University of Regina | Office of Research Services

President's Research Seed Grant
for Health, Science, and Engineering
Guidelines

1. Introduction

These awards provide University of Regina researchers with modest research funding to undertake research and scholarly work in the areas of health, science, and engineering that has potential to be developed into larger scale, externally funded research programs. The awards are made available from the following sources:

- University of Regina - an allocation from operating funds made annually by the President.
- Vice-President (Research) – an allocation from the NSERC General Research Fund, when sufficient funds exist.

2. Eligibility - Applicants

- Academic faculty members in permanent and probationary appointments and postdoctoral fellows are eligible to apply. APT members for whom independent research is a requirement of their appointment are also eligible.
- Priority will be given to 2026 NSERC and Health Cohort participants and emerging scholars (e.g. pre-tenure).
- Cannot currently be holding internal funding awarded by the Vice-President (Research) e.g. VPR Discretionary funding, Discovery Development Grant funding.
- Awards are limited to 1 every 3 years.
- Only one application as principal investigator may be submitted.

3. Eligibility – Research Projects

- Must be health, natural sciences, or engineering related.
- Small-scale, early-stage research/creation projects. Funding maximum is **$7,000**. Projects must be completed in 2 years.
- Projects must support the development of a larger scale research program, which will be developed into a major external grant application within three (3) years of the end of the award. Activities could include undertaking pilot studies, collecting and analyzing initial data, validating new methodologies or approaches, or developing new partnerships, etc.
- If requesting partial funding to add-on to an existing project, the applicant(s) must make a persuasive argument for the need for additional funding. The committee will use this information to determine whether the funds are warranted.

4. Application Procedures

Deadline is May 15 at 11:59pm.
If the deadline falls on a weekend or holiday, the deadline is extended to the next business day. Application forms are available on the Office of Research Services website:
https://www.uregina.ca/research/ors/internal-funding/seed-and-sshrc-explore-grant.html

3737 Wascana Parkway
Treaty 4 | Regina, SK Canada S4S 0A2
Phone: 306-585-4269
Fax: 306-585-4893
Email: Research.Services@uregina.ca
www.uregina.ca/research

Submit to: **research.services@uregina.ca**

Applications must include:
- Application Form, including the Budget table.
- A Narrative CV. Information on completing a Narrative CV can be found here: https://www.uregina.ca/research/office-research-services/narrative-cv.html

5. Consideration of Applications

- Applications will receive an administrative review by the Office of Research Services upon submission. Incomplete applications will be flagged, and applicants will be given an opportunity to provide missing information. Any additional information provided beyond that requested will be removed and will not be shared with the review committee. Only complete applications will be forwarded for consideration in the competition.
- The administrative review includes evaluation of the eligibility of proposed expenses. Ineligible expenses will be removed from the budget.
- Applications are considered by a multi-disciplinary review committee appointed by the Vice-President (Research). Applications should be written as clearly as possible to persuade both specialists and generalists alike.

Assessment criteria must be addressed in your application. Proposals will be evaluated based on:

Challenge – The aim and importance of the endeavour (40%):
- Originality, significance and expected contribution to knowledge
- Appropriateness of the theoretical approach or framework
- Appropriateness of the methods/approach
- Quality of training and mentoring to be provided to students and HQP
- Potential for the results to have influence and impact within and/or beyond the social sciences and humanities research community

Feasibility – The plan to achieve excellence (20%):
- Appropriateness of the proposed timeline and probability that the proposed project objectives will be met
- Expertise of the applicant in relation to the proposed project
- Appropriateness of the requested budget, justification of proposed costs
- Quality and appropriateness of knowledge mobilization plans
- Indications of other planned resources including leveraging of cash and in-kind support from other sources

Capability – The expertise to succeed (20%):
- Quality, quantity, and significance of academic research outputs and/or creative output
- Evidence of past knowledge mobilization activities
- Quality and quantity of past contributions to the development of training and mentoring students and HQP

Linkage to a Future External Application (20%):

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- Appropriateness of the proposed project to contribute to the development of a future application to an external competition
- Indications of how the proposed project and the future external grant tie into the applicant's recent and ongoing research activities

Priority for funding is given to applicants in the following order:

1. 2026 Cohort Program Participants
2. Emerging scholars (tenure track faculty without external funding)
3. Established scholars (tenured faculty, tenure track faculty holding external funding)
4. Postdoctoral fellows
5. APT members (where independent research is a requirement of their appointment)

6. Administration of Funds

The Office of Research Services will notify applicants about the results of their applications. A research account will be created for each award. The use of funds must align with the budget submitted and conform to the University of Regina policies and procedures (www.uregina.ca/policy/) and the Tri-Agency Financial Administration Guide. All financial claims against the account (i.e., payrolls, travel, purchase requisitions, etc.) must be signed for by the recipient of the award and approved by the appropriate Department or Dean. Overspending is not permitted on these accounts. Overspent accounts become the personal responsibility of the account holder.

7. Research Certifications

An award may be conditionally granted pending receipt of approval from the appropriate committee where the research involves humans, animals, biohazards, radiation, etc. An applicant has three (3) months from notification of a conditional award to submit an application to the appropriate committee.
Awards will not be placed in an account until all required certifications have been obtained.

8. Length of the Award

The funds may be used for the period of the grant, or two years. Research accounts will be closed automatically after two years unless request for an extension of the grant is received. Unused balances will also be recovered if no longer required for activities outlined in the application.

9. Reporting

Recipients of grants will complete a report for each award and submit it to the Office of Research Services within 3 months of the end date of the award. These reports are to describe the substantive results of the research for which the grant was made. Information from these reports may be used when compiling reporting for external funders and internal purposes.
Subsequent applications to this funding program will not be accepted until a report has been received.

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