



INDIGENOUS ADVISORY CIRCLE

INDIGENIZATION FUND

2017

Goal: Indigenization is a shared responsibility. Indigenization aims to transform the University of Regina by “including Indigenous knowledges, voices, critiques, scholars, students and materials” for all students, staff and faculty (IAC Strategic Plan 2015-2020, U of R Strategic Plan 2015-2020). This is achieved by increasing the participation of faculty in decolonizing our teaching. In addition, we would like to ensure that supports are in place for faculty to engage in community-based research and service aimed at enhancing the lives of First Nations and Métis peoples in our province.

Description: Some of our Faculties have made notable strides in Indigenization. They have done so by integrating Indigenous content and scholarship into courses, hiring Indigenous faculty, and engaging in research with Indigenous communities. The Indigenous Advisory Circle (IAC) is committed to ensuring that faculty and staff are provided with the supports necessary to engage with Indigenous knowledges, communities and Elders as they work to further Indigenize teaching and research.

First Nations and Métis communities have complex and often integrated research needs. Authentic relationship building with First Nations and Métis peoples must be undertaken in a respectful manner. The U of R faculty could play a greater service role by creating holistic research teams to address issues of poverty, environment, health impacts, cultural renewal, as well as other concerns. The U of R faculty also has a responsibility to offer courses that are reflective of this territory, and reflect the histories and aspirations of the Indigenous peoples of this land. The IAC understands that in order to engage in higher levels of Indigenizing practice faculty need financial support.

The IAC receives a small amount of funding from the Office of the President. These modest resources have helped students, faculty and staff host activities in support of Indigenization. We would like to dedicate some of these resources toward efforts to Indigenize teaching and research. A Call for Proposals will be launched within one month of deciding the total amount to be allocated to the fund.

This fund does not replace the integration of Indigenization initiatives into core unit funding processes.

Review date: This document will be reviewed periodically and revised as needed.

GUIDELINES:

1. Introduction

Funds are intended to promote and advance Indigenization at the University of Regina.

2. Eligibility

Students, staff, and academic faculty members (in permanent, term and probationary appointments) are eligible to apply.

No more than one application for the same project will be funded in the same fiscal year.

3. Funding request procedure

The application deadlines are 4:30 p.m. on May 1 and October 1 (or the next business day if the deadline falls on a weekend or university holiday).

Requests for funding using the form-fillable application form are submitted by email to **Indigenization.Office@uregina.ca**

Requests must include:

- A brief description (no more than 500 words) of the project, which includes:
 - Purpose for how the funds will be used,
 - How the proposal advances Indigenization and/or aligns with the IAC goals.
- Name of the lead contact person;
- Names of participants and their academic/departmental units, and community partners;
- Timelines (start and end dates of the project, date(s) of the event/activity);
- Date when the funds are needed by;
- Estimate costs and total amount requested; and
- Other sources of funding requested/confirmed from internal and external sources.

4. Consideration of funding requests

A sub-committee of the IAC will review funding requests within approximately 1 month after the application deadline. Applicants will be notified within 1 week of the IAC's decision regarding their request.

Applications for support of projects that have secured or plan to secure additional support from other funding sources are looked upon favorably. Early career and first time applicants that meet the criteria are also given priority, as do proposals that involve Indigenous students and community partners.

In an effort to ensure a collaborative approach to Indigenization, applicants are encouraged to first seek funding from their home department/faculty/unit. The Indigenization Fund should serve as a compliment or add to funds secured internally to support Indigenization initiatives.

5. Funding criteria

For a successful proposal, the request must contain the following elements:

- **How your initiative will advance Indigenization** and align with at least one of the IAC's Prioritized Action Areas:
 - a) Governance and Administration
 - b) Academic Indigenization
 - c) Indigenous Research
 - d) Student Support
 - e) Community Engagement
- Be small-scale. IAC funds are intended for short-term projects (i.e., projects normally completed within one year). If the project is longer term, for instance, greater than one year, the project should be taken up in the applicant's faculty/departmental unit, or the applicant should apply in stages.
- Projects/activities/events involving Indigenous students will be given preference.

Categories:

Competition A) Academic: Encourage and promote new course development

Competition B) Research: Develop new small research projects, projects that have the potential to be developed into programs eligible for external funding support

Competition C) Indigenization events and activities

There is an additional category, Competition D) Emerging requests for funding. From time to time, IAC will consider requests for funding outside of the competition deadlines if it will be difficult to obtain funding from other sources in a timely manner and if funding cannot be obtained very soon, the project cannot go ahead or will be significantly impaired. This is contingent on the availability of funds.

6. Costs

Funds will normally be granted for:

RESEARCH

- Support for new, well-planned research and scholarly work (with a clear budget and budget justification).
- Support for research personnel when it can be demonstrated that:
 1. personnel are assistants in the project, and
 2. personnel are essential to the completion of the project.

Wherever possible, Indigenous students should be involved.

PERSONNEL

Please check the UofR Human Resources website to obtain the correct rates for research personnel: <https://www.uregina.ca/hr/services/faculty-staff-relations/compensation.html>

- * A policy on Indigenous knowledge keepers is being developed. Where Indigenous Knowledge Keepers, Elders, etc. are involved, please follow the recommended guidelines listed on the Indigenous Advisory Circle website. Honoraria for Knowledge Keepers and Elders should be

sought from internal budgets (faculty/department/unit, etc.) at the initial stages of planning, and are not an eligible expense in the Indigenization Fund.

TRAVEL

- Travel for research (e.g., visits to archives, libraries, or special research centres, field work, interviews) leading to the preparation of a publication or exhibition.

Funds will NOT be granted for:

- * Aid to faculty members for training or completing Ph.D. and/or other degree requirements
- * Teaching release
- * Conference travel
- * Travel, events, activities, etc. completed prior to the application to this fund
- * Computer hardware, software, peripherals, etc. will not normally be funded
- * Office supplies and equipment such as paper and ink cartridge
- * Emergency support for students (Bursaries are available from other sources such as the offices of Student Awards and Financial Aid, External Relations)
- * Knowledge Keeper and Elder honoraria (Funding should be sought from internal budgets (faculty/department/unit, etc.) at the initial stages of planning)

7. Size of awards

Maximum funding request cannot exceed \$3,000.

The IAC may also set other maximum limits for funding projects as deemed necessary.

8. Administration of funds

U of R funding recipients will open a new special project account. Indigenization Fund grants cannot be mingled in a faculty research account or other account.

- All financial claims against the account (i.e., payrolls, travel, purchase requisitions, etc.) must be signed for by the recipient of the award and approved by the recipient's Department Head or Dean.
- Overspending is not permitted. Overspent accounts become the personal responsibility of the account holder.

Non-U of R funding recipients will make arrangements with the IAC Funding Committee Chair for release of payment.

IAC funds are intended for short-term projects. Unused funds will be recovered when no longer required for the original purpose or one year from the date that the award was authorized. Recipients must notify the IAC Funding Committee Chair in writing of any portion of an award they are unable to expend. The IAC may distribute unused funds to other projects with demonstrated need or to the next competition.

Recipients are required to abide by all university policies and procedures. Please refer to the University of Regina Policy site: <https://www.uregina.ca/policy/about/index.html>

9. Reporting

Recipients of IAC funds will complete a final report for each award and submit it to the IAC at the completion of the project or within one year after an award is authorized. These reports, which will be available on request to each IAC member, are to describe the substantive results of the funds for which the award was made.

The report shall include:

- A financial section based on original budget projections. Include brief explanations for deviations from the original budget. Include a final invoice.
- A description of:
 - How the event/project contributed to Indigenization at the U of R;
 - Who benefitted from the Indigenization Fund grant;
 - What were the event/project outcomes;
 - What are the opportunities for future research and/or implementing curriculum and course development.
- Links to reports, publications, etc.
- Pictures or videos of any related events or activities.

Subsequent Indigenization Fund applications will not be accepted until a report has been received.

The funding summaries or lay abstracts of approved projects will be posted on the IAC website.

10. Acknowledgements

Recipients will name the IAC and/or recognize the IAC with their logo in publications and advertisements related to Indigenization Fund support.

1) IAC 2015 – 2020 Strategic Priorities:



In our view, the five strategic priorities are complimentary and inter-dependent. In particular, broadening the scope of student support by coupling this with faculty development for the purposes of Academic Indigenization holds the potential to transform how we educate at the U of R. Likewise, through enhancing governance and leadership, we believe we can enhance community engagement and ultimately research.

2) *peyak aski kikawinaw*, the University's 2015-2020 Strategic Plan

The University of Regina is committed to three strategic priorities: student success, research impact, and commitment to our communities. Indigenization is an overarching area of emphasis and is woven throughout each priority. The full plan can be found here: <http://www.uregina.ca/strategic-plan/>