agency requirements, including the [Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans – 2nd edition](#), the [Tri-Agency Framework: Responsible Conduct of Research](#), and other relevant policies
 - c. Promotion of RDM and its importance
 - d. Guidance for researchers on how to properly manage data in accordance with the principles outlined in the [Tri-Agency Statement of Principles on Digital Data Management](#), including the development of data management plans
 - e. Commitment to the adoption of established best practices when developing institutional standards and policies for data management plans
 - f. Access to repository services or other platforms that securely preserve, curate and provide appropriate access to research data
 - g. Recognition that data created in the context of research by and with First Nations, Métis, and Inuit communities, collectives and organizations will be managed according to principles developed and approved by those communities, collectives and organizations, and in partnership with them
 - h. Recognition that a distinctions-based approach is needed to ensure that the unique rights, interests and circumstances of the First Nations, Métis, and Inuit are acknowledged, affirmed, and implemented
2. Identify and/or develop institutional supports for researchers including tutorials, workshops, and guidelines.

Accountability: TBD

Timeline: An online strategy must be in place by 2023.

Membership:

Data Services Librarian

Research Office Representative

REB Representative

IS Representative

Humanities and/or Social Sciences Researcher

Science and/or Engineering Researcher

Health Sciences and/or Nursing Researcher

Indigenous Scholar / Indigenous Research Expert

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