Realize. It **starts** with you.

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Research Administration: The Finance Side

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"This is so exciting!
I've never visited accounting before."
Who are we??

• We are part of the Financial Services team
• We support the Research Office and researchers
• We are designated professional accountants
• We are friendly
What do we do ?? Why ??

• Post-award administration
• Compliance with grantor conditions
• Compliance with UofR internal controls and processes
• Transaction audit support
• Manage the flow of research $$ to your FOAPAL
• Systems
Some numbers
(because we are accountants)

- 1849 = # of active FOAPALs
- 541 = # of individuals actively managing funds
- 367 = # of external grantors
- 367 = # of external grantors
- 167 = # of internal entities that provide funding
- $18.04M = Annual research revenue $$ (3 year average)
Roles and Responsibilities

• Researcher (Fund Manager)
  – Authorize eligible expenses
  – Appropriate use of funds
  – Compliance with all relevant policies (UofR, Tri-Agency, other)
  – Review your FOAPALS (OPS-010-005)
Roles and Responsibilities

• Faculties and administrative support
  – The first line of support and transaction processing

• Accounts payable and Supply Management
  – Secondary review for eligibility and compliance
  – Ensure compliance with UofR policy and procedure
  – Issue payments from UofR (Accounts Payable)
  – Comply with procurement policies (Supply Management)
Roles and Responsibilities

• Research Financial Analysts
  – Financial reporting to grantors and researchers
  – Flow funding to your FOAPALs
  – Monitor FOAPALs for specific conditions
  – Support Tri-Agency compliance
  – Support Accounts Payable and Supply Management
  – Support compliance with UofR policies and processes
What can we do for you?

- Financial reporting for grantors
- Assist on administrative tasks
- FAST assistance
- Pre-award input
- Help you focus more on research, less on administration
What can we do for you??

- Liase with grantors in an audit situations
- Creative solutions
- Just ask !!!
What can you do for us??

• Review your FOAPALs regularly (OPS-010-005)
• Be familiar with UofR and Tri-Agency policies
• Read your award letter for conditions and requirements
• Documentation of what expenses are and their relationship to your funded research
• Involve us early – there may be more options than you think
What can you do for us ??

• Contact the Research Office
• Ask for help
Resources

- **Financial Services**  
  [http://www.uregina.ca/fs/employees/index.html](http://www.uregina.ca/fs/employees/index.html)

- **Research Office**  
  [http://www.uregina.ca/research/for-faculty-staff/index.html](http://www.uregina.ca/research/for-faculty-staff/index.html)

- **VP (Administration)**  
  New policy webpage  
  [http://www.uregina.ca/policy/](http://www.uregina.ca/policy/)  
  Former policy webpage  
Resources

- CIHR Funding Policies [http://www.cihr-irsc.gc.ca/e/204.html](http://www.cihr-irsc.gc.ca/e/204.html)
That new guy in class?
Yeah, I thought he was a hipster, too.
Turns out, he’s an accountant.