

## **SSHRC Course Release Support Guidelines**

### Preamble

In an ever increasing competitive research funding environment, the importance of supporting researchers to realize their research program objectives is imperative. A key component in submitting high quality and competitive applications is to work closely with the SSHRC Research Facilitator in the Research Office and take advantage of the workshops, programming and resources available to prepare SSHRC applications. An additional means of supporting successful researchers is to offer a course release to allow for dedicated time to fulfill the research program funded by SSHRC.

### Effective

Fall 2017 for University of Regina researchers who received grant funding announced in March 2016 and onward.

### Purpose

To support researchers who are the Principal Investigator on a successful multi-year SSHRC grant.

### Eligibility

At the discretion of the Dean, University of Regina faculty members who are awarded SSHRC multi-year funding are eligible for one three-credit course release over the period of the grant.

The recipient must be the Principal Investigator of one of the following multi-year SSHRC grants:

- Insight Development Grant;
- Insight Grant;
- Partnership Development Grant; or
- Partnership Grant.

### Process

- It is the responsibility of the researcher to negotiate the timing of the course release with his/her Department Head and Faculty but it must be taken while holding the grant.
- Once the timing of the course release has been determined, the researcher and Department Head should complete the course release support approval form and return it to the Research Office.
- The Research Office will arrange for the funds to be transferred to the Faculty during the requested fiscal year. If the timing of the course release changes, the researcher and Department Head should advise the Research Office of the change.

### Conditions of Award

- The award is not transferrable to any other members of the grant team or to a different institution.
- During a semester in which a SSHRC award holder has a course release, s/he will continue normal responsibilities associated with teaching, including supervising graduate or undergraduate theses, committee work, and all other regular departmental responsibilities.