Introductions

1. Approval of the Agenda

2. Approval of the Minutes of 6 February 2016 - circulated with the agenda

3. Business Arising from the Minutes

4. Optional Reports
   4.1 Chancellor
   4.2 President
   4.3 University Secretary
      4.3.1 Annual Enrolment Report 2015-2016, For Information, Appendix I, pp. 1-11
      4.3.2 2016 Chancellor Election, Verbal Update

5. Reports from Senate Committees
   5.1 Joint Committee on Ceremonies Report
      5.1.1 Invocation, For Approval, Appendix II, pp. 12-13, 15-16, (ballots will be distributed at the meeting)
      5.1.2 New Program Hoods, For Information, Appendix II, p. 14
   5.2 Senate Bylaws Committee Report
      5.2.1 Senate Bylaws - Revisions – Spring 2016, For Approval, Appendix III, pp. 17-133
   5.3 Senate Nominating Committee Report
      5.3.1 2016 Senate District Election, For Information, Appendix IV, p. 134
      5.3.2 Appointment of Senate Representatives to Districts 8 and 9, For Approval, Appendix IV, pp. 134-135
      5.3.3 Membership on Senate Standing and Faculty Council Committees, For Approval, Appendix IV, pp. 135-138
      5.3.4 Elected Senator to the Board of Governors, For Approval, Appendix IV, p. 135
      5.3.4.1 Election of a Senator to the Board of Governors, (biographies and ballots will be distributed at the meeting)

6. Items for Approval/Information from Executive of Council, Appendix V, pp. 139-159

7. Briefs, Submissions or Recommendations from Elected or Appointed Senate Members
   7.1 Board Members Elected by Senate, Verbal Update

8. Academic and Administrative Reports
   8.1 ‘Research Update: Research Clusters’ presentation by Dr. David Malloy, Vice-President (Research)

9. In Camera session
   9.1 Senate Appeals Committee Report, For Information, circulated confidentially at the meeting
   9.2 Honorary Degree Candidates for Addition to the Approved Roster, For Approval, circulated confidentially at the meeting, Appendix II, p. 14
10. Other Business
   10.1 Reports from Scrutineers, Verbal Report
   10.2 Destruction of Election Ballots, For Approval
   10.3 Recognition of Departing Senate Members
   10.4 Next Meeting of Senate – 9:00 a.m., Friday, 21 October 2016

11. Adjournment

Glenys Sylvestre
Executive Director, University Governance
UNIVERSITY OF REGINA
Senate

Item for Information

Subject: Annual Enrolment Report 2015-2016

Background and Description:

The following report is presented for information. The 2015-2016 academic year comprises the spring/summer term of 2015, the fall term of 2015, and the winter term of 2016.

This report sets out the enrolment and registration numbers of the University of Regina for the 2015-2016 academic year in comparison to the previous 4 years. Registration rises as we approach the first few days of lectures and falls soon thereafter. For the sake of consistency during each of the five years in the tables that follow, the numbers provided are taken on or about the fifth weekday of classes in each term represented. While the count of enrolment on this date does make the numbers volatile, it provides a general framework of enrolment trends at the University. Final counts are published on the University of Regina website by the Office of Resource Planning at www.uregina.ca/orp/statistics/index.html.

Enrolment Highlights (Table 1, Table 2, Table 3, Table 4, Table 5, Table 6)

- The University of Regina system, including the federated colleges, has seen a steady growth in undergraduate full load equivalent (FLE) students in all three terms over the past five years. In the spring/summer of 2015 there was an increase of 5% over 2014 and 40% over five years. In the fall of 2015 there was an increase of 3% over 2014 and 11% over five years. In the winter of 2016 there was an increase of 2% over 2015 and 11% over five years.
- Total headcounts for the University of Regina system (including graduate studies) saw year over year increases, as well. The spring/summer headcount increased by 6% over 2014 with a five year increase of 31%, the fall headcount increased by 4% over 2014 with a five year increase of 12%, and the winter headcount increased by 4% with a five year increase of 11%.
- The University of Regina proper undergraduate and graduate headcounts show increases over the prior academic year of 5% in the spring/summer term, 3% in the fall term, and 3% in the winter term.
- The highest percentage of growth is the Centre for Continuing Education which can be attributed to an expansion of the High School Accelerated program.
- Other noteworthy areas of growth include Engineering, Kinesiology and Health Studies, and Science.
- The academic unit of La Cité universitaire francophone was established effective fall 2015 term which included the transfer of the Department of French and Francophone Intercultural Studies from the Faculty of Arts. This move has had an expected effect on the totals for the Faculty of Arts.
- Effective the winter 2016 term, the Faculty of Fine Arts officially became the Faculty of Media, Art, and Performance.
- During the spring/summer term headcounts increased at Campion College by 6%, First Nations University of Canada by 4%, and Luther College by 15%. The fall term saw a decrease in headcounts by 3% at Campion College, but increases of 12% at First Nations University and 8% at Luther College. During the winter term headcounts increased at Campion College by 2%, First Nations University by 9%, and Luther College was up by 21% over the year prior.
- The headcount increases for graduate studies were .5% for spring/summer, 4% for the fall, and 11% for the winter.
### Table 1 – Spring/Summer (Term #20) UG ½ Full Load Equivalents

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<tr>
<th>Spring/Summer Term #20</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2015 +/-</th>
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<td>-6%</td>
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<tr>
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Table 2 – Spring/Summer (Term #20) Headcount (for credit)

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<th>Spring/Summer Term #20</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
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<th>2015 +/-</th>
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<tr>
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<tr>
<td>Kinesiology and Health</td>
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<td>2015</td>
<td>2015 +/-</td>
<td>5 yr +/-</td>
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<td>Media, Art, and Performance</td>
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<tr>
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<tr>
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</tr>
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<tr>
<td><strong>Kinesiology and Health</strong></td>
<td>530</td>
<td>561</td>
<td>629</td>
<td>624</td>
<td>655</td>
<td>5%</td>
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<tr>
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<td></td>
<td></td>
<td></td>
<td>17</td>
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<td><strong>Media, Art, and Performance</strong></td>
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<tr>
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<td>947</td>
<td>1146</td>
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<td>838</td>
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<td>835</td>
<td>700</td>
<td>772</td>
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<td><strong>Special and Other</strong></td>
<td>84</td>
<td>72</td>
<td>133</td>
<td>116</td>
<td>114</td>
<td>-2%</td>
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<tr>
<td><strong>Total Undergraduate</strong></td>
<td>8072</td>
<td>8900</td>
<td>9504</td>
<td>9669</td>
<td>9867</td>
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<tr>
<td><strong>Graduate Studies</strong></td>
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<td>1562</td>
<td>1598</td>
<td>1648</td>
<td>1774</td>
<td>11%</td>
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</tr>
<tr>
<td><strong>U of R Total</strong></td>
<td>9514</td>
<td>10462</td>
<td>11102</td>
<td>11317</td>
<td>11641</td>
<td>3%</td>
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</tr>
</tbody>
</table>

| Federated Colleges |
|--------------------|------|------|------|------|----------|---------|
| **Campion College** |      |      |      |      |          |         |
| **Arts**            | 346  | 328  | 328  |      | 0%       |         |
| **La Cité**          |      |      |      | 4    |          |         |
| **Media, Art, and Performance** | 32   | 37   | 36   |      | -3%      |         |
| **Science**          | 231  | 235  | 246  |      | 5%       |         |
| **Campion College Total** | 756  | 661  | 609  | 600  | 614      | 2%      |
| **First Nations University of Canada** |      |      |      |      |          |         |
| **Arts**             | 233  | 225  | 220  |      | -2%      |         |
| **Business**         | 68   | 69   | 62   |      | -10%     |         |
| **Continuing Education** | 34   | 25   | 77   |      | 208%     |         |
| **Education**        | 100  | 92   | 94   |      | 2%       |         |
| **Engineering**      | 7    | 7    | 5    |      | -29%     |         |
| **Media, Art, and Performance** | 16   | 18   | 15   |      | -17%     |         |
| **Science**          | 13   | 9    | 12   |      | 33%      |         |
| **Social Work**      | 200  | 251  | 271  |      | 8%       |         |
| **Special and Other** | 2    | 0    | 0    |      |          |         |
| **FNUniv Total**     | 474  | 511  | 673  | 696  | 756      | 9%      |
| **Luther College**   |      |      |      |      |          |         |
| **Arts**             | 228  | 210  | 245  |      | 17%      |         |
| **La Cité**          |      |      |      | 1    |          |         |
| **Media, Art, and Performance** | 49   | 47   | 48   |      | 2%       |         |
| **Science**          | 130  | 130  | 176  |      | 35%      |         |
| **Luther College Total** | 529  | 509  | 407  | 387  | 470      | 21%     |
| **University System Totals** | 11273 | 12143| 12791| 13000| 13481    | 4%      |
Population Segments

The following counts include only students taking courses for credit and were done at the end of the 4th week of lectures. They do not include students taking non-credit courses such as those in the ESL program. The numbers of aboriginal students reflect only those who self-declare their ancestry. This systematically under-represents the actual number of aboriginal students. Information on the top 10 nations for international students has also been included.

N.B. Information on the spring/summer term on Population Segments has not been previously reported and is unavailable. The information provided has been adapted from the Office of Resource Planning – Registration Statistics & Supplemental Reports. See www.uregina.ca/orp/statistics/registration/index.html

Population Segment Highlights (Table 7, Table 8, Table 9, Table 10, Table 11, Table 12)
- The number of self-declared Aboriginal students within the University system increased by 6% in the fall term and 5% in the winter term.
- The five year increase in self-declared Aboriginal students was 45% in both the fall and winter terms.
- International visa students increased by 9% in the fall and 6% in the winter.
- The five year increase for international students was 57% for the fall and 58% for the winter.
- International graduate students decreased by 2% in the fall and increased by 1% in the winter.
- The top 3 nations for international students are China, Nigeria, and Saudi Arabia. The United States replaces South Korea as one of the top 10 nations.

Table 7 – Aboriginal Self-declared – Fall Term

<table>
<thead>
<tr>
<th>ABORIGINAL</th>
<th>Fall Term</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th>5 yr +/-</th>
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<tbody>
<tr>
<td></td>
<td>2011</td>
<td>2012</td>
<td>2013</td>
<td>2014</td>
<td>2015</td>
<td>+/-</td>
</tr>
<tr>
<td>University of Regina proper</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Arts</td>
<td>168</td>
<td>184</td>
<td>189</td>
<td>200</td>
<td>187</td>
<td>-7%</td>
</tr>
<tr>
<td>Business</td>
<td>42</td>
<td>39</td>
<td>38</td>
<td>38</td>
<td>53</td>
<td>39%</td>
</tr>
<tr>
<td>Continuing Education</td>
<td>15</td>
<td>14</td>
<td>14</td>
<td>23</td>
<td>26</td>
<td>13%</td>
</tr>
<tr>
<td>Education</td>
<td>200</td>
<td>189</td>
<td>226</td>
<td>225</td>
<td>218</td>
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</tr>
<tr>
<td>Engineering</td>
<td>14</td>
<td>22</td>
<td>22</td>
<td>25</td>
<td>23</td>
<td>-8%</td>
</tr>
<tr>
<td>Fine Arts</td>
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<td>20</td>
<td>22</td>
<td>16</td>
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<tr>
<td>Kinesiology and Health</td>
<td>16</td>
<td>29</td>
<td>36</td>
<td>42</td>
<td>42</td>
<td>0%</td>
</tr>
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<td>La Cité</td>
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<td>1</td>
<td></td>
<td></td>
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</tr>
<tr>
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<td>58</td>
<td>90</td>
<td>109</td>
<td>104</td>
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<td>Science</td>
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<td>25</td>
<td>21</td>
<td>26</td>
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<td>35%</td>
</tr>
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<td>133</td>
<td>112</td>
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</tr>
<tr>
<td>Special and Other</td>
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<td>32</td>
<td>58</td>
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</tr>
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<td>Total Undergraduate</td>
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<td>Graduate Studies</td>
<td>46</td>
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<td>84</td>
<td>104</td>
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<td>U of R Total</td>
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<td>819</td>
<td>907</td>
<td>978</td>
<td>1001</td>
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Federated Colleges

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<td>53%</td>
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<td>-17%</td>
<td>36%</td>
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</tr>
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</table>

| University System Totals | 1152| 1293| 1487| 1574| 1666| 6%  | 45% |     |     |     |     |
Table 8 – Aboriginal Self-declared – Winter Term

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<th>2015</th>
<th>2016</th>
<th>2016 +/-</th>
<th>5 yr +/-</th>
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<tr>
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<td>100%</td>
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<td>18%</td>
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<td>18</td>
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<td>22</td>
<td>23</td>
<td>21</td>
<td>-9%</td>
<td>17%</td>
</tr>
<tr>
<td>Kinesiology and Health</td>
<td>19</td>
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<td>36</td>
<td>36</td>
<td>38</td>
<td>6%</td>
<td>100%</td>
</tr>
<tr>
<td>La Cité</td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>Media, Art, and Performance</td>
<td>23</td>
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<td>17</td>
<td>20</td>
<td>18</td>
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<td>-22%</td>
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<td>86</td>
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<td>124</td>
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<tr>
<td>Special and Other</td>
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<td>51</td>
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<td>32%</td>
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<td>86</td>
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<td>103</td>
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<td>124%</td>
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<td>855</td>
<td>903</td>
<td>925</td>
<td>2%</td>
<td>39%</td>
</tr>
</tbody>
</table>

Federated Colleges

| Campion College                |      |      |      |      |      |          |          |
| First Nations University       | 369  | 429  | 491  | 527  | 579  | 10%      | 57%      |
| Luther College                 | 13   | 12   | 16   | 16   | 14   | -13%     | 8%       |

| University System Total        | 1066 | 1250 | 1384 | 1467 | 1545 | 5%       | 45%      |

Table 9 – International – Fall Term

<table>
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<tr>
<th>INTERNATIONAL</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2015 +/-</th>
<th>5 yr +/-</th>
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<tbody>
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<td></td>
<td></td>
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</tr>
<tr>
<td>Arts</td>
<td>157</td>
<td>176</td>
<td>212</td>
<td>248</td>
<td>247</td>
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<td>302</td>
<td>13%</td>
<td>10%</td>
</tr>
<tr>
<td>Continuing Education</td>
<td>19</td>
<td>6</td>
<td>15</td>
<td>36</td>
<td>71</td>
<td>97%</td>
<td>274%</td>
</tr>
<tr>
<td>Education</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>4</td>
<td>7</td>
<td>75%</td>
<td>133%</td>
</tr>
<tr>
<td>Engineering</td>
<td>249</td>
<td>260</td>
<td>373</td>
<td>431</td>
<td>464</td>
<td>8%</td>
<td>86%</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>19</td>
<td>18</td>
<td>19</td>
<td>21</td>
<td>24</td>
<td>14%</td>
<td>26%</td>
</tr>
<tr>
<td>Kinesiology and Health</td>
<td>13</td>
<td>14</td>
<td>22</td>
<td>38</td>
<td>50</td>
<td>32%</td>
<td>285%</td>
</tr>
<tr>
<td>La Cité</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing</td>
<td>2</td>
<td>9</td>
<td>10</td>
<td>13</td>
<td>13</td>
<td>0%</td>
<td>44%</td>
</tr>
<tr>
<td>Science</td>
<td>108</td>
<td>121</td>
<td>162</td>
<td>189</td>
<td>232</td>
<td>23%</td>
<td>115%</td>
</tr>
<tr>
<td>Social Work</td>
<td>4</td>
<td>3</td>
<td>3</td>
<td>5</td>
<td>8</td>
<td>60%</td>
<td>100%</td>
</tr>
<tr>
<td>Special and Other</td>
<td>5</td>
<td>8</td>
<td>17</td>
<td>29</td>
<td>15</td>
<td>-48%</td>
<td>88%</td>
</tr>
<tr>
<td>Total Undergraduate</td>
<td>853</td>
<td>904</td>
<td>1127</td>
<td>1282</td>
<td>1434</td>
<td>12%</td>
<td>68%</td>
</tr>
<tr>
<td>Graduate Studies</td>
<td>385</td>
<td>440</td>
<td>488</td>
<td>509</td>
<td>500</td>
<td>-2%</td>
<td>30%</td>
</tr>
<tr>
<td>U of R Total</td>
<td>1238</td>
<td>1344</td>
<td>1615</td>
<td>1791</td>
<td>1934</td>
<td>8%</td>
<td>56%</td>
</tr>
<tr>
<td>Federated Colleges</td>
<td>2012</td>
<td>2013</td>
<td>2014</td>
<td>2015</td>
<td>2016</td>
<td>5 yr +/-</td>
<td>5 yr +/-</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>------</td>
<td>------</td>
<td>------</td>
<td>------</td>
<td>------</td>
<td>----------</td>
<td>----------</td>
</tr>
<tr>
<td>Campion College</td>
<td>6</td>
<td>3</td>
<td>6</td>
<td>3</td>
<td>15</td>
<td>400%</td>
<td>150%</td>
</tr>
<tr>
<td>First Nations University</td>
<td>1</td>
<td>3</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>25%</td>
<td>400%</td>
</tr>
<tr>
<td>Luther College</td>
<td>8</td>
<td>9</td>
<td>14</td>
<td>18</td>
<td>17</td>
<td>-6%</td>
<td>113%</td>
</tr>
<tr>
<td><strong>University System Total</strong></td>
<td><strong>1253</strong></td>
<td><strong>1359</strong></td>
<td><strong>1638</strong></td>
<td><strong>1816</strong></td>
<td><strong>1971</strong></td>
<td><strong>9%</strong></td>
<td><strong>57%</strong></td>
</tr>
</tbody>
</table>

Table 10 – International – Winter Term

<table>
<thead>
<tr>
<th>INTERNATIONAL</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2016 +/-</th>
<th>5 yr +/-</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Regina proper</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arts</td>
<td>172</td>
<td>183</td>
<td>193</td>
<td>224</td>
<td>231</td>
<td>3%</td>
<td>34%</td>
</tr>
<tr>
<td>Business</td>
<td>259</td>
<td>290</td>
<td>281</td>
<td>280</td>
<td>254</td>
<td>-9%</td>
<td>-2%</td>
</tr>
<tr>
<td>Continuing Education</td>
<td>17</td>
<td>11</td>
<td>20</td>
<td>52</td>
<td>94</td>
<td>81%</td>
<td>453%</td>
</tr>
<tr>
<td>Education</td>
<td>1</td>
<td>1</td>
<td>3</td>
<td>6</td>
<td>7</td>
<td>17%</td>
<td>600%</td>
</tr>
<tr>
<td>Engineering</td>
<td>228</td>
<td>333</td>
<td>424</td>
<td>436</td>
<td>462</td>
<td>6%</td>
<td>103%</td>
</tr>
<tr>
<td>Kinesiology and Health</td>
<td>12</td>
<td>14</td>
<td>30</td>
<td>38</td>
<td>46</td>
<td>21%</td>
<td>283%</td>
</tr>
<tr>
<td>La Cité</td>
<td></td>
<td></td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Media, Art, and Performance</td>
<td>13</td>
<td>19</td>
<td>18</td>
<td>21</td>
<td>26</td>
<td>24%</td>
<td>100%</td>
</tr>
<tr>
<td>Nursing</td>
<td>2</td>
<td>10</td>
<td>10</td>
<td>12</td>
<td>11</td>
<td>-8%</td>
<td>10%</td>
</tr>
<tr>
<td>Science</td>
<td>101</td>
<td>126</td>
<td>158</td>
<td>192</td>
<td>215</td>
<td>12%</td>
<td>113%</td>
</tr>
<tr>
<td>Social Work</td>
<td>3</td>
<td>1</td>
<td>3</td>
<td>3</td>
<td>12</td>
<td>300%</td>
<td>300%</td>
</tr>
<tr>
<td>Special and Other</td>
<td>2</td>
<td>6</td>
<td>20</td>
<td>9</td>
<td>4</td>
<td>-56%</td>
<td>-33%</td>
</tr>
<tr>
<td><strong>Total Undergraduate</strong></td>
<td><strong>810</strong></td>
<td><strong>994</strong></td>
<td><strong>1160</strong></td>
<td><strong>1273</strong></td>
<td><strong>1364</strong></td>
<td><strong>7%</strong></td>
<td><strong>68%</strong></td>
</tr>
<tr>
<td>Graduate Studies</td>
<td>383</td>
<td>440</td>
<td>487</td>
<td>503</td>
<td>506</td>
<td>1%</td>
<td>32%</td>
</tr>
<tr>
<td><strong>U of R Total</strong></td>
<td><strong>1193</strong></td>
<td><strong>1434</strong></td>
<td><strong>1647</strong></td>
<td><strong>1776</strong></td>
<td><strong>1870</strong></td>
<td><strong>5%</strong></td>
<td><strong>57%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Federated Colleges</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2016 +/-</th>
<th>5 yr +/-</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campion College</td>
<td>6</td>
<td>3</td>
<td>2</td>
<td>7</td>
<td>16</td>
<td>129%</td>
<td>167%</td>
</tr>
<tr>
<td>First Nations University</td>
<td>1</td>
<td>3</td>
<td>4</td>
<td>3</td>
<td>5</td>
<td>67%</td>
<td>67%</td>
</tr>
<tr>
<td>Luther College</td>
<td>8</td>
<td>8</td>
<td>13</td>
<td>17</td>
<td>15</td>
<td>-12%</td>
<td>88%</td>
</tr>
<tr>
<td><strong>University System Total</strong></td>
<td><strong>1208</strong></td>
<td><strong>1448</strong></td>
<td><strong>1666</strong></td>
<td><strong>1803</strong></td>
<td><strong>1906</strong></td>
<td><strong>6%</strong></td>
<td><strong>58%</strong></td>
</tr>
</tbody>
</table>

N.B.: The Top 10 Nations have been placed in order of the top student numbers for the most recent term.

Table 11 – Fall (Term #30) International Students – Top 10 Nations

<table>
<thead>
<tr>
<th>NATION</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>China</td>
<td>560</td>
<td>627</td>
<td>673</td>
<td>674</td>
</tr>
<tr>
<td>Nigeria</td>
<td>204</td>
<td>239</td>
<td>286</td>
<td>295</td>
</tr>
<tr>
<td>Saudi Arabia</td>
<td>87</td>
<td>118</td>
<td>175</td>
<td>231</td>
</tr>
<tr>
<td>India</td>
<td>53</td>
<td>93</td>
<td>134</td>
<td>195</td>
</tr>
<tr>
<td>Pakistan</td>
<td>56</td>
<td>90</td>
<td>105</td>
<td>87</td>
</tr>
<tr>
<td>United States</td>
<td>15</td>
<td>16</td>
<td>16</td>
<td>32</td>
</tr>
<tr>
<td>Bangladesh</td>
<td>28</td>
<td>29</td>
<td>28</td>
<td>29</td>
</tr>
<tr>
<td>Iran</td>
<td>26</td>
<td>28</td>
<td>27</td>
<td>24</td>
</tr>
<tr>
<td>Mexico</td>
<td>22</td>
<td>18</td>
<td>19</td>
<td>22</td>
</tr>
<tr>
<td>Brazil</td>
<td>14</td>
<td>88</td>
<td>75</td>
<td>19</td>
</tr>
</tbody>
</table>
Table 12 – Winter (Term #10) - International Students – Top 10 Nations

<table>
<thead>
<tr>
<th>NATION</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>China</td>
<td>551</td>
<td>619</td>
<td>641</td>
<td>638</td>
</tr>
<tr>
<td>Nigeria</td>
<td>208</td>
<td>244</td>
<td>268</td>
<td>286</td>
</tr>
<tr>
<td>Saudi Arabia</td>
<td>98</td>
<td>131</td>
<td>193</td>
<td>240</td>
</tr>
<tr>
<td>India</td>
<td>74</td>
<td>101</td>
<td>154</td>
<td>219</td>
</tr>
<tr>
<td>Pakistan</td>
<td>68</td>
<td>99</td>
<td>91</td>
<td>84</td>
</tr>
<tr>
<td>Bangladesh</td>
<td>31</td>
<td>29</td>
<td>27</td>
<td>34</td>
</tr>
<tr>
<td>United States</td>
<td>16</td>
<td>14</td>
<td>16</td>
<td>25</td>
</tr>
<tr>
<td>Iran</td>
<td>26</td>
<td>27</td>
<td>25</td>
<td>23</td>
</tr>
<tr>
<td>Brazil</td>
<td>64</td>
<td>89</td>
<td>37</td>
<td>22</td>
</tr>
<tr>
<td>South Korea</td>
<td>15</td>
<td>21</td>
<td>19</td>
<td>19</td>
</tr>
<tr>
<td>Mexico</td>
<td>22</td>
<td>19</td>
<td>18</td>
<td>19</td>
</tr>
</tbody>
</table>
5.1 Items for Approval

5.1.1 Invocation

At its meeting on April 22, 2016, the Joint Committee of Senate and Council on Ceremonies considered information and opinion obtained from a survey of practice at Canadian universities, Council vote, and written submissions from Senators and Councillors. Opinion on the topic is very mixed, with no clear recommendation to go forward to Senate. Therefore the Committee made a motion that the question on inclusion of Invocation at the Convocation ceremony be considered by Senate using a preferential ballot (Attachment B). Senators are asked to vote, by secret ballot, on the same four options below that were considered at the Fall 2015 meeting of Council.

1. To maintain the Invocation as it stands;
2. To remove the Invocation;
3. To create a standard Invocation that is inclusive; or,
4. To have a moment of silent gratitude/prayer to mark the occasion.

(end of motion)

Rationale:

At the June 2015 meeting of Senate, the Joint Committee of Senate and Council on Ceremonies recommended a motion that the Invocation be removed from the Convocation ceremony, effective July 1, 2015. Discussion followed which led to postponement of this motion and a recommendation that the Joint Committee of Senate and Council on Ceremonies discuss the matter further bringing a list of options for Senate’s consideration to the October 2015 Senate meeting. It was also agreed that the University Secretariat office would receive Senators’ further input and suggestions which would be considered by the Joint Committee.

At the Senate meeting in October 2015, the Joint Committee of Senate and Council on Ceremonies presented four options for Senate’s consideration regarding the Invocation at Convocation. These options were requested by Senate at its June meeting at which time Senate postponed a decision on the recommendation to remove the Invocation from the Convocation ceremony. Senators will recall that the recommendation was made following the decision by the Supreme Court of Canada on April 15, 2015, where it was unanimously ruled that a Québec town could no longer open its civic meetings with a prayer. The ruling of Canada’s highest court has prompted some at the University of Regina to ask whether the Invocation should continue as part of the University’s Convocation ceremony.

Recall that an invocation is defined as “a form of prayer invoking God's presence, especially one said at the beginning of a religious service or public ceremony.” It has been a long-standing part of the University’s Convocation ceremony, and reflects the University’s Regina College roots as an institution founded by a Christian denomination, the Methodists.
At Senate’s October meeting, the President reported that Executive of Council recommended that the matter of the invocation and what would be recommended to Senate as Executive of Council’s preferred option would be best considered by Council. Council was scheduled to meet in early December. As such, Senate agreed to postpone the decision on the invocation allowing Council an opportunity to consider the options presented and provide a recommendation to Senate.

At the December Council meeting, Council members were asked to rank their preference for the following options regarding the Invocation.

1. To maintain the Invocation as it stands;
2. To remove the Invocation;
3. To create a standard Invocation that is inclusive; or,
4. To have a moment of silent gratitude/prayer to mark the occasion.

The results of the vote are recorded as follows and it was announced at the Council meeting that the option to remove the invocation received the greatest number of votes as the preferred option (or 1st choice) to be recommended to Senate from Council.

Ballots received: 137
Ballots in which all four options were ranked: 53

<table>
<thead>
<tr>
<th></th>
<th>1st choice</th>
<th>2nd choice</th>
<th>3rd choice</th>
<th>4th choice</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintain</td>
<td>32</td>
<td>8</td>
<td>10</td>
<td>29</td>
</tr>
<tr>
<td>Remove</td>
<td>57</td>
<td>9</td>
<td>7</td>
<td>20</td>
</tr>
<tr>
<td>Inclusive Statement</td>
<td>13</td>
<td>27</td>
<td>27</td>
<td>3</td>
</tr>
<tr>
<td>Moment of Silence</td>
<td>34</td>
<td>42</td>
<td>18</td>
<td>1</td>
</tr>
</tbody>
</table>

Of those individuals who chose to vote for only one option, the votes are noted as follows:

- 10 chose to vote only to maintain the invocation
- 24 chose to vote only to remove the invocation
- 1 chose to vote only to have an inclusive statement
- 14 chose to vote only to have a moment of silence

At Senate’s February 2016 meeting, the Chancellor reported that the Invocation item would be deferred to the June Senate Meeting in order to give the Joint Committee of Senate and Council on Ceremonies more time to discuss the matter and bring a recommendation forward to Senate at the June 2016 meeting. Senators were again encouraged to send their written submissions and comments to the President and/or the University Secretariat office.

In addition, the previous University Secretary (Annette Revet) undertook a survey of a sample of universities across the country in Spring 2015. The responses collected regarding their inclusion of an invocation in their convocation ceremony is attached as Attachment A.
In Camera Session

9.2 Honorary Degree Candidates for Addition to the Approved Roster

(CONFIDENTIAL)

**Motion 2:** That the list of honorary degree candidates for addition to the Approved Roster, appended to the University’s official file, be approved.

Due to the confidential nature of this information, the candidates’ names and biographies are detailed in the report distributed at the start of the meeting.

Items for Information

5.1.2 New Program Hoods

The following convocation hood colours were approved by the Joint Committee of Senate and Council on Ceremonies on April 22, 2016:

2.1.1 **Bachelor of Geographic Information Science** hood will have a white outside trim and royal blue inside trim effective 201620.

2.1.2 **Master of Nursing** hood will be Navy/Apricot with White Cord outside trim with Apricot inside trim and lining, effective 201620.

2.1.3 **Master of Journalism** hood will have a light blue, outside trim with white inside trim and lining, effective 201620.
## ATTACHMENT A

Responses from universities regarding if their institution has an invocation in their convocation ceremony

<table>
<thead>
<tr>
<th>University</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Manitoba</td>
<td>An invocation is offered by a different chaplain at each ceremony. It is not a standard one - they are requested to be generic in nature, one size fits all. We also have an Indigenous honor song at the beginning of each ceremony.</td>
</tr>
<tr>
<td>Kwantlen Polytechnic University</td>
<td>The Chancellor offers a blessing that is generic at the end of each convocation ceremony. We open with a welcome song by the Kwantlen First Nation as often as they are available and they drum us out as well.</td>
</tr>
<tr>
<td>University of New Brunswick</td>
<td>Similar to U of M at the Fredericton Nation; however, the Saint John campus no longer follows this practice.</td>
</tr>
<tr>
<td>St. Thomas University</td>
<td>Yes – performed by the Campus Chaplain. The Elder-in-Residence also performs a prayer in her native language.</td>
</tr>
<tr>
<td>Western University</td>
<td>No</td>
</tr>
<tr>
<td>Mount Allison University</td>
<td>Yes – by the chaplain</td>
</tr>
</tbody>
</table>
| McGill University                   | There is no invocation. There is a benediction written by a former professor of law and delivered by the Secretary Generate at the end of each ceremony. Current English works is as follows:  
  Go now in peace, to share the gift of knowledge that has been entrusted to you.  
  May this University, and all graduates, be diligent in the free and honest pursuit of truth, for the benefit of all.  
  We come from, and return to many lands: In humility and hope, may we continue in friendship, and grow in solidarity and wisdom.  
  May you be blessed all your days.                                                                                                      |
| Queen’s University                  | Yes – by the chaplain.                                                                                                                                                                                     |
| Dalhousie University                | No                                                                                                                                                                                                        |
| Brock University                    | Yes – by the campus minister                                                                                                                                                                                |
| Laval University                    | No                                                                                                                                                                                                        |
| University of Windsor               | Yes – by the Dean of Students                                                                                                                                                                              |
| Concordia University                | Yes – University Chaplain conveys a message referred to as a moment of reflection                                                                                                                                 |
| Mount Saint Vincent University      | Yes – given by the Spiritual Life Coordinator                                                                                                                                                              |
| Grant MacEwan University            | Yes – an invocation written in 2013 specifically for the institution. It is read by the student board member.                                                                                               |
| University of Saskatchewan          | Yes – started to talk about whether it should be continued                                                                                                                                                 |
| Royal Roads University              | No – they have replaced it with a First Nations welcome                                                                                                                                                   |
| University of Victoria              | Yes – given by one of the chaplains from the multi-faith chaplaincy                                                                                                                                       |
In order to avoid the disruption to the meeting that would result from a series of ballots, the Senate vote on Invocation will use a single preferential ballot (instant run-off voting) whereby Senators will rank options in order of preference. In the event that one option fails to achieve a majority of “first choice” votes, the choice with the fewest number of first-preference rankings is eliminated and these votes redistributed to those specific Senators’ highest preferred option remaining on the ballot.

Senators may choose to rank one, two, three or all four options presented.

Following is a flowchart (Retrieved May 12, 2016 from http://instantrunoff.com/assets/IRV-flow.jpg) that illustrates the voting process to be used:

Yulia Yevlanova, Internal Auditor of the University, will act as scrutineer of the voting process, with the assistance of two volunteers from Senate.
UNIVERSITY OF REGINA
Senate

Item for Decision

Subject: Senate Bylaws – Revisions – Spring 2016

Recommendation:

That Senate approve the revisions to the Senate Bylaws as presented in Attachment A (black-line version) and Attachment B (clean version).

Background and Description:

A summary of the proposed changes made to the existing bylaws are as follow:

1. The following changes to the existing bylaws are proposed in order to address gaps and/or housekeeping changes identified since the last edition of the Bylaws
   - Adjustments and additions to Definitions
   - Introduction of a new section (2.1) describing the Authority and Accountability of Senate
   - Updating and incorporating changes that have been approved to various faculty structures
   - Modification of the layout for consistency
   - Changes in names, titles, and minor changes to the language in the bylaws in order to update to current terminology

2. The Senate Bylaws Committee also considered and is recommending for approval the following changes:
   - Addition of the Johnson Shoyama School Graduate School (JSGS) as an Academic Unit, and addition of the Executive Director of JSGS as a member of Senate
   - District representative vacancies
   - Changes in the hearing process of the Senate Appeals Committee
   - Addition of La Cité universitaire francophone representation to Faculties

Please note that The University of Regina Act and the current Senate Bylaws can be found on the University of Regina website at the following links:

http://www.qp.gov.sk.ca/documents/English/Statutes/Statutes/U5.pdf#U%20of%20R%20Act

http://www.uregina.ca/president/governance/senate/bylaws.html

Implications:

Strategy: Focus on institutional sustainability and transparency to ensure that we are a preferred institution at which to learn, conduct research, teach and work.

Financial: None
Policy/Legal: These changes are required to align with the governance of Council, Faculties and Academic Units.

Communications: Once approved by the Board of Governors, the bylaws will be published in final form on the University Senate website. Senators will be advised by email notification once the bylaws are approved.

Other: None

**Alternatives:**

To remain status quo although the Senate Bylaws will not align with the governance of Council, Faculties and Academic Units.

May 17, 2016
Preamble
These Bylaws, as approved by the Senate and the Board of Governors and attested under the hand of the Secretary of the University and deposited in the office of the Secretary, shall be deemed to be the original roll of, and to be the revised Bylaws of the Senate of the University of Regina, 2016, and, as such, shall come into force and have effect on, from and after this 6th X7th day of July, 2016 Month December, 20XX.

The official version of the Senate Bylaws may be found at:

http://www.uregina.ca/presoff/senate/index.shtml
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I. Definitions

1.1 Definitions

In these Bylaws, and in any other rules, regulations or enactments made by the Senate, unless the context otherwise requires, the following definitions shall apply:

a. “Academic Unit” means a unit, other than a Faculty, at the University whose mission is primarily to teach and/or do research in a demonstrably coherent field of knowledge.

b. “Act” means The University of Regina Act, as amended from time to time.

c. "Board" or "Board of Governors" means the Board of Governors of the University established pursuant to the Act.

d. “Business Day” means any date which is not a Saturday, Sunday or statutory holiday in Regina, Saskatchewan.

e. “Bylaws” means these bylaws of the Senate, the bylaws of the Board.

f. “CCE” means the Centre for Continuing Education.

g. “Chancellor” means the Chancellor of the University established pursuant to the Act.

h. “Convocation” means the Convocation of the University established pursuant to the Act.

i. “Council" means the University of Regina Council established pursuant to the Act.

j. “Dean” means the most senior leadership role of a Faculty that reports to the Provost and Vice-President (Academic).

k. “Department” means a part of a Faculty with a focus on one or more academic disciplines.

l. “Director” or “Executive Director” means the most senior leadership role of an Academic Unit or other unit that reports to a Vice-President that is responsible for either teaching, research, scholarship or admission (i.e., e.g, Student Affairs, UR International, Enrolment Services).

m. “Election Date” has the meaning ascribed thereto in clause 3.2.5.

n. “Executive” means the Executive Committee of the Senate.

...
g. “Executive of Council” means the executive of the Council established by Council as described in Part IV of Council’s Rules and Regulations.

h. “Executive” means the Executive Committee of the Senate.

p. “Ex officio” means a person who holds office because of his/her position.

q. “Faculty” means a unit that has a focus of several closely related academic disciplines. A Faculty usually, but not always, comprises two or more Departments and/or programs and is led by a Dean. The current Faculties are Arts, Business Administration, Education, Engineering and Applied Science, Media, Art, and Performance, Graduate Studies and Research, Kinesiology and Health Studies, Nursing, Science and Social Work.

r. “Joint School” means a unit that combines an Academic Unit of the University with an Academic Unit from another post-secondary institution. A Joint School is led by a Director selected by both institutions and reports to the Provosts of each institution.

s. “In camera” means holding a portion of the meeting restricted to Senate members.

i. “Minister” means the member of the Executive Council of the Provincial Government to whom the administration of the Act is assigned from time to time.

u. “President” means the President and Vice-Chancellor of the University.

v. “Professional Society” has the meaning ascribed thereto in clause 2.3.1.

w. “Quorum” means the number of Senate members required to be present to legally transact the business of Senate or any committee of Senate, as the case may be.

j. “Secretary” means the Secretary of the University.

k. "Senate" means the University of Regina Senate established pursuant to the Act.

l. “Student” means a full-time student of the University that (i) as an undergraduate student is registered for not less than 9 credit hours for each of the fall and winter semesters, (ii) as a graduate student is registered for not less than 6 credit hours for each of the fall and winter semesters, or (iii) is registered in other categories that are formally approved by the University as constituting full-time status.

y. “University” means the University of Regina.

z. “University Secretary” means the Secretary of the University as defined in the Act.
aa. “University Secretariat” means the Office of the University Secretary.

All capitalized terms used in these Bylaws and not otherwise defined shall have the respective meanings given to such terms in the Act.

1.2 Headings

The headings used throughout the Bylaws are inserted for reference purposes only and are not to be considered in construing the terms and provisions of these Bylaws or to be deemed in any way to clarify, modify or explain the effect of such terms or provisions.

1.3 Conflict with Bylaws

In the event of any conflict between the provisions of these Bylaws and the provisions of the Act, the provisions of the Act shall govern.

1.4 Invalid Provisions

The invalidity or unenforceability of any provisions of these Bylaws shall not affect the validity or enforceability of the remaining provisions of these Bylaws.

1.5 Interpretation

The Senate is the sole authority for the interpretation of these Bylaws and the decision of the Senate upon any question of interpretation, or upon any matters affecting the University and provided for by these Bylaws shall be final and binding.

II. Senate Overview and Membership of the Senate

2.1 Authority and Accountability

2.1.1 The Act establishes Senate at the senior academic decision-making body. It derives its powers and responsibilities from section 33 of the Act, which provides that:

33 (1) The Senate shall:
a. Provide for the regulation and conduct of its meetings and proceedings as outlined and updated from time to time in these Bylaws.

b. Hear reports from Council, the Board or the President as may be provided for by the Act and these Bylaws.

c. Consider and take action upon all matters referred to it by the Board or Council.

d. Appoint scrutineers for the counting of the votes for the election of Chancellor and for the elected members of the Senate.

e. Appoint a committee to hear appeals by students for the decisions of Council and its Committees (the Council Committee on Student Appeals and the Council Discipline Committee).

f. Make rules and regulations regarding the discipline of students including the admonition, dismissal, suspension and expulsion of students and the imposition of fines and the levying of assessments for property damage.

g. Appoint examiners for, and make the necessary rules relating to, the conduct of examinations for Professional Societies or other bodies where the University is required or authorized by any Act to do so.

(2) The Senate may:

a. Establish any committees that it considers necessary.

b. Provide for the granting of degrees, certificates of proficiency and honorary degrees.

c. Authorize on academic grounds the establishment of any Faculty or other Academic Unit, School, Department, chair, institute or program of instruction or any major changes or revisions in the curricula related to these units, and recommend on these matters to the Board.

d. Authorize the establishment or discontinuance of an advisory council for any Faculty or other Academic Unit, School or Department and prescribe or alter the composition, duties and powers of an advisory council.

e. Determine the admission requirements and standards for students.

f. Provide for the affiliation or federation of any educational institution with the University, the modification of the terms of any affiliation or federation or the dissolution of any affiliation or federation.
g. Recommend to the Board or Council any matters or things that Senate considers proper to promote the interests of the University or in order to fulfill its obligations under the Act.

h. Request the Board or Council to report to Senate on any matters over which the Senate has authority.

i. Appoint members to committees composed of members of the Senate and members of the Board or Council.

j. Make bylaws governing the election of members of the Senate.

k. Make bylaws governing the nomination and election of the Chancellor.

l. Make or alter bylaws touching any matter regarding the University and not inconsistent with the Act or any law in force in Saskatchewan.

m. Delegate to Council any of the powers conferred on it by the Act.

n. Do any other thing that it deems necessary to promote the best interests of the University or to meet the purposes of the Act.

2.1.2 As well, pursuant to section 56 of the Act, Senate is responsible for electing two members of the Senate to serve on the Board of Governors.

2.1.3 The Senate cannot act independently on all academic matters. Senate cannot take any action in respect of

a. the granting of degrees, certificates of proficiency and honorary degrees;

b. the establishment of a Faculty or other Academic Unit, School, Department, chair, institute or program

c. the approval of major revisions of curricula;

d. establishment of advisory councils;

e. determination of admission requirements and standards; or

f. on matters regarding affiliation or federation

without having received Council’s recommendations on such matters (which responsibility has been delegated by Council to Executive of Council). Further, as described above, many of its significant decisions are subject to Board approval.

2.1.4 Details of academic standards for students approved by Senate are found in the University of Regina Undergraduate Calendar and/or the University of Regina Graduate Studies and Research Calendar. The Calendars published on the University website are the official versions.
2.21 General Composition of the Senate

2.21.1 The Senate shall be composed of the members described in Section 27 of the Act.

2.21.2 For further certainty, all members of the Senate, including those who hold membership by reason of their office (as delineated in clauses 27(1) (a) and (c) of the Act), are voting members of Senate.

2.21.3 For the purposes of clause 27(1) (a) of the Act, the following individuals have been nominated by the President and approved by the Senate as “other directors of academic and students affairs” holding membership in the Senate:

   a. the Registrar;
   b. the Associate Vice-Presidents (Provost and Academic and Research) and (Student Affairs) and (Research);
   c. the University Librarian;
   d. the Director of the Centre for Continuing Education;
   e. the Director of the Regina campus of the Johnson-Shoyama Graduate School of Public Policy; and
   f. the Director of the Institut frLa Cité universitaire francophone, ançais.

No fixed size shall be established for Senate membership.

2.23 Representative Members of Professional Societies

2.23.1 Pursuant to Section 27(2) of the Act, Senate may consider for membership professional societies, or any other group or organization in the province (collectively, “Professional Societies”) that in Senate’s opinion contributes in a significant way to the social, economic and cultural welfare of Saskatchewan (collectively, “Professional Societies”).

2.23.2 Professional Societies wishing to have a representative on Senate may apply in writing to the Secretary in accordance with these Bylaws.

2.23.3 Each Professional Society granted representative membership by Senate shall in any year in which a representative is to be appointed or in which a vacancy arises, appoint such a representative, whose three-year term will commence on July 1st of that year and who shall be eligible for a second term. Such appointment shall be certified by the president or secretary of the Professional Society and a notice of the appointment shall be forwarded to the Secretary of the University.

2.23.4 The Professional Societies that have been granted representative membership on Senate are set out in Appendix A to these Bylaws.
2.34 Eligibility for Professional Societies

2.34.1 Guidelines to Determine Membership Eligibility

i. Any "professional society" applying for representative membership on Senate shall demonstrate that it falls within the generally accepted definition of, or criteria for, a "professional society" - e.g. lawyers, doctors, chartered professional accountants, etc.

ii. Any "group or organization in the province" applying for representative membership on Senate shall demonstrate:

- demonstrate that it has, or could have, province-wide membership, and
- demonstrate the extent of its contribution to the social, economic and cultural welfare of the province.

2.34.2 Guidelines Concerning Continued Membership Eligibility and Re-application by Delinquent Professional Societies

Each Representative member of Senate from a Professional Society must be a resident of Saskatchewan and are expected to regularly attend all Senate meetings. In the event of poor attendance by a representative member, the following guidelines shall apply:

a. Following absence by a representative member of a Professional Society from three consecutive Senate meetings, the Secretary shall initiate correspondence with the Professional Society to determine its interest in continuing membership on the Senate and to reiterate the attendance expectations.

b. Absence by a representative member of a Professional Society from five consecutive Senate meetings shall be deemed as indicating that the Professional Society has discontinued its membership and the Secretary shall advise the Professional Society that its representative membership on Senate has been withdrawn.

c. A Professional Society that has had its membership withdrawn in accordance with these Bylaws may re-apply for representative membership. Unless significant changes have taken place in the Professional Society, or in the Senate membership structure, since the Professional Society’s original membership application was approved, a letter from the Professional Society to the Secretary, requesting consideration for readmission by the Committee on Membership and Elections (for recommendation to Senate) and confirming the Professional Society’s commitment to fully participate in the business of Senate, will suffice (and the Professional Society is not required to comply with clause 2.3.1).
d. A Professional Society that has its membership reinstated will become a member on July 1st following the date on which the Senate approves its reinstatement.

e. Loss of membership on the Senate, for if a Professional Society’s representative membership on Senate is withdrawn pursuant to clause 2.3.2(b) of these Bylaws who become delinquent a second time, such withdrawal shall normally be considered permanent.

A Professional Society granted representative membership on Senate shall be advised of these attendance guidelines at the time its application for membership is approved.

III. Elections of Members of Senate

3.1 Election of the Chancellor

3.1.1 Eligibility

Members of Senate are eligible to vote to elect the Chancellor. Members of Convocation are eligible to nominate candidates for Chancellor.

3.1.2 Call for Nominations

The call for nominations for Chancellor will be announced by the Secretary at the fall meeting of Senate in the year prior to the election year.

3.1.3 Submission of Candidates for Nominations

The names of candidates for nomination to the position of Chancellor must be submitted in writing to the Secretary no later than 4:00 p.m. on April 15th (or the next Business Day following April 15th) of the year of election. The nomination must be endorsed by seven members of Convocation. The submission must include the written consent of the person being nominated.

3.1.4 Date of the Election

The election for Chancellor shall take place at the June Senate meeting in the year in which an election is required to be held.

3.1.5 Process for Election of Chancellor

a. The Senate shall elect the Chancellor in accordance with the Act and these Bylaws.

b. If only one person is duly nominated for the office of Chancellor, the Secretary shall declare that person to be elected by the Senate as Chancellor at the June Senate meeting.
c. If more than one person is duly nominated for the office of Chancellor, the Secretary will prepare a ballot and biographical information on each of the nominees for distribution with the June Senate meeting agenda.

d. At the time for the election during the June Senate Meeting, the Vice-Chancellor will assume the role of the Chair and will call for scrutineers from the floor.

e. Each nominee will be invited to speak to Senate for three to five minutes.

e. f. Ballots will be circulated at the meeting and collected for counting outside of the meeting area with the scrutineers in attendance.

f. g. The successful candidate will be announced by the Vice-Chancellor prior to adjournment of the June Senate meeting.

3.1.6 Term of Office

The term of the Chancellor will commence on July 1st of the election year and the Chancellor will hold the office for a term of three years.

A person may be elected to serve as Chancellor for a second term, but no person may serve more than two consecutive terms as Chancellor.

3.1.7 Vacancy in Office

In the event of a vacancy in the office of the Chancellor (in accordance with Section 21 of the Act) the Executive Committee of Senate shall recommend an appointee to Senate (at its next duly constituted meeting of Senate) to serve the unexpired portion of the Chancellor’s term.

3.23.2 Election of District Representatives

3.2.1 Districts and District Representatives

a. For the purposes of subsection 28(a) of the Act the Senate establishes the 12 districts (and their respective boundaries) as set forth in Appendix B to these Bylaws (which districts and boundaries may from time to time be amended by Senate).

b. Only one member of Senate is to be elected from each district except for the Regina district and the Saskatoon district in which two representatives are to be elected in each such district.

3.2.2 Eligibility

UNIVERSITY OF REGINA SENATE BYLAWS
Approved by the Board of Governors July 6, 2016 December 7, 2011 Month Day Year
a. Only members of Convocation residing in the district whose addresses are known to the Secretary are eligible to vote for the member of Senate to represent such district.

b. If any correspondence mailed by the Secretary to a person is returned with notification that the address of the person to whom it was sent is unknown this shall be deemed sufficient evidence for the Secretary to update the Convocation list for the next Senate election as an unknown address until such time that the member of Convocation updates his/her personal mailing address.

c. In order to be eligible to vote in a district election an individual must be ordinarily resident in such district. A person may not vote in more than one district election.

3.2.3 Call for Nominations

The call for nominations for members of districts will be announced by the Secretary at the fall meeting of Senate in the year prior to the election year.

3.2.4 Submissions of Candidates for Nomination

a. The names of candidates for nomination to the position of district representatives must be submitted in writing to the Secretary no later than 4:00 p.m. on April 15th (or the next Business Day following April 15th) of the year of election. The nomination must be endorsed by three members of Convocation, regardless of such member’s district of residence. The submission must include the written consent of the person being nominated.

b. To be eligible for election in a district the nominee must be a resident of that district.

3.2.5e—Date of the Election

The election for district representatives shall take place between May 15th and May 31st every year in which an election is required to be held. The Secretary will set the date for the election (the “Election Date”) and announce it at the fall Senate meeting the year prior to the election year.

3.2.6—Process for Election of District Representatives

a. If the number of persons nominated for the election in a district is equal to the number of members to be elected by Convocation for that district, the Secretary shall declare such person(s) to be elected as the representative to Senate for such district.

b. When an election is necessary, the Secretary shall at least 14 Business Days prior to the date fixed for the election announce to the Senate that an election is necessary, send by mail to each member of Convocation who is entitled to vote at the election, and whose address is...
known to the Secretary (as set out on the Convocation list), a ballot and a brief biography of each person who has been nominated to serve as the district representative.

c. To be counted in the election a complete and unspoiled ballot must be received by the Secretary on or before the Election Date. Ballots must be returned in a sealed envelopes marked on the outside ‘ballot paper’, in which sealed envelope shall be enclosed in another envelope bearing the signature, student number (if applicable) and the address of the voting member.

d. Two volunteers will be requested from Senate to act as scrutineers for the counting of ballots during the election.

e. The Secretary shall set the date to count the ballots, not less than three Business Days following the Election Date. Upon the completion of the scrutiny and counting of the ballots, the Secretary shall advise the candidates regarding of the results of the election.

e. The Secretary will announce the results of the election at the June Senate meeting and - The Secretary will ask for approval to destroy the ballots at the June Senate meeting.

3.2.7 District Representative Vacancy – One Year Appointment

a. If no person is nominated as a representative for a particular district by April 15th in the election year, the Secretary will advise the Chair of the Senate Nominating Committee.

b. The Senate Nominating Committee will meet to select an appointee for the vacancy for the district representative to be approved at the June Senate meeting. The appointed district representative will serve a one year term effective July 1st and will be eligible for nomination for the following election.

3.2.8h Terms of Office

a. The term of each elected district representative will commence on July 1st of the election year. The district representative will be an elected member of Senate for a term of three years.

b. A person may be elected as a district representative for a second (three year) term, but no person may serve more than two consecutive terms as a district representative.

b-c. A person, who has been elected or appointed as a district representative for two consecutive terms of service, shall not be eligible for further re-election or appointment to the Senate until after the expiration of one year from the date of the end of the second term.

3.2.9 Appeals and Complaints
a. All appeals and complaints respecting the election of district representatives shall be in writing, and shall be filed with the Secretary within 10 days after the declaration of elected members at the applicable June Senate meeting.

b. Every appeal or complaint shall be signed by at least three members of Convocation and shall in each case set out the reasons for appeal or the grounds of complaint.

c. Every appeal or complaint shall be heard and finally determined by the Senate Committee on Membership and Elections.

3.3 Election of Student Representatives

3.3.1 The election procedures for elected student representatives to Senate shall be determined by the applicable students’ society(ies) which will advise the Secretary by April 30th in each year of the names of the six students elected to serve a one year term on Senate. The one year term for each elected student representative shall be effective May 1st.

3.3.2 Students are eligible to serve a second (one year) term if they are duly re-elected and meet the criteria of a Student as defined in Section 27(1) (d) of the Act.

3.3.3 Where an elected student representative ceases, at any time, to be qualified to serve as a member of Senate (as required by the Act), the Secretary shall declare the position vacant, and advise the applicable students’ union president.

3.3.4 It is recommended by Senate that a minimum of one of the six students elected as representatives to Senate be a graduate student of the University.

3.4 Election of Senate Representatives Members to the Board of Governors

3.4.1 Section 56 (2) (d) of the Act provides that two people elected by the Senate shall serve on the Board of Governors for a term of three years and are eligible to serve a second term, if elected. As Senate members elected to the Board of Governors representatives of Senate, such individuals must be members of Senate at the time of their first nomination and election to the Board. In cases in which their Senate membership expires in advance of expiration of their term of office on the Board, they will continue to serve as the Senate member elected to represent Senate onto the Board until their term of office on the Board expires, and will be eligible to be re-elected by Senate to continue to serve on the Board, as the Senate member elected to the Board of Governors representatives of Senate, for a second term despite the fact that at the time of such re-election they are not members of Senate. In such instances, these Senate members elected Senate representatives to the Board of Governors will officially be invited as entitled to attend ‘guests’ at all meetings of Senate as “guests”.

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Approved by the Board of Governors July 6, 2016 December 7, 2011 Month Day Year
3.4.2 The process for electing a Senate member Senate representatives to the Board of Governors shall be as follows:

a. The Senate Nominating Committee meets to set the call for nominations.

b. Nominations are received by the Secretary in advance of the June meeting of the Senate (to be endorsed by two members of Senate and accompanied by a brief biography of one page or less).

c. Nominations close five working days before two weeks prior to the June Senate meeting.

d. The Secretary will prepare a ballot and biographical information on the nominees for distribution at the June Senate meeting.

e. At the June Senate meeting agenda, the Chair (Chancellor) will call for scrutineers from the floor.

f. Each nominee will be invited to speak for two minutes.

g. Ballots are circulated and then collected for counting outside of the meeting area with the scrutineers in attendance.

h. The successful candidate(s) will be announced prior to adjournment of the meeting.

3.5 Equality of Votes

In the case of equality of votes for the Chancellor, and or the Senate representatives to the Board of Governors, the presiding Chair of the applicable Senate meeting, in the presence of the Secretary and scrutineers, shall have the deciding vote for the person to be declared elected.
IV. Meetings of the Senate

4.1 Rules of Order
Conduct of the meetings of Senate shall be governed by the rules of order as detailed in the current edition of Robert’s Rules of Order (Tenth Edition, 2002).

4.2 Frequency of Meetings
The Senate shall meet at least two times a year. Senate regularly meets three times a year. Dates of the meetings will be set in advance by the Chancellor, in consultation with the President and Vice-Chancellor and Secretary. At least one meeting per year will be at the time of the Spring or Fall convocation ceremony.

4.3 Special Meetings
The Chancellor:

(i) may, when deemed necessary, and

(ii) shall, whenever so requested in writing by at least ten members of Senate,

call a special meeting of the Senate. The request in (ii) shall state the object(s) for which the members wish the meeting called. Where a special meeting is called notice in writing stating the object of such special meeting shall be sent by mail by the Secretary to each member of Senate at least ten days before the date thereof of the scheduled for the meeting.

4.4 Quorum
25% of the membership shall constitute a quorum for the transaction of business at any regular or special meeting of the Senate.

4.5 Agenda and Minutes

4.5.1 Four weeks before the date of a regular meeting of Senate, the Secretary shall send an invitation for submissions agenda items to all members of Senate and ask that this information be provided in writing during the following ten days.

4.5.2 Two weeks before the date of a regular meeting of Senate the Secretary shall send to each Senate member (i) the notice of meeting, (ii) the agenda, (iii) the motions to be considered at the meeting, and (iv) such other material as the Secretary deems necessary.

4.5.3 Copies A copy of the minutes of every regular or special meeting of Senate shall be included with the agenda for the following meeting of Senate.
4.6 Chair of Senate Meetings
The Chancellor shall be Chair of all meetings of Senate (other than as provided for in these Bylaws). In the absence of the Chancellor, the President and Vice-Chancellor shall be Chair and, in the absence of both, Senate shall select from its members a person to act as Chair.

4.7 E-Mail Vote
The Chair of either Senate or any of the respective Committees shall determine the necessity for an e-mail vote if necessary in between meetings of the Senate. The e-mail address that will be used is the one provided by the Senator member and updated regularly at each meeting. The regulations for e-mail votes of Senate are as follows:

a. Decision by e-mail votes shall require an eighty percent (80%) return of responses and a two thirds (66.6%) majority of those voting.
b. Five days from date of e-mailing shall be allowed to complete the poll, from date of notification by e-mail.
c. Decisions taken by Senate by e-mail are deemed approved and will be announced by e-mail and documented by the Secretary in the official record of Senate.
d. Committee decisions by e-mail will be recommended to Senate for approval at its next meeting.

4.8 Media Privileges
Meetings of Senate are open to the public and all media, with the provisos that:

a. Senate reserves the right to conduct all or part of its proceedings in camera when confidential matters are being considered.
b. The Chair has the right to exclude any member of the public or the media who is being disruptive to the business of Senate.

4.9 Retention of Official Records
The official copy of the Senate meeting materials and minutes of all Senate meetings shall be retained in the Secretary’s Office. A copy of such documents shall be provided to the University Archives. Minutes (other than for in camera matters) are posted on the University website when approved.

4.10 Report on the Status of Faculties and Other Academic and Related Units
Reports from Faculties and other Academic Units and related units may be presented at each regular Senate meeting.

Such reports to the Senate may include:
a. Providing an update or status report on new or significantly modified programs that were approved by Senate; or

a-b. Focusing on the developments and changes since an a Faculty or other Academic Unit last reported to the Senate, and on the strengths, future plans and aspirations for the particular Faculty or Other Academic Unit.

4.11 Orientation for New Members
An orientation session for new members of Senate will be arranged each year prior to the fall meeting of Senate.

4.12 Travel and Subsistence Allowance
The Board of Governors has approved the application of the University’s travel and subsistence allowance policy to Senate members as follows:

a. all non-Regina resident members of Senate shall be permitted to claim the University-approved personal rates for the direct return travel from their regular place of residence to the Senate or Senate-Committee meeting location;

b. when necessary, a subsistence allowance will be provided when supported by receipts or at the University-approved rates, whichever is lesser; and

c. when officially representing the University outside of Regina, the Chancellor will be reimbursed for travel and subsistence costs at University-approved rates.

The University policy for Travel Expenses can be found at: http://www.uregina.ca/policy/browse-policy/policy-EMP-050-005.html

4.13 Recognition of Retiring Members of Senate
Retiring members of Senate are recognized annually at the June Senate meeting.

4.14 University Privileges for Senate Members
Members of Senate have access to the following University services (to be arranged through the University Secretariat office):

a. Complimentary library card;

b. Staff rates to the facilities at the Centre for Kinesiology Health and Sports (CKHS);

c. University of Regina parking pass on campus to attend Senate and Senate committee meetings; and

d. ‘Friend of the Club’ membership for purchase from the University Club.
V. Committees of Senate

The Senate shall appoint the following standing committees outlined in Section 5.2 and such other ad hoc or special committees as deemed necessary for carrying out the work of the Senate.

5.1 General

5.1.1 The President and the Chancellor shall be ex officio members of all Senate committees.

5.1.2 Unless otherwise provided for in these Bylaws, membership on Senate committees is for a two-year renewable term.

5.1.3 Unless otherwise provided for in these Bylaws, Senate committees will select their chairs from the committee members.

5.1.4 The Secretary shall be responsible for ensuring that adequate minutes are maintained for meetings of all Senate committees. A copy of all reports, meeting materials and minutes for all Senate committees for which the Secretary does not serve as secretary shall be provided to the Secretary in sufficient time to enable a copy thereof to be sent to each member of Senate along with the notice of meeting at which this report will be presented.

5.1.5 Reports of all Senate committees for which the Secretary does not serve as secretary shall be prepared and submitted to the Secretary in sufficient time to enable a copy thereof to be sent to each member of Senate along with the notice of meeting at which this report will be presented.

5.1.6 Committees created by the Senate Nominating Committee shall have the power to act until their terms of reference and membership have been ratified at the next regular meeting of Senate.

5.1.7 Membership on Senate standing committees will terminate with the termination of the Senate committee member’s term on Senate.

5.1.8 Membership on special or ad hoc Senate committees is not contingent upon the committee member's continued membership on the Senate.

5.1.9 Each Senate committee shall present a report at least annually to a regular meeting of Senate.

6 The Secretary shall be responsible for ensuring that adequate minutes are maintained for meetings of all Senate committees. A copy of all meeting materials and minutes for all Senate committees for which the Secretary does not serve as secretary shall be provided to the Secretary.
5.1.9. A majority of committee members shall constitute a quorum for such committee, unless otherwise specified in the terms of reference for the committee.

5.1.10 Each committee may, from time to time, make such rules and regulations as it may deem necessary for carrying out the provisions of these Bylaws applicable to such committee.
5.2 Senate Standing Committees

5.2.1 Executive Committee

Membership:

Chancellor (as Chair)
President and Vice-Chancellor (as Vice-Chair)
One member of Senate present by virtue of their office
Two other members of Senate

University Secretary (Resource)

Terms of Reference:

The Executive Committee shall have the power to act on behalf of Senate whenever there is brought to the attention of the Executive Committee a matter which, in its opinion, ought to be disposed of prior to the next regular meeting of Senate.

1. Decisions taken by the Executive Committee on behalf of Senate shall be communicated to all members and laid before of Senate and presented to Senate at its next meeting for approval or modification.

2. Perform such other duties as the Senate may from time to time direct.

3. Meetings of the Executive Committee shall be at the call of the Chair.

4. In the event of a vacancy in the role of Chancellor, the Executive Committee is responsible for recommending to Senate an appointee to fill the unexpired portion of the Chancellor’s term.

Four members of the Executive Committee shall constitute a quorum.

5.2.2 Nominating Committee

Membership:

Chancellor
President and Vice-Chancellor
Two members of Senate elected as District Representatives
Two other members of Senate

University Secretary (Resource)

Terms of Reference:

The Nominating Committee shall have the responsibility to:
1. Nominate members of Senate to serve on its committees or other bodies to which Senate is entitled to name representatives.

2. Make interim appointments of Senate representatives on Senate committees or other bodies.

3. Nominate Senate members to stand for election to the Board of Governors to serve as the Senate appointees on the Board of Governors.

4. Review memberships on all Senate committees and make such recommendations as deemed appropriate.

5. Make one year appointment recommendations to Senate for vacant district representative on Senate.

5.2.3 Committee on Membership and Elections

Membership:

Chancellor (as Chair)
President and Vice-Chancellor
Two members of Senate present by virtue of their office
Two other members of Senate
One student member of Senate

University Secretary (Resource)

Terms of Reference:

The Membership and Elections Committee shall have the responsibility to:

1. Consider and review applications from Professional Societies for Senate membership and make recommendations thereon to Senate.

2. From time to time, review the existing Senate membership and make recommendations for appropriate courses of action to Senate.

3. Advise the Secretary on such matters pertaining to Senate elections as the Secretary may from time to time refer to the Committee.

5.2.4 Committee on Affiliation and Federation

Membership
Chancellor
President and Vice-Chancellor
One member of Senate present by virtue of their office
One President of an affiliated college
One President of a federated college
Two other members of Senate

University Secretary (Resource)

Terms of Reference:

The Affiliation and Federation Committee shall have the responsibility to:

1. Periodically review and make recommendations concerning Senate policy in relation to federation and affiliation.

2. Receive and review recommendations from the University Council concerning applications for affiliation and federation.

3. Act on matters concerning applications for affiliation and federation as members of an Ad Hoc Joint Committee of Senate and Council on Affiliation and Federation.

5.2.5 Committee to Review The Bylaws of the Senate

Membership:

Chancellor (as Chair)
President and Vice-Chancellor
Five members of Senate

University Secretary (Resource)

Terms of Reference:

The Committee to review the Bylaws of Senate shall have the responsibility to:

1. As required, consider amendments to the Bylaws.

2. Review and consider amendments to the Act.

3. Recommend to appropriate body’s changes in any or all of these documents.

5.2.6 Senate Appeals Committee

Membership:
Chancellor or Vice-Chancellor (Chair)
2 Deans (all remaining Deans or Directors listed in Bylaw 6.3 may act as alternates)*
1 undergraduate member of the University of Regina Students Union (and 1 alternate)**
1 member of the Graduate Students Association (and 1 alternate)**
3 other members of Senate (and 3 alternates)

University Secretary (Resource)

* Deans or Directors listed in Bylaw 6.3 may only hear cases which do not involve students from their Faculty or Academic Unit.
** Preferably but not necessarily student members of Senate.

Term of membership: one year, renewable for up to 2 years, for the student members, and 2 years for other committee members. Terms of members are staggered.

Quorum: Eight members, as follows: Chancellor or Vice-Chancellor, 3 members of Senate, 2 deans, 1 undergraduate member of URSU the University of Regina Students Union, and 1 member of the GSA Graduate Students Association.

NOTE: In the event that Quorum is not met when a hearing is scheduled, the Chair may ask the Appellant and the Respondent if they agree to waive the Quorum requirement and if they are prepared to proceed before the Committee members present at that hearing. The Appellant and the Respondent must both agree, in writing, to waive the Quorum requirement and to proceed with the Committee as comprised. If they do not both agree, the hearing will be rescheduled.

Terms of Reference for the Senate Appeals Committee:

To act as an appeal review tribunal for decisions of the Council Discipline Committee and the Council Committee on Student Appeals, in accordance with section 33(1)(e) of the Act.

The Committee will uphold the decision of the Committees being appealed from unless the appellant can demonstrate that the decision was contrary to the evidence presented or manifestly unfair to the appellant.

The Committee will report its decisions, for information only, along with any minority dissenting opinion, to the next regular meeting of Senate.

The decision of the Committee is final.

Rules for Conduct of Hearings

A. Preparation

a. Meetings are held as required.
b. Requests for a hearing, in the form of a notice of appeal of a decision of the Council Discipline Committee or the Council Committee on Student Appeals, must be submitted in writing to the Secretary’s office. The notice must specify the grounds upon which the appeal is based and what remedy or remedies the appellant believes to be appropriate. An appeal must be brought within 30 days of the date of the decision being appealed.

b-c. Where an appeal is brought by the student, the Dean, Director or administrator that was the representative of the University at the hearing before the Council Discipline Committee or the Council Committee on Student Appeals will be the respondent to the appeal.

c-d. Written notice of the hearing, Procedures of the Committee, as well as the transcript of the preceding Committee hearing, is provided to the appellant, the other party respondent, and the Chair of the Council Discipline Committee or Council Committee on Student Appeals (as the case may be) at least three weeks in advance of the scheduled date.

d-e. Cases will be heard in absentia unless a rescheduling is requested in writing. Cases must be heard within 4 months of the date of the first notice of hearing, other than in exceptional circumstances and only pursuant to the order of the Chair.

e. Procedures of the committee as well as a transcript of the Council Discipline Committee hearing or Council Committee on Student Appeals hearing shall accompany the notice of hearing of the Senate Appeals Committee.

f. Two weeks prior to the hearing, the appellant is expected to provide to the Secretary a written submission outlining the basis for the appeal (i.e. how the decision of the preceding Committee below was contrary to the evidence or manifestly unfair). This submission will be provided to the respondent.

g. No new information will be considered: the appeal is an appeal on the record from the preceding Committee below hearing.

g-h. If the respondent wishes to provide a written submission, such submission must be provided to the Secretary at least 10 days in advance of the hearing.

h-i. At least one week in advance of the hearing, the Secretary will distribute the appellant’s notice of appeal and written submission to the members of the Senate Appeals Committee and the other party respondent, together with a transcript of the hearing held before the preceding Committee below and together with a copy of all material filed by both sides at the preceding Committee below hearing.

B. Hearing

a. The hearing is not open to the public.

b. The appellant and the other party respondent may each bring one representative. No witnesses or other members of the public are permitted.

c. Parties are asked to state their case concisely. The Chair may set a time limit if already-known facts are being reiterated.

d. The appellant and/or the appellant’s representative will present his or her case. The appellant has the onus of showing that the grounds raised by the notice of appeal are established and further that the existence of such grounds discloses that the decision of the preceding Committee below was contrary to the evidence presented or manifestly unfair to the appellant.
e. The other party respondent and/or the other party respondent’s representative will reply.

f. Committee members may ask questions of either party.

g. The appellant or his/her representative will summarize the case.

**C. Judgement**

a. The deliberations of the Committee occur after the parties and their representatives have withdrawn. These deliberations are confidential.

b. If the appellant is the student party, and the Senate Appeals Committee finds in favour of the appellant, it may uphold or overturn the finding of the preceding Committee, rescind the penalty, mete out a new different penalty that is less severe than that assigned by the Committee below preceding, or refer the case back to the preceding Committee below to be reheard. If the appellant is the University officer, and the Senate Appeals Committee finds in favour of the appellant, it may uphold the original penalty, mete out a new penalty, or refer the case back to the Committee below to be reheard.

c. The decision of the Committee and the reasons for the decision shall be rendered in writing to the parties, the Chair of the Committee below being appealed from, the student’s Dean (where not one of the parties) and the University Registrar.

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5.3 **Joint Senate and Council Committees**

5.3.1 Joint Committee on Ceremonies

**Membership**

Chancellor
President and Vice-Chancellor (as Chair)
University Secretary
2 members, appointed by Senate
2 members, appointed by Council
1 member, selected by the University of Regina Alumni Association

Registrar (Resource)
Associate Registrar (Academic Policy Services and Ceremonies) (to act as secretary)

Terms of Reference:

The Joint Committee on Ceremonies shall:

1. Have general responsibility for all ceremonial functions associated with the University;
2. Review the relevant sections of these Bylaws relating to the convocation ceremonies and recommend changes to Council and Senate;

   Advise the Chancellor and/or President, when requested to do so, with respect to official delegates to represent the University at ceremonial functions;

3. Recommend appropriate guidelines and criteria for the awarding of honorary degrees;

4. Invite, receive and review suggestions for candidates to whom honorary degrees might be awarded;

5. Recommend for approval to Council and Senate candidates for honorary degrees;

6. Provide adequate résumés for all honorary degree candidates recommended to Council and Senate; and,

7. Approve convocation hoods when requested by a Faculty for new degrees.

5.3.1.1 Criteria for Selection of Honorary Degree Recipients

People who are to be honoured by the University with an honorary degree for their service should, in general, have contributed in their particular field of endeavor in ways which are consistent with the basic goals and objectives of the University. It is the custom that three or four persons be honoured at the Spring convocation ceremony and one or two persons at the Fall convocation ceremony. The Joint Committee on Ceremonies will present a slate of nominees to Council and Senate sufficient in number to maintain a list of approved candidates for several years of ceremonies. Once approved by Council and Senate, the President and Vice-Chancellor will approach the candidates to arrange for their attendance at the applicable convocation ceremony, according to their availability. For special occasions, nominations will be made for specific candidates for particular convocation ceremonies.

Generally, in each year, candidates should be selected from among the general classes listed below:

a. A Saskatchewan or prairie figure, well known and respected regionally, for distinguished work which has earned him or her a reputation in public service.

b. A distinguished person from a professional field or the creative arts field who is recognized as having achieved a reputation for excellence.

c. A scientist, humanitarian, public servant or public figure who is recognized nationally or internationally for distinguished work and reputation.
d. On occasion, special efforts may be made to mark the time or circumstance by placing special emphasis on some particular field of endeavor.

The following persons are not eligible for consideration for an honorary degree:

a. current members of the Board or Senate (excluding Chancellors Emeriti);

b. current or recent members of the faculty or staff of the University;

c. current students; and,

&d. holders of elected office at any level (such as municipal, provincial, or federal).
VI. Faculties

6.1 Responsibilities

6.1.1 The responsibilities of a Faculty include the following:

a. Subject to the provisions of the Act, these Bylaws and the general control of the Council, each Faculty shall have charge of matters of scholarship and discipline within such Faculty.

b. To make recommendations to the Council concerning the requirements for admission; the courses of study; the conditions for graduation; and the nature of the degrees to be conferred.

c. To establish rules and methods for the advancement and graduation of students and their suspension for neglect of studies, or defective scholarship, failure to meet minimum academic performance standards.

d. To recommend candidates for degrees in course and candidates for scholarships, prizes, etc.

e. To report to Council and Senate in respect of long-term academic planning.

f. To prepare courses of study, including the curriculum for any degree program offered or to be offered and submit same to the Council for approval.

g. To investigate and determine allegations of student academic misconduct and non-academic misconduct, assign penalties related to academic misconduct, and report the same to the Secretary and the Registrar, in accordance with the University of Regina Undergraduate Calendar and/or the University of Regina Graduate Academic Calendar. Council Regulations Governing Discipline for Academic and Non-Academic Misconduct. In case of discipline, the student concerned shall have the right of appeal to the Council Discipline Committee.

h. The Dean of any Faculty shall transmit to the Council, for consideration and review, all matters which belong to the purview of Council or which, from their nature, concern more than one Faculty.

i. Each Faculty shall keep a record of its proceedings and this record shall be open to any member of the Faculty (with the exception of proceedings that contain personal information) and a copy shall be forwarded to the Secretary for information.
6.2 **Faculties Approved**

1. Faculty of Arts
2. Faculty of Business Administration
3. Faculty of Education
4. Faculty of Engineering & Applied Science
5. Faculty of Fine Arts
6. Faculty of Graduate Studies and Research
7. Faculty of Kinesiology and Health Studies
8. Faculty of Media, Art and Performance
9. Faculty of Nursing
10. Faculty of Science
11. Faculty of Social Work
12. Other faculties as approved from time to time by Senate

6.3 **Other Approved Academic Units**

1. Centre for Continuing Education
2. Institut français de la Cité universitaire francophone
3. Johnson Shoyama Graduate School of Public Policy
4. Other academic units as approved from time to time by Senate

6.4 **Structural Composition of Departmentalized Faculties**

6.4.1 Faculty of Arts

The internal structure of the Faculty of Arts is to be a departmental organization with each Department reporting directly to the Dean through its Head.

1. Departments, School and Programs
   a. Anthropology
   b. Arts and Culture
   c. Canadian Plains Studies
   d. Economics
   e. English
   f. Environmental Studies
   g. French
   h. Geography & Environmental Studies
   i. Health Studies
   j. History
   k. Interdisciplinary Studies
   l. International Languages
   m. International Studies
      n. Justice Studies
   o. Philosophy and Classics
   p. Politics and International Studies
   q. Psychology

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Laboratory instructors appointed in areas or departments within the Faculty of Arts are granted full membership in the organizational structure of the area or department concerned.

6.4.2 Faculty of Fine Arts

Generally, the internal structure of the Faculty of Fine Arts is to be a departmental organization with each Department reporting directly to the Dean through its Head.

1. Departments
   a. Media Production and Studies
   b. Music
   c. Theatre
   d. Visual Arts

The Faculty of Media, Art, and Performance has appointed a limited number of faculty members in non-departmentalized positions. These faculty members report directly to the Dean through the Interdisciplinary Programs Coordinator.

6.4.3 Faculty of Science

The internal structure of the Faculty of Science is to be a departmental organization with each Department reporting directly to the Dean through its Head.

1. Departments
   a. Biology
   b. Chemistry and Biochemistry
   c. Computer Science
   d. Geology
   e. Mathematics and Statistics
   f. Physics

6.5 Composition of Faculties

The membership of all Faculties, other than the Faculty of Graduate Studies and Research, shall include:

1. The President and Vice-Chancellor of the University
2. The Vice-Presidents of the University
3. The Dean of the Faculty

4. All other Deans

5. The University Secretary

6. The Registrar

7. The University Librarian (or designate)

8. Those Professors, Associate Professors, Assistant Professors, Full-Time Lecturers, Special Lecturers, Instructors, Laboratory Instructors appointed in areas or departments within the Faculty and others who hold academic appointments in that Faculty.

9. Students

University policy for student participation on Faculties is that:

a. That there be a formal mechanism for appropriate student participation at all levels in the University decision-making processes.

b. That student members of any committee, Faculty or council, etc., enjoy all the rights and responsibilities of membership.

c. That it be recognized that students are more likely to make significant contributions to the operation of the University at the Departmental or equivalent level, and that each Department or equivalent devise its own mode of student participation.

d. That, above the Departmental level, student participation be formalized in such a way as to provide for representation of up to 20% of the number of Faculty constituents on the body except where students already constitute more than 20% of the constituent body, and where 2/3 of the faculty members on that constituent body wish to retain this greater than 20% student representation.

Note: For purposes of interpretation of d), above, of the rules governing student participation, units above the Departmental level will provide for 20% student participation.

e. That, where a constituent body of a Faculty (or of the Council) has less than 5 members, the allocation of student representatives shall be such that each constituent body has at least one student representative.

f. That the Dean of the Faculty of Graduate Studies and Research shall continue to represent the Faculty of Graduate Studies and Research at the Council.

g. That graduate students, in addition to being eligible for election to the Faculty of Graduate Studies and Research, may declare with their respective undergraduate
dean, the Department or equivalent area with which they wish to be associated for purposes of possible undergraduate election and representation.

h. **That** every precaution be taken to protect the privacy of all parties. If confidentiality is a major concern in the area of study of any committee or body, then due regard shall be taken for this concern prior to appointing or selecting members for this body. When members are so selected, they shall be treated as equal, and unethical conduct on the part of any member shall be the basis for disciplinary action.

i. **That** disputes involving student participation shall be resolved by the administrative authority for the constituent body in which the dispute arises.

j. **That** procedures be developed to ensure an adequate appraisal and evaluation of the systems.

### 6.6 Other Specific Representation

Each Faculty, Academic Unit or related body referred to in the following section shall have representation from other Faculties, Academic Units, and related bodies as set out below which are in addition to those memberships listed under section 6.5. These representatives shall be selected or elected from their respective organizations and in accordance with standard practice in that organization. The names of the representatives shall be forwarded to the Faculty, Academic Unit, or related body as well as the Secretary.

#### 6.6.1 Faculty of Arts

- Business Administration (2)
- Education (1)
- Engineering and Applied Science (1)
- **Fine Arts (1)**
- Kinesiology and Health Studies (1)
- **Media, Art, and Performance (1)**
- Nursing (1)
- Science (2)
- Social Work (1)
- Centre for Continuing Education (Director or designate) (1)

Presidents and Deans of **each** Federated Colleges

**Faculty** Members of Federated Colleges in subject areas

**Lay** Members of Senate (25) — appointed for two-year terms

#### 6.6.2 Faculty of Business Administration

- Arts (2)
- Education (1)
- Engineering and Applied Science (1)
6.6.3 Faculty of Education

Arts (2)
Business Administration (1)
Engineering and Applied Science (1)
Fine Arts (1)
Kinesiology and Health Studies (1)
La Cité universitaire francophone (1)
Media, Art, and Performance (1)
Nursing (1)
Science (2)
Social Work (1)
Centre for Continuing Education (1)

Campion College (1)
First Nations University of Canada (1)
Luther College (1)

Director (or designate) of NORTEP (Northern Teacher Education Program)
Director (or designate) of SUNTEP (Saskatchewan Urban Native Teacher Education Program)
Director (or designate) of YNTEP (Yukon Native Teacher Education Program)

Lay Members of Senate (2) -- appointed for two-year terms
Nursing (1)
Science (2)
Social Work (1)
Centre for Continuing Education (Director or designate) (1)
Manager of Co-operative Education and Student Employment Services or designate (1)

Lay Members of Senate (2) – appointed for two-year terms

Dean of Engineering (University of Saskatchewan)

6.6.5—Faculty of Fine Arts

Arts (1)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Kinesiology & Health Studies (1)
Laboratory Instructors appointed in areas or departments
— within Fine Arts
Nursing (1)
Science (1)
Social Work (1)
Centre for Continuing Education (1)
Faculty Members from Federated Colleges teaching Fine Arts courses recognized for B.A., B.F.A., and B.Mus. degrees

Lay Members of Senate (2) – for two-year terms

6.6.65 Faculty of Graduate Studies and Research

The President and Vice-Chancellor
and Provost and Vice-President, (sAcademic)
— Vice-President (Research)
— University Secretary
— University Librarian (or designate)
— Registrar (or designate)
— President, Graduate Students’ Association of the University

The Dean, FGSR
Associate Deans of FGSR
— Director, Graduate Student Services, FGSR
— Chairs, of Standing Committees, FGSR
— and Manager, Graduate Scholarships & Awards, FGSR of the Faculty of Graduate Studies and Research.
The Deans and Associate Deans of Graduate Studies and Research or designate from each Faculty offering graduate programs of all Faculties involved with graduate studies or research, and any Assistant Deans for graduate studies and research as may be appointed offering graduate programs, and the Director and Associate Director, of Johnson Shoyama Graduate School of Public Policy (or designate) – Regina campus or designate, and Director, La Cité universitaire francophone or designate.

The University Librarian (or designate), the Provincial Archivist, the University Secretary, the Associate Vice-President (Provost and Academic), the Associate Vice-President (Student Affairs), the Associate Vice-President (Research), and such adjunct professors as may be appointed from time to time.

The Heads of all Departments which are involved with graduate studies or research.

All members of Council in continuing appointments who have been accredited for supervision of graduate students.

Federated Colleges (one accredited Faculty member from each) Faculties with > 100 graduate students (3) Accredited Faculty members (2 from each Faculty offering graduate programs; 3 if Faculty has > 100 graduate students) Graduate students representative of thesis and professional programs at Master’s and Doctoral levels (4)

Student representation of up to 20% as detailed in point 9 of 6.5.

Lay Members of Senate (32) – appointed for two-year terms.

6.6.6 Faculty of Kinesiology and Health Studies

Arts (1) Business Administration (1) Education (1) Engineering and Applied Science (1) Nursing (1) Science (1) Social Work (1) Centre for Continuing Education (1)

Lay Members of Senate (2) – appointed for two-year terms

6.6.7 Faculty of Media, Art, and Performance

Arts (1)
6.6.8 Faculty of Nursing

Arts (1)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Fine Arts (1)
Kinesiology and Health Studies (1)
La Cité universitaire francophone (1)
Media, Art, and Performance (1)
Science (1)
Social Work (1)
Centre for Continuing Education (or designate) (1)

Representative from First Nations University of Canada (1)
Dean of Nursing (or designate) from Saskatchewan Polytechnic IAST (1)

Lay – Members of Senate (2) – appointed for two-year terms

6.6.9 Faculty of Science

Arts (2)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Fine Arts (1)
Kinesiology and Health Studies (1)
La Cité universitaire francophone (1)
Media, Art, and Performance (1)
Nursing (1)
Social Work (1)
Director, Centre for Continuing Education (or designate)
Centre for Continuing Education (1)
Presidents and Deans of Federated Colleges
Members of the Federated Colleges teaching courses in Science

MLay members of Senate (25) — appointed for two-year terms

6.6.10 Faculty of Social Work

Arts (1)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Faculty of Kinesiology and Health Studies (1) — Dean (or designate)
Media, Art, and Performance (1)
Nursing (1)
Science (1)
Director, Centre for Continuing Education (or designate)

Dean, Campion College (or designate)
Dean, Luther College (or designate)
First Nations University of Canada (1)

Social Work Alumni (1)
MLay members of Senate (2) — appointed for two-year terms
Saskatchewan Association of Social Workers (1)

6.7 Other Academic Units

6.7.1 Centre for Continuing Education (CCE)

Ex officio:
Director, Centre for Continuing Education (Chair)
Assistant Director, Centre for Continuing Education
Director, English as a Second Language Program
Vice-Presidents (Provost and Academic), (Administration), (Research) or designates
University Secretary
Registrar
Head, Conservatory of Performing Arts
Head, Credit Studies Division
Head, Flexible Learning Division
Head, Lifelong Learning Centre
All tenured and tenure-track English as a Second Language Program Instructors
Permanent APT employees of the Centre for Continuing Education
Standing:
Deans (or designates) of all undergraduate Faculties
Dean (or designate), Faculty of Graduate Studies and Research
Associate Vice-President (Student Affairs) or designate
University Librarian or designate
Director of La Cité universitaire francophone (or designate)
A designate from each of the Federated Colleges: Campion College, First Nations
University of Canada and Luther College
A current student or alumnus of a Credit Studies certificate program appointed by the
Director of CCE
A current student or alumnus of a Non-Credit programming area appointed by the
Director of CCE
Members of Senate (2) – appointed for two-year terms
First Nations University of Canada (1)
Campion College (1)
Luther College (1)
Canadian Plains Research Center (1)
Current student or alumnus of a Credit Career and Professional Development Studies
certificate
— program (1) appointed by the Director of the CCE
Current student or alumnus of a non-credit programming area (1)
— appointed by the Director of CCE
Lay members of Senate (2) – for two-year terms

6.7.2 La Cité universitaire francophone

The President and Vice-Chancellor of the University
The Vice-Presidents of the University
The Director of La Cité universitaire francophone
All other Faculty Deans and Academic Unit Directors
The University Secretary
The Registrar
The University Librarian (or designate)
Those Professors, Associate Professors, Assistant Professors, Full-Time Lecturers, Special
Lecturers, Instructors, Laboratory Instructors appointed in areas or departments within
the Faculty and others who hold academic appointments in that Faculty.
Student representatives as per student participation rules (1 undergraduate and 1
graduate student)

Other Specific Representation:
- La Cité universitaire francophone Manager, Administration and Finance (ex-officio,
non-voting)
- La Cité universitaire francophone Academic Advisor/Coordinator of Credit Programs
and Student Services (ex-officio, non-voting)
- Arts (1)
- Business Administration (1)
- Education (1)
- Engineering and Applied Science (1)
- Kinesiology and Health Studies (1)

Members of Senate (1) – appointed for two-year terms

Institut-français

University Committee

Director, Institut français
Director, Centre for Continuing Education (or designate)
Faculty members (2) (1)
Institut-français student (1) (2)
Manager, College West Residences and Conference Services
Registrar (or designate)
University Librarian (or designate)

(1) Elected from among Institut-français associate members to three year terms (staggered) which may be renewed once.
(2) Appointed by the Director of the Institut français to a one-year term.

6.7.3 Johnson-Shoyama Graduate School of Public Policy – Regina Campus

All Tenure-Track and Tenured Faculty Members (including those holding joint appointments)
Executive Director
Director
Director of Outreach and Training
Administrative Managers (2)

6.8 Advisory Councils

Senate may approve authorize Advisory Councils from time to time for various Faculties. Where such an Advisory Council is created, details of membership and terms of reference will be the responsibility of the applicable Faculty.
VII. Convocation: Granting of Degrees and Certificates, and Installations

In accordance with the Act Senate shall provide for the granting of degrees and certificates of proficiency. Details of approved University of Regina degrees and certificates of proficiency are found in the University of Regina Undergraduate Calendar or the University of Regina Graduate Academic Calendar. Details of Convocation procedures are found in the Convocation Procedures Manual.

7.1 Examinations for Degrees

7.1.1 The examiners of the University shall be:

a. The Professors, Associate Professors, Assistant Professors, Lecturers, Special Lecturers, Sessional Lecturers and Instructors of the University.

b. Such other Lecturers or teachers of the University as the Council may appoint.

c. Such external and independent examiners, not being Professors, Lecturers or teachers of the University, as the Board, on the recommendation of the Council, may appoint.

7.1.2 All matters respecting the subjects, time and mode of the examinations and respecting the degrees and distinctions (including institutional honours) to be conferred by the University shall be provided for by regulations which are prepared by the Council. Such regulations shall be published in the University of Regina Undergraduate Calendar or the University of Regina Graduate Academic Calendar.

7.2 Degrees Conferred

7.2.1 Degrees in Course

Degrees may be conferred at meetings of Convocation or by certification of the lists of graduands by the Chancellor’s signature. The formal admission of candidates to degrees shall, in the absence of the Chancellor, be made by the President and Vice-Chancellor, or by a member of the Senate or Council appointed for that purpose. Recipients of degrees shall be presented for acknowledgment at convocation by the Dean of the Faculty (or designate), to which the degree belongs. Graduates who are absent from convocation will be collectively acknowledged at the ceremony for which their name appears on the Convocation program.

7.2.2 Honorary Degrees

Each recipient of an honorary degree shall be presented for admission at convocation by the President and Vice-Chancellor or by a person designated for that purpose by the President and Vice-Chancellor. The Chancellor confers the degree, and the University Secretary hoods the candidate.

7.2.3 Posthumous Degrees
A degree, diploma or certificate may be awarded posthumously when the requirements for a degree, diploma or certificate are 75% completed. The concurrence of the next of kin is required to submit the application for graduation. The dean or designate of the student’s primary faculty of registration will contact the next of kin for this approval, and recommend the student to Executive of Council for graduation.

A degree is not considered to be posthumous if the student dies following completion of the degree program requirements but prior to formal approval for conferral, or following conferral of the degree but prior to the ceremony at which the degree would have been acknowledged. Posthumous degrees will be acknowledged in the Convocation program but will not be presented at the ceremony.

7.3 Special Meetings of Convocation

The Chancellor is hereby authorized to convene special meetings of Convocation at times other than regular meetings of Convocation for conferring of degrees honoris causa upon such persons as may be selected by the President and Vice-Chancellor, provided that the names of such persons shall have been considered, approved and submitted by the Joint Committee on Ceremonies to Council and Senate as provided by the Act.

7.4 Delegation to Council

Senate has authorized the granting, by Council, of such degrees in course and certificates of proficiency as have been provided for by the Senate.

7.5 Rescission of Degrees

The Senate, acting on the recommendation of Council or on its own initiative but after receiving a report by the Joint Committee of Council, may revoke degrees (including an honorary degree), diplomas, certificates or distinctions of conferred by the University and all privileges connected therewith of from any holder of the same:

a. _______ who shall have been convicted of any criminal offence which shall be held (by the Council) to be of an immoral, or scandalous or disgraceful nature;

b. _______ or whose name shall have been whose membership in a Professional Society has been revoked removed for misconduct; or

c. _______ by a properly constituted legal authority from any official register of members of the profession to which he/she belongs or whose conduct, in the opinion of the Senate, shall constitute a breach of any agreement made with the University as a condition of the conferment of such degree or degrees, diplomas, certificates or distinctions (including institutional honours).
The Senate may restore, on cause being shown, and after report by the Council, any person so deprived, the degree, diploma, certificate or distinction or privileges previously enjoyed by him/her, revoked by Senate, without further examination, on cause being shown, and after report by Council.

### 7.6 Installation, Administration of Oath of Office, and Investiture

#### 7.6.1 Chancellor
The Chancellor will be presented by the President and Vice-Chancellor or his or her designate. The Oath of Office for installation of the Chancellor will be administered by the Lieutenant-Governor or, in his/her absence, the Chief Justice. The robes of office will be presented to the Chancellor by the University Secretary.

#### 7.6.2 President and Vice-Chancellor
The President and Vice-Chancellor will be presented by the Chair of the University of Regina Board of Governors or his or her designate. The Chancellor will administer the Oath of Office. The robes of office will be presented to the President and Vice-Chancellor by the University Secretary.
VIII. Standards for Students

Details of standards for students are found in the University of Regina Undergraduate Calendar and the University of Regina Graduate Academic Calendar and as amended from time to time by Senate.

8.1 Entrance and Admission Requirements

In accordance with the Act Senate shall determine admission requirements and standards for students as detailed in the University of Regina Undergraduate Calendar and the University of Regina Graduate Academic Calendar and as amended from time to time by Senate.

8.2 Disciplinary Measures

Section 33(1) (f) of the Act gives Senate the power to make regulations respecting the discipline of students. These powers have been delegated to the Council.

8.3 Appeals

Students have the right to appeal disciplinary or academic decisions made by a Faculty to the Council Discipline Committee (for disciplinary rulings and penalties) or the Council Committee on Student Appeals (for academic decisions). Decisions of the Council and its Committees shall be subject to appeal to the Senate Appeals Committee under Section 33 (e) of the Act.
IX. **Affiliation**

9.1 **Aim**

The aim of affiliation is to associate with the University for the purpose of promoting the general advancement of higher education in the Province those post-secondary institutions which are carrying on work recognized as of university grade calibre by the Senate of the University, where such association is of mutual benefit to the University and the institution seeking affiliation.

9.2 **Definition**

A college affiliated with the University is a post-secondary institution, legally and financially independent, whose academic affairs, in whole or in part, are governed by the Senate of the University without the institution becoming academically merged with the University. This means:

a. The affiliated college employs its own administrative, academic and support staff (whose salaries and wages it itself pays), and constructs and maintains its own buildings, which may or may not be on or adjacent to the University.

b. By agreement, the college offers selected classes which count towards degrees or certificates conferred by the University.

c. The academic standards of the college are under the jurisdiction and supervision of the Senate, Council and the appropriate Faculty of the University.

d. The college selects and appoints its own academic staff, however the academic credentials of the academic staff teaching classes recognized for University degree credit must be approved by the University.

e. The President of an affiliated college is a member of Senate; however, other officers and faculty of affiliated colleges are not members of any of the governing or academic bodies of the University.
9.3 General Terms – Theological Colleges

Conditions for the affiliation and continued affiliation of theological colleges with the University are that:

a. That the theological college shall offer at least the equivalent of five semester courses for which credit is given by the University towards a degree.

b. That the normal admission requirements of the theological college be at least equal to those of the University.

c. That students who receive the theological degree of the college shall normally have a minimum of one year of Arts credit other than theological options.

d. That the academic qualifications of the staff and the adequacy of the library facilities be approved by the Senate of the University.

e. That, except in cases of emergency as recognized by the Senate of the University, the minimum number of full-time students who qualify under regulation 9.3 (2) above be not less than an average of twelve students per year over any or every period of three consecutive years.

f. That the course of studies leading to the first theological degree at the Bachelor’s level of the college should normally require a period of at least three academic years for completion.

g. The University reserves the right to assure itself at any time that the above regulations pertaining to affiliation are being met.

9.4 General Terms – Colleges Other than Theological

Conditions for the affiliation and continued affiliation with the University of colleges other than theological colleges are that:

a. That the courses offered by the college for which the University will give credit toward a degree or certificate are considered by the University to be equivalent in quality to its own courses.

b. That the college offers at least the equivalent of five semester courses for which credit is given by the University toward a degree or certificate.

c. That the offering of each course and the appointment of instructors to teach courses recognized for University credit shall be mutually agreed upon annually by the appropriate Academic Unit of the University. Coordination of this function shall be through the Office of the Provost and Vice-President (Provost and Academic) of the University.
d. That the amount of credit given for work from an affiliated college be consistent with the regulations of the University of Regina respecting off-campus work.

e. The University of Regina reserves the right to assure itself at any time that the above regulations pertaining to affiliation are being met.

### 9.5 Colleges Currently Affiliated

a. Gabriel Dumont Institute

b. Saskatchewan Polytechnic - (formerly Saskatchewan Institute of Applied Science and Technology (SIAST) – with respect to the Faculty of Nursing)
X. Federation

10.1 Aim

The aim of federation is to:

(i) associate with the University, and

(ii) integrate with it in matters academic

post-secondary institutions within the Province which are legally and financially independent of the University, for the purposes of: (a) assisting the University in its task of presenting, reflecting upon and scrutinizing as broad a spectrum as possible of values and viewpoints; and (b) providing students with an opportunity to experience become associated, within the broader context of the University, with a smaller college environment within the broader context of the University.

10.2 Definition

A college federated with the University of Regina is a post-secondary institution, legally and financially independent but exclusively academically integrated with the University. This means:

a. The college employs its own administrative, academic and support staff and constructs and maintains its own buildings which must be on or adjacent to the University.

b. By agreement with the University, the college offers courses in mutually agreed upon disciplines, which are part of certificate or degree programs of the University. Its students of the college take other University courses needed required for the certificates degrees.

c. The academic standards of the college are governed by these Bylaws.

d. The college selects and appoints its own professors, provided the University approves their academic qualifications.

e. The president, provost and academic vice-president, dean and faculty of the college are voting members of the Faculty of Arts or Faculty of Science or such other Faculties as are approved in the federation agreement with such college, and are members of the University Council. The president of the college is a member of Senate.

10.3 General Terms

The conditions for recognition as a federated college of the University shall include the following:

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Approved by the Board of Governors July 6, 2016 December 7, 2014
ATTACHMENT A

a. The college must be authorized by the University to give courses recognized for a Bachelor's degree University credential in the subjects of at least four Departments of the Faculties of Arts and/or Science.

b. The college faculty members teaching University courses must possess qualifications sufficiently high to be recognized as members of the appropriate Faculties and shall be so recognized.

c. The college must be situated on or adjacent to the University in such a location that the work of the faculty members, teaching staff and students of the college and those of the University can be closely integrated to the mutual benefit of both parties.

d. The officers and faculty members of a federated college are entitled to voting membership in the following academic bodies:

i. The Senate: the president of the college.

ii. The Council: the president, provost and academic vice-president, dean, professors, associate professors, assistant professors, instructors, lecturers, and professional librarians of the college.

iii. The Faculty of Arts: the president, provost and academic vice-president, dean, professors, associate professors, assistant professors, and instructors of the college and lecturers of the college teaching courses offered by departments of the Faculty of Arts and recognized for Bachelors' degrees.

iv. The Faculty of Science: the president, provost and academic vice-president, dean, professors, associate professors, assistant professors, and instructors of the college and lecturers of the college teaching courses offered by departments of the Faculty of Science and recognized for Bachelors' degrees.

v. Other Faculties when provided for by agreement: the president, provost and academic vice-president, dean, professors, associate professors, assistant professors, and instructors of the college and lecturers of the college teaching courses offered by such Faculty and recognized for Bachelors' degrees.

e. Students enrolled in the college who have satisfied the University requirements for admission shall be admitted to such University courses as they are qualified to enter and continue therein on the same terms as other University students; provided the fees required for such courses have been paid to the college. Students enrolled in the University ordinarily, with the permission of the college, may take courses in the college recognized for the Bachelors' degrees a University credential in the Faculty of Arts, the Faculty of Science, or such other Faculties as may be agreed upon; provided that the fees required for such courses have been paid to the University.
These conditions will apply provided the same tuition fee is required by both the college and the University.

f. Academic appointments to and promotions within the college shall be made by the president of the college, but, prior to making such appointments or promotions, the president of the college shall secure the approval of the President and Vice-Chancellor of the University.

g. The University will recognize instruction given by the college in such subjects as may be agreed upon by the Council of the University, provided that the instruction is given by qualified teachers and that the work done in each course is equivalent in extent and standards to that given in the University. This equivalence is to be determined by the head of the department in the college and the head of the Department in the University working out in co-operation the extent of the courses, the standard and all the particulars pertaining to the subjects, including the examinations, to their mutual satisfaction. Any disagreements will be resolved by the President and Vice-Chancellor of the University whose decision is final.

h. The University will confer the appropriate Bachelor's degrees on such students of the college as have satisfied the requirements prescribed by the University.

10.4 Colleges Currently Federated

a. Campion College

b. First Nations University of Canada

c. Luther College
APPENDIX A

List of Professional Societies and Organizations - (entitled to one representative on Senate)

- Advisory Council to the College of Agriculture
- Assemblée communautaire fransaskoise
- Association of Professional Community Planners of Saskatchewan
- Association of Professional Engineers and Geoscientists of Saskatchewan
- Association of Saskatchewan Home Economists
- Association of Saskatchewan Regional Colleges
- Athol Murray College of Notre Dame
- Canadian Federation of University Women
- Canadian Public Relations Society (Regina)
- Chiropractors' Association of Saskatchewan
- College of Physicians and Surgeons of Saskatchewan
- Institute of Chartered Professional Accountants of Saskatchewan (CPA Saskatchewan)
- Interior Designers of Saskatchewan
- Law Society of Saskatchewan
- Provincial Council of Women
- Psychology Association of Saskatchewan (formerly Psychological Society of Saskatchewan)
- Regina Chamber of Commerce
- Registered Psychiatric Nurses Association of Saskatchewan
- Saskatchewan Association of Architects
- Saskatchewan Association of Chiefs of Police

UNIVERSITY OF REGINA SENATE BYLAWS
Approved by the Board of Governors July 6, 2016 December 7, 2011 Month Day Year
• Saskatchewan Association of Optometrists

• Saskatchewan Association of Recreation Professionals

• Saskatchewan Association of Rural Municipalities

• Saskatchewan Association of School Councils

• Saskatchewan Association of Social Workers

• Saskatchewan Chamber of Commerce

• Saskatchewan College of Pharmacists

• Saskatchewan Dietetic Association

• Saskatchewan Institute of Agrologists

• Saskatchewan League of Educational Administrators, Directors and Superintendents

• Saskatchewan Library Association

• Saskatchewan Library Trustees’ Association

• Saskatchewan Registered Music Teachers’ Association

• Saskatchewan Registered Nurses’ Association

• Saskatchewan School Boards Association

• Saskatchewan Society of Occupational Therapists

• Saskatchewan Teachers’ Federation

• Saskatchewan Urban Municipalities Association

• Saskatchewan Veterinary Medical Association

• Saskatchewan Women’s Institute

• Society of Management Accountants of Saskatchewan

• Ukrainian Canadian Congress, Saskatchewan Provincial Council
• University of Regina Alumni Association

• University of Saskatchewan Alumni Association
APPENDIX B

Districts and Map

1. District 1 (Moosomin-Estevan) - One Member

Commencing at the intersection of the eastern boundary of the Province of Saskatchewan with the United States boundary, then northward along the eastern boundary of the Province of Saskatchewan to the Qu'Appelle River, then westward along the Qu'Appelle River to the eastern limit of range 11, west of the second meridian, then southward along the eastern limit of range 11 to the United States boundary, then eastward along the United States boundary to the point of commencement.

Excepting: The area within the Regina City limits.

2. District 2 (Weyburn-Indian Head) - One Member

Commencing at the intersection of the eastern limit of range 11, west of the second meridian and the United States boundary, then northward along the eastern limit of the said range 11 to the Qu'Appelle River, then westward along the Qu'Appelle River to the eastern limit of range 22, west of the second meridian, then southward along the eastern limit of said range 22 to the intersection with the United States boundary, then eastward along the United States boundary to the point of commencement.

Excepting: The area within Moose Jaw City limits.

3. District 3 (Assiniboia-Bengough) - One Member

Commencing at the intersection of the eastern limit of range 22, west of the second meridian and the United States boundary, then northward along the eastern limit of range 22, west of the second meridian to the Qu'Appelle River, then westward along the Qu'Appelle River to its intersection with the third meridian, then southward along the third meridian to the United States boundary, then eastward along the United States boundary to the point of commencement.

Excepting: The area within Moose Jaw City limits.

4. District 4 (Swift Current-Gravelbourg) - One Member

Commencing at the intersection of the third meridian and the United States boundary, then northward along the third meridian to the Qu'Appelle River, then westward along the Qu'Appelle River and the South Saskatchewan River to the eastern limit of range 15 to the United States boundary, then eastward along the United States boundary to the point of commencement.

5. District 5 (Maple Creek-Rosetown-Lloydminster) - One Member

Commencing at the intersection of the eastern limit of range 15, west of the third meridian, and the United States boundary, then westward along the United States boundary to the intersection of the western boundary of the Province of Saskatchewan, then northward along the western boundary.
boundary of the Province of Saskatchewan to its intersection with the North Saskatchewan River, then southeastward along the North Saskatchewan River to its intersection with the eastern limit of range 13, west of the third meridian, then southward along the eastern limit of range 13, to its intersection with the South Saskatchewan River then westward along the South Saskatchewan River to its intersection with the eastern limit of range 15, west of the third meridian, and then southward along the eastern limit of range 15 to the point of commencement. For the purposes of this legal description, the town of Battleford is deemed to lie on the same side of the North Saskatchewan River as does the city of North Battleford and is therefore excluded from this district.

6. District 6 (Melville-Yorkton-Hudson Bay) - One Member

Commencing at the intersection of the Qu'Appelle River and the eastern boundary of the Province of Saskatchewan, then westward along the Qu'Appelle River to the eastern limit of range 11, west of the second meridian, then northward along the eastern limit of range 11 to its intersection with the Saskatchewan River, then northeastward along the Saskatchewan River to its intersection with the eastern boundary of the Province of Saskatchewan to the point of commencement.

7. District 7 (Melfort-Wynyard-Davidson) - One Member

Commencing at the intersection of the eastern limit of range 11, west of the second meridian, and the Qu'Appelle River, then westward along the Qu'Appelle River to the eastern limit of range 2, west of the third meridian, then northward along the eastern limit of range 2, west of the third meridian, to the South Saskatchewan River, then northward and eastward along the South Saskatchewan River and the Saskatchewan River to its intersection with the eastern limit of range 11, west of the second meridian, then southward along the eastern limit of range 11 to the point of commencement.

8. District 8 (Dundurn-Delisle) - One Member

Commencing at the intersection of the Qu'Appelle River and the eastern limit of range 2, west of the third meridian, then westward along the Qu'Appelle River to its intersection with the South Saskatchewan River, then westward along the South Saskatchewan River to its intersection with the eastern limit of range 13, west of the third meridian, then northward along the eastern limit of range 13 to the North Saskatchewan River, then eastward along the North Saskatchewan River to its intersection with the northern limit of township 42, then eastward along the northern limit of township 42 to the intersection of the South Saskatchewan River, then southward along the South Saskatchewan River to its intersection with the eastern limit of range 2, west of the third meridian, then southward along the eastern limit of range 2 to the point of commencement.

Excepting: The area within Saskatoon City limits.

9. District 9 (North Battleford-Prince Albert) - One Member

All that portion of the Province of Saskatchewan commencing at the intersection of the Saskatchewan River and the eastern boundary of the Province of Saskatchewan, then westward along the Saskatchewan and South Saskatchewan Rivers to its intersection with the northern limit of
township 42, then westward along the northern limit of township 42 to its intersection with the North Saskatchewan River, then southward and northwestward along the North Saskatchewan River to its intersection with the western boundary of the province, then northward along the western boundary of the province to the northwest corner of the province, then eastward along the northern limit of the province to the northeast corner of the province, then southward along the eastern boundary of the province to the point of commencement. For purposes of this electoral district description, the town of Battleford is deemed to lie on the same side of the boundary as the city of North Battleford and is, therefore, included herein.

10. District 10 (Moose Jaw) - One Member

   Area within the Moose Jaw City limits.

11. District 11 (Regina) - Two Members

   Area within the Regina City limits.

12. District 12 (Saskatoon) - Two Members

   Area within the Saskatoon City limits.

Electoral District Map
APPENDIX C

Amendments to Senate Bylaws Approved by Board of Governors on December 7, 2011

Amended by Senate: 4 Feb 2012 – Section 3.4.1
Amended by Senate: 6 June 2012 – Section VII
Amended by CCE Council: 7 May 2013 – Section 6.7.1
Amended by Senate: 18 October 2013 – Appendix A (SLA added to membership list)
Amended: 15 Jan 2014 – Appendix A (IANE removed from membership list)
Amended: 29 Sept 2014 – Section 9.5 (SIAST name change to Saskatchewan Polytechnic)

Amended by Senate: 7 Feb 2015 – Section 5.2.6 (Senate Appeals Committee)

Amended: 21 May 2015 – Appendix A (Institute of Chartered Accountants of Saskatchewan and Society of Management Accountants of Saskatchewan became the Institute of Chartered Professional Accountants of Saskatchewan (CPA Saskatchewan))

Amendments to Senate Bylaws Approved by Board of Governors on July 6, 2016
SENATE BYLAWS

Approved by Senate on June 1st, 2016
& Board of Governors on July 6th, 2016
Preamble

These Bylaws, as approved by the Senate and the Board of Governors and attested under the hand of the Secretary of the University and deposited in the office of the Secretary, shall be deemed to be the original roll of, and to be the revised Bylaws of the Senate of the University of Regina, 2016, and, as such, shall come into force and have effect on, from and after this 6th day of July, 2016.

The official version of the Senate Bylaws may be found at:

http://www.uregina.ca/presoff/senate/index.shtml
# UNIVERSITY OF REGINA SENATE BYLAWS
Approved by the Board of Governors July 6th, 2016

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I. Interpretation

1.1 Definitions

In these Bylaws, and in any other rules, regulations or enactments made by the Senate, unless the context otherwise requires, the following definitions shall apply:

a. “Academic Unit” means a unit, other than a Faculty, at the University whose mission is primarily to teach and/or do research in a demonstrably coherent field of knowledge.

b. “Act” means The University of Regina Act, as amended from time to time.

c. "Board" or "Board of Governors" means the Board of Governors of the University established pursuant to the Act.

d. “Business Day” means any date which is not a Saturday, Sunday or statutory holiday in Regina, Saskatchewan.

e. “Bylaws” means these bylaws of the Senate, the bylaws of the Board.

f. “CCE” means the Centre for Continuing Education.

g. “Chancellor” means the Chancellor of the University established pursuant to the Act.

h. “Convocation” means the Convocation of the University established pursuant to the Act.

i. "Council" means the University of Regina Council established pursuant to the Act.

j. “Dean” means the most senior leadership role of a Faculty that reports to the Provost and Vice-President (Academic).

k. “Department” means a part of a Faculty with a focus on one or more academic disciplines.

l. “Director” or “Executive Director” means the most senior leadership role of an Academic Unit or other unit that reports to a Vice-President that is responsible for teaching, research, scholarship or admission (e.g. Student Affairs, UR International, Enrolment Services).

m. “Election Date” has the meaning ascribed thereto in clause 3.2.5.

n. “Executive” means the Executive Committee of the Senate.

o. “Executive of Council” means the executive of the Council established by Council as described in Part IV of Council’s Rules and Regulations.

p. “Ex officio” means a person who holds office because of his/her position.
q. “Faculty” means a unit that has a focus of several closely related academic disciplines. A Faculty usually, but not always, comprises two or more Departments and/or programs and is led by a Dean. The current Faculties are Arts, Business Administration, Education, Engineering and Applied Science, Media, Art, and Performance, Graduate Studies and Research, Kinesiology and Health Studies, Nursing, Science and Social Work.

r. “Joint School” means a unit that combines an Academic Unit of the University with an Academic Unit from another post-secondary institution. A Joint School is led by a Director selected by both institutions and reports to the Provosts of each institution.

s. “In camera” means holding a portion of the meeting restricted to Senate members.

t. “Minister” means the member of the Executive Council of the Provincial Government to whom the administration of the Act is assigned from time to time.

u. “President” means the President and Vice-Chancellor of the University.

v. “Professional Society” has the meaning ascribed thereto in clause 2.3.1.

w. “Quorum” means the number of Senate members required to be present to legally transact the business of Senate or any committee of Senate, as the case may be.

x. "Senate" means the University of Regina Senate established pursuant to the Act.

y. “University” means the University of Regina.

z. “University Secretary” means the Secretary of the University as defined in the Act.

aa. “University Secretariat” means the Office of the University Secretary.

All capitalized terms used in these Bylaws and not otherwise defined shall have the respective meanings given to such terms in the Act.

1.2 HEADINGS

The headings used throughout the Bylaws are inserted for reference purposes only and are not to be considered in construing the terms and provisions of these Bylaws or to be deemed in any way to clarify, modify or explain the effect of such terms or provisions.
1.3 Conflict with Bylaws

In the event of any conflict between the provisions of these Bylaws and the provisions of the Act, the provisions of the Act shall govern.

1.4 Invalid Provisions

The invalidity or unenforceability of any provisions of these Bylaws shall not affect the validity or enforceability of the remaining provisions of these Bylaws.

1.5 Interpretation

The Senate is the sole authority for the interpretation of these Bylaws and the decision of the Senate upon any question of interpretation, or upon any matters affecting the University and provided for by these Bylaws shall be final and binding.

II. Senate Overview and Membership of the Senate

2.1 Authority and Accountability

2.1.1 The Act establishes Senate at the senior academic decision-making body. It derives its powers and responsibilities from section 33 of the Act, which provides that:

(1) The Senate shall:

a. Provide for the regulation and conduct of its meetings and proceedings as outlined and updated from time to time in these Bylaws.

b. Hear reports from Council, the Board or the President as may be provided for by the Act and these Bylaws.

c. Consider and take action upon all matters referred to it by the Board or Council.

d. Appoint scrutineers for the counting of the votes for the election of Chancellor and for the elected members of the Senate.

e. Appoint a committee to hear appeals by students for the decisions of Council and its Committees (the Council Committee on Student Appeals and the Council Discipline Committee).

f. Make rules and regulations regarding the discipline of students including the admonition, dismissal, suspension and expulsion of students and the imposition of fines and the levying of assessments for property damage.
g. Appoint examiners for, and make the necessary rules relating to, the conduct of examinations for Professional Societies or other bodies where the University is required or authorized by any Act to do so.

(2) The Senate may:

a. Establish any committees that it considers necessary.

b. Provide for the granting of degrees, certificates of proficiency and honorary degrees.

c. Authorize on academic grounds the establishment of any Faculty or other Academic Unit, School, Department, chair, institute or program of instruction or any major changes or revisions in the curricula related to these units, and recommend on these matters to the Board.

d. Authorize the establishment or discontinuance of an advisory council for any Faculty or other Academic Unit, School or Department and prescribe or alter the composition, duties and powers of an advisory council.

e. Determine the admission requirements and standards for students.

f. Provide for the affiliation or federation of any educational institution with the University, the modification of the terms of any affiliation or federation or the dissolution of any affiliation or federation.

g. Recommend to the Board or Council any matters that Senate considers proper to promote the interests of the University or in order to fulfill its obligations under the Act.

h. Request the Board or Council to report to Senate on any matters over which the Senate has authority.

i. Appoint members to committees composed of members of the Senate and members of the Board or Council.

j. Make bylaws governing the election of members of the Senate.

k. Make bylaws governing the nomination and election of the Chancellor.

l. Make or alter bylaws touching any matter regarding the University and not inconsistent with the Act or any law in force in Saskatchewan.

m. Delegate to Council any of the powers conferred on it by the Act.
n. Do any other thing that it deems necessary to promote the best interests of the University or to meet the purposes of the Act.

2.1.2 As well, pursuant to section 56 of the Act, Senate is responsible for electing two members of the Senate to serve on the Board of Governors.

2.1.3 The Senate cannot act independently on all academic matters. Senate cannot take any action in respect of

a. the granting of degrees, certificates of proficiency and honorary degrees;
b. the establishment of a Faculty or other Academic Unit, School, Department, chair, institute or program;
c. the approval of major revisions of curricula;
d. establishment of advisory councils;
e. determination of admission requirements and standards; or
f. on matters regarding affiliation or federation

without having received Council’s recommendations on such matters (which responsibility has been delegated by Council to Executive of Council). Further, as described above, many of its significant decisions are subject to Board approval.

2.1.4 Details of academic standards for students approved by Senate are found in the University of Regina Undergraduate Calendar and/or the University of Regina Graduate Studies and Research Calendar. The Calendars published on the University website are the official versions.

2.2 Composition of the Senate

2.2.1 The Senate shall be composed of the members described in Section 27 of the Act.

2.2.2 For further certainty, all members of the Senate, including those who hold membership by reason of their office (as delineated in clauses 27(1) (a) and (c) of the Act), are voting members of Senate.

2.2.3 For the purposes of clause 27(1) (a) of the Act, the following individuals have been nominated by the President and approved by the Senate as “other directors of academic and students affairs” holding membership in the Senate:

a. the Registrar;
b. the Associate Vice-Presidents (Academic and Research) and (Student Affairs);
c. the University Librarian;
d. the Director of the Centre for Continuing Education;
e. the Director of the Regina campus of the Johnson-Shoyama Graduate School of Public Policy; and
f. the Director of La Cité universitaire francophone.
No fixed size shall be established for Senate membership.

2.3 Representative Members of Professional Societies

2.3.1 Pursuant to Section 27(2) of the Act, Senate may consider for membership professional societies, or any other group or organization in the province that in Senate’s opinion contributes in a significant way to the social, economic and cultural welfare of Saskatchewan (collectively, “Professional Societies”).

2.3.2 Professional Societies wishing to have a representative on Senate may apply in writing to the Secretary in accordance with these Bylaws.

2.3.3 Each Professional Society granted representative membership by Senate shall in any year in which a representative is to be appointed or in which a vacancy arises, appoint such a representative, whose three-year term will commence on July 1st of that year and who shall be eligible for a second term. Such appointment shall be certified by the president or secretary of the Professional Society and a notice of the appointment shall be forwarded to the Secretary of the University.

2.3.4 The Professional Societies that have been granted representative membership on Senate are set out in Appendix A to these Bylaws.

2.3.5 The Professional Societies granted representative membership on Senate shall be reviewed at regular intervals by the Membership and Elections Committee in accordance with that committee’s terms of reference.

2.4 Eligibility for Professional Societies

2.4.1 Guidelines to Determine Membership Eligibility

i. Any "professional society" applying for representative membership on Senate shall demonstrate that it falls within the generally accepted definition of, or criteria for, a "professional society" - e.g. lawyers, doctors, chartered professional accountants, etc.

ii. Any "group or organization in the province" applying for representative membership on Senate shall demonstrate:

- that it has, or could have, province-wide membership, and
- that it has and continues to make a meaningful contribution to the social, economic and cultural welfare of the province.

2.4.2 Guidelines Concerning Continued Membership Eligibility and Re-application by Delinquent Professional Societies
Each representative member of Senate from a Professional Society must be a resident of Saskatchewan and is expected to regularly attend all Senate meetings. In the event of poor attendance by a representative member, the following guidelines shall apply:

a. Following absence by a representative member of a Professional Society from three consecutive Senate meetings, the Secretary shall correspond with the Professional Society to determine its interest in continuing membership on the Senate and to reiterate the attendance expectations.

b. Absence by a representative member of a Professional Society from five consecutive Senate meetings shall be deemed as indicating that the Professional Society has discontinued its membership and the Secretary shall advise the Professional Society that its representative membership on Senate has been withdrawn.

c. A Professional Society that has had its membership withdrawn in accordance with these Bylaws may re-apply for representative membership. Unless significant changes have taken place in the Professional Society, or in the Senate membership structure, a letter from the Professional Society to the Secretary, requesting consideration for readmission by the Committee on Membership and Elections (for recommendation to Senate) and confirming the Professional Society’s commitment to fully participate in the business of Senate, will suffice (and the Professional Society is not required to comply with clause 2.3.1).

d. A Professional Society that has its membership reinstated will become a member on July 1st following the date on which the Senate approves its reinstatement.

e. If a Professional Society’s representative membership on Senate is withdrawn pursuant to clause 2.3.2(b) of these Bylaws a second time, such withdrawal shall normally be considered permanent.

A Professional Society granted representative membership on Senate shall be advised of these attendance guidelines at the time its application for membership is approved.

III. Elections of Members of Senate

3.1 Election of the Chancellor

3.1.1 Eligibility

Members of Senate are eligible to vote to elect the Chancellor. Members of Convocation are eligible to nominate candidates for Chancellor.

3.1.2 Call for Nominations

The call for nominations for Chancellor will be announced by the Secretary at the fall meeting of Senate in the year prior to the election year.

3.1.3 Submission of Candidates for Nominations
The names of candidates for nomination to the position of Chancellor must be submitted in writing to the Secretary no later than 4:00 p.m. on April 15th (or the next Business Day following April 15th) of the year of election. The nomination must be endorsed by seven members of Convocation. The submission must include the written consent of the person being nominated.

3.1.4 Date of the Election

The election for Chancellor shall take place at the June Senate meeting in the year in which an election is required to be held.

3.1.5 Process for Election of Chancellor

a. The Senate shall elect the Chancellor in accordance with the Act and these Bylaws.

b. If only one person is duly nominated for the office of Chancellor, the Secretary shall declare that person to be elected by the Senate as Chancellor at the June Senate meeting.

c. If more than one person is duly nominated for the office of Chancellor, the Secretary will prepare a ballot and biographical information on each of the nominees for distribution with the June Senate meeting agenda.

d. At the time for the election during the June Senate Meeting, the Vice-Chancellor will assume the role of the Chair and will call for scrutineers from the floor.

e. Each nominee will be invited to speak to Senate for three to five minutes.

f. Ballots will be circulated at the meeting and collected for counting outside of the meeting area with the scrutineers in attendance.

g. The successful candidate will be announced by the Vice-Chancellor prior to adjournment of the June Senate meeting.

3.1.6 Term of Office

The term of the Chancellor will commence on July 1st of the election year and the Chancellor will hold the office for a term of three years.

A person may be elected to serve as Chancellor for a second term, but no person may serve more than two consecutive terms as Chancellor.

3.1.7 Vacancy in Office

In the event of a vacancy in the office of the Chancellor (in accordance with Section 21 of the Act) the Executive Committee of Senate shall recommend an appointee to Senate (at
its next duly constituted meeting of Senate) to serve the unexpired portion of the Chancellor’s term.

3.2 **Election of District Representatives**

3.2.1 **Districts and District Representatives**

a. For the purposes of subsection 28(a) of the Act the Senate establishes the 12 districts (and their respective boundaries) as set forth in Appendix B to these Bylaws (which districts and boundaries may from time to time be amended by Senate).

b. Only one member of Senate is to be elected from each district except for the Regina district and the Saskatoon district in which two representatives are to be elected in each such district.

3.2.2 **Eligibility**

a. Only members of Convocation residing in the district whose addresses are known to the Secretary are eligible to vote for the member of Senate to represent such district.

b. If any correspondence mailed by the Secretary to a person is returned with notification that the address of the person to whom it was sent is unknown this shall be deemed sufficient evidence for the Secretary to update the Convocation list for the next Senate election as an unknown address until such time that the member of Convocation updates his/her personal mailing address.

c. In order to be eligible to vote in a district election an individual must be ordinarily resident in such district. A person may not vote in more than one district election.

3.2.3 **Call for Nominations**

The call for nominations for members of districts will be announced by the Secretary at the fall meeting of Senate in the year prior to the election year.

3.2.4 **Submissions of Candidates for Nomination**

a. The names of candidates for nomination to the position of district representatives must be submitted in writing to the Secretary no later than 4:00 p.m. on April 15th (or the next Business Day following April 15th) of the year of election. The nomination must be endorsed by three members of Convocation, regardless of such member’s district of residence. The submission must include the written consent of the person being nominated.
b. To be eligible for election in a district the nominee must be a resident of that district.

3.2.5 Date of the Election

The election for district representatives shall take place between May 15\textsuperscript{th} and May 31\textsuperscript{st} every year in which an election is required to be held. The Secretary will set the date for the election (the "Election Date") and announce it at the fall Senate meeting the year prior to the election year.

3.2.6 Process for Election of District Representatives

a. If the number of persons nominated for the election in a district is equal to the number of members to be elected by Convocation for that district, the Secretary shall declare such person(s) to be elected as the representative to Senate for such district.

b. When an election is necessary, at least 14 Business Days prior to the Election Date the Secretary shall send by mail to each member of Convocation who is entitled to vote at the election, and whose address is known to the Secretary (as set out on the Convocation list), a ballot and a brief biography of each person who has been nominated to serve as the district representative.

c. To be counted in the election a complete and unspoiled ballot must be received by the Secretary on or before the Election Date. Ballots must be returned in a sealed envelopes marked on the outside ‘ballot paper’, in which sealed envelope shall be enclosed in another envelope bearing the signature, student number (if applicable) and the address of the voting member.

d. Two volunteers will be requested from Senate to act as scrutineers for the counting of ballots during the election.

e. The Secretary shall set the date to count the ballots, not less than three Business Days following the Election Date. Upon the completion of the scrutiny and counting of the ballots, the Secretary shall advise the candidates of the results of the election.

f. The Secretary will announce the results of the election at the June Senate meeting and will ask for approval to destroy the ballots at the June Senate meeting.

3.2.7 District Representative Vacancy – One Year Appointment

a. If no person is nominated as a representative for a particular district by April 15\textsuperscript{th} in the election year, the Secretary will advise the Chair of the Senate Nominating Committee.

b. The Senate Nominating Committee will meet to select an appointee for the vacancy for the district representative to be approved at the June Senate meeting. The appointed district representative will serve a one year term effective July 1\textsuperscript{st} and will be eligible for
nomination for the following election.

3.2.8 Terms of Office

a. The term of each elected district representative will commence on July 1st of the election year. The district representative will be an elected member of Senate for a term of three years.

b. A person may be elected as a district representative for a second (three year) term, but no person may serve more than two consecutive terms as a district representative.

c. A person, who has been elected or appointed as a district representative for two consecutive terms shall not be eligible for further re-election or appointment to the Senate until after the expiration of one year from the date of the end of the second term.

3.2.9 Appeals and Complaints

a. All appeals and complaints respecting the election of district representatives shall be in writing, and shall be filed with the Secretary within 10 days after the declaration of elected members at the applicable June Senate meeting.

b. Every appeal or complaint shall be signed by at least three members of Convocation and shall in each case set out the reasons for appeal or the grounds of complaint.

c. Every appeal or complaint shall be heard and finally determined by the Senate Committee on Membership and Elections.

3.3 Election of Student Representatives

3.3.1 The election procedures for elected student representatives to Senate shall be determined by the applicable students’ society(ies) which will advise the Secretary by April 30th in each year of the names of the six students elected to serve a one year term on Senate. The one year term for each elected student representative shall be effective May 1st.

3.3.2 Students are eligible to serve a second (one year) term if they are duly re-elected and meet the criteria of a Student as defined in Section 27(1) (d) of the Act.

3.3.3 Where an elected student representative ceases, at any time, to be qualified to serve as a member of Senate (as required by the Act), the Secretary shall declare the position vacant, and advise the applicable students’ union president.

3.3.2 It is recommended by Senate that a minimum of one of the six students elected as representatives to Senate be a graduate student of the University.
3.4  Election of Senate Members to the Board of Governors

3.4.1  Section 56 (2) (d) of the Act provides that two people elected by the Senate shall serve on the Board of Governors for a term of three years and are eligible to serve a second term, if elected. As Senate members elected to the Board of Governors, such individuals must be members of Senate at the time of their first nomination and election to the Board. In cases in which their Senate membership expires in advance of expiration of their term of office on the Board, such individuals will continue to serve as the Senate member elected to the Board until their term of office on the Board expires, and will be eligible to be re-elected by Senate to continue to serve on the Board, as the Senate member elected to the Board of Governors, for a second term despite the fact that at the time of such re-election they are not members of Senate. In such instances, these Senate members elected to the Board of Governors will officially be invited to attend all meetings of Senate as “guests”.

3.4.2  The process for electing a Senate member to the Board of Governors shall be as follows:

a. The Senate Nominating Committee meets to set the call for nominations.

b. Nominations are received by the Secretary in advance of the June meeting of the Senate (to be endorsed by two members of Senate and accompanied by a brief biography of one page or less).

c. Nominations close two weeks prior to the June Senate meeting

d. The Secretary will prepare a ballot and biographical information on the nominees for distribution at the June Senate meeting.

e. At the June Senate meeting, the Chair (Chancellor) will call for scrutineers from the floor.

f. Each nominee will be invited to speak for two minutes.

g. Ballots are circulated and then collected for counting outside of the meeting area with the scrutineers in attendance.

h. The successful candidate(s) will be announced prior to adjournment of the meeting.

3.5  Equality of Votes

In the case of equality of votes for the Chancellor, or the Senate representatives to the Board of Governors, the presiding Chair of the applicable Senate meeting, in the presence of the Secretary and scrutineers, shall have the deciding vote for the person to be declared elected.
IV. Meetings of the Senate

4.1 Rules of Order
Conduct of the meetings of Senate shall be guided by the rules of order as detailed in the current edition of Robert’s Rules of Order.

4.2 Frequency of Meetings
The Senate shall meet at least two times a year. Senate regularly meets three times a year. Dates of the meetings will be set in advance by the Chancellor, in consultation with the President and Vice-Chancellor and Secretary. At least one meeting per year will be at the time of the Spring or Fall convocation ceremony.

4.3 Special Meetings
The Chancellor:

(i) may, when deemed necessary, and

(ii) shall, whenever so requested in writing by at least ten members of Senate,

call a special meeting of the Senate. The request in (ii) shall state the object(s) for which the members wish the meeting called. Where a special meeting is called notice in writing stating the object of such special meeting shall be sent by mail by the Secretary to each member of Senate at least ten days before the date of the scheduled meeting.

4.4 Quorum
25% of the membership shall constitute a quorum for the transaction of business at any regular or special meeting of the Senate.

4.5 Agenda and Minutes
4.5.1 Four weeks before the date of a regular meeting of Senate, the Secretary shall send an invitation for agenda items to all members of Senate and ask that this information be provided in writing during the following ten days.

4.5.2 Two weeks before the date of a regular meeting of Senate the Secretary shall send to each Senate member (i) the notice of meeting, (ii) the agenda, (iii) the motions to be considered at the meeting, and (iv) such other material as the Secretary deems necessary.

4.5.3 A copy of the minutes of every regular or special meeting of Senate shall be included with the agenda for the following meeting of Senate.
4.6 *Chair of Senate Meetings*  
The Chancellor shall be Chair of all meetings of Senate (other than as provided for in these Bylaws). In the absence of the Chancellor, the President and Vice-Chancellor shall be Chair and, in the absence of both, Senate shall select from its members a person to act as Chair.

4.7 *E-Mail Vote*  
The Chair of either Senate or any of the respective Committees shall determine the necessity for an e-mail vote if necessary in between meetings of the Senate. The e-mail address that will be used is the one provided by the member and updated regularly at each meeting. The regulations for e-mail votes of Senate are as follows:

a. Decision by e-mail votes shall require an eighty percent (80%) return of responses and a two thirds (66.6%) majority of those voting.
b. Five days from date of e-mailing shall be allowed to complete the poll, from date of notification by e-mail.
c. Decisions taken by Senate by e-mail are deemed approved and will be announced by e-mail and documented by the Secretary in the official record of Senate.
d. Committee decisions by e-mail will be recommended to Senate for approval at its next meeting.

4.8 *Media Privileges*  
Meetings of Senate are open to the public and all media, with the provisos that:

a. Senate reserves the right to conduct all or part of its proceedings *in camera* when confidential matters are being considered.
b. The Chair has the right to exclude any member of the public or the media who is being disruptive to the business of Senate.

4.9 *Retention of Official Records*  
The official copy of the Senate meeting materials and minutes of all Senate meetings shall be retained in the Secretary’s Office. A copy of such documents shall be provided to the University Archives. Minutes (other than for in camera matters) are posted on the University website ([http://www.uregina.ca/president/governance/senate/minutes.html](http://www.uregina.ca/president/governance/senate/minutes.html)) when approved.

4.10 *Report on the Status of Faculties and Other Academic Units*  
Reports from Faculties and other Academic Units may be presented at each regular Senate meeting.

Such reports to the Senate may include:

a. Providing an update or status report on new or significantly modified programs that were approved by Senate; or
b. Focusing on the developments and changes since a Faculty or other Academic Unit last reported to the Senate, and on the strengths, future plans and aspirations for the particular Faculty or Other Academic Unit.

4.11 Orientation for New Members
An orientation session for new members of Senate will be arranged each year prior to the fall meeting of Senate.

4.12 Travel and Subsistence Allowance
The Board has approved the application of the University’s travel and subsistence allowance policy to Senate members as follows:

a. all non-Regina resident members of Senate shall be permitted to claim the University-approved personal rates for the direct return travel from their regular place of residence to the Senate or Committee meeting location;

b. when necessary, a subsistence allowance will be provided when supported by receipts or at the University-approved rates, whichever is lesser; and.

c. when officially representing the University outside of Regina, the Chancellor will be reimbursed for travel and subsistence costs at University-approved rates.

The University policy for Travel Expenses can be found at: http://www.uregina.ca/policy/browse-policy/policy-EMP-050-005.html

4.13 Recognition of Retiring Members of Senate
Retiring members of Senate are recognized annually at the June Senate meeting.

4.14 University Privileges for Senate Members
Members of Senate have access to the following University services (to be arranged through the University Secretariat office):

a. Complimentary library card;

b. Staff rates to the facilities at the Centre for Kinesiology Health and Sports (CKHS);

c. University parking pass on campus to attend Senate and committee meetings; and

d. ‘Friend of the Club’ membership for purchase from the University Club.
V. Committees of Senate
The Senate shall appoint the standing committees outlined in Section 5.2 and such other ad hoc or special committees as deemed necessary for carrying out the work of the Senate.

5.1 General

5.1.1 The President and the Chancellor shall be ex officio members of all Senate committees.

5.1.2 Unless otherwise provided for in these Bylaws, membership on Senate committees is for a two-year renewable term.

5.1.3 Unless otherwise provided for in these Bylaws, Senate committees will select their chairs from the committee members.

5.1.4 The Secretary shall be responsible for ensuring that minutes are maintained for meetings of all Senate committees. A copy of all reports, meeting materials and minutes for all Senate committees for which the Secretary does not serve as secretary shall be provided to the Secretary in sufficient time to enable a copy thereof to be sent to each member of Senate along with the notice of meeting at which this report will be presented.

5.1.5 Committees created by the Senate Nominating Committee shall have the power to act until their terms of reference and membership have been ratified at the next regular meeting of Senate.

5.1.6 Membership on Senate standing committees will terminate with the termination of the Senate committee member’s term on Senate.

5.1.7 Membership on special or ad hoc Senate committees is not contingent upon the committee member's continued membership on the Senate.

5.1.8 Each Senate committee shall present a report at least annually to a regular meeting of Senate.

5.1.9 A majority of committee members shall constitute a Quorum for such committee, unless otherwise specified in the terms of reference for the committee.

5.1.10 Each committee may, from time to time, make such rules and regulations as it may deem necessary for carrying out the provisions of these Bylaws applicable to such committee.
5.2  Senate Standing Committees

5.2.1  Executive Committee

Membership:

Chancellor (as Chair)
President and Vice-Chancellor (as Vice-Chair)
One member of Senate present by virtue of their office
Two other members of Senate

University Secretary (Resource)

Terms of Reference:

The Executive Committee shall have the power to act on behalf of Senate whenever there is brought to the attention of the Executive Committee a matter which, in its opinion, ought to be disposed of prior to the next regular meeting of Senate.

1. Decisions taken by the Executive Committee on behalf of Senate shall be communicated to all members of Senate and presented to Senate at its next meeting for approval or modification.

2. Perform such other duties as the Senate may from time to time direct.

3. Meetings of the Executive Committee shall be at the call of the Chair.

4. In the event of a vacancy in the role of Chancellor, the Executive Committee is responsible for recommending to Senate an appointee to fill the unexpired portion of the Chancellor’s term.

Four members of the Executive Committee shall constitute a quorum.

5.2.2  Nominating Committee

Membership:

Chancellor
President and Vice-Chancellor
Two members of Senate elected as District Representatives
Two other members of Senate

University Secretary (Resource)

Terms of Reference:

The Nominating Committee shall have the responsibility to:
1. Nominate members of Senate to serve on its committees or other bodies to which Senate is entitled to name representatives.

2. Make interim appointments of Senate representatives on Senate committees or other bodies.

3. Nominate Senate members to stand for election to the Board.

4. Review memberships on all Senate committees and make such recommendations as deemed appropriate.

5. Make one year appointment recommendations to Senate for vacant district representative on Senate.

5.2.3 Committee on Membership and Elections

Membership:

Chancellor (as Chair)
President and Vice-Chancellor
Two members of Senate present by virtue of their office
Two other members of Senate
One student member of Senate

University Secretary (Resource)

Terms of Reference:

The Membership and Elections Committee shall have the responsibility to:

1. Consider and review applications from Professional Societies for Senate membership and make recommendations thereon to Senate.

2. From time to time, review the existing Senate membership and make recommendations for appropriate courses of action to Senate.

3. Advise the Secretary on such matters pertaining to Senate elections as the Secretary may from time to time refer to the Committee.

5.2.4 Committee on Affiliation and Federation

Membership

Chancellor
President and Vice-Chancellor
One member of Senate present by virtue of their office
One President of an affiliated college
One President of a federated college
Two other members of Senate

University Secretary (Resource)

Terms of Reference:

The Affiliation and Federation Committee shall have the responsibility to:

1. Periodically review and make recommendations concerning Senate policy in relation to federation and affiliation.

2. Receive and review recommendations from Council concerning applications for affiliation and federation.

3. Act on matters concerning applications for affiliation and federation as members of an Ad Hoc Joint Committee of Senate and Council on Affiliation and Federation.

5.2.5 Committee to Review The Bylaws of the Senate

Membership:

Chancellor (as Chair)
President and Vice-Chancellor
Five members of Senate

University Secretary (Resource)

Terms of Reference:

The Committee to review the Bylaws of Senate shall have the responsibility to:

1. As required, consider amendments to the Bylaws.

2. Review and consider amendments to the Act.

3. Recommend to appropriate body’s changes in any or all of these documents.

5.2.6 Senate Appeals Committee

Membership:

Chancellor or Vice-Chancellor (Chair)
2 Deans (all remaining Deans or Directors listed in Bylaw 6.3 may act as alternates)*
1 undergraduate member of the University of Regina Students Union (and 1 alternate)**
1 member of the Graduate Students Association (and 1 alternate)**
3 other members of Senate (and 3 alternates)

University Secretary (Resource)

*  Deans or Directors listed in Bylaw 6.3 may only hear cases which do not involve students from their Faculty or Academic Unit.
** Preferably but not necessarily student members of Senate.

Term of membership: one year, renewable for up to 2 years, for the student members, and 2 years for other committee members. Terms of members are staggered.

Quorum: Eight members, as follows: Chancellor or Vice-Chancellor, 3 members of Senate, 2 deans, 1 undergraduate member of the University of Regina Students Union, and 1 member of the Graduate Students Association.

NOTE: In the event that Quorum is not met when a hearing is scheduled, the Chair may ask the Appellant and the Respondent if they agree to waive the Quorum requirement and if they are prepared to proceed before the Committee members present at that hearing. The Appellant and the Respondent must both agree, in writing, to waive the Quorum requirement and to proceed with the Committee as comprised. If they do not both agree, the hearing will be rescheduled.

Terms of Reference for the Senate Appeals Committee:

To act as an appeal review tribunal for decisions of the Council Discipline Committee and the Council Committee on Student Appeals, in accordance with section 33(1)(e) of the Act.

The Committee will uphold the decision of the Committees being appealed from unless the appellant can demonstrate that the decision was contrary to the evidence presented or manifestly unfair to the appellant.

The Committee will report its decisions, for information only, along with any minority dissenting opinion, to the next regular meeting of Senate. The decision of the Committee is final.

Rules for Conduct of Hearings

A. Preparation

a. Meetings are held as required.
b. Requests for a hearing, in the form of a notice of appeal of a decision of the Council Discipline Committee or the Council Committee on Student Appeals, must be submitted in writing to the Secretary’s office. The notice must specify the grounds upon which the appeal is based and what remedy or remedies the appellant believes to be appropriate. An appeal must be brought within 30 days of the date of the decision being appealed.
c. Where an appeal is brought by the student, the Dean, Director or administrator that was the representative of the University at the hearing before the Council Discipline Committee or the Council Committee on Student Appeals will be the respondent to the appeal.

d. Written notice of the hearing, Procedures of the Committee, as well as the transcript of the preceding Committee hearing, is provided to the appellant, the respondent, and the Chair of the Council Discipline Committee or Council Committee on Student Appeals (as the case may be) at least three weeks in advance of the scheduled date.

e. Cases will be heard *in absentia* unless a rescheduling is requested in writing. Cases must be heard within 4 months of the date of the first notice of hearing, other than in exceptional circumstances and only pursuant to the order of the Chair.

f. Two weeks prior to the hearing, the appellant is expected to provide to the Secretary a written submission outlining the basis for the appeal (i.e. how the decision of the preceding Committee was contrary to the evidence or manifestly unfair). This submission will be provided to the respondent.

g. No new information will be considered: the appeal is an appeal on the record from the preceding Committee hearing.

h. If the respondent wishes to provide a written submission, such submission must be provided to the Secretary at least 10 days in advance of the hearing.

i. At least one week in advance of the hearing, the Secretary will distribute the appellant’s notice of appeal and written submission to the members of the Senate Appeals Committee and the respondent, together with a copy of all material filed by both sides at the preceding Committee.

**B. Hearing**

a. The hearing is not open to the public.

b. The appellant and the respondent may each bring one representative. No witnesses or other members of the public are permitted.

c. Parties are asked to state their case concisely. The Chair may set a time limit if already-known facts are being reiterated.

d. The appellant and/or the appellant’s representative will present his or her case. The appellant has the onus of showing that the grounds raised by the notice of appeal are established and further that the existence of such grounds discloses that the decision of the preceding Committee was contrary to the evidence presented or manifestly unfair to the appellant.

e. The respondent and/or the respondent’s representative will reply.

f. Committee members may ask questions of either party.

g. The appellant or his/her representative will summarize the case.

**C. Judgment**

a. The deliberations of the Committee occur after the parties and their representatives have withdrawn. These deliberations are confidential.

b. The Committee may uphold or overturn the finding of the preceding Committee, rescind the penalty, ascribe a different penalty than that assigned by the Committee preceding, or refer the case back to the preceding Committee to be reheard.
c. The decision of the Committee and the reasons for the decision shall be rendered in writing to the parties, the Chair of the Committee being appealed from, the student’s Dean (where not one of the parties) and the University Registrar.

5.3 Joint Senate and Council Committees

5.3.1 Joint Committee on Ceremonies

Membership

Chancellor
President and Vice-Chancellor (as Chair)
University Secretary
2 members, appointed by Senate
2 members, appointed by Council
1 member, selected by the University of Regina Alumni Association

Registrar (Resource)
Associate Registrar (Academic Policy Services and Ceremonies) (to act as secretary)

Terms of Reference:

The Joint Committee on Ceremonies shall:

1. Have general responsibility for all ceremonial functions associated with the University;

2. Review the relevant sections of these Bylaws relating to the convocation ceremonies and recommend changes to Council and Senate;

3. Recommend appropriate guidelines and criteria for the awarding of honorary degrees;

4. Invite, receive and review suggestions for candidates to whom honorary degrees might be awarded;

5. Recommend for approval to Council and Senate candidates for honorary degrees;

6. Provide adequate résumés for all honorary degree candidates recommended to Council and Senate; and,

7. Approve convocation hoods when requested by a Faculty for new degrees.

5.3.1.1 Criteria for Selection of Honorary Degree Recipients
People who are to be honoured by the University with an honorary degree for their service should, in general, have contributed in their particular field of endeavor in ways which are consistent with the basic goals and objectives of the University. It is the custom that three or four persons be honoured at the Spring convocation ceremony and one or two persons at the Fall convocation ceremony. The Joint Committee on Ceremonies will present a slate of nominees to Council and Senate sufficient in number to maintain a list of approved candidates for several years of ceremonies. Once approved by Council and Senate, the President and Vice-Chancellor will approach the candidates to arrange for their attendance at the applicable convocation ceremony, according to their availability. For special occasions, nominations will be made for specific candidates for particular convocation ceremonies.

Generally, in each year, candidates should be selected from among the general classes listed below:

a. A Saskatchewan or prairie figure, well known and respected regionally, for distinguished work which has earned him or her a reputation in public service.

b. A distinguished person from a professional field or the creative arts field who is recognized as having achieved a reputation for excellence.

c. A scientist, humanitarian, public servant or public figure who is recognized nationally or internationally for distinguished work and reputation.

d. On occasion, special efforts may be made to mark the time or circumstance by placing special emphasis on some particular field of endeavor.

The following persons are not eligible for consideration for an honorary degree:

a. current members of the Board or Senate (excluding Chancellors Emeriti);

b. current or recent members of the faculty or staff of the University;

c. current students; and,

d. holders of elected office at any level (such as municipal, provincial, or federal).
VI. Faculties

6.1 Responsibilities

6.1.1 The responsibilities of a Faculty include the following:

a. Subject to the provisions of the Act, these Bylaws and the general control of Council, to have charge of matters of scholarship and discipline within such Faculty.

b. To make recommendations to Council concerning the requirements for admission; the courses of study; the conditions for graduation; and the nature of the degrees to be conferred.

c. To establish rules and methods for the advancement and graduation of students and their suspension for failure to meet minimum academic performance standards.

d. To recommend candidates for degrees in course and candidates for scholarships, prizes, etc.

e. To report to Council and Senate in respect of long-term academic planning.

f. To prepare courses of study, including the curriculum for any degree program offered or to be offered and submit same to Council for approval.

g. To investigate and determine allegations of student academic misconduct and non-academic misconduct, assign penalties related to academic misconduct, and report the same to the Secretary and the Registrar, in accordance with the *University of Regina Undergraduate Calendar* and/or the *University of Regina Graduate Academic Calendar*.

h. The Dean of any Faculty shall transmit to Council, for consideration and review, all matters which belong to the purview of Council or which, from their nature, concern more than one Faculty.

i. Each Faculty shall keep a record of its proceedings and this record shall be open to any member of the Faculty (with the exception of proceedings that contain personal information) and a copy shall be forwarded to the Secretary.
6.2 Faculties Approved

1. Faculty of Arts
2. Faculty of Business Administration
3. Faculty of Education
4. Faculty of Engineering & Applied Science
5. Faculty of Graduate Studies and Research
6. Faculty of Kinesiology and Health Studies
7. Faculty of Media, Art and Performance
8. Faculty of Nursing
9. Faculty of Science
10. Faculty of Social Work
11. Other faculties as approved from time to time by Senate

6.3 Other Approved Academic Units

1. Centre for Continuing Education
2. La Cité universitaire francophone
3. Johnson Shoyama Graduate School of Public Policy
4. Other Academic Units as approved from time to time by Senate

6.4 Structural Composition of Departmentalized Faculties

6.4.1 Faculty of Arts

The internal structure of the Faculty of Arts is to be a departmental organization with each Department reporting directly to the Dean through its Head.

1. Departments, School and Programs

   a. Anthropology
   b. Economics
   c. English
   d. Geography & Environmental Studies
   e. Health Studies
   f. History
   g. International Languages
   h. Justice Studies
   i. Philosophy and Classics
   j. Politics and International Studies
   k. Psychology
   l. Religious Studies
   m. Sociology and Social Studies
   n. School of Journalism
   o. Women’s and Gender Studies
Laboratory instructors appointed in areas or departments within the Faculty of Arts are granted full membership in the organizational structure of the area or department concerned.

6.4.2 Faculty of Media, Art, and Performance
Generally, the internal structure of the Faculty of Media, Art, and Performance is to be a departmental organization with each Department reporting directly to the Dean through its Head.

1. Departments
   a. Media Production and Studies
   b. Music
   c. Theatre
   d. Visual Arts

The Faculty of Media, Art, and Performance has appointed a limited number of faculty members in non-departmentalized positions. These faculty members report directly to the Dean through the Interdisciplinary Programs Coordinator.

6.4.3 Faculty of Science
The internal structure of the Faculty of Science is to be a departmental organization with each Department reporting directly to the Dean through its Head.

1. Departments
   a. Biology
   b. Chemistry and Biochemistry
   c. Computer Science
   d. Geology
   e. Mathematics and Statistics
   f. Physics

6.5 Composition of Faculties
The membership of all Faculties, other than the Faculty of Graduate Studies and Research, shall include:

1. The President and Vice-Chancellor of the University
2. The Vice-Presidents of the University
3. The Dean of the Faculty
4. All other Deans
5. The University Secretary
6. The Registrar

7. The University Librarian (or designate)

8. Those Professors, Associate Professors, Assistant Professors, Full-Time Lecturers, Special Lecturers, Instructors, Laboratory Instructors appointed in areas or departments within the Faculty and others who hold academic appointments in that Faculty.

9. Students

University policy for student participation on Faculties is that:

a. there be a formal mechanism for appropriate student participation at all levels in the University decision-making processes.

b. student members of any committee, Faculty or council, etc., enjoy all the rights and responsibilities of membership.

c. it be recognized that students are more likely to make significant contributions to the operation of the University at the Departmental or equivalent level, and that each Department or equivalent devise its own mode of student participation.

d. above the Departmental level, student participation be formalized in such a way as to provide for representation of up to 20% of the number of Faculty constituents on the body except where students already constitute more than 20% of the constituent body, and where 2/3 of the faculty members on that constituent body wish to retain this greater than 20% student representation.

Note: For purposes of interpretation of d), above, of the rules governing student participation, units above the Departmental level will provide for 20% student participation.

e. where a constituent body of a Faculty (or of Council) has less than 5 members, the allocation of student representatives shall be such that each constituent body has at least one student representative.

f. the Dean of the Faculty of Graduate Studies and Research shall continue to represent the Faculty of Graduate Studies and Research at Council.

g. graduate students, in addition to being eligible for election to the Faculty of Graduate Studies and Research, may declare with their respective undergraduate dean, the Department or equivalent area with which they wish to be associated for purposes of possible undergraduate election and representation.

h. every precaution be taken to protect the privacy of all parties. If confidentiality is a major concern in the area of study of any committee or body, then due regard shall be
taken for this concern prior to appointing or selecting members for this body. When members are so selected, they shall be treated as equal, and unethical conduct on the part of any member shall be the basis for disciplinary action.

i. disputes involving student participation shall be resolved by the administrative authority for the constituent body in which the dispute arises.

j. procedures be developed to ensure an adequate appraisal and evaluation of the systems.

6.6 Other Specific Representation

Each Faculty, Academic Unit or related body referred to in the following section shall have representation from other Faculties, Academic Units, and related bodies as set out below which are in addition to those memberships listed under section 6.5. These representatives shall be selected or elected from their respective organizations and in accordance with standard practice in that organization. The names of the representatives shall be forwarded to the Faculty, Academic Unit, or related body as well as the Secretary.

6.6.1 Faculty of Arts

Business Administration (2)
Education (1)
Engineering and Applied Science (1)
Kinesiology and Health Studies (1)
Media, Art, and Performance (1)
Nursing (1)
Science (2)
Social Work (1)
Centre for Continuing Education (Director or designate) (1)

Presidents and Deans of each Federated College
Faculty Members of Federated Colleges in subject areas

Members of Senate (2) – appointed for two-year terms

6.6.2 Faculty of Business Administration

Arts (2)
Education (1)
Engineering and Applied Science (1)
Kinesiology and Health Studies (1)
Media, Art, and Performance (1)
Nursing (1)
Science (1)
Social Work (1)
Centre for Continuing Education (Director or designate) (1)
Manager of Co-operative Education and Student Employment Services or designate (1)

First Nations University of Canada (1)

Members of Senate (2) – appointed for two-year terms

6.6.3 Faculty of Education

Arts (2)
Business Administration (1)
Engineering and Applied Science (1)
Kinesiology and Health Studies (1)
La Cité universitaire francophone (1)
Media, Art, and Performance (1)
Nursing (1)
Science (2)
Social Work (1)
Centre for Continuing Education (1)

Campion College (1)
First Nations University of Canada (1)
Luther College (1)

Director (or designate) of NORTEP (Northern Teacher Education Program)
Director (or designate) of SUNTEP (Saskatchewan Urban Native Teacher Education Program)
Director (or designate) of YNTEP (Yukon Native Teacher Education Program)

Members of Senate (2) – appointed for two-year terms

6.6.4 Faculty of Engineering and Applied Science

Arts (1)
Business Administration (1)
Education (1)
Kinesiology and Health Studies (1)
Media, Art, and Performance (1)
Nursing (1)
Science (2)
Social Work (1)
Centre for Continuing Education (Director or designate) (1)
Manager of Co-operative Education and Student Employment Services or designate (1)

Members of Senate (2) – appointed for two-year terms
6.6.5 Faculty of Graduate Studies and Research

President and Vice-Chancellor
Provost and Vice-President (Academic)
Vice-President (Research)
University Secretary
University Librarian (or designate)
Registrar (or designate)
President, Graduate Students’ Association

Dean, FGSR
Associate Deans of FGSR
Director, Graduate Student Services, FGSR
Chairs, Standing Committee, FGSR
Manager, Graduate Scholarships & Awards, FGSR

Associate Deans of Graduate Studies and Research or designate from each Faculty offering graduate programs
Director and Associate Director, Johnson Shoyama Graduate School of Public Policy – Regina campus or designate, and
Director, La Cité universitaire francophone or designate

Federated Colleges (one accredited Faculty member from each)
Accredited Faculty members (2 from each Faculty offering graduate programs; 3 if Faculty has > 100 graduate students)
Graduate students representative of thesis and professional programs at Master’s and Doctoral levels (4)

Members of Senate (2) – appointed for two-year terms

6.6.6 Faculty of Kinesiology and Health Studies

Arts (1)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Nursing (1)
Science (1)
Social Work (1)
Centre for Continuing Education (1)

Members of Senate (2) - appointed for two-year terms
6.6.7 Faculty of Media, Art, and Performance

Arts (1)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Kinesiology & Health Studies (1)
Nursing (1)
Science (1)
Social Work (1)
Centre for Continuing Education (1)

Faculty Members from Federated Colleges teaching Media, Art, and Performance courses recognized for B.A., B.F.A., and B.Mus. degrees

Members of Senate (2) – appointed for two-year terms

6.6.8 Faculty of Nursing

Arts (1)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Kinesiology and Health Studies (1)
La Cité universitaire francophone (1)
Media, Art, and Performance (1)
Science (1)
Social Work (1)
Centre for Continuing Education (or designate) (1)

Representative from First Nations University of Canada (1)
Dean of Nursing (or designate) from Saskatchewan Polytechnic (1)

Members of Senate (2) - appointed for two-year terms

6.6.9 Faculty of Science

Arts (2)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Kinesiology and Health Studies (1)
La Cité universitaire francophone (1)
Media, Art, and Performance (1)
Nursing (1)
Social Work (1)
Director, Centre for Continuing Education (or designate)
Centre for Continuing Education (1)

Presidents and Deans of Federated Colleges
Members of the Federated Colleges teaching courses in Science

Members of Senate (2) - appointed for two-year terms

6.6.10 Faculty of Social Work

Arts (1)
Business Administration (1)
Education (1)
Engineering and Applied Science (1)
Kinesiology and Health Studies (1)
Media, Art, and Performance (1)
Nursing (1)
Science (1)
Director, Centre for Continuing Education (or designate)

Dean, Campion College (or designate)
Dean, Luther College (or designate)
First Nations University of Canada (1)

Members of Senate (2) – appointed for two-year terms
Saskatchewan Association of Social Workers (1)

6.7 Other Academic Units

6.7.1 Centre for Continuing Education (CCE)

*Ex officio:*
Director, Centre for Continuing Education (Chair)
Assistant Director, Centre for Continuing Education
Director, English as a Second Language Program
Vice-Presidents (Provost and Academic), (Administration), (Research) or designates
University Secretary
Registrar
Head, Conservatory of Performing Arts
Head, Credit Studies Division
Head, Flexible Learning Division
Head, Lifelong Learning Centre
All tenured and tenure-track English as a Second Language Program Instructors
Permanent APT employees of the Centre for Continuing Education

*Standing:*
Deans (or designates) of all undergraduate Faculties
Dean (or designate), Faculty of Graduate Studies and Research
Associate Vice-President (Student Affairs) or designate
University Librarian or designate
Director of La Cité universitaire francophone (or designate)
A designate from each of the Federated Colleges: Campion College, First Nations University of Canada and Luther College
A current student or alumnus of a Credit Studies certificate program appointed by the Director of CCE
A current student or alumnus of a Non-Credit programming area appointed by the Director of CCE
Members of Senate (2) – appointed for two-year terms

6.7.2 La Cité universitaire francophone

The President and Vice-Chancellor of the University
The Vice-Presidents of the University
The Director of La Cité universitaire francophone
All other Faculty Deans and Academic Unit Directors
The University Secretary
The Registrar
The University Librarian (or designate)
Those Professors, Associate Professors, Assistant Professors, Full-Time Lecturers, Special Lecturers, Instructors, Laboratory Instructors appointed in areas or departments within the Faculty and others who hold academic appointments in that Faculty.
Student representatives (1 undergraduate and 1 graduate student)

Other Specific Representation:
- La Cité universitaire francophone Manager, Administration and Finance (ex-officio, non-voting)
- La Cité universitaire francophone Academic Advisor/Coordinator of Credit Programs and Student Services (ex-officio, non-voting)
- Arts (1)
- Business Administration (1)
- Education (1)
- Engineering and Applied Science (1)
- Kinesiology and Health Studies (1)

Members of Senate (1) – appointed for two-year terms

6.7.3 Johnson-Shoyama Graduate School of Public Policy – Regina Campus

All Tenure-Track and Tenured Faculty Members (including those holding joint appointments)
Executive Director
Director
Director of Outreach and Training
Administrative Managers (2)

6.8 **Advisory Councils**

Senate may authorize Advisory Councils from time to time for various Faculties. Where such an Advisory Council is created, details of membership and terms of reference will be the responsibility of the applicable Faculty.
VII. Convocation: Granting of Degrees and Certificates, and Installations

In accordance with the Act Senate shall provide for the granting of degrees and certificates of proficiency. Details of approved University of Regina degrees and certificates of proficiency are found in the University of Regina Undergraduate Calendar or the University of Regina Graduate Academic Calendar. Details of Convocation procedures are found in the Convocation Procedures Manual.

7.1 Examinations for Degrees

7.1.1 The examiners of the University shall be:

a. The Professors, Associate Professors, Assistant Professors, Lecturers, Special Lecturers, Sessional Lecturers and Instructors of the University.

b. Such other Lecturers or teachers of the University as the Council may appoint.

c. Such external and independent examiners, not being Professors, Lecturers or teachers of the University, as the Board, on the recommendation of the Council, may appoint.

7.1.2 All matters respecting the subjects, time and mode of the examinations and respecting the degrees and distinctions (including institutional honours) to be conferred by the University shall be provided for by regulations which are prepared by the Council. Such regulations shall be published in the University of Regina Undergraduate Calendar or the University of Regina Graduate Academic Calendar.

7.2 Degrees Conferred

7.2.1 Degrees in Course

Degrees may be conferred at meetings of Convocation or by certification of the lists of graduands by the Chancellor’s signature. The formal admission of candidates to degrees shall, in the absence of the Chancellor, be made by the President and Vice-Chancellor, or by a member of the Senate or Council appointed for that purpose. Recipients of degrees shall be presented for acknowledgment at convocation by the Dean of the Faculty (or designate), to which the degree belongs. Graduates who are absent from convocation will be collectively acknowledged at the ceremony for which their name appears on the Convocation program.

7.2.2 Honorary Degrees

Each recipient of an honorary degree shall be presented for admission at convocation by the President and Vice-Chancellor or by a person designated for that purpose by the President and Vice-Chancellor. The Chancellor confers the degree, and the University Secretary hoods the candidate.
7.2.3 Posthumous Degrees

A degree, diploma or certificate may be awarded posthumously when the requirements for a degree, diploma or certificate are 75% completed. The concurrence of the next of kin is required to submit the application for graduation. The dean or designate of the student’s primary faculty of registration will contact the next of kin for this approval, and recommend the student to Executive of Council for graduation.

A degree is not considered to be posthumous if the student dies following completion of the degree program requirements but prior to formal approval for conferral, or following conferral of the degree but prior to the ceremony at which the degree would have been acknowledged. Posthumous degrees will be acknowledged in the Convocation program but will not be presented at the ceremony.

7.3 Special Meetings of Convocation

The Chancellor is hereby authorized to convene special meetings of Convocation at times other than regular meetings of Convocation for conferring of degrees honoris causa upon such persons as may be selected by the President and Vice-Chancellor, provided that the names of such persons shall have been considered, approved and submitted by the Joint Committee on Ceremonies to Council and Senate as provided by the Act.

7.4 Delegation to Council

Senate has authorized the granting, by Council, of such degrees and certificates of proficiency as have been provided for by the Senate.

7.5 Rescission of Degrees

The Senate, acting on the recommendation of Council or on its own initiative but after receiving a report from Council, may revoke degrees (including an honorary degree), diplomas, certificates or distinctions conferred by the University and all privileges connected therewith from any holder of the same:

a. who shall have been convicted of any criminal offence which shall be held (by the Council) to be of an immoral, or scandalous or disgraceful nature;

b. whose membership in a Professional Society has been revoked for misconduct; or

c. whose conduct, in the opinion of the Senate, shall constitute a breach of any agreement made with the University as a condition of the conferment of such degree or degrees, diplomas, certificates or distinctions (including institutional honours).

The Senate may restore the degree, diploma, certificate or distinction or privileges revoked by Senate without further examination, on cause being shown, and after report by Council.
7.6 Installation, Administration of Oath of Office, and Investiture

7.6.1 Chancellor

The Chancellor will be presented by the President and Vice-Chancellor or his or her designate. The Oath of Office for installation of the Chancellor will be administered by the Lieutenant-Governor or, in his/her absence, the Chief Justice. The robes of office will be presented to the Chancellor by the University Secretary.

7.6.2 President and Vice-Chancellor

The President and Vice-Chancellor will be presented by the Chair of the Board or his or her designate. The Chancellor will administer the Oath of Office. The robes of office will be presented to the President and Vice-Chancellor by the University Secretary.

VIII. Standards for Students

Details of standards for students are found in the University of Regina Undergraduate Calendar and the University of Regina Graduate Academic Calendar and as amended from time to time by Senate.

8.1 Entrance and Admission Requirements

In accordance with the Act Senate shall determine admission requirements and standards for students as detailed in the University of Regina Undergraduate Calendar and the University of Regina Graduate Academic Calendar and as amended from time to time by Senate.

8.2 Disciplinary Measures

Section 33(1) (f) of the Act gives Senate the power to make regulations respecting the discipline of students. These powers have been delegated to the Council.

8.3 Appeals

Students have the right to appeal disciplinary or academic decisions made by a Faculty to the Council Discipline Committee (for disciplinary rulings and penalties) or the Council Committee on Student Appeals (for academic decisions). Decisions of Council and its Committees shall be subject to appeal to the Senate Appeals Committee under Section 33 (e) of the Act.
IX. **Affiliation**

9.1 **Aim**

The aim of affiliation is to associate with the University for the purpose of promoting the general advancement of higher education in the Province those post-secondary institutions which are carrying on work recognized as of university calibre by the Senate of the University, where such association is of mutual benefit to the University and the institution seeking affiliation.

9.2 **Definition**

A college affiliated with the University is a post-secondary institution, legally and financially independent, whose academic affairs, in whole or in part, are governed by the Senate without the institution becoming academically merged with the University. This means:

a. The college employs its own administrative, academic and support staff (whose salaries and wages it itself pays), and constructs and maintains its own buildings, which may or may not be on or adjacent to the University.

b. By agreement, the college offers selected classes which count towards degrees or certificates conferred by the University.

c. The academic standards of the college are under the jurisdiction and supervision of the Senate, Council and the appropriate Faculty of the University.

d. The college selects and appoints its own academic staff, however the academic credentials of the academic staff teaching classes recognized for University degree credit must be approved by the University.

e. The President of the college is a member of Senate; however, other officers and faculty of the college are not members of any of the governing or academic bodies of the University.

9.3 **General Terms – Theological Colleges**

Conditions for the affiliation and continued affiliation of theological colleges with the University are that:

a. the theological college shall offer at least the equivalent of five semester courses for which credit is given by the University towards a degree.

b. the normal admission requirements of the theological college be at least equal to those of the University.

c. students who receive the theological degree of the college shall normally have a minimum of one year of Arts credit other than theological options.
d. the academic qualifications of the staff and the adequacy of the library facilities be approved by the Senate of the University.

e. except in cases of emergency as recognized by the Senate, the minimum number of full-time students who qualify under regulation 9.3 (2) above be not less than an average of twelve students per year over any or every period of three consecutive years.

f. the course of studies leading to the first theological degree at the Bachelor’s level of the college should normally require a period of at least three academic years for completion.

g. The University reserves the right to assure itself at any time that the above regulations pertaining to affiliation are being met.

9.4 General Terms – Colleges Other than Theological

Conditions for the affiliation and continued affiliation with the University of colleges other than theological colleges are that:

a. the courses offered by the college for which the University will give credit toward a degree or certificate are considered by the University to be equivalent in quality to its own courses.

b. the college offers at least the equivalent of five semester courses for which credit is given by the University toward a degree or certificate.

c. the offering of each course and the appointment of instructors to teach courses recognized for University credit shall be mutually agreed upon annually by the appropriate Academic Unit of the University. Coordination of this function shall be through the Office of the Provost and Vice-President (Academic) of the University.

d. the amount of credit given for work from an affiliated college be consistent with the regulations of the University respecting off-campus work.

e. The University reserves the right to assure itself at any time that the above regulations pertaining to affiliation are being met.

9.5 Colleges Currently Affiliated

a. Gabriel Dumont Institute

b. Saskatchewan Polytechnic - with respect to the Faculty of Nursing
X. Federation

10.1 Aim

The aim of federation is to:

(i) associate with the University, and

(ii) integrate with it in matters academic

post-secondary institutions within the Province which are legally and financially independent of the University, for the purposes of: (a) assisting the University in its task of presenting, reflecting upon and scrutinizing as broad a spectrum as possible of values and viewpoints; and (b) providing students with an opportunity to experience a smaller college environment within the broader context of the University.

10.2 Definition

A college federated with the University of Regina is a post-secondary institution, legally and financially independent but exclusively academically integrated with the University. This means:

a. The college employs its own administrative, academic and support staff and constructs and maintains its own buildings which must be on or adjacent to the University.

b. By agreement with the University, the college offers courses in mutually agreed upon disciplines, which are part of certificate or degree programs of the University. The students of the college take other University courses required for the certificates degrees.

c. The academic standards of the college are governed by these Bylaws.

d. The college selects and appoints its own professors, provided the University approves their academic qualifications.

e. The president, provost and academic vice-president, dean and faculty of the college are voting members of the Faculty of Arts or Faculty of Science or such other Faculties as are approved in the federation agreement with such college, and are members of Council. The president of the college is a member of Senate.

10.3 General Terms

The conditions for recognition as a federated college of the University shall include the following:

a. The college must be authorized by the University to give courses recognized for a University credential in the subjects of at least four Departments of the Faculties of Arts and/or Science.
b. The college faculty members teaching University courses must possess qualifications sufficiently high to be recognized as members of the appropriate Faculties and shall be so recognized.

c. The college must be situated on or adjacent to the University in such a location that the work of the faculty members, teaching staff and students of the college and those of the University can be closely integrated to the mutual benefit of both parties.

d. The officers and faculty members of a federated college are entitled to voting membership in the following academic bodies:

i. Senate: the president of the college.

ii. Council: the president, provost and academic vice-president, dean, professors, associate professors, assistant professors, instructors, lecturers, and professional librarians of the college.

iii. The Faculty of Arts: the president, provost and academic vice-president, dean, professors, associate professors, assistant professors, and instructors of the college and lecturers of the college teaching courses offered by departments of the Faculty of Arts and recognized for Bachelors’ degrees.

iv. The Faculty of Science: the president, provost and academic vice-president, dean, professors, associate professors, assistant professors, and instructors of the college and lecturers of the college teaching courses offered by departments of the Faculty of Science and recognized for Bachelors’ degrees.

v. Other Faculties when provided for by agreement: the president, provost and academic vice-president, dean, professors, associate professors, assistant professors, and instructors of the college and lecturers of the college teaching courses offered by such Faculty and recognized for Bachelors’ degrees.

e. Students enrolled in the college who have satisfied the University requirements for admission shall be admitted to such University courses as they are qualified to enter and continue therein on the same terms as other University students. Students enrolled in the University ordinarily, with the permission of the college, may take courses in the college recognized for a University credential in the Faculty of Arts, the Faculty of Science, or such other Faculties as may be agreed upon.

These conditions will apply provided the same tuition fee is required by both the college and the University.

f. Academic appointments to and promotions within the college shall be made by the president of the college, but, prior to making such appointments or promotions, the president of the college shall secure the approval of the President and Vice-Chancellor of
the University.

g. The University will recognize instruction given by the college in such subjects as may be agreed upon by Council, provided that the instruction is given by qualified teachers and that the work done in each course is equivalent in extent and standards to that given in the University. This equivalence is to be determined by the head of the department in the college and the head of the Department in the University working out in co-operation the extent of the courses, the standard and all the particulars pertaining to the subjects, including the examinations, to their mutual satisfaction. Any disagreements will be resolved by the President and Vice-Chancellor of the University whose decision is final.

h. The University will confer the appropriate post-secondary credential on such students of the college as have satisfied the requirements prescribed by the University.

10.4 Colleges Currently Federated

a. Campion College

b. First Nations University of Canada

c. Luther College
APPENDIX A

List of Professional Societies and Organizations - (entitled to one representative on Senate)

- Advisory Council to the College of Agriculture
- Assemblée communautaire fransaskoise
- Association of Professional Community Planners of Saskatchewan
- Association of Professional Engineers and Geoscientists of Saskatchewan
- Association of Saskatchewan Home Economists
- Association of Saskatchewan Regional Colleges
- Athol Murray College of Notre Dame
- Canadian Federation of University Women
- Canadian Public Relations Society (Regina)
- Chiropractors' Association of Saskatchewan
- College of Physicians and Surgeons of Saskatchewan
- Institute of Chartered Professional Accountants of Saskatchewan (CPA Saskatchewan)
- Interior Designers of Saskatchewan
- Law Society of Saskatchewan
- Provincial Council of Women
- Psychology Association of Saskatchewan
- Regina Chamber of Commerce
- Registered Psychiatric Nurses Association of Saskatchewan
- Saskatchewan Association of Architects
- Saskatchewan Association of Chiefs of Police
- Saskatchewan Association of Optometrists
• Saskatchewan Association of Recreation Professionals
• Saskatchewan Association of Rural Municipalities
• Saskatchewan Association of School Councils
• Saskatchewan Association of Social Workers
• Saskatchewan Chamber of Commerce
• Saskatchewan College of Pharmacists
• Saskatchewan Dietetic Association
• Saskatchewan Institute of Agrologists
• Saskatchewan League of Educational Administrators, Directors and Superintendents
• Saskatchewan Library Association
• Saskatchewan Library Trustees’ Association
• Saskatchewan Registered Music Teachers’ Association
• Saskatchewan Registered Nurses’ Association
• Saskatchewan School Boards Association
• Saskatchewan Society of Occupational Therapists
• Saskatchewan Teachers’ Federation
• Saskatchewan Urban Municipalities Association
• Saskatchewan Veterinary Medical Association
• Saskatchewan Women’s Institute
• Ukrainian Canadian Congress, Saskatchewan Provincial Council
• University of Regina Alumni Association
• University of Saskatchewan Alumni Association
APPENDIX B

Districts and Map

1. District 1 (Moosomin-Estevan) - One Member

Commencing at the intersection of the eastern boundary of the Province of Saskatchewan with the United States boundary, then northward along the eastern boundary of the Province of Saskatchewan to the Qu’Appelle River, then westward along the Qu’Appelle River to the eastern limit of range 11, west of the second meridian, then southward along the eastern limit of range 11 to the United States boundary, then eastward along the United States boundary to the point of commencement.

Excepting: The area within the Regina City limits.

2. District 2 (Weyburn-Indian Head) - One Member

Commencing at the intersection of the eastern limit of range 11, west of the second meridian and the United States boundary, then northward along the eastern limit of the said range 11 to the Qu'Appelle River, then westward along the Qu'Appelle River to the eastern limit of range 22, west of the second meridian, then southward along the eastern limit of said range 22 to the intersection with the United States boundary, then eastward along the United States boundary to the point of commencement.

Excepting: The area within Moose Jaw City limits.

3. District 3 (Assiniboia-Bengough) - One Member

Commencing at the intersection of the eastern limit of range 22, west of the second meridian and the United States boundary, then northward along the eastern limit of range 22, west of the second meridian to the Qu’Appelle River, then westward along the Qu’Appelle River to its intersection with the third meridian, then southward along the third meridian to the United States boundary, then eastward along the United States boundary to the point of commencement.

Excepting: The area within Moose Jaw City limits.

4. District 4 (Swift Current-Gravelbourg) - One Member

Commencing at the intersection of the third meridian and the United States boundary, then northward along the third meridian to the Qu’Appelle River, then westward along the Qu’Appelle River and the South Saskatchewan River to the eastern limit of range 15 to the United States boundary, then eastward along the United States boundary to the point of commencement.

5. District 5 (Maple Creek-Rosetown-Lloydminster) - One Member

Commencing at the intersection of the eastern limit of range 15, west of the third meridian, and the United States boundary, then westward along the United States boundary to the intersection of the western boundary of the Province of Saskatchewan, then northward along the western
boundary of the Province of Saskatchewan to its intersection with the North Saskatchewan River, then southeastward along the North Saskatchewan River to its intersection with the eastern limit of range 13, west of the third meridian, then southward along the eastern limit of range 13, to its intersection with the South Saskatchewan River then westward along the South Saskatchewan River to its intersection with the eastern limit of range 15, west of the third meridian, and then southward along the eastern limit of range 15 to the point of commencement. For the purposes of this legal description, the town of Battleford is deemed to lie on the same side of the North Saskatchewan River as does the city of North Battleford and is therefore excluded from this district.

6. District 6 (Melville-Yorkton-Hudson Bay) - One Member

Commencing at the intersection of the Qu'Appelle River and the eastern boundary of the Province of Saskatchewan, then westward along the Qu'Appelle River to the eastern limit of range 11, west of the second meridian, then northward along the eastern limit of range 11 to its intersection with the Saskatchewan River, then northeastward along the Saskatchewan River to its intersection with the eastern boundary of the Province of Saskatchewan to the point of commencement.

7. District 7 (Melfort-Wynyard-Davidson) - One Member

Commencing at the intersection of the eastern limit of range 11, west of the second meridian, and the Qu'Appelle River, then westward along the Qu'Appelle River to the eastern limit of range 2, west of the third meridian, then northward along the eastern limit of range 2, west of the third meridian, to the South Saskatchewan River, then northward and eastward along the South Saskatchewan River and the Saskatchewan River to its intersection with the eastern limit of range 11, west of the second meridian, then southward along the eastern limit of range 11 to the point of commencement.

8. District 8 (Dundurn-Delisle) - One Member

Commencing at the intersection of the Qu'Appelle River and the eastern limit of range 2, west of the third meridian, then westward along the Qu'Appelle River to its intersection with the South Saskatchewan River, then westward along the South Saskatchewan River to its intersection with the eastern limit of range 13, west of the third meridian, then northward along the eastern limit of range 13 to the North Saskatchewan River, then eastward along the North Saskatchewan River to its intersection with the northern limit of township 42, then eastward along the northern limit of township 42 to the intersection of the South Saskatchewan River, then southward along the South Saskatchewan River to its intersection with the eastern limit of range 2, west of the third meridian, then southward along the eastern limit of range 2 to the point of commencement.

Excepting: The area within Saskatoon City limits.

9. District 9 (North Battleford-Prince Albert) - One Member

All that portion of the Province of Saskatchewan commencing at the intersection of the Saskatchewan River and the eastern boundary of the Province of Saskatchewan, then westward along the Saskatchewan and South Saskatchewan Rivers to its intersection with the northern limit of
township 42, then westward along the northern limit of township 42 to its intersection with the North Saskatchewan River, then southward and northwestward along the North Saskatchewan River to its intersection with the western boundary of the province, then northward along the western boundary of the province to the northwest corner of the province, then eastward along the northern limit of the province to the northeast corner of the province, then southward along the eastern boundary of the province to the point of commencement. For purposes of this electoral district description, the town of Battleford is deemed to lie on the same side of the boundary as the city of North Battleford and is, therefore, included herein.

10. District 10 (Moose Jaw) - One Member

   Area within the Moose Jaw City limits.

11. District 11 (Regina) - Two Members

   Area within the Regina City limits.

12. District 12 (Saskatoon) - Two Members

   Area within the Saskatoon City limits.

Electoral District Map
APPENDIX C

Amendments to Senate Bylaws Approved by Board of Governors on December 7, 2011

Amended by Senate: 4 Feb 2012 – Section 3.4.1
Amended by Senate: 6 June 2012 – Section VII
Amended by CCE Council: 7 May 2013 – Section 6.7.1
Amended by Senate: 18 October 2013 – Appendix A (SLA added to membership list)
Amended: 15 Jan 2014 – Appendix A (IANE removed from membership list)
Amended: 29 Sept 2014 – Section 9.5 (SIAST name change to Saskatchewan Polytechnic)
Amended by Senate: 7 Feb 2015 – Section 5.2.6 (Senate Appeals Committee)
Amended: 21 May 2015 – Appendix A (Institute of Chartered Accountants of Saskatchewan and Society of Management Accountants of Saskatchewan became the Institute of Chartered Professional Accountants of Saskatchewan (CPA Saskatchewan))

Amendments to Senate Bylaws Approved by Board of Governors on July 6, 2016
5.3 ITEM FOR INFORMATION

5.3.1 2016 Senate District Election

**Background and Description:**

*Election for Senate Districts*

An election was scheduled for 26 May 2016 to elect district Senate members for terms from July 1, 2016 to June 30, 2019. Nominations were called for the following districts:

- District 5 (Maple Creek-Rosetown-Lloydminster)
- District 8 (Dundurn-Delisle)
- District 9 (North Battleford-Prince Albert)
- District 10 (Moose Jaw)

The following persons were declared elected by acclamation:

- District 5 – Meaghan Friedrick (B.Ed.) - *Incumbent*
- District 3 – Ward Strueby (B.Ed.), (M.Ed.)

No nominations were received for Districts 8 and 9. This vacancy will be filled pursuant to section 3.2(g) in the Senate Bylaws.

**ITEMS FOR APPROVAL**

5.3.2 Appointment of Senate Representatives to Districts 8 and 9

**Background:**

As noted in item 5.1.1 above, no nominations were received for District 8 and 9. As per section 3.2(g.) in the Senate Bylaws:

*District Representative Vacancy – One Year Appointment*

*If no person is nominated as a representative for a particular district by April 15th in the election year, the Secretary will advise the Chair of the Senate Nominating Committee.*

*The Senate Nominating Committee will meet to select an appointee for the vacancy for the district representative to be approved at the June Senate meeting. The appointed district representative will serve a one year term effective July 1st and will be eligible for nomination for the following election.*

The Senate Nominating Committee met on 4 May 2016. It was agreed to appoint a representative from Districts 8 and 9 for a one-year term if an individual could be found to serve. The University of Regina Alumni Association presented a slate of candidates who live in those Districts. The University Secretariat agreed to consult the University Executive Team for recommendations as well as to encourage Senators to recommend eligible alumni from District 8 (Dundurn-Delisle) and District 9 (North Battleford-Prince Albert). If no candidates are recommended to the University Secretariat office then the District will remain vacant for the year.
Recommendation:

**MOTION:** That Senate recommends the Executive Director, University Governance to appoint a District representative from Districts 8 and 9 for a one-year term if eligible alumni are recommended. If no candidates are recommended then the District will remain vacant for the year.

5.3.3 Membership on Senate Standing and Faculty Council Committees

**Recommendation:**

**MOTION:** The Senate Nominating Committee recommends that the individuals whose names are designated with asterisks on the attached report (*Attachment A*) be approved to fill vacancies on Senate Standing and Faculty Council committees for the terms indicated.

**Background:**

Each year, the Senate Nominating Committee meets to review forthcoming vacancies on Senate Standing and Faculty Council committees. A call for volunteers was distributed in January and the deadline for application was March 31. The Committee met on 4 May 2016 to review the slate of volunteers and vacancies to be filled and agreed upon the slate of nominations as appended to this report as *Attachment A* – (Pages 136-138).

Note: The Committee agreed with adding vacancies on the faculty council committees due to a lack of volunteers and the anticipated changes to the Senate Bylaws to lower the number of Senate representatives on some of the faculty councils.

5.3.4 Elected Senator to the Board of Governors

**Recommendation:**

**MOTION:** The Senate Nominating Committee recommends that a Senate member be approved as the Elected Senator to the Board of Governors for a three-year term effective July 1, 2016 to June 30, 2019.

**Background:**

Nominations will be accepted up to May 25th, 2016 at 4:30 p.m. by the University Secretary for distribution at the meeting. Each nominee shall be allowed to speak for 2 minutes to Senate regarding his or her candidacy. If necessary, an election will take place at the meeting. Nominees or their designated representatives may be present during the counting of ballots.

May 13, 2016
Prepared by: Lana Jankowski
On Behalf of Robert Krismer, Chair, Senate Nominating Committee
ATTACHMENT A

Senate Standing Committee & Faculty Membership
2016-17

1. Executive Committee - (2-year terms)

<table>
<thead>
<tr>
<th>Member</th>
<th>End of Term</th>
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<tbody>
<tr>
<td>Chancellor</td>
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<tr>
<td>President</td>
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<tr>
<td>University Secretary</td>
<td>Resource</td>
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<tr>
<td>Harvey King</td>
<td>Academic Member</td>
</tr>
<tr>
<td>Judy Cormier</td>
<td>Appointed or Elected</td>
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<tr>
<td>Linda Brown</td>
<td>Appointed or Elected</td>
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2. Nominating Committee – (2-year terms)

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<td>University Secretary</td>
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<tr>
<td>Mark Borgares</td>
<td>Academic/Professional</td>
</tr>
<tr>
<td>Richard Kleer</td>
<td>Academic/Professional</td>
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<tr>
<td>Ward Stueby</td>
<td>Elected</td>
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<tr>
<td>Judy Cormier</td>
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Note: Thomas Bredohl, Acting Dean for 2016

3. Committee on Membership and Elections - (2-year terms)

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<td>President</td>
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<td>University Secretary</td>
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<tr>
<td>Judy White</td>
<td>Academic Member</td>
</tr>
<tr>
<td>Jennifer Tupper</td>
<td>Academic Member</td>
</tr>
<tr>
<td>Diane Secoy Smith</td>
<td>Elected or Appointed</td>
</tr>
<tr>
<td>Bill Ready</td>
<td>Elected or Appointed</td>
</tr>
<tr>
<td>Matthew Mutschler</td>
<td>Named by URSU</td>
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1 year term (May 1st to April 30th)

4. Committee on Affiliation and Federation – (2-year terms)

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<td>President</td>
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<tr>
<td>University Secretary</td>
<td>Resource</td>
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<tr>
<td>Geordy McCaffrey</td>
<td>Affiliated College</td>
</tr>
<tr>
<td>John Meehan</td>
<td>Fed. College Head</td>
</tr>
<tr>
<td>Michael Roszell</td>
<td>Elected or Appointed</td>
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<tr>
<td>Art Wakabayashi</td>
<td>Elected or Appointed</td>
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5. Committee to Review Senate By-laws - (2-year terms)

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<tr>
<td>Diane Secoy Smith</td>
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<tr>
<td>Sydney Bolt</td>
<td>Elected or Appointed</td>
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<td>Judy Cormier</td>
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<tr>
<td>Art Wakabayashi</td>
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<td>Marlo Pritchard</td>
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6. Senate Appeals Committee – (2-year terms)

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<td>Armin Eberlein</td>
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<td>TBC</td>
<td>Dean**</td>
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<tr>
<td>* Diana Hawryluk</td>
<td>Elected or Appointed</td>
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<tr>
<td>* Mark Borgares</td>
<td>Elected or Appointed</td>
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<tr>
<td>* James Ross</td>
<td>Elected or Appointed</td>
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<tr>
<td>* Marlo Pritchard</td>
<td>Elected or Appointed (Alt.)</td>
</tr>
<tr>
<td>Diane Secoy Smith</td>
<td>Elected or Appointed (Alt.)</td>
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<tr>
<td>Don Millard</td>
<td>Elected or Appointed (Alt.)</td>
</tr>
<tr>
<td>Devon Peters</td>
<td>Named by URSU</td>
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<tr>
<td>Jermain McKenzie</td>
<td>Named by URSU (Alt)</td>
</tr>
<tr>
<td>Firuz Philip</td>
<td>Named by GSA</td>
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<tr>
<td>Natasha Gallant</td>
<td>Named by GSA (Alt)</td>
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(*All remaining deans may act as alternates - deans may only hear cases which do not involve their respective faculties)

7. Joint Committee on Ceremonies - (2-year terms)

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<td>Services &amp; Ceremonies)</td>
</tr>
<tr>
<td>* Ann Norgan</td>
<td>Senate Member</td>
</tr>
<tr>
<td>* Robert Ellis</td>
<td>Senate Member</td>
</tr>
<tr>
<td>Rae Staseson</td>
<td>Council Member</td>
</tr>
<tr>
<td>Robert Piercey</td>
<td>Council Member</td>
</tr>
<tr>
<td>TBC</td>
<td>Alumni Representative</td>
</tr>
</tbody>
</table>

(*All remaining deans may act as alternates - deans may only hear cases which do not involve their respective faculties)
Faculties - Committees

1. Faculty of Arts (5) - (2-year terms)
   * Robert Ellis Member 2018
   * Donald Millard Member 2018
   Vacant Member N/A
   Vacant Member N/A
   Vacant Member N/A

2. Faculty of Business Administration (2) - (2-year terms)
   * Mark Borgares Member 2018
   Joe Maierhofer Member 2017

3. Faculty of Education (2) - (1 for 2-year term)
   * John Bumbac Member 2018
   Judy Cormier Member 2017

4. Faculty of Engineering and Applied Sciences (2) - (2-year terms)
   * Rick Kullman Member (APEGs Rep) N/A
   * Ken Mazur Member 2018

5. Faculty of Graduate Studies and Research (3) - (2-year terms)
   * Diane Secoy Smith Member 2018
   Marlo Pritchard Member 2017
   Vacant Member N/A

6. Faculty of Kinesiology and Health Studies (2) - (2-year terms)
   Don Millard Member 2017
   * Shay Saxby Member 2018

7. Faculty of Media, Art and Performance (2) - (2-year terms)
   Linda Brown Member 2017
   * Michael Roszell Member 2018

8. Faculty of Nursing (2) - (2-year terms)
   * Sydney Bolt Member 2018
   Jean Coleman Member 2017

9. Faculty of Science (2) - (2-year terms)
   Jean Coleman Member 2017
   Linda Brown Member 2017
   Vacant Member N/A
   Vacant Member N/A
   Vacant Member N/A

10. Faculty of Social Work (2) - (2-year terms)
    * Shay Saxby Member 2018
    Krista Olson Member 2017

11. Centre for Continuing Education (2) - (2-year terms)
    * Ward Strueby Member 2018
    * Ann Norgan Member 2018

12. La Cité universitaire francophone (2) - (2-year terms)
    * Michelle Mougeot Member 2018
ITEMS FOR APPROVAL

1. COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES

1.1 FACULTY OF ARTS

1.1.1 Certificate in Sustainability

**MOTION:** To create the Certificate in Sustainability, effective 2016-30.

<table>
<thead>
<tr>
<th>Credit hours</th>
<th>Certificate in Sustainability</th>
<th>Student’s record of courses completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0</td>
<td>The Sustainability Problem</td>
<td></td>
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<tr>
<td></td>
<td>One of: ENST200, PHIL 282, or SOC 230</td>
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<tr>
<td>3.0</td>
<td>Dimensions of Human Sustainability</td>
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<tr>
<td></td>
<td>One of: INDG 100, INDG 225, JS 100, JS 280, PHIL 270, PHIL 271, RLST 275, SOC 208, SOC 211, SOC 214, WGST 100, or WGST 300</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>Dimensions of Environmental Sustainability</td>
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<tr>
<td></td>
<td>One of: BIOL 150, GEOG 120, GEOL 102, PHIL 275, or SOC 330</td>
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<td>3.0</td>
<td>Human Sustainability Options</td>
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<td></td>
<td>One of: ANTH 340, ECON 253, ECON 281, IDS 101**, INDG 200, INDG 201, IS 200, PHIL 272, PSCI 344, WGST 201, WGST 206, HUM 260, JS 317, SOC 314, SOC 333, or SOC 355</td>
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<tr>
<td>3.0</td>
<td>Environmental Sustainability Options</td>
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<tr>
<td></td>
<td>One of: ECON 273, INDG 236, BIOC 200, or BIOL 276</td>
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<tr>
<td>3.0</td>
<td>Sustainability in Practice</td>
<td></td>
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<tr>
<td></td>
<td>One of: ARTS 301, IDS 290**, IDS 290**, PSYC 340*, SOST 307, JS 310, or JS 311</td>
<td></td>
</tr>
<tr>
<td>1.0</td>
<td>Total: 65% PGPA required</td>
<td></td>
</tr>
</tbody>
</table>

Note 1: One class must be taken from each section, and at least one class in the certificate must be 300-level.
Note 2: No more than two classes from a student’s major(s) or minor(s) can be counted in the Certificate.
Note 3: No more than three classes from a single department can be counted in the Certificate.
Note 4: At least one class in the certificate must involve a semester-long community engagement project. Classes incorporating community service through Campion Engaged Learning are indicated with a *, and those incorporating community service and/or research through Luther College are indicated with a **.

(end of motion)

**Rationale:** Certificates in sustainability are being developed in universities around the world given the increasing expectation of graduates from Post-Secondary Education (independent of their disciplinary specialization) to be able to address the complex problems of sustainability facing future generations. A survey by the Centre for Continuing Education (CCE) found sustainability related certificates, both credit and non-credit, being offered at a number of Canadian universities reflecting growing demand for such programs. Increased demand by students is tied to a more general acknowledgement of the unprecedented impact of human activities on the natural environment. Higher
Education has made explicit commitments to advancing sustainability/sustainable development through commitments of individual post-secondary organizations as well as Higher Education umbrella organizations at the international level.

For the University of Regina, we propose a Certificate in Sustainability because students in professional faculties are not eligible to have designated minors on their transcripts. This program, in part, was initiated in response to needs expressed by professional faculties, and thus it is important to structure the program to include professional students. Through consultations, departments in the Faculty of Arts also suggested the development of a Certificate rather than a minor. The 18-credit hour structure of a minor is adopted because 6 classes are adequate to serve the purpose of providing a basic structure for decisions related to sustainable livelihoods and lifestyles, while allowing most University of Regina students to fit the certificate into their current programs.

1.1.2 Certificate in Nonprofit Sector Leadership and Innovation

MOTION: To approve the creation of the NEW Certificate in Nonprofit Sector Leadership and Innovation (NSLI) as presented below, effective 201630.

Proposed insert for the U of R Undergraduate Calendar:

Certificate in Nonprofit Sector Leadership and Innovation (NSLI)

This dynamic, multidisciplinary certificate (15 credit hours, 5 courses) is designed for students who want to acquire the expertise to pursue voluntary work or paid employment in the nonprofit (voluntary, community-based) sector. The required courses will provide the necessary background in the structure and roles of nonprofit organizations, organization management, human resources, communications, and strategic planning for this sector. All courses are grounded in a community-engaged, experiential learning paradigm that embraces problem-based learning and the integration of theory and practice. Three inter-related themes—learn, research, innovate—and three main groups of people—students, faculty, and voluntary organizations—are integrated into the certificate courses. The certificate program can stand alone, for example for individuals already working in the sector and who wish to strengthen their skills and expertise, or be taken in conjunction with another degree or certificate program.

<table>
<thead>
<tr>
<th>Credit hours</th>
<th>Certificate in Nonprofit Sector Leadership and Innovation</th>
<th>Student’s record of courses completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0</td>
<td>NSLI 200 (currently IDS 290AA): Nonprofit Sector Foundations</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>NSLI 300: Nonprofit Management</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>NSLI 310: Nonprofit Human Resources</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>NSLI 330: Nonprofit Communications</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>One of: ADMIN 100, BUS 100, SRS 340, ADMIN 260, BUS 260, IDS 101, SOC 214, PSCI 100, IS 302, PHIL 276, PHIL 272</td>
<td></td>
</tr>
<tr>
<td>15.0</td>
<td><strong>Total: 65% PGPA required</strong></td>
<td></td>
</tr>
</tbody>
</table>

Rationale: Over the past decade, there has been an increasing interest in labour force and human capital development by those working and volunteering in the voluntary sector as well as the funders and governments that fund these organizations. We have literature that points to the need for a more formal and
coordinated strategy for enhancing the sector especially given demographic and other trends in Canada (e.g., a large cohort of retirees are expected to exit the sector within the next decade, Aboriginal people make up a growing number of the labour force, there will likely be growth in the number of voluntary organizations serving seniors given the growing number of seniors in the population, workers shift jobs and careers more frequently today than they did 30 years ago thus there is a need for ongoing learning opportunities).

Research undertaken by the Luther College VSSN indicates that many provinces have post-secondary education institutions that offer certificate programs, undergraduate degrees and graduate degrees that focus on the voluntary sector, but Saskatchewan does not. Both the universities and the colleges in Saskatchewan offer some courses and/or modules within courses about the sector, but there is no formal program of study per se. Given the size and scope of the sector in Saskatchewan (i.e., more than 8000 registered charities and nonprofits, has the second highest voluntary organization per capita rate in Canada, employs thousands of people, has the highest volunteer rate in Canada) and that the funding and functions of the sector in Canadian society have been under a microscope recently, we believe the time is right to advance a program of study on the voluntary sector in Saskatchewan.

1.2 FACULTY OF EDUCATION

1.2.1 Elementary Program PGPA Change for All Elementary Programs

**MOTION:** That all Elementary program students (with exclusion of NORTEP, SUNTEP, YNTEP, NTEP, FNUinv and Community-based programs) must maintain a PGPA of 70% in all years of the program in order to proceed in the program. **Effective 201730.**

1. Faculty Action

At the end of each semester, students with poor academic records and/or unsatisfactory professional development will be subject to faculty action; students may be required to discontinue or be placed on faculty probation. Students must have a PGPA of at least 65.00% or 70% for the Elementary Teacher Education Program (with exclusion of NORTEP, SUNTEP, YNTEP, NTEP, FNUinv and Community-based programs. In other words, the Elementary Education program in Regina is the only program with this requirement.) and satisfactory professional development at the end of each semester of the program. Students who have a PGPA less than 65.00% or 70% and/or unsatisfactory professional development will be placed on faculty probation or required to discontinue (RTD) from the Faculty of Education for at least two semesters including spring and summer sessions. Those students who are required to discontinue must re-apply for admission to the University and the Faculty of Education. Their application will be given a low place on the priority list for acceptance. Students who have been required to discontinue and who upon return maintain a poor academic record may be required to discontinue indefinitely from the Faculty of Education. Students may also be required to discontinue from one faculty but remain eligible for others. For information on applying for re-admission, refer to §2.7.

- Students who fail more than 15 credit hours during their Education program will be required to discontinue from the faculty indefinitely.
- Students may be required to discontinue from the faculty for a specified period or indefinitely for reasons of health or unsatisfactory professional development.

2. Academic and Professional Development

In order to progress from one year to the next and into internship in a Teacher Education Program, or a Certificate Program, or a Certificate of Extended Studies Program, a PGPA of 65.00% / 70% or higher is required. Students in the Secondary Program also require a minimum of 70.00% in their major teaching area to progress to the pre-internship semester.
Satisfactory professional development, including demonstration of proficiency in written and oral English (French for Le Bac programs), is required at all stages in all programs.

(end of motion)

**Rationale:** Elementary teachers are generalist and require knowledge, understanding and experience across all curricular areas. It is important that all pre-service teachers achieve at least 70% average in all academic and education courses.

### 1.2.2 Admission Average for Internal and External Transfer Students

**MOTION:** That the admission average for applicants who have attempted 24 credit hours or more of university or university transfer credit be changed for the Elementary Teacher Education with exclusion of NORTEP, SUNTEP, YNTEP, NTEP, FNUniv, Community-based and BAC to require a PGPA of 70% be approved. Effective 201730.

Applicants who have attempted 24 or more credit hours of university or university transfer courses (at the University of Regina, or another university) and have a minimum UGPA of 65% will be considered for selection into a Teacher Education Program based on university courses. In addition, applicants to the Elementary Teacher program require a PGPA of 70% to be considered for admission (with exclusion of NORTEP, SUNTEP, YNTEP, NTEP, FNUC, and BAC). Applicants who have attempted fewer than 24 credit hours of university or university transfer courses will be considered for selection into a Teacher Education Program based on high school admission criteria (see §2.4.1) and university courses.

(end of motion)

**Rationale:** Elementary teachers are generalist and require knowledge, understanding and experience across all curricular areas. It is important that all pre-service teachers achieve at least 70% average in all academic and education courses.

### 1.2.3 Change to Undergraduate Education Degree Requirement

**MOTION:** That all undergraduate education students be required to take 3 credit hours in Indigenous studies as a degree requirement. Effective 201630.

(end of motion)

**Rationale:** This motion is in part a response to the TRC Calls to Education which advocate for greater knowledge and understanding of Indigenous peoples, histories, and perspectives. It is intended to better support all education students in actualizing the provincial mandate for Treaty Education and will meet anticipated provincial certification requirements for teachers.

### 1.3 FACULTY OF MEDIA, ART, AND PERFORMANCE

#### 1.3.1 New Media, Art, and Performance Minor (Pop Culture)

**MOTION:** That the following NEW Media, Art, and Performance Minor (Pop Culture) be created. Effective 201710.
### APPENDIX V, Page 143

<table>
<thead>
<tr>
<th>Credit hours</th>
<th>Required courses</th>
<th>Student's record of courses completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0</td>
<td>CTCH 203</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>Approved Elective*</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>Approved Elective*</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>MAP 499 AA–ZZ (Professional Placement)</td>
<td></td>
</tr>
<tr>
<td>18.0</td>
<td>65% GPA Required</td>
<td></td>
</tr>
</tbody>
</table>

*Approved Electives include: MAP 300 AM, MAP 300 AO, THEA 315 AA, THEA 315 AB.

### Rationale:

When admissions to the BA in Arts and Culture were suspended it was always with the understanding that the Faculty of Media, Art, and Performance would replace that program with another option for students who were interested in an interdisciplinary approach to studying contemporary culture. After consultation and discussion with faculty members it was decided that a concentration and a minor in pop culture create an ideal platform for students wishing to pursue this area of study with the least amount of resources being required to establish and continually offer the courses in the program. With the exception of the introductory course the concentration is populated with courses already being offered by faculty members teaching in the Faculty of Media, Art, and Performance as well as the Faculty of Arts.

### 1.3.2 New Media, Art, and Performance Minor (Community & Social Engagement)

**MOTION:** That the following NEW Bachelor of Arts Media, Art, and Performance Minor (Community & Social Engagement) be created. **Effective 201710.**

### Rationale:

This minor responds to several initiatives at the University of Regina (including several threads within peyak aski kikawinaw [our current strategic plan] as well as initiatives within the Faculty of Fine Arts/Media, Art, and Performance including the establishment of the Michele Sereda Artist in Residence as well as current pedagogical trends and research interests being undertaken by current faculty members. The opportunity to link the artist(s) in residence more fully with students and faculty is desirable (and quite necessary) while providing a niche program that is unique in the prairie provinces. A variety of minors across the Faculty of Fine Arts/Media, Art, and Performance helps students make stronger/better use of electives and this minor provides students with...
the opportunity to focus their artistic and scholarly work beyond the confines of studio and institution.

1.3.3 New Media, Art, and Performance Minor (Canadian Identities)

**MOTION**: That the following NEW Media, Art, and Performance Minor (Canadian Identities) be created. Effective 201710.

<table>
<thead>
<tr>
<th>Minor in Media, Art, and Performance (Canadian Identities)</th>
<th></th>
</tr>
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<tbody>
<tr>
<td>Credit hours</td>
<td>Required courses</td>
</tr>
<tr>
<td>3.0</td>
<td>MAP 202 ARTH 324 or ARTH 340</td>
</tr>
<tr>
<td>3.0</td>
<td>FILM 345</td>
</tr>
<tr>
<td>3.0</td>
<td>MAP 202</td>
</tr>
<tr>
<td>3.0</td>
<td>MUHI 305</td>
</tr>
<tr>
<td>3.0</td>
<td>THST 380</td>
</tr>
<tr>
<td>3.0</td>
<td>Approved Elective Includes: CTOCH 205, ENGL 310/312/313/314/315, INAH 202, MAP 102, MAP 205, MAP 212</td>
</tr>
<tr>
<td>18.0</td>
<td>65% GPA Required</td>
</tr>
</tbody>
</table>

(end of motion)

**Rationale**: This minor is open to all students enrolled at the University of Regina and its partners. It is comprised of courses already being offered at the University of Regina and responds to several threads within peyak aski kikawinaw [our current strategic plan] as well as to growing student interest and current pedagogical trends and research interests being undertaken by current faculty members. A variety of minors across the Faculty of Media, Art, and Performance helps students make stronger/better use of electives and this minor provides students with an informed understanding of Canadian culture.

1.4 FACULTY OF NURSING

1.4.1 Addition of Re-admission Regulation for Faculty of Nursing

**MOTION**: To approve the revision to Section 15.2 Admission, Re-Admission and Transfer by adding Section 15.2.1 Re-Admission to the Faculty of Nursing Re-Admission Regulations. Effective 201630.

15.2 ADMISSION, RE-ADMISSION AND TRANSFER

Please refer to §2.4 for University policies on Admission, Re-Admission and Transfer. Admission will occur during the Fall term; however the Dean may permit admissions during other terms to manage enrolments.

15.2.1 RE-ADMISSION

Students applying for re-admission to the Faculty of Nursing must meet the current admission requirements in place at the time of the application for re-admission. Students who are re-admitted to the Faculty must enter the program that is current at the time of their re-admission. Students who are re-admitted to the Faculty may have conditions applied to their re-admission; students who fail to meet these re-admission conditions are required to discontinue from the Faculty indefinitely (See §5.13.6.7 for more information).

15.2.2 RESTRICTIONS ON TRANSFER

Applicants for transfer to the Faculty of Nursing SCBScN program from another faculty or admission from another post-secondary institution must apply to the program and meet admission requirements as per §2.4.2 of the University policies on Admission, Re-Admission and Transfer. Transfer applicants who are not in good academic standing will not be considered for admission.

15.2.2.1 ADMISSION FROM ANOTHER NURSING PROGRAM

Students who are in another nursing program at another Canadian university, or who have completed 9 credit hours (or equivalent) of nursing classes in any other nursing program and wish to apply to the SCBScN program must do so by March 1 for the Fall term and September 1 for the Winter term. A completed application form, course descriptions for all courses taken in the nursing program, and the program reference form must be submitted to the University of Regina Admissions office. See the SCBScN program website at [http://www.sasknursingdegree.ca/scbscn/admission-requirements/](http://www.sasknursingdegree.ca/scbscn/admission-requirements/) for further information.
**15.2.34 Transfer Between Sites of SCBScN Program**

Students should expect to complete the program at the site to which they were admitted. Transfers may be available in exceptional circumstances. Requests for transfer are to be made by April 30 of the academic year preceding the year of transfer requested. Transfers can only be considered if there is available classroom, lab and clinical space at the site requested. Mid-year transfers are not allowed. Any student requesting a transfer between sites should contact the Faculty of Nursing in writing outlining the exceptional circumstances.

(end of motion)

**Rationale:** These additions are current practice. Including this information in the calendar provides transparency and addresses some of the questions and issues that have arisen because this information is not explicit. §5.13.6.7 defines indefinitely.

**1.4.2 Requirements for Early Conditional Admission (Submitted as a joint motion from Enrolment Services and the Faculty of Nursing)**

**MOTION:** To revise the requirements for Early Conditional Admission for Current High School Students. Effective for 2017-30.

**2.3.3.3 Basis of Evaluation for Early Conditional Admission – current Canadian and U.S. high school students**

In order to be considered for early conditional admission, applicants must be taking the Grade 12 courses required by the faculty to which they are applying (see §2.4 and §2.3.3.4). The minimum early conditional admission average will be calculated as follows:

**For the Faculties of Business Administration, Engineering and Applied Science, Kinesiology and Health Studies, Science, and Nursing:**

1. One course at the 20- or 30-level in English Language Arts, Français immersion, or Français fransaskois (or equivalent)
2. One of Calculus 30, Foundations of Math 20, Foundations of Math 30, Math 20, Math A30, Math B30, Math C30, Precalculus 20 or Pre-calculus 30 (or equivalent)
3. One course from category A (20- or 30-level) (or equivalent)
4. One course from category B (20- or 30-level) (or equivalent)
5. One additional course from category A or B (20- or 30-level) (or equivalent)

**Notes:**
1. A maximum of 2 math courses can be used.
2. A maximum of one Fine Arts, Christian Ethics or Physical Education course (marked *) can be used (cannot be used for Nursing)
3. Workplace and Apprenticeship Math (marked **) cannot be used for Arts, Business Administration, Engineering and Applied Science, Kinesiology and Health Studies, Nursing, or Science.
4. Requirements 3, 4, and 5 must be met by different subjects.
5. A second 30-level English course (or French equivalent) may be used
6. Minimum admission averages must be met as per Faculty specific admission policy
7. Changes to approved courses for Faculty-specific admission will automatically be included as an approved course for the early conditional process.

<table>
<thead>
<tr>
<th>Category A</th>
<th>Category B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology/Biologie</td>
<td>Art dramatique*</td>
</tr>
<tr>
<td>Calculus/Calcul</td>
<td>Arts Education*</td>
</tr>
<tr>
<td>Chemistry/Chimie</td>
<td>Arts visuels*</td>
</tr>
<tr>
<td>Computer Science</td>
<td>Band*</td>
</tr>
<tr>
<td>Earth Science/Sciences de la Terre</td>
<td>Choral*</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>Christian Ethics*</td>
</tr>
<tr>
<td></td>
<td>History of the Americas</td>
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<td>Law/Droit</td>
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<td>Music*/Musique*</td>
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<tr>
<td></td>
<td>Native Studies</td>
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<tr>
<td></td>
<td>Native Studies: Canadian Studies</td>
</tr>
</tbody>
</table>
Rationale: After analyzing the failures in BIOL 110 and CNUR 102 in 201530, it was determined the majority of first year failures occurred with students who were admitted through the Early Conditional Admission process: 26 of the 33 students with a failing grade in at least one of these courses were admitted through this process. For the 201530 admits, the Early Conditional Admission average was 87.94%; the final average in the required courses was 81.59%. The difference between the Early Conditional Admission average and the final average in required courses ranged from 1.6% to 13.2%. On further analysis, the grades for the courses that are being proposed for exclusion are the ones most commonly included in the early conditional admission averages but not in the final average in the required courses. The intent of this change is to admit students who are most likely to be successful in the program.

1.5 FACULTY OF SCIENCE

1.5.1 BSc Combined Major in Biology and Biochemistry

MOTION: To suspend admission to the BSc Combined Major in Biology and Biochemistry, effective 201620.

(End of motion)

Rationale: Since 1990, only six students have enrolled in this program. Once all currently enrolled students have graduated from the program, it will be deleted.

1.5.2 Science Qualifying Process

MOTION: To update the Science Qualifying Process as indicated below. Effective 201630

16.2.3 Science Qualifying Process

Students possessing a high school admissions average between 65% and 70% or a post-secondary UGPA (minimum 24 credit hours) between 60% and 65%, and/or are missing a course requirement (i.e. Pre-Calculus 30, science course) will be admitted to the Science Qualifying Process.
Science Qualifying students are:

- Not permitted to begin their program in the Spring/Summer semester without permission of the Associate Dean (Academic).
- Limited to 12 credit hours per term.
- Must complete the missing pre-requisite or approved replacement course.
- Must attend the Program Planning and Registration Seminar academic advising session prior to first year registration.
- Must see an advisor prior to registration every semester until Science Qualifying conditions are met.
- Not permitted to graduate.

Once a student has reached 24.0 18 credit hours, completed the necessary course requirements and obtained a UGPA of 65% or higher, they will be automatically moved from Science Qualifying to Science. Students who meet the course requirements and obtain a Post-Secondary UGPA of 65% prior to completing 24.0 18 credit hours may request, at the Science Student Services office, to be moved admitted to the science Bachelor of Science program.

(end of motion)

**Rationale:**

1st change: Fewer students are attending the Program Planning and Registration Seminars, and as a result fewer Seminars are being offered. Attending a Program Planning and Registration Seminar will still count as an advising session, or they can meet an advisor one-on-one.

2nd change: Language update to reflect the reason for future sessions.

3rd change: Several students have met the missing requirement conditions, and the averages required to graduate, but are not yet at a 65%. As the students that have met all conditions except the 65% UGPA are eligible to graduate, this is no longer needed.

4th change (24 to 18 credit hours): 18 credit hours is equivalent to one year of full-time studies (as required for both Saskatchewan Student Loans and international student Study permit requirements). Therefore, monitoring Science Qualifying students for 18 credit hours provides the Faculty with a sufficient course sample size (equivalent to the first year of studies) needed to assess a student’s academic status while the shorter tracking period reduces the administrative burden on Science Student Services.

5th change: Language update to reflect the formal process of moving a student from qualifying to a BSc program.

### 1.5.3 Environmental Health and Science (ENHS) Program Changes

**MOTION:** To remove INHS 111, CS 130, MATH 105, CS 100, BIOL 220, INHS 200, INHS 210, and PHYS119 from, and add CS 110, ENGL 110, PHIL 150, 3 Arts, or Media, Art, and Performance, or Indigenous Fine Arts electives, and 3 open electives to, the ENHS program as indicated below. **Effective 201630; and,**
To increase the number of credit hours in the ENHS program from 120 to 129 credit hours. **effective 201630.**

12.10.10.3 Curriculum

The Environmental Health and Science Program is a 129-credit-hour program leading to a Bachelor of Applied Science. Students who lack the prerequisites for first-year courses should consult the First Nations University of Canada about how to acquire these.

<table>
<thead>
<tr>
<th>Credit hours</th>
<th>BASc BSc in Environmental Health and Science, required courses</th>
<th>Student’s record of courses completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>BIOL 100</td>
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</tr>
<tr>
<td>3.0</td>
<td>CS 100 PHIL 150</td>
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<tr>
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<tr>
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<td>Arts Elective (Indigenous Language recommended) ENHS 110</td>
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<td>Semester 2</td>
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</tr>
<tr>
<td>3.0</td>
<td>CHEM 104</td>
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</tr>
<tr>
<td>3.0</td>
<td>INHS 101</td>
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<td>KIN 260 STAT 100</td>
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</tr>
<tr>
<td>3.0</td>
<td>PHYS 100 MATH 103 or 110</td>
<td></td>
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<tr>
<td>3.0</td>
<td>BIOL 101</td>
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</tr>
<tr>
<td>Semester 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>CHEM 140</td>
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<tr>
<td>3.0</td>
<td>INHS 200 BIOL 223</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>KIN 267 KIN 260</td>
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<tr>
<td>3.0</td>
<td>MATH 119 ENHS 250</td>
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</tr>
<tr>
<td>3.0</td>
<td>MATH 103 or MATH 110 or MATH 105 CS 110</td>
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</tr>
<tr>
<td>Semester 4</td>
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</tr>
<tr>
<td>3.0</td>
<td>BIOL 220 ENGL 110</td>
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</tr>
<tr>
<td>3.0</td>
<td>ENHS 100 PHYS 109</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>INHS 210 or INHS 111 KIN</td>
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<tr>
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<td>STAT 100 or STAT 160 or ENHS 101</td>
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<tr>
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<td>Basic science elective (CHEM 230, CS 110, CS 140, MATH 111 or STAT 200) Arts, Media, Art, and</td>
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</tr>
<tr>
<td>Semester 5</td>
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<td></td>
</tr>
<tr>
<td>3.0</td>
<td>ENHS 101 ENHS 310</td>
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<td>3.0</td>
<td>ENHS 210 ENHS 340</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>ENHS 320 ENHS 350</td>
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</tr>
<tr>
<td>3.0</td>
<td>ENEV 223 or ENHS 340 or ENHS 422</td>
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</tr>
<tr>
<td>3.0</td>
<td>ENHS 310 Arts, Media, Art, and Performance or Indigenous Fine Arts</td>
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<td>Semester 6</td>
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</tr>
<tr>
<td>3.0</td>
<td>ENHS 305 ENHS 311</td>
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</tr>
<tr>
<td>3.0</td>
<td>ENHS 321 ENHS 360</td>
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<tr>
<td>3.0</td>
<td>ENHS 350 ENHS 400</td>
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</tr>
<tr>
<td>3.0</td>
<td>ENHS 380 ENHS 401</td>
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<tr>
<td>3.0</td>
<td>ENHS 311 Arts, or Media, Art, and Performance or Indigenous Fine Arts Elective #3</td>
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<td>Semester 7</td>
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</tr>
<tr>
<td>3.0</td>
<td>ENHS 420</td>
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</tr>
<tr>
<td>3.0</td>
<td>ENHS 430</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>ENHS 440 or ENHS 468</td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>ENEV 321 Open Elective #1</td>
<td></td>
</tr>
</tbody>
</table>
Rationale: 1) INHS 111, CS 130, MATH 105, and BIOL 220 are no longer offered.
2) CS 110 is a Faculty of Science requirement, so CS 100 is no longer valid to meet the introductory computer science requirement.
3) ENGL 110 is a Faculty of Science requirement.
4) Faculty of Science requires 18 credits from Faculty of Arts or Media, Art, and Performance, including ENGL 100 and 110. The ENHS program now meets this requirement with ENGL 100 and 110, PHIL 150 and 3 Arts electives.
5) Recommendations from the CIPHAC Accreditation Report request that these courses (INHS 200 & 210) need to be addressed based on negative student evaluations. Comments from current and past students remains that there are too many INHS courses and they are very repetitive. Students need more flexibility in the program so the removal of the INHS courses allows for some electives. The new ENHS program still allows students to take these courses as electives.
6) Recommendations from the Environmental Health Review conducted in 2011 recommends that PHYS 119 – General Physics II be removed from the program as most environmental health programs in Canada only have one introductory course in physics. The content of this course is not specifically required within the CIPHI BOC Instructional Objectives.
7) The increase in credit hours will accommodate adding the required practicum course ENHS 490 Community-Based Practicum to the ENHS program.

1.5.4 New Environmental Health and Science After Degree (BScEHSAD)

MOTION: To create the Environmental Health and Science Program After Degree (BScEHSAD) as follows. Effective 201630.
<table>
<thead>
<tr>
<th>Cr</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0</td>
<td>ENHS 360</td>
<td></td>
<td>(new course)</td>
</tr>
<tr>
<td>3.0</td>
<td>ENHS 400 (ENEV 321)</td>
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</tr>
<tr>
<td>3.0</td>
<td>ENHS 401</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>ENHS 101</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Semester 3</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>ENHS 420</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>ENHS 430</td>
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</tr>
<tr>
<td>3.0</td>
<td>ENHS 468</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>ENHS 250 or ENHS 110</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>INHS 100</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Semester 4</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>ENHS 320</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>ENHS 380</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>ENHS 470 (new course)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>ENHS 440</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.0</td>
<td>INHS 101</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Semester 5</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.0</td>
<td>ENHS 490 (new course)</td>
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<td></td>
</tr>
<tr>
<td>39.0</td>
<td><strong>Total</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Rationale:** Most other Environmental Public Health degrees in Canada offer a fast-track or after-degree option for students who have already completed a science degree. The first 2 years of the ENHS program mainly consists of introductory science and arts courses. For students who have an undergraduate science degree, it can be difficult to transfer credits and often they are required to repeat some of these introductory courses. This new program would allow students with a science degree to enroll in the program more easily, focus on the ENHS and INHS courses that are relevant to environmental public health practice, and graduate within 2 years. Currently, students with a previous degree often take about 3 years to graduate.

This added time frame is not a benefit for students to register in FNUniv’s ENHS program, when other programs can offer as little as 15 months to graduate. Also, there are international environmental health practitioners who are requesting academic assessments to fulfill CIPHI requirements so that they may certify and work in Canada. An After Degree would allow them to complete the CIPHI requirements in a more timely manner at FNUniv instead of registering in other Canadian environmental public health programs, which is currently the case. To be competitive nationally, FNUniv needs to provide a similar after-degree or fast-track program. A majority of the inquiries about the ENHS program are regarding a fast-track or after-degree option and have been referred, in the past, to other programs.

2. **COUNCIL COMMITTEE ON FACULTY OF GRADUATE STUDIES AND RESEARCH**

2.1 **FACULTY OF EDUCATION**

2.1.1 **Master of Indigenous Education (MIED) Program Creation**

**MOTION:** That the Master in Indigenous Education program be created. **Effective 201710**

<table>
<thead>
<tr>
<th>Master of Indigenous Education – thesis route</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courses</td>
<td></td>
</tr>
<tr>
<td>ED 817 Research Methods with Indigenous Peoples</td>
<td>3</td>
</tr>
<tr>
<td>EC&amp;I 823 Culturally Relevant Pedagogy</td>
<td>3</td>
</tr>
<tr>
<td>ED 821 Integration of Indigenous Knowledge into School Curricula</td>
<td>3</td>
</tr>
</tbody>
</table>
### Master of Indigenous Education – project route

<table>
<thead>
<tr>
<th>Courses</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>ED 817 Research Methods with Indigenous Peoples</td>
<td>3</td>
</tr>
<tr>
<td>EC&amp;I 821 The Impact of Culture on Aboriginal Education Programs</td>
<td>3</td>
</tr>
<tr>
<td>EC&amp;I 823 Culturally Relevant Pedagogy</td>
<td>3</td>
</tr>
<tr>
<td>ED 821 Integration of Indigenous Knowledge into School Curricula</td>
<td>3</td>
</tr>
<tr>
<td>ED 822 Indigenous Epistemology</td>
<td>3</td>
</tr>
<tr>
<td>Approved elective</td>
<td>3</td>
</tr>
<tr>
<td>Approved elective</td>
<td>3</td>
</tr>
<tr>
<td>ED 900 Project</td>
<td>6</td>
</tr>
<tr>
<td>ED 903 Project Report</td>
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<td><strong>Total</strong></td>
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</tbody>
</table>

### Master of Indigenous Education – course route

<table>
<thead>
<tr>
<th>Courses</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>ED 817 Research Methods with Indigenous Peoples</td>
<td>3</td>
</tr>
<tr>
<td>EC&amp;I 821 The Impact of Culture on Aboriginal Education Programs</td>
<td>3</td>
</tr>
<tr>
<td>EC&amp;I 823 Culturally Relevant Pedagogy</td>
<td>3</td>
</tr>
<tr>
<td>ED 821 Integration of Indigenous Knowledge into School Curricula</td>
<td>3</td>
</tr>
<tr>
<td>ED 822 Indigenous Epistemology</td>
<td>3</td>
</tr>
<tr>
<td>Approved elective</td>
<td>3</td>
</tr>
<tr>
<td>Approved elective</td>
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</tr>
<tr>
<td>Approved elective</td>
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</tr>
<tr>
<td>Approved elective</td>
<td>3</td>
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<td>Approved elective</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>30</strong></td>
</tr>
</tbody>
</table>

**Approved Electives:**
- ED 808 Social Justice and Globalization from an Educational Perspective
- ED 870BA Indigenous Statistics
- ED 870AZ Indigenous Qualitative Methods
- EC&I 804 Curriculum Development
- EC&I 808 Instruction: Theory and Practice
- EC&I 820 Multicultural and Anti-racist Relations Issues in Curriculum
- EC&I 822 Anti-Oppressive Education & Teacher Activism
- EC&I 871AM Narrative Inquiry as Pedagogy
- EAHR 870AE Trends and Issues in Aboriginal Adult Education
- FA 810AO Aboriginal Cinema Studies
- FA 890AK Concepts in Indigenous Spirituality

(*end of motion*)

**Rationale:** The need for the program is supported by the recent Ministry of Education research report “Seeking Their Voices” which outlines, in detail, the challenges experienced by Indigenous learners in Saskatchewan schools. The report recommends greater efforts to indigenize curricula and pedagogy to better ensure the success of Indigenous learners. Further, the Education Sector Plan for Saskatchewan identifies improved outcomes for Indigenous students as a priority. The need for the program has also been demonstrated by the number of students who have taken the M.I.E.D courses to date.
2.2 FACULTY OF NURSING

2.2.1 Clinical Nurse Specialist (CNS) – Master of Nursing Program Creation

**MOTION: That the Clinical Nurse Specialist (CNS) – Master of Nursing program be created. Effective 2017**

<table>
<thead>
<tr>
<th>Courses</th>
<th>Cr Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>MNUR 800 Foundations for Advanced Practice Nursing</td>
<td>3</td>
</tr>
<tr>
<td>MNUR 801 Research in Advanced Nursing Practice</td>
<td>3</td>
</tr>
<tr>
<td>MNUR 809 Transition to Advanced Practice Nursing</td>
<td>3</td>
</tr>
<tr>
<td>MNUR 810 Transition to Advanced Nursing Practice II (182 hours of clinical)</td>
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</tr>
<tr>
<td>MNUR 812 Pathophysiology &amp; Pharmacology for Clinical Nurse Specialists</td>
<td>3</td>
</tr>
<tr>
<td>MNUR 813 APN: Clinical Nurse Specialization Seminar &amp; Practicum (168 hours of clinical)</td>
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</tr>
<tr>
<td>MNUR 814 APN Clinical Nurse Specialization II: Seminar and Practicum (156 hours of clinical)</td>
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</tr>
<tr>
<td>MNUR 815 Health Care Ethics</td>
<td>3</td>
</tr>
<tr>
<td>JSGS 824 Health Program Planning and Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>JSGS 829 Decision Making and Leadership in Health Care Organizations</td>
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<tr>
<td>Approved Elective**</td>
<td>3</td>
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<td><strong>Total</strong></td>
<td><strong>33</strong></td>
</tr>
</tbody>
</table>

* PSYCH Nursing 75.657 Advanced Clinical Practice in Psychiatric Nursing I through Brandon University is also an acceptable course to fulfill this requirement.

**Approved Electives for Clinical Nurse Specialist**
- MNUR 804 Global Health and Advanced Practice Nursing
- MNUR 818 Advanced Nursing Practice Leadership in Health Promotion
- MNUR 820 Patterns of Health and Illness in Older Adults
- EPSY 820 Theories of Counselling
- GERD 803 End-of-Life Issues for Human Service Workers
- GERD 816 Aging, Society and Human Service Work
- GERD 890 Physiology of Aging
- JSGS 823 Health Promotion
- PSYCH 845 Theory, Research & Clinical Applications in Neuropsychology
- PSYCH 846 Neuropsychological Assessment
- PSYCH 847 Selected Topics in Behavioral Neuropsychology
- PSYCH 848 Health Psychology

(end of Motion)

**Rationale:** The Faculty of Nursing has recommendation for approval of CNS from Nursing Programs Council; the support of an external reviewer from University of Calgary; and pending approval at Nursing Faculty Council on May 10, 2016.

The Clinical Nurse Specialist program at the University of Regina will be the second CNS program in Canada. In Saskatchewan, the majority of Regional Health Authorities, the Saskatchewan Union Nurses, Saskatchewan Polytechnic, and Canadian Association of Advanced Practice Nurses are supportive of the Clinical Nurse Specialist role. The program is a course based initiative (11x 3 credit courses) and has been developed using the existing resources of the Graduate program in the Faculty of Nursing. Three courses will require development include Nursing Ethics, and 2 Clinical Specialization courses. All courses may be taken online or the elective could be taken on campus.
2.3 FACULTY OF SCIENCE

2.3.1 Master in Health Information Management (MHIM) Program Creation

MOTION: That the Master in Health Information Management program be created. Effective 2017-30

<table>
<thead>
<tr>
<th>MHIM Course Route</th>
<th>Courses</th>
<th>Cr Hrs</th>
</tr>
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<tbody>
<tr>
<td>MHIM 800 Statistics and Research Methods</td>
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</tr>
<tr>
<td>MHIM 801 Data Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MHIM 802 Health Information Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MHIM 803 Coding and Classification</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MHIM 804 Leadership in Health Organizations</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MHIM 805 Introduction to Health Informatics and Information Technology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MHIM 806 Health Information Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MHIM 807 Analytics and Decision Support</td>
<td>3</td>
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</tr>
<tr>
<td>MHIM 808 Health Databases and Database Management</td>
<td>3</td>
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<tr>
<td>One of:</td>
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<tr>
<td>MHIM 809 Health Information Privacy</td>
<td>3</td>
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<tr>
<td>MHIM 810 Finance and Compliance Management</td>
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<tr>
<td>MHIM 811 Health Information Projects Management</td>
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<tr>
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<table>
<thead>
<tr>
<th>MHIM Project Route</th>
<th>Courses</th>
<th>Cr Hrs</th>
</tr>
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<tbody>
<tr>
<td>MHIM 800 Statistics and Research Methods</td>
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<tr>
<td>MHIM 801 Data Management</td>
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<tr>
<td>MHIM 802 Health Information Management</td>
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<td></td>
</tr>
<tr>
<td>MHIM 804 Leadership in Health Organizations</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MHIM 900 Applied Project Proposal and Research</td>
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<tr>
<td>MHIM 902 Applied Project Development and Presentation</td>
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</tr>
<tr>
<td>MHIM 803 Coding and Classification</td>
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<td></td>
</tr>
<tr>
<td>MHIM 805 Introduction to Health Informatics and Information Technology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MHIM 806 Health Information Systems</td>
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<td></td>
</tr>
<tr>
<td>MHIM 807 Analytics and Decision Support</td>
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<td>MHIM 808 Health Databases and Database Management</td>
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<td>MHIM 809 Health Information Privacy</td>
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<tr>
<td>MHIM 810 Finance and Compliance Management</td>
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<td></td>
</tr>
<tr>
<td>MHIM 811 Health Information Projects Management</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

(end of motion)

Rationale: Health Information Management is the combination of clinical and medical skills, information technology systems, and leadership and management skills. The Master of Health Information Management (MHIM) has been designed to help advance the career of HIM professionals through the acquisition of the competencies required to manage information in an increasingly complex electronic health environment. The MHIM is a challenging program that will enhance the students’ knowledge of systems planning, electronic information governance, security management and systems implementation. The MHIM may also provide a path into the profession for students with Bachelor’s degrees in other fields. This innovative program will be delivered in a distance learning...
format that will allow professionals to maintain their full-time employment while improving or building their skills and knowledge in the HIM field.

2.3.2 Johnson Shoyama Graduate School Masters Certificate in Non-Profit Management Re-activation and Modification

**MOTION:** That the Masters Certificate in Non-Profit Management be re-activated and modified. **Effective 201630**

<table>
<thead>
<tr>
<th>Current Masters Certificate Non-Profit Management Option</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>JSGS 811 Managing Non-Profit Organizations</td>
<td>3</td>
</tr>
<tr>
<td>Two of:</td>
<td>6</td>
</tr>
<tr>
<td>JSGS 846 Philanthropy and Fundraising for Non-Profit Organizations</td>
<td></td>
</tr>
<tr>
<td>JSGS 847 Strategic Planning for Non-Profit and Public Organizations</td>
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<tr>
<td>JSGS 848 Financial Management for Non-Profit Organizations</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposed Masters Certificate Non-Profit Management Option</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>JSGS 811 Managing Non-Profit Organizations</td>
<td>3</td>
</tr>
<tr>
<td>Two of:</td>
<td>6</td>
</tr>
<tr>
<td>JSGS 810 Non-Profit Leadership and Governance</td>
<td></td>
</tr>
<tr>
<td>JSGS 838 Public Sector Financial Management</td>
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</tr>
<tr>
<td>JSGS 846 Philanthropy and Fundraising for Non-Profit Organizations</td>
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</tr>
<tr>
<td>JSGS 882 Strategic Management in the Public Sector</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

(end of motion)

**Rationale:** Johnson Shoyama Graduate School of Public Policy (JSGS) would like to relaunch its Masters Certificate in Non-Profit Management to accommodate a growing need for this certificate from the voluntary sector community and to offer graduate training to students who have completed an undergraduate Non-profit Sector Leadership and Innovation Certificate delivered by Voluntary Sector Studies Network at Luther College. With recent successful hiring of new tenure-track faculty members, JSGS is able to re-structure its resources in such a way that makes delivery of a Masters Certificate in Non-Profit Management possible.

3. **COUNCIL COMMITTEE ON RESEARCH**

3.1 Regina Improvisation Studies Centre

**MOTION:** That the Regina Improvisation Studies Centre be approved as a faculty-based research centre and that, once approved, this be recommended to the Board of Governors for final approval. Details of the full report may be viewed at [http://www.uregina.ca/president/assets/docs/council-minutes/2016/03-23%20Agenda.pdf](http://www.uregina.ca/president/assets/docs/council-minutes/2016/03-23%20Agenda.pdf) starting on page 10.

(end of motion)
Rationale: The Regina Improvisation Studies Centre is a proposed faculty-based research centre. The centre is funded through SSHRC and will be hosted by the Faculty of Media, Art, and Performance (MAP) under the Director, Dr. Rebecca Caines.

The Regina Improvisation Studies Centre examines the social impact of improvisation, with reference to improvised artistic practices, and to improvisation taking place in other disciplines, with a special focus on Saskatchewan cases. It is one site of the multi-site International Institute for Critical Studies in Improvisation and works primarily on three national themes: practice-based research into innovative improvisatory activities, improvisation and health, and improvisation and emerging technologies.

Communications: Once approved by the Senate and Board of Governors, the centre will be formally opened.

3.2 Canadian Institute for Science and Innovation Policy (CISIP)

MOTION: That the Canadian Institute for Science and Innovation Policy (CISIP), as detailed in Attachment A, be approved as a faculty-based research centre and, once approved be recommended to the Board of Governors for final approval.

(End of motion)

Rationale: The Canadian Institute for Science and Innovation Policy (CISIP) is a proposed faculty-based research centre. The centre will be hosted by the Johnson Shoyama Graduate School of Public Policy (JSGS) under the Director, reporting directly to the Executive Director of JSGS. CISIP will be a joint-initiative of the University of Regina (U of R) and the University of Saskatchewan (U of S), capitalizing on the unique two university structure of JSGS.

CISIP will provide a unique vehicle to bridge the current disconnect between science and innovation as well as related policy and governance considerations. In so doing, it will create and enhance opportunities for public, private and civil society sectors to engage in and benefit from new discoveries and technological applications. The goal of CISIP is to draw together researchers, experts and stakeholders from across public, private and civil society sectors to enhance research and understanding relating to the policy and governance dimensions of science and innovation. CISIP will work with domestic and international partners to support research that increases the development and uptake of appropriate and beneficial scientific innovations within broader society and specific communities by focusing on existing JSGS leadership and capabilities.

Communications: Once approved by the Senate and Board of Governors, the centre will be formally opened.
ITEMS FOR INFORMATION

The following items were approved at Council and/or Executive of Council and are listed for information to Senate. If you would like further information about a particular motion, please see http://www.uregina.ca/president/governance/council/minutes.html or contact the University Secretariat.

1. COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES

1.1 FACULTY OF ARTS

1.1.1 La Cité’s programs to be done as minors and second majors for Arts students

Executive of Council approved to grant Arts students permission to include the majors and minors offered by La Cité toward a degree program granted by the Faculty of Arts where such inclusion is normally available to Arts students. Effective 201630.

1.1.2 Department of Indigenous Languages, Arts and Culture – Official Name Change

Executive of Council approved to adopt the name “Indigenous Literatures in English” (INLE) as the official name of the FNUniv English program. Effective 201630.

1.1.3 Department of Indigenous Languages, Arts and Culture – Official Change of Unit Name

Executive of Council approved to officially change the unit name from “Indian Languages, Literatures and Linguistics” (ILLL) to “Indigenous Languages and Linguistics” (INLL). Effective 201630.

1.1.4 RTD Policy – Arts Transition Program

Executive of Council approved that students who are unsuccessful in either semester of the Arts Transition Program be Required to Discontinue their studies in the Faculty of Arts for a minimum of 3 semesters, and that an End of Term ruling to this effect be added to their record in the term during which the student was unsuccessful. Effective 201630.

1.2 FACULTY OF EDUCATION

1.2.1 Changes to Secondary Program (Business Education major and minor)

Executive of Council approved that the Business Education major and minor be suspended. Effective 201630.

1.2.2 Changes to Secondary Program (English Education majors and minors)

Executive of Council approved that ENGL 214 Indigenous Canadian Literature be included as an option for the Canadian literature requirement for English education majors and minors in the Secondary program. Effective 201630.

1.2.3 Elementary Program Template Revision

Executive of Council approved that the ECS 310 requirement be replaced by Approved Education Elective on the Elementary Program Template. Effective 201630.

1.2.4 Changes to Saskatchewan Urban Native Teacher Education Program (SUNTEP)
Executive of Council approved that EMCH 100 be approved as a course and as the language requirement for the SUNTEP Bachelor of Education program. **Effective 201710.**

1.2.5 Changes to Northern Teacher Education Program (NORTEP)

Executive of Council approved changes to the Northern Teacher Education Program (NORTEP). **Effective 201630.**

1.3 FACULTY OF ENGINEERING AND APPLIED SCIENCE

1.3.1 Revisions to Engineering Minors

Executive of Council approved revisions to the Engineering minors. **Effective 201630.**

1.4 FACULTY OF MEDIA, ART, AND PERFORMANCE

1.4.1 Bachelor of Arts (Visual Arts) Double Major

Executive of Council approved to update Section 14.16.1.1 Double Major in Visual Arts in the Faculties of Arts, and Media, Art, and Performance. **Effective 201710.**

1.5 FACULTY OF KINESIOLOGY AND HEALTH STUDIES

1.5.1 Change to Certificate in Indigenous Health Practice

Executive of Council approved to change the Certificate in Indigenous Health Practice from 18 credit hours to 15 credit hours. **Effective 201630.**

1.5.2 Modification to Bachelor of Sport and Recreation Studies – Sport and Recreation Management to Add an Internship Option

Executive of Council approved to modify the Bachelor of Sport and Recreation Studies – Sport and Recreation Management to add an internship option. **Effective 201630.**

1.5.3 College of the Rockies Articulation Agreements

Executive of Council approved the College of the Rockies articulation agreements in Health and Human Performance and Exercise Science to the Bachelor of Kinesiology, Human Kinetics major. **Effective 201630.**

1.6 FACULTY OF NURSING

1.6.1 Revision to Faculty Academic Performance Regulations

Executive of Council approved the revision to Section 15.5.2.2 Faculty Academic Performance Regulations by adding the following to the Faculty Academic Performance Regulations. **Effective 201630.**

1.6.2 Addition to Academic Advising and Registration Regulations

Executive of Council approved to revise the Academic Advising and Registration regulation by adding section 15.4.3, Elective Courses. **Effective 201630.**

1.7 FACULTY OF SCIENCE
1.7.1 **BSc and BSc Honours in Biochemistry**

Executive of Council approved to remove BIOL 220, and add BIOL 310, to the BSc and BSc Honours in Biochemistry programs. **Effective 201630.**

1.7.2 **Statistics**

Executive of Council approved to add STAT 300 to the “Four from” list within the BSc in Statistics. **Effective 201630.**

1.7.3 **Statistics**

Executive of Council approved to add STAT 300 to the “STAT 357, 362, 384, or 386” requirement within the Minor in Statistics. **Effective 201630**

1.7.4 **Environmental Health and Science (ENHS) Program Move**

Executive of Council approved to move the Environmental Health and Science Program (ENHS) from the Faculty of Engineering and Applied Science to the Department of Biology in the Faculty of Science at the University of Regina. **Effective 201630**

1.8 **FACULTY OF SOCIAL WORK**

1.8.1 **Change to Application Deadlines in BISW/CISW**

Executive of Council approved that 17.8.4.3 in the Undergraduate Calendar (Application and Admission to the BISW/CISW) be changed to state that the deadline to apply is April 15th. Delete: “The deadlines to apply are November 1st and March 1st”. Insert: “The deadline to apply is April 15th. Exceptions determined by Department Head in-committee”. **Effective 201620.**

1.8.2 **Revision to Certificate of Indigenous Social Work**

Executive of Council approved that INSW 469 be removed as a course requirement from the CISW program. This will be replaced with an INSW elective leaving the total credit hours for the CISW still at 66. **Effective 201630.**

1.9 **OFFICE OF THE REGISTRAR**

1.9.1 **2017-2018 Academic Schedule**

Executive of Council approved the 2017-2018 Academic Schedule

2. **COUNCIL COMMITTEE ON FACULTY OF GRADUATE STUDIES AND RESEARCH**

2.1 **FACULTY OF MEDIA, ART, and PERFORMANCE**

2.1.1 **Master of Music in Conducting Program Change**

Executive of Council approved that the program requirements for the Master of Music in Conducting program change. **Effective 201630.**

2.1.2 **Elective Requirements for the MMus Performance: Keyboard Instruments Change**
Executive of Council approved that the elective requirements for the MMus Performance: Keyboard Instruments change. **Effective 201630.**

2.1.3 Master of Music Performance: Voice Program Change

Executive of Council approved that the language requirements for the MMusic Performance: Voice program change. **Effective 201630.**

2.1.4 Elective Requirements for the MMus in Composition Program Change

Executive of Council approved that the elective requirements for the MMus in Composition program change. **Effective 201630.**

2.1.5 Elective Requirements for the MA Musicology Program Change

Executive of Council approved that the elective requirements for the MA Musicology program change. **Effective 201630.**

2.1.6 Elective Requirements for the MA in Music: Theory Program Change

Executive of Council approved that the elective requirements for the MA in Music: Theory change. **Effective 201630.**

2.1.7 Master of Arts (MA) Program in Interdisciplinary Studies in Fine Arts Modifications

Executive of Council approved that the Master of Arts (MA) in Interdisciplinary Studies be modified. **Effective 201630.**

2.1.8 Master of Fine Arts (MFA) Program in Interdisciplinary Studies Modifications

Executive of Council approved that the Master of Fine Arts (MFA) program in Interdisciplinary Studies be modified. **Effective 201630.**

2.1.9 Master of Fine Arts in Media Production Modifications

Executive of Council approved that the Master of Fine Arts in Media Production be modified. **Effective 201630.**

2.1.10 Master of Fine Arts in Visual Arts Modifications

Executive of Council approved that the Master of Fine Arts in Visual Arts be modified. **Effective 201630.**

Prepared by:

On behalf of: Glenys Sylvestre, University Secretary DATE: 18 May 2016
Foundation Document to Establish the

Canadian Institute for Science and Innovation Policy (CISIP)
1. Name of Centre

Canadian Institute for Science and Innovation Policy (CISIP)

Type of Centre

This proposal recommends that CISIP be designated a faculty-based Centre in the Johnson Shoyama Graduate School of Public Policy (JSGS). Under this model, the Institute’s Director would report to the Executive Director of JSGS, who represents both campuses of the School.

CISIP will be a joint-initiative of the University of Regina (U of R) and the University of Saskatchewan (U of S), capitalizing on the unique two university structure of JSGS. While the inaugural director and associate director will be hosted at U of S, the institute will have research facilitators at both campuses and the leads for the research themes are distributed across the two universities. Every three years the leadership will switch to the other campus in keeping with the JSGS policy of alternating its Executive Director (and Director) level leadership between the two campuses on a five-year rotational basis.

Both JSGS and this proposed institute do not fit neatly within the normal governance system operating at the University and extend beyond the typical centre typology (Faculty- or University-based). Although CISIP’s broad scope and budget in the contexts of a standard faculty might warrant designation of the Institute as a University-based centre, the unique operating structure of JSGS as an inter-disciplinary school shared and administered jointly by the U of R and U of S supports CISIP’s identification as a Faculty-based centre at the U of R within and under the responsibility of JSGS (and as a corresponding Type A centre located within JSGS under the U of S centres policy).

CISIP will be administratively housed and operated solely within the JSGS and, as such, will be a joint entity that does not fall under the sole jurisdiction or authority of either institution alone. This structure provides a novel and innovative opportunity to operate a truly collaborative institute that will undertake intra- and inter-institutional, interdisciplinary activities. Streamlining the administration within JSGS will enable the institute to aggressively pursue leveraging opportunities and promote the joint reputations of the Institute, JSGS and our host universities. Within this context and in conversation with both Offices of the Vice Presidents Research, JSGS has been identified as uniquely and well positioned to enhance performance and provide appropriate and effective accountability for the administrative and academic oversight of this shared institute on behalf of both our universities.
2. CISIP Rationale and Purpose

The Concept

CISIP will provide a unique vehicle to bridge the current disconnect between science and innovation on one hand and related policy and governance considerations on the other. In so doing, it will create and enhance opportunities for public, private and civil society sectors to engage in and benefit from new discoveries and technological applications.

The goal of CISIP is to draw together researchers, experts and stakeholders from across public, private and civil society sectors to enhance research and understanding relating to the policy and governance dimensions of science and innovation. More specifically and as outlined in more detail in Section 12 below, CISIP will work with domestic and international partners to support research that increases the development and uptake of appropriate and beneficial scientific innovations within broader society and specific communities by focusing on existing JSGS leadership and capabilities at the intersections of:

1) JSGS areas of policy and governance research strength:
   a. strategic assessment
   b. societal engagement
   c. support for decision-making

2) Areas of U of R and U of S scientific pre-eminence to be advanced through CISIP:
   a. energy
   b. digital analytics
   c. bioscience and food security
   d. water security (under development)
   e. health (under development)

Research cluster development that incorporates researchers from scientific, social scientific and humanistic fields extending far beyond current JSGS pools of expertise is at the heart of the CISIP vision. As reflected in responses to the original multi-disciplinary consultation process informing development of the CISIP concept, scholars and researchers on both campuses in Schools, Colleges and Faculties beyond JSGS are eager for opportunities to collaborate. CISIP is dedicated to finding mechanisms that will permit closer collaboration across academic units to provide demonstrable impacts in our efforts to address social challenges through science and innovation. Led primarily by social scientists from within JSGS, CISIP research clusters will draw on expertise from across the humanities, social sciences and sciences to ensure multiple and broad perspectives are incorporated in all related research activities.
Building through Consultation

Extensive consultations were held across the U of R and U of S campuses and related research facilities -- including with academics and researchers from scientific, social scientific and humanistic disciplines -- and with administrators from both institutions.

The initiative started with a JSGS Workshop on Governance of Innovation, Science and Technology held in May 2014 and included meetings with U of R Vice President Research David Malloy (May 28) and U of S Vice President Research Karen Chad (February 4 and May 28).

Appendix I includes a 1-page summary of highlights from additional consultation discussions undertaken between Nov 2014 – Feb 2015 with the following individuals from both universities:

University of Regina
- Thomas Bredohl, Dean Faculty of Arts
- Daniel Gagnon, Dean of Science
- Cory Butz, Associate Dean of Science
- Margot Hurlbert, Justice Studies, Sociology
- Esam Hussein, Dean, Faculty of Engineering and Applied Science
- Dena McMartin, Associate Vice President, Academic and Research
- Sally Gray, Director, Research and Innovation & Partnership, Office of the VP Research
- Norm Henderson, Director, PARC
- Gordon Huang, Director, Energy, Environment and Sustainable Communities

University of Saskatchewan
- Associate Deans Research Forum
- Keith Willoughby, Edwards School of Business
- Peter Stoicheff, Dean, Arts and Science
- Georges Kipouros, Dean, and Don Bergstrom, Associate Dean Faculty Relations, College of Engineering
- Nazeem Muhajarine, Acting Head, School of Public Health
- Mary Buhr, Dean, and Graham Scoles, Associate Dean, Research, College of Agriculture & Bioresources
- Beth Bilson, Acting Dean, College of Law
- Toddi Steelman, Executive Director, School of the Environment and Sustainability
- Tom Roberts, Acting Managing Director, Industry Liaison Office
- Andy Potter, Director, VIDO/InterVac
- Tom Ellis, Director of Research, and Mark de Jong, Director of Accelerators, CLS
- Neil Alexander, Executive Director, Sylvia Fedoruk Canadian Centre for Nuclear Innovation
- Maurice Moloney, Global Institute for Food Security
Through the above noted consultation process, a viable rationale, purpose and structure for CISIP emerged as presented in this proposal.

CISIP Rationale
Generating, developing and applying science and innovation in ways beneficial to humanity at local and global levels has never been more important and challenging for decision-makers in public, private and civil society sectors.

In its 2007 Science and Technology Strategy, Mobilizing Science and Technology to Canada's Advantage, the federal government states that Canada requires, “a new approach – a new strategy that builds on our strong economic fundamentals, takes advantage of the research capacity that we have built, and more effectively uses science and technology to develop practical applications to address our challenges.” The 2014 strategy, Seizing Canada’s Moment: Moving Forward in Science, Technology and Innovation further acknowledges that “the ever-increasing complexity of global challenges ... require international research collaborations across many disciplines.” Most recently, the 2015 mandate letter to the newly established federal Minister of Science affirms the new government’s commitment to strengthening linkages among scientific knowledge, decision-making and investment and policy choices.

Natural and social sciences have often been associated with improving quality of life and the idea that science in particular can be put to work in solving pressing public policy challenges is heavily subscribed to by think tanks, governments, universities and industry. And yet, bringing the fruits of science to governments and to markets has never been more difficult. Research and innovation in specific disciplines are limited in their capacity to fully address and resolve large-scale or so-called “wicked” problems on their own. Moreover, research conducted in isolation from other discourses and modes of thinking can generate innovations that disrupt current practices and modes of thinking, creating conflict that either empowers or disenfranchises divergent communities.

Collaboration focused on the policy and governance dimensions of scientific research and innovation creates the opportunity to develop comprehensive evidence-based solutions for socially-complex problems. In order to be effective however, research clusters must draw on multiple and broad areas of expertise from across the academy that are not always seen as obvious partners in scientific and innovation research including such fields as history, ethics, cultural studies, law, fine arts, economics, indigenous studies, etc. Through creating and supporting research clusters in key areas of institutional research strength that build on existing and emerging networks across scientific, social scientific and humanities disciplines, CISIP will provide the opportunities and synergies needed for holistic dialogue and analysis that can effectively address large-scale challenges.
Saskatchewan and Canada currently lack a mechanism through which these concerns regarding the broader policy opportunities and governance challenges of science and innovation can be systematically explored and addressed. A research centre like CISIP that focuses primarily on the crucial aspects of governing innovations and their translation into public, private and civil society sectors provides a critical, currently absent, element to the current innovation environment. Saskatchewan universities need a central coordinating science/social science/humanities research centre to enhance the success and benefits of its scientific, innovative and technical expertise. Such an operation could maximize the impact of Saskatchewan-based scientific research, facilitate greater and more systematic connections between research activities in the science, innovation and technology policy and governance areas and develop a long-term vision for integrated research platforms.

*Unique Opportunities for Research Activity and Engagement*

While both universities have strength in specific scientific fields of inquiry and benefit from JSGS policy and governance capabilities, there are few, if any, formal mechanisms to bring together scholars spanning these and other fields to pursue common research interests, including with respect to energy, digital analytics, bioscience and food security, water security and health.

Numerous centres currently exist in Canada and internationally with various mandates relating to science, innovation and society. However, many of these entities are either narrowly focused on the work of individual researchers or limit themselves to only one aspect of the science-society interface – i.e. primary research, knowledge translation, or fee for service engagement.

Against this backdrop, CISIP will provide a unique mechanism to gather researchers and scholars spanning the natural and applied sciences, social sciences and the humanities under various structured and targeted research clusters. In so doing, CISIP will strengthen the ability of our academic community to undertake, build support around and find application for research that is more useful in addressing large-scale challenges.

More specifically, CISIP will build on existing JSGS relationships and networks to incorporate the following JSGS research strengths and analytic capacities to offer clear value in enhancing the success and benefits of our science and innovation:
### Strategic Assessment

Examination of innovation through prospective analyses and retrospective assessments to test governance systems and identify potential options to improve performance.

- Focus on improving understanding between scientific definitions of risk, public understandings of uncertainty and institutional evaluative methods for assessing new technologies and techniques.

### Societal Engagement

Increasing social engagement in discourse around scientific focus and application in ways that address perceptions of risk and framing of choices.

- Focus on knowledge mobilization and democratic engagement to develop strategies and opportunities for informed public participation in controversial issues relating to innovative technologies.

### Support for Decision-Making

Understanding how perceptions about risks and benefits intersect with goals to have science-based and evidence-informed policy along with regulatory and other decision systems.

- Focus on stakeholders use of evidence within decision-making structures and how new knowledge is accessed, interpreted and translated from one policy area to another.

Moreover, CISIP will undertake and support research in areas relating to the policy and governance dimensions of science and innovation in ways that are not currently enabled elsewhere on campus in any structured way, by:

- Supporting evidence-based discussion and exchange on hot button issues among academic and non-academic actors through information dissemination, publications, symposiums, public forums, workshops;
- Providing a structure and mechanism whereby experts from across scientific, social scientific and humanistic disciplines can come together to collaborate on specific large-scale challenges;
- Communicating scientific and innovation research results and outcomes to key audiences;
- Serving as a credible think-tank and go-to place for government officials, decision-makers, the public, industry and the media on key policy issues relating to science and innovation;
- Enabling better stakeholder engagement and public opinion gathering for industry and government partners; and
- Developing potential training and outreach opportunities for the university community and professionals from diverse sectors.
CISIP Purpose

Based on the above intentions, CISIP will fulfill a variety of purposes at institutional and social levels:

<table>
<thead>
<tr>
<th>CISIP Purposes</th>
</tr>
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<tbody>
<tr>
<td>• Lead, host, undertake and support leading-edge research on policy and governance dimensions – including social, economic and political considerations – of science and innovation.</td>
</tr>
<tr>
<td>• Create and support research clusters building on networks of scholars beyond JSGS and crossing scientific, social scientific and humanist disciplines, colleges and institutions.</td>
</tr>
<tr>
<td>• Provide a mechanism to strengthen collaborative opportunities among academic, public, private and civil society sectors, both in Canada and internationally.</td>
</tr>
<tr>
<td>• Maximize the potential for innovations in natural, applied and bio-medical sciences to be adopted by the private and public sectors, including through research initiatives and development of knowledge translation strategies.</td>
</tr>
<tr>
<td>• Be a central link between government and university researchers to address issues hampering the translation of science into use.</td>
</tr>
<tr>
<td>• Offer specialized training opportunities for graduate students and researchers interested in advancing scientific applications in public and private spheres.</td>
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</table>

More specifically, CISIP will support its research mission through various activities and mechanisms including:

• Establishing research clusters building on networks of experts from multiple academic units far beyond JSGS, the U of S, and the U of R having skills in relevant areas;
• Securing agreements and MOUs with targeted scientific entities and facilities to support joint research initiatives;
• Facilitating and brokering relationships among scientific researchers, data holders, policy and governance experts, government officials, decision-makers, industry and community representatives, and regulators to enable cutting-edge research that is thorough and relevant;
• Targeting potential funding sources and external partners; and
• Supporting development and management of large-scale grants.

3. CISIP Fit With University Strategic Research Priorities

Research success requires not just technological innovation but also the resolution of related policy problems. Early CISIP priorities – bioscience and food security, energy, and digital analytics, with water security and health under development – will build on existing strategic priorities, strengths and investments at both the U of R and the U of S. Through participation in one of CISIP’s founding research cluster categories focused on energy, this CRC will directly contribute to the achievement of U of R strategic and research objectives by:
• Successfully advancing U of R priorities outlined in the 2015-2020 Strategic Plan, peyak aski kikawinaw, relating to research impacts, commitment to communities and student success;
• Reinforcing U of R Strategic Plan commitments to support research communities to expand the boundaries of knowledge and have meaningful impact at home and beyond.
• Supporting institutional commitments with respect to Indigenization (partnership with Indigenous communities and scholars recognizing indigenous knowledge and experience) and Sustainability ( research in environmental protection)
• Furthering university research objectives relating to high impact outcomes, advancing research profile and awareness, and increasing partnerships and projects with First Nations and Métis people, communities and organizations; and
• Contributing as a critical and essential component of U of R activity and success in its strategic research cluster areas as outlined in the table below, particularly those relating to the Digital Future and Water, Environment, & Clean Energy.

Through its own focus and partnerships, CISIP will remain committed to developing research programs that are closely aligned with U of R and U of S institutional research priorities as summarized in the following table:

<table>
<thead>
<tr>
<th>U of S research signature areas</th>
<th>U of R research cluster areas</th>
<th>Anxiety, Stress &amp; Pain</th>
<th>The Digital Future</th>
<th>Water, Environment, &amp; Clean Energy</th>
<th>Health Equity</th>
<th>Social Justice &amp; Community Safety</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agriculture</strong></td>
<td>SPH priority</td>
<td>CISIP primary priority</td>
<td>CISIP secondary priority</td>
<td></td>
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<tr>
<td><strong>Energy &amp; Mineral Resources</strong></td>
<td></td>
<td>CISIP primary priority</td>
<td>CISIP primary priority</td>
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<td><strong>One Health</strong></td>
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<td>CISIP secondary priority</td>
<td>CISIP secondary priority</td>
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<td><strong>Water</strong></td>
<td></td>
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<td>CISIP primary priority</td>
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<td><strong>Synchrotron sciences</strong></td>
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<td>CISIP primary priority</td>
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<td><strong>Aboriginal</strong></td>
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<td>ICNGD priority*</td>
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</table>
* In line with its research mandate and focus, CISIP will contribute to and advance institutional commitments with respect to Indigenous scholarship and engagement. Where there are opportunities to advance shared goals with respect to the policy and governance dimensions of science and innovation, CISIP will collaborate with other academic and administrative units at the U of R and the U of S, including the First Nations University of Canada, International Centre for Northern Governance and Development and the Indigenous Peoples’ Health Research Centre to advance institutional priorities relating to Indigenous student success, engagement with First Nations, Métis and Inuit communities, and incorporation of Indigenous knowledge and experience. Anticipated potential areas for initial CISIP collaboration in this regard include such cross cutting issues as climate change, low carbon energy futures (given potential considerations for northern and remote communities), nutrition and food security and health. In partnership with others, CISIP will contribute to commitments and strategies that provide opportunities for Indigenous researchers, leverage related internal expertise and support meaningful community engagement in policy deliberations.

**Consistency with JSGS Planning and Priorities**

CISIP reflects JSGS’s strategic commitment to advance research and scholarship in the area of Innovation, Science and Technology, one of three research priorities recently identified by JSGS. Moreover, the new Institute responds to needs identified in the JSGS U of S Plan for the Third Planning Cycle, 2012-2016 around bridging social science, life science, and natural science communities and improving research capacity in governance topics relating to science and technology.

**4. Institute Management Structure**

As a Faculty-based Centre, CISIP will be led by a Director reporting to the Executive Director of JSGS. The inaugural director will be Dr. Peter Phillips, Distinguished Professor of Public Policy and an established scholar and faculty member of JSGS. His research expertise focuses on governing transformative technological innovation, including regulation and policy, innovation systems, intellectual property management, trade policy and decision systems.

The Director will be responsible for oversight of the academic mission and operations of the centre. He will be supported by an administrative team that will include: a strategic administrator to assist the Director, two research facilitators, and administrative, HR, financial, communications and outreach assistance from JSGS.
Research will be undertaken and supported primarily through the creation of research clusters led by established policy and governance leaders in areas of scientific pre-eminence at the U of R and U of S. Initial research clusters will focus on energy, digital analytics, and bioscience and food security, with two additional clusters - water security and health - under development. Each research cluster will include: an academic lead, network members, fellows, affiliated organizations and partnerships and students, supported with external research funding.

The chart below illustrates the proposed management structure for CISIP:

Additional oversight will be provided through: a) a Management Committee - consisting of the Executive Director of JSGS, the CISIP Director and associated support, the Associate Vice Presidents Research from the U of R and U of S, and the academic leads for all research clusters – that is anticipated to meet on a quarterly basis to provide oversight and advice for CISIP operations; and, b) an Advisory Board discussed in more detail in Section 11 below.

5. Anticipated CISIP Duration
Given its broad scope and purpose, it is anticipated that CISIP will remain relevant and vibrant for the long-term. While the current proposal sets forth a budgetary path for the next three years as requested, the following section outlines the strategies that will implemented to support CISIP viability for many potential decades to come. Already the institute has research commitments extending out seven years.
6. **Resources and Budget**

CISIP activities relating to general operations, research facilitation, and outreach and knowledge translation will be funded from a variety of existing and potential new sources as outlined below.

Existing JSGS resources and connections will provide in-kind administrative, HR, financial, communications, and outreach support through existing positions.

Agreements with major research institutes in Saskatchewan – including agreements with the Sylvia Fedoruk Canadian Centre for Nuclear Innovation and the Global Institute for Food Security – will provide funds to cover both research and some operating costs. MOAs are being worked on to formalize those partnerships. Similar MOAs will be pursued as appropriate with the Global Institute for Water Security, the International Minerals Innovation Institute and other initiatives at the two universities and beyond.

It is anticipated that both universities will provide support to be used for the new strategic administrator position, support for research facilitators at both campuses, as well as travel expenses for advisory board members and various other CISIP travel and consumables. The College of Graduate Studies and Research (CGSR) at the U of S also confirmed its support for CISIP in the form of two Graduate Service Fellowships.

In addition, the two universities and JSGS have a demonstrated success in securing research opportunities and funding that will further bolster CISIP resources, including the following anticipated allocations:

- CRC – Energy Policy  
  100% or $200,000/year X 5 years
- CISCO Research Chair – Big Data  
  33% or $100,000/year X 5 years
- Fulbright Chair – final allocation to CISIP  
  $25,000 X 1 year
- Robertson Scholars  
  $55,000/year ($20K/year for MPP and $35K/year for PhD) X 5 years
- Annual Science and Public Policy Lecture hosted by JSGS  
  $5,000/year (Robertson donation)
- Allocation of graduate student services for research facilitation  
  $11,000/year X 3 years
- In-kind support and funding for governance/operations  
  $43,560 X 4 years (Director travel, administration/communications/financial support, etc.)
On-going and confirmed, pending and anticipated research projects relating to the CISIP mandate that researchers from the U of R and U of S are engaged in include:

### Ongoing or Confirmed Projects
- **Small Nuclear Innovation Policy Partnership (SSHRC Partnership Development Grant)**
- **Rethinking IPRs for Open Innovation (SSHRC In-Sight Grant)**
- **Integrated Training Program in Infectious Diseases, Food Safety and Public Policy (ITrap) (NSERC Create)**
- **Experimental Decision Laboratory and SSRL (CFI Leadership Grant)**
- **Creating Digital Opportunity (SSHRC Partnership Grant)**
- **Leveraging Social Media in the Stem Cell Sector: Improving Public Engagement and Information Dissemination Strategies (NCE Stem Cell Network)**
- **Stem Cell Network Public Policy Impact Grant (NCE Create)**
- **Pace-‘Omic: Personalized, Accessible, Cost-Effective Applications of ‘Omic Technologies (Genome Canada)**
- **Canadian National Transplant Research Program: Increasing Donation and Improving Transplantation Outcomes (CIHR)**
- **Designing Crops for Global Food Security: Canada First Research Excellence Fund (CFREF)**
- **Application of Genomics to Innovation in the Lentil Economy (AGILE)(Genome Canada)**
- **JSGS-Global Institute for Food Security Partnership (GIFS)**
- **Reverse Vaccinology Approach for the Prevention of Mycobacterial Disease in Cattle (Genome Canada)**

### Submitted/Pending
- **Canada Excellence Research Chair (CERC) on food security (announcement pending)**
- **SSHRC Synthesis Grant (submitted January 2016)**

### Anticipated Applications
- **CERCs (Fall 2015)**
- **CFREFs on Water (USask) and Carbon Capture and Storage (UREgina) (Winter 2016)**

It is important to reiterate that the goal of CISIP is to both secure funding for science, technology and innovation studies AND to help others secure funding for large-scale research. In many cases large-scale science projects, such as the recent Canada First Research Excellence Fund, are strengthened by a policy component; in other cases, such as the recent Genome Canada LSARP, science projects were unable to be funded without an integrated, relevant policy research program. The table below illustrates some of the research funding our work to date has leveraged for this campus and beyond.
A summary of base-line CISIP expenditures and revenues for the first three and a half years is provided in an attached detailed business plan in Appendix IV; as new projects are secured, they will raise our operating capacity.

### 7. Physical Resource Requirements

There are no anticipated additional physical requirements for CISIP at this stage. It is expected that any new faculty or administrative hires associated with the Institute over the coming years will be accommodated within existing JSGS space allocations. Initial administrative office space will be provided at the U of S campus.

### 8. Projected Staffing

As reflected in the attached business plan (Appendix IV), various new academic and administrative positions will support CISIP operations and research objectives. These include the hiring of a new Tier I CRC in Energy Policy, strategic operational support for the CISIP Director, research facilitator positions at both campus locations as well as various post-doctoral and student hirings based on research cluster priorities and allocations. JSGS resources and connections will provide in-kind administrative, HR, financial, communications, and outreach support through existing positions.
9. **Risk Assessment and Management Strategy**

As outlined below, several milestones and metrics will guide and measure CISIP progress towards its intended goals.

An initial risk analysis has identified no significant risks of the institute. The leadership is drawn from faculty ranks and a large number of grants are realized. While there are some incremental costs, they will be sustainable for at least three years given funding committed to date. The work and budget of CISIP will be actively managed. If anticipated growth is not forthcoming, the institute can be scaled to the long-term opportunity. A legacy of reputation and capacity would remain regardless of the long-term scale of the venture.

CISP’s growth trajectory has been outlined through numerous targeted operational and academic achievements identified at multiple year intervals, based on criteria that will guide the selection of appropriate research clusters and the pursuit of research funding and collaboration to support CISIP growth and success. These criteria will include reference to:

- Areas of institutional scientific pre-eminence;
- Demonstrable significance relating to transformative science, social license, agenda-setting, decision-making and assessment;
- Academic, policy and governance leadership and expertise, including strong linkages within and to JSGS;
- Manageable scale and scope with strategic goals and tangible deliverables; and
- Reasonable short- and long-term funding prospects

It is anticipated that following its initial years of operation, CISIP will be self-sustainable without need for central university funding through obtaining resources from a variety of sources and activities as outlined below:

- Once CISIP is launched, the Institute will pursue a number of large-scale research grants and collaborations that would provide resources for CISIP operations;
- Initial stages of CISIP operations will include approaches to federal and provincial governments, as well as industry partners, to secure additional multi-year funding for operations and targeted research activities;
- On-going and new membership in and access to integral research facilities such as the SSRL and its suite of labs, including the Experimental Decision Laboratory (EDL), and the Policy Innovation Research Suite will provide a strong base for CISIP research activities.
10. CISIP membership and categories

As outlined in Section 4 above, research undertaken through CISIP will be undertaken and supported primarily through the creation of research clusters led by established policy and governance leaders in areas of scientific pre-eminence at the U of S and U of R.

Initial research clusters will focus on bioscience and food security, energy, and digital analytics, with two additional clusters - water security and health - under development.

Each research cluster will include an academic lead, network members, fellows, affiliated organizations and partnerships and students.

11. Advisory Committee

To assist with CISIP governance, an Advisory Committee will be established to provide strategic advice on CISIP priorities and support the development of national and international partnerships;

More specifically, the Advisory Committee will ensure that:

- the research direction of CISIP stays nationally and internationally relevant;
- research of international quality is being undertaken; and,
- CISIP is connected to other significant national and international programs.

The Advisory committee will consist of national and international leaders from academia, government and industry with knowledge and expertise in areas relating to science, innovation and policy. Members will be selected based on their links to the theme areas of CISIP and their abilities to help build connections and partnerships across sectors for CISIP, both in Canada and abroad.

Appendix III provides a preliminary list of the types of individuals that may be approached to consider serving as members of the CISIP Advisory Board. Meeting frequency will be determined based on needs arising from CISIP but it is anticipated that the Advisory Board will meet at least annually.
12. Relationships with University and External Entities

As an Institute dedicated to the development of and support for research clusters spanning scientific, social scientific and humanistic fields, and integrating participation from diverse sectors including public, private and civil society sectors, CISIP will engage with and be of benefit to numerous academic units and research entities.

JSGS will host CISIP on behalf of both universities. Research clusters and activities will reflect interests from across the U of R and U of S scholarly communities. As noted above, extensive consultation across both campuses was undertaken prior to development of the CISIP concept. Based on those discussions and the goals and objectives outlined above, close collaboration in this initiative is confirmed or anticipated with numerous units or facilities including the following:

U of R Campus

- Arts
- Science
- Engineering and Applied Science
- Prairie Adaptation Research Collaborative
- Institute for Energy, Environment and Sustainable Communities

U of S Campus

- Agriculture and Bioresources
- Arts and Science
- Edwards School of Business
- Engineering
- Law
- School of the Environment and Sustainability
- School of Public Health
- Veterinary Medicine
- Canadian Light Source
- Vaccine and Infectious Disease organization/International Vaccine Centre
- Global Institute for Food Security
- Global Institute for Water Security
- Sylvia Fedoruk Canadian Centre for Nuclear Innovation

Scholarly Work
To achieve its research objectives, CISIP will engage core faculty with particular expertise from JSGS at the U of S and U of R and beyond to build research clusters focused around specific thematic areas.

The following JSGS scholars will provide the core research support for CISIP:

- Michael Atkinson – science and society
- Ken Coates – digital economy and northern innovation
- Murray Fulton – science, agriculture and market structures
- Pat Gober – water security
- Justin Longo – big data analytics
- Kathy McNutt – digital analytics and energy policy
- Peter Phillips – bioscience policy and science and innovation studies
- Greg Poelzer – northern innovation
- Jeremy Rayner – energy policy
- Amy Zarzeczny – biotechnology and health law and policy

In addition, numerous faculty members from the U of R and U of S, as well as others from other academic, public, private and civil society sectors, have either committed to or been identified (through collaboration or the consultations) for potential participation in the initial research clusters as outlined below:

<table>
<thead>
<tr>
<th>RESEARCH CLUSTER</th>
<th>CLUSTER LEAD</th>
<th>EARLY U OF S AND U OF R FACULTY INTEREST AND/OR POTENTIAL COLLABORATORS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bioscience and Food Security</td>
<td>Peter Phillips, JSGS, U of S</td>
<td>Stuart Smyth, Bill Kerr, Jill Hobbs and Richard Gray, BPBE; Martin Phillipson, Law; Susan Whiting and Carol Henry, Nutrition; Murray Fulton and Michael Atkinson, JSGS</td>
</tr>
<tr>
<td>Energy</td>
<td>Jeremy Rayner, JSGS, U of S AND CRC 1, U of R</td>
<td>Bill Kerr, BPBE; Loleen Berdahl, Kali Deonandan and Greg Poelzer, POLS; Maureen Bourassa, ESB; Joel Bruneau, Econ; Kathy McNutt and Ken Coates, JSGS</td>
</tr>
<tr>
<td>Digital Analytics</td>
<td>Justin Longo, JSGS, U of R</td>
<td>Richard Gray, BPBE; Carl Gutwin and Nathan Osgood, CompSci; Dean Chapman, CLSI; Kathy McNutt and Ken Coates, JSGS</td>
</tr>
<tr>
<td>Health</td>
<td>Amy Zarzeczny, JSGS, U of R (Under development)</td>
<td>Wallace Lockhart, URegina</td>
</tr>
<tr>
<td>Water Security</td>
<td>Pat Gober, JSGS, U of S (Under development)</td>
<td>Margot Hurlbert, URegina</td>
</tr>
</tbody>
</table>
Impacts Strengthened Through Relationships

As noted above, Saskatchewan currently lacks a mechanism through which concerns regarding the broader policy opportunities and governance challenges of science and innovation can be systematically explored and addressed. A research centre like CISIP will enable JSGS and the province’s two universities to address this vital need by expanding and coordinating research collaboration throughout the academy and beyond in ways that effectively bolster the impacts of scientific and innovative pursuits for the benefit of broader society. The ultimate goal is to strengthen our respective national reputations and to provide leadership in select global policy fields.

Research projects across natural and applied sciences, social scientific and humanistic fields in areas of shared concern are currently not coordinated. Moreover no forum currently exists to evaluate what initiatives have already been undertaken, what research needs to be done and how to best address issues in these areas. Through coordinating activities and related engagement across academic, private and community sectors, CISIP will identify and leverage potential funding opportunities and spaces where social scientists can explore aspects of scientific inquiry and impact, as well as where science can benefit from social scientific and other analyses. In so doing, JSGS will allow our two campuses to take the lead in science and innovation policy development and elevate both universities’ national reputations through their balanced and inclusive commitment to science, innovation and society.

CISIP will build upon existing funded research projects as well as other projects in-process funded by a wide array of agencies including SSHRC, CIHR, CERC, CFREF and CRC programs and Genome Canada. In addition, agreements with major research institutes in Saskatchewan – including agreements in principle with the Sylvia Fedoruk Canadian Centre for Nuclear Innovation and the Global Institute for Food Security – will provide funds to cover both research and some operating costs. MOAs are being worked on to formalize those partnerships. Similar MOAs will be pursued as appropriate with the Global Institute for Water Security, the International Minerals Innovation Institute and other initiatives at the two universities and beyond.

The activities of CISIP will be mutually beneficial in enhancing existing work through new connections while elevating the impact of the research through new networks beyond our campuses. Results will include research and tools that could assist researchers and representatives from public, private and community sectors better understand the policy and governance challenges of getting innovations approved, adapted and adopted for use in broader society.
13. Contributions Beyond Research

JSGS will build on its existing relationships with public, private and civil society sectors around the world to develop a 21st century process and tool kit to support design and implementation of better policy and governance practices around science and innovation.

Each research cluster area will collaborate with and be of benefit to key partners from academic, public, private and civil society sectors. Building on existing and new relationships, CISIP will increase: collaborative engagement in research grants (more co-applications); high impact publishing in top journals and monograph series; proactive co-publishing and co-supervision; and engagement in proactive knowledge-transfer activities (e.g. policy briefs, media contact, participation in policy symposia with government and industry). JSGS students will also have the opportunity to engage in themed research activities relating to their areas of study. This will include engaging in seminars and symposia, participating in cross-methods training (learners/trainers) and contributing to the research and knowledge transfer continuum.

In so doing, CISIP will bring a variety of value-added activities and engagement to U of R, U of S and beyond. CISIP’s broad value-added components will include:

- Increased opportunities and mechanisms for more effective coordination among researchers and scholars in the sciences, social sciences and humanities, across our campuses and beyond, with expertise relating to the policy and governance dimensions of science and innovation;
- New opportunities for JSGS to take the primary lead on research projects that build on academic expertise (i.e., strategic assessment, societal engagement and support for decision-making) and in areas of institutional scientific strength;
- Broadened training and research opportunities for JSGS and other faculty and students;
- Enhanced knowledge mobilization and translation of innovation within public and private sectors;
- Matured capacity to respond to increasing demand for clear policy applications and impacts in science and innovation research proposals and projects;
- Expanded leadership and visibility, both domestically and internationally, for the U of R and U of S in key research areas; and,
- Strengthened capacity to pursue and manage large-scale multidisciplinary research projects including through the leveraging of additional resources and partnerships both on and beyond our campuses.

14. Performance Metrics and Measuring Success

The systematic assessment of CISIP will follow the required U of R review processes for centres and internal processes determined by the executive director of JSGS. In addition, CISIP will also
take into consideration and accommodate review processes at the U of S as enacted by the Office of the Vice-President Research including considerations outlined by U of S Policy on Centres, the Task Force on the Management of Centres Report and the Report of the Implementation Team for the Management of Centres.

Systematic assessments will include a review to be undertaken in the fifth year following the centre’s establishment and will recur on a five-year cycle after that time, aligning with the university’s integrated planning cycle. The review process will be coordinated by the executive director of JSGS and will include annual reports prepared by the centre.

*Milestones and Success Metrics*

In addition to a review after the fifth year of CISIP operations, milestones and success metrics have been identified to guide and measure institutional progress towards its intended goals:

<table>
<thead>
<tr>
<th>Milestone/Metric</th>
<th>Baseline 2014-15</th>
<th>Year One</th>
<th>Year Three</th>
<th>Year Five</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research Funding</td>
<td>about $100K annual flow</td>
<td>~$1.25M annual flow</td>
<td>~$1.5 annual flow</td>
<td>$1.75 annual flow including leadership on at least one large grant</td>
</tr>
<tr>
<td>Operations and Capacity</td>
<td>Na</td>
<td>Hire strategic administrator and 2 RFs; hire CRC1; hire 2 new faculty and post-docs in energy cluster</td>
<td>At least one more incremental faculty</td>
<td>Sustain hires; reach goal is to secure one or more endowed chair</td>
</tr>
<tr>
<td>Research Leadership</td>
<td>A few grant co-applicants; zero leads on large-scale grants</td>
<td>Establish research clusters; co-applicant or lead on partnership and synthesis grants</td>
<td>Lead on at least one large-scale grant application</td>
<td>Lead and/or co-applicant on one on-going large-scale grants in each research cluster</td>
</tr>
<tr>
<td>Institute Outputs</td>
<td>None</td>
<td>Consolidate base of major works in past; publish at least two books and journal articles in each cluster</td>
<td>Move publishing to higher impact journals</td>
<td>Sustained publishing in high-impact journals</td>
</tr>
<tr>
<td>Knowledge Transfer – Training/Research</td>
<td>None</td>
<td>Establish policy briefs series</td>
<td>International training partnership</td>
<td>Establish modularized training</td>
</tr>
</tbody>
</table>
To support and monitor successful achievement of CISIP objectives including the above milestones, a thorough review focused on sustainability, outcomes and engagement with humanities, natural sciences and social sciences across both campuses will be undertaken within three to five years of establishment.

List of Attachments

Appendix I
Consultation Summary for Proposed CISIP

Appendix II
Letters of Support and/or commitment for CISIP:
JSGS Executive Director, Dr. Kathy McNutt and Director, Dr. Jeremy Rayner (joint letter);
U of S Vice-President (Research), Dr. David Malloy (to be provided)
U of S Vice-President of Research, Dr. Karen Chad to the UofS Planning and Priorities Committee including reference to commitments from the U of S Provost’s Committee on Integrated Planning;
Executive Director of the Sylvia Fedoruk Canadian Centre for Nuclear Innovation, Dr. Neil Alexander;
Executive Director and CEO of the Global Institute for Food Security, Dr. Maurice Maloney; and
Interim U of S Dean of Graduate Studies and Research, Dr. Adam Baxter-Jones.

Appendix III
Sample List of Potential Advisory Board Members

Appendix IV
Business Plan 2015-2019
## APPENDIX I: Consultation Summary of Highlights for Proposed Canadian Institute on Science and Innovation Policy

<table>
<thead>
<tr>
<th>SUMMARY OF HIGHLIGHTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PURPOSE/ ROLE</strong></td>
</tr>
<tr>
<td>Overall strong support for the Institute;</td>
</tr>
<tr>
<td>Strong interest in its potential to bring researchers and partners together to work on “big problems”</td>
</tr>
<tr>
<td>Regarded as a potential opportunity to better bridge the research community with government to inform decision-makers and funders about the relevance of research and increase researcher understanding about public sector concerns</td>
</tr>
<tr>
<td><strong>PRIORITY ACTIVITIES</strong></td>
</tr>
<tr>
<td>Bring researchers and faculty together to increase knowledge about what others are doing and support new collaborations;</td>
</tr>
<tr>
<td>Broker relationships across sectors - academia, government and industry;</td>
</tr>
<tr>
<td>Communications – translate substance and impacts of science and innovation to wider audience including government</td>
</tr>
<tr>
<td>Assist researchers to better demonstrate impacts and/or engage more effectively with the public;</td>
</tr>
<tr>
<td>Support evidence-based decision-making and credible dialogue with governments and the general public;</td>
</tr>
<tr>
<td>Enable researchers to think more broadly beyond their own disciplines;</td>
</tr>
<tr>
<td>Assist with large grant applications;</td>
</tr>
<tr>
<td>Provide academic and professional training opportunities</td>
</tr>
<tr>
<td><strong>PRIORITY SUBJECTS</strong></td>
</tr>
<tr>
<td>Sector priorities and areas of institutional strength:</td>
</tr>
<tr>
<td>- Agriculture and food security</td>
</tr>
<tr>
<td>- Nuclear energy</td>
</tr>
<tr>
<td>- Water security</td>
</tr>
<tr>
<td>- Data analytics</td>
</tr>
<tr>
<td>Potential expansion to include:</td>
</tr>
<tr>
<td>- Environment</td>
</tr>
<tr>
<td>- Health (One Health, Public health policy, etc.)</td>
</tr>
<tr>
<td>Cross-cutting theme of impacts for rural, remote, and Aboriginal communities</td>
</tr>
<tr>
<td>Broad areas of network expertise with emphasis on strategic assessment, societal engagement and decision support</td>
</tr>
<tr>
<td>Certain concepts will be key to this pursuit- e.g. public perceptions of risk</td>
</tr>
<tr>
<td><strong>STRUCTURE/ RESOURCES</strong></td>
</tr>
<tr>
<td>Type A / 1 Centre at JSGS managed on behalf of the institutions</td>
</tr>
<tr>
<td>General support for cluster model</td>
</tr>
<tr>
<td>Strong support for focused unit with on-going positions and resources</td>
</tr>
<tr>
<td>Initial stages to build on potential MOUs and funding from GIFS and Fedoruk Centre</td>
</tr>
<tr>
<td>Donor gift and interest</td>
</tr>
<tr>
<td>Potential federal and provincial funding – WD, IC, CFI, NSERC, AE, InnovSK</td>
</tr>
<tr>
<td>Potential PCIP submission for salaried positions</td>
</tr>
<tr>
<td><strong>RISKS/HAZARDS</strong></td>
</tr>
<tr>
<td>When thinking about partners and members, we need to be clear about benefits and contributions – try to avoid admin burdens</td>
</tr>
<tr>
<td>Must avoid being an “ego-centre” focused on narrow or individual research priorities</td>
</tr>
<tr>
<td>Should not draw away human or financial resources from other parts of campus</td>
</tr>
<tr>
<td>Be careful about specific vision, role and ambition; may be best to take phased approach with baby steps leading to later expansion</td>
</tr>
<tr>
<td>Hard to maintain multidisciplinary collaboration if no resources between projects</td>
</tr>
<tr>
<td><strong>POTENTIAL RESEARCHERS</strong></td>
</tr>
<tr>
<td>Numerous researchers identified to participate in research clusters</td>
</tr>
<tr>
<td>Cluster academic leads to follow-up</td>
</tr>
<tr>
<td><strong>OTHER COMMENTS</strong></td>
</tr>
<tr>
<td>Recent review and new policy relating to UoR centres</td>
</tr>
<tr>
<td>International components should be considered</td>
</tr>
<tr>
<td>Linkages with new funding opportunities – e.g. Canada First Research Excellence Fund - should be pursued</td>
</tr>
<tr>
<td>Timing is right for this kind of multidisciplinary institute – must look at similar initiatives underway</td>
</tr>
<tr>
<td>Should focus on value-add to what others already or otherwise doing; avoid duplication</td>
</tr>
</tbody>
</table>
November 3, 2015

Dear Members of the University of Saskatchewan Planning and Priorities Committee,

I am writing to share my enthusiastic support for the establishment of the Canadian Institute on Science and Innovation Policy (CISIP) at the Johnson-Shoyama Graduate School of Public Policy. The centre proposal is the result of widespread discussions to identify a significant research area of great importance to the Johnson-Shoyama Graduate School of Public Policy and to carry out their discovery vision which aligns with the priorities of the University of Saskatchewan.

With the view of fully harnessing their research capacity, the school has developed a comprehensive strategic research plan. Through a consultative process, the school’s faculty members identified three areas of research priority: 1) Governance; 2) Inequality and Social Policy; and 3) Innovation, Science and Technology. While CISIP will contribute to all three priority areas, the proposed centre is an integral structure for fulfilling the research goals and objectives of the school’s strengths in “Innovation, Science and Technology” policy research. The creation of this Type A centre will enable the school of public policy to harness an area of research strength in a formal framework that provides coordination and integration within the school and enhances their reputation in an area of strategic importance for a multidisciplinary graduate school of public policy.

The proposed Canadian Institute of Science and Innovation Policy creatively addresses an important area of research in a coherent framework within the school, but also benefits our campus community and external partners and key stakeholders. CISIP will focus on policy research, but its impact will be felt across a wide-variety of disciplines. The centre will create a hub linking U of S research, from science to the humanities, with the public, private, and civil society sectors of both Canada and other countries around the world. By fostering collaborative research programs investigating the policy and governance dimensions of science and innovation, CISIP will enable us to maximize the adoption of U of S innovations by the private and public sectors.

By decision of the Provost’s Advisory Committee on Integrated Planning I’m pleased to confirm a financial commitment of up to $160,000/year for three years from University of Saskatchewan to support CISIP. These resources will enable the hiring of an associate director position and provide appropriate operational expenses.

I support this proposal which seeks to create a centre around science and innovation policy research. It will result in a systematic understanding of the innovation ecosystem to guide the development of informed integrated research platforms and as such, I look forward to the significant contributions it will make in the years ahead.

Sincerely,

[Signature]

Karen Chad, Ph.D.
Vice-President Research
October 29, 2015

Professor Jeremy Rayner  
Director and Centennial Research Chair  
Johnson-Shoyama Graduate School for Public Policy  
101 Diefenbaker Place  
Saskatoon, SK S7N 5B8

Dear Professor Rayner,

The Fedoruk Centre continues to support the establishment of the Canadian Institute for Science and Innovation Policy (CISIP).

CISIP aligns with the Fedoruk Centre’s thematic areas related to the social, policy and environmental implications of nuclear technology and is considered a means by which the Fedoruk Centre can contribute to building expertise and capacity in Saskatchewan.

At its most recent meeting, the Fedoruk Centre Board of Directors reaffirmed its support in principle for CISIP through an overall investment of $2 million, starting with an initial investment of $700,000 to recruit research leadership and assist with the institute’s start up. The Board’s final approval will be subject to:

- Approval and establishment of CISIP by the University;
- Finalization of a partnership agreement between JSGS and the Fedoruk Centre; and
- Submission of work packages and associated budgets for the proposed packages of work.

The Board understands the issues with regard to timing and has asked for this issue to be dealt with by a special meeting of the Board as soon as details are finalized.

The Fedoruk Centre is pleased to be a partner on this initiative. We believe that CISIP has the potential to deliver very beneficial impacts related to an improved understanding of the social, policy and public engagement implications related to the development of nuclear and other complex technologies.

Kind regards,

Neil Alexander  
Executive Director
October 29, 2015

Dr. Peter Phillips  
Distinguished Professor and Graduate Chair  
Johnson-Shoyama Graduate School of Public Policy  
University of Saskatchewan

Dear Peter:

The Global Institute for Food Security (GIFS) is pleased that the Johnson-Shoyama Graduate School of Public Policy (JSGS) is working to consolidate all of the School’s research activities in the science, technology, and innovation space under the proposed Canadian Institute for Science and Innovation Policy (CISIP).

I am pleased to confirm that GIFS and JSGS, through the CISIP, are in the process of developing a long-term strategic partnership that involves the following components:

1. An MOU signed in 2014 that laid the groundwork for a partnership between the JSGS and GIFS.
2. A motion taken in June 2015 by GIFS Board of Directors to invest up to $100,000/year for the next three years in joint programming.
3. Peter Phillips, incoming Director of CISIP, was a co-applicant and now lead of theme 4 of the CFREF on Designing Crops for Global Food Security, a successful $37.2 million grant. The JSGS and CISIP will work with GIFS to coordinate and manage the work plan and will undertake much of the work for theme 4, with an approved budget of $3.6 million over seven years.
4. JSGS, through CISIP and Dr. Phillips, is an active partner in other research competitions involving GIFS, including the apomixis research program led by Dr. Tim Sharbel, GIFS Research Chair in Seed Biology, and the CERC competition for Food Systems and Security.

We look forward to the creation of CISIP and see it as an important institutional innovation to assist us to remain competitive in national and international large-scale science competitions.

Yours truly,

Maurice Moloney  
Executive Director and CEO

MMM/alm
From: Baxter-Jones, Adam  
Sent: August 21, 2015 3:47 PM  
To: Schmeiser, Peggy; Lukey, Heather  
Cc: Reid, Beatrice; Phillips, Peter  
Subject: RE: Meeting regarding potential GSFs and GRFs for a new research institute at GSPP

Dear Peggy,  
I am happy to say that CGSR would be willing to support 2 GSF’s for a 5 year period starting 2015/16. Heather will be in contact to assist in the awarding of the GSF.

Sincerely,

Adam

Adam Baxter-Jones, Ph.D.  
Interim Dean of Graduate Studies and Research and Professor Kinesiology  
College of Graduate Studies and Research  
University of Saskatchewan,  
105 Administration Place,  
Saskatoon, SK, S7N 5A2, Canada  
e-mail: baxter.jones@usask.ca

From: Schmeiser, Peggy  
Sent: Tuesday, July 21, 2015 3:45 PM  
To: Baxter-Jones, Adam <baxter.jones@usask.ca>; Lukey, Heather <heather.lukey@usask.ca>  
Cc: Reid, Beatrice <beatrice.reid@usask.ca>; Phillips, Peter <peter.phillips@usask.ca>  
Subject: Re: Meeting regarding potential GSFs and GRFs for a new research institute at GSPP

Hi Adam and Heather,

Thanks for our discussion back in May Adam regarding an application for GSFs for the new Canadian Institute on Science and Innovation Policy (CISIP) at the Johnson-Shoyama Graduate School of Public Policy (JSGS).

As discussed, we’ve developed the attached proposal for your and Heather’s consideration of potentially 2-3 GSFs / year for the Institute. (We're anticipating CISIP to be approved and launched early this fall.)

We’d welcome any feedback or response you may have at this stage and would be pleased to provide any additional information you might need for your consideration of this request.

Thanks for your assistance and I hope you’re enjoying a wonderful summer.

Best wishes, Peggy

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Policy Fellow, Johnson-Shoyama Graduate School of Public Policy  
University of Saskatchewan  
Telephone: (306) 966-3266  
Cell: (306) 371-2272  
E-mail: peggy.schmeiser@usask.ca
Appendix III
Sample List of Potential Advisory Board Members

Neil Alexander - Executive Director, Sylvia Fedoruk Canadian Centre for Nuclear Innovation

Ron Doering – Gowlings and Co; first President, CFIA; Law and public policy/admin; Aboriginal, environmental, food/ag law, policy and regulation

Edna Einsiedel – Professor, Communication Studies, University of Calgary

Tim Gitzel - CEO Cameco

Janet Halliwell - extensive senior leadership positions in federal science policy and publishing; Member of Canadian Science Policy Board of Directors; involved in founding of NSERC, CFI, CIHR, CRCs, etc.

Ken Knox - Chair of the Canadian Science, Technology and Innovation Council (STIC); former Ontario Deputy Minister of Agriculture and Deputy Minister of Energy, Science and Technology. He has extensive experience leading Canadian science, technology and innovation organizations including the Ontario Research and Development Challenge Fund, Ontario Genomics Institute and the Innovation Institute of Ontario

Brenda LePage - ADM, Western Economic Diversification, SK Region

Kevin Lynch - former Clerk, Privy Council; vice chairman of BMO Financial

Doug Moen - Deputy Premier to the Premier of Saskatchewan

Maurice Moloney, Executive Director, GIFS

Penny Park, Science Media Centre of Canada

Gilles Patry - President and CEO, Canada Foundation for Innovation

Jacquelyn Scott – Member of STIC, former President of Cape Breton University, former CANARIE Board Chair

Greg Traxler - prior Senior Program Officer at Gates Foundation and research economist at CIMMYT; Professor of Ag Economics and Policy, WSU

Esther Turnhout University of Wageningen – Professor: Political theory, public policy - science, technology and environmental politics

Coleen Volk - Deputy Secretary to the Federal Cabinet, U of S Champion in Ottawa
## Expenditure by year

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>2015-16 (Nov-Apr)</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
<th>Total</th>
<th>Sources of funds</th>
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<tbody>
<tr>
<td><strong>Governance/Operations</strong></td>
<td></td>
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<tr>
<td>* Director - Admin Salary Stipend</td>
<td>2,500</td>
<td>5,000</td>
<td>5,000</td>
<td>2,500</td>
<td>15,000</td>
<td>JSGS-USask 7,500, JS GS-UR egina 7,500, External Partners 0</td>
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<tr>
<td>* Strategic Administrator</td>
<td>67,188</td>
<td>135,719</td>
<td>137,076</td>
<td>69,223</td>
<td>409,206</td>
<td>USask Central 409,206</td>
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<td>6,250</td>
<td>12,500</td>
<td>12,500</td>
<td>6,250</td>
<td>37,500</td>
<td>UofS Toop Fund 37,500, UofR URegina 0</td>
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<td>* Advisory Committee (meetings)</td>
<td>5,000</td>
<td>10,000</td>
<td>10,000</td>
<td>5,000</td>
<td>30,000</td>
<td>UofS URegina 30,000, UofR 0</td>
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<tr>
<td>Outreach</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>* Robertson Science and Public Policy Lecture</td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
<td>20,000</td>
<td>Robertson Trust UofR 20,000</td>
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<tr>
<td>* Other Outreach Activities</td>
<td>5,000</td>
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<td>10,000</td>
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<td>Toop Fund UofS 10,000</td>
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<tr>
<td>* Federov Themed Events (symposiums)</td>
<td>20,000</td>
<td>30,000</td>
<td>30,000</td>
<td>80,000</td>
<td></td>
<td>Federov 80,000</td>
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<td>Research Facilitation</td>
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<tr>
<td>* Research Facilitator - Uof S, 1 FTE (ASPA SP2)*</td>
<td>42,778</td>
<td>87,266</td>
<td>89,011</td>
<td>90,792</td>
<td>309,847</td>
<td>$120K, Federov $30K GIFS 150,000, 154,923</td>
</tr>
<tr>
<td>* Research Officer - Uof R, 1 FTE *</td>
<td>42,778</td>
<td>87,266</td>
<td>89,011</td>
<td>90,792</td>
<td>309,847</td>
<td>$120K, Federov $30K GIFS 150,000, 154,923</td>
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<tr>
<td>Graduate Students Services--JSGS USask</td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
<td>20,000</td>
<td>USask 20,000, URegina 20,000</td>
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<tr>
<td>Graduate Student Services--JSGS URegina</td>
<td>6,000</td>
<td>6,000</td>
<td>6,000</td>
<td>6,000</td>
<td>24,000</td>
<td>URegina 24,000</td>
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<td>Research Grants &amp; Contracts</td>
<td>5,400</td>
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<td>10,800</td>
<td>5,400</td>
<td>32,400</td>
<td>Usask CGSR GSFs</td>
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<td>Graduate Student Services--CGSR USask</td>
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<td>Cisco endowment</td>
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<td>50,000</td>
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<td>100,000</td>
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<td>CISCO Research Chair in Big Data (33% of $300K/year)</td>
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<tr>
<td>**</td>
<td>100,000</td>
<td>200,000</td>
<td>200,000</td>
<td>200,000</td>
<td>700,000</td>
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<tr>
<td>CRC (Tier 1) in Energy Policy (100% of $200K/year)</td>
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<tr>
<td>**</td>
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<td>Robertson Scholars</td>
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<td>540,000</td>
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<td>Fedoruk $2M over 3 yrs less project symposium $80K less research facilitator $120K</td>
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<td>90,000</td>
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<td>GIFS Strategic Alliance on Food Security</td>
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<td>GIFS $300K over 3 yrs less research facilitator $30K</td>
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<td>Genome Canada - Agile Project</td>
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<td>179,000</td>
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<td>490,000</td>
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<td>**</td>
<td>200,000</td>
<td>500,000</td>
<td>700,000</td>
<td>800,000</td>
<td>2,200,000</td>
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<td>CFREF- Designing Crops for Food Security</td>
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<td>**</td>
<td>27,000</td>
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<td>SSHRC Partnership Grant on Creating Digital Opportunity</td>
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<td>TOTAL</td>
<td>1,441,893</td>
<td>2,316,151</td>
<td>2,498,611</td>
<td>1,554,792</td>
<td>7,811,447</td>
<td>166,747</td>
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<td>---------</td>
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<tr>
<td>* New Expenditures related to Centre</td>
<td></td>
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<tr>
<td>** New Grants &amp; Contracts resulting from Centre</td>
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Total Allocations and Contributions: $8,161,447 as follows:

U of R allocations and contributions: $1,815,671
JSGS $1,145,671
Robertson Trust $20,000
U of R Central $300,000

U of S allocations and contributions: $840,776
JSGS $166,747
Toop Fund $10,000
CGSR $32,400
OVPR Facilitator Program $154,923
USask Central: $476,706

Contributions from other sources: $5,505,000