Objectives

• Promote research and scholarly work at the U of R that has the potential to be developed into larger scale, externally funded research projects.

• Support small-scale, early stage research projects.

• Short-term projects that can be completed within the timeframe of the award (2 years).
Funding Sources

• Funds for the PRSG are made available from:
  ▪ Allocation from operating funds made annually by the President
  ▪ Vice-President (Research) – an allocation from the NSERC GRF if sufficient funds exist

• Funds for the SSHRC Explore Grant are made available from:
  ▪ SSHRC Institutional Grant
  ▪ Vice-President (Research) – an allocation from the SSHRC GRF if sufficient funds exist
Funding Overview

• Duration: 2 years
• Value: Up to $6,000
• **Deadline:** May 15, 2023
• Only **one** application as principle investigator may be submitted
• Subject matter:
  • PRSG supports proposals in the areas of health, science and engineering
  • SSHRC Explore Grant supports proposals in the social sciences and humanities

**Frequency:**

• Awards are limited to 2 every 5 years.
Application Overview

• Complete applications include:
  • Application form, including a budget table
  • Research proposal (3 pages)
  • References (1 page)
  • CV and Scholarly Record for applicant and co-applicants (approved format):
    • Canadian Common CV
    • NSERC Form 100 & research contributions
    • SHRF
    • SSHRC Web CV & research contributions

• All attachments must be in Times New Roman, 12 point font with minimum margins of 3/4” or 1.87cm.
Application Form

Research Plan – 3 pages maximum

• Describe your research plan using the following headings
  • Objectives/key research questions
  • Context/theoretical framework
  • Methodology
  • Impact
  • Roles/responsibilities of team members (including students)
  • Potential to secure external funding

• Make sure embedded figures are legible (if applicable)

The Research Plan should be accessible to a multi-disciplinary committee of non-experts.
Application Form

Budget

• Indicate the amount requested, and provide a detailed justification of the need for each item and how it will support the project.

• Total funding requested is limited to $6,000.

• Eligible and ineligible expenses are listed in the Guidelines.

• Ineligible budget items will be removed and the total amount awarded will be reduced accordingly.

• Funds will not be awarded for conference travel, course releases, open access fees, KM costs, computers/laptops.
Application Form

Additional Funding

• If you have, or are seeking, additional funds for this project:
  ▪ Indicate the source, amounts, and plan for spending any additional funding that will be used to support the project (if applicable).

• Provide a brief justification for the need for additional internal funding.
Consideration of Applications

• Applications will be reviewed by the Office of Research Services for completeness and eligibility of proposed expenses.

• Applications are considered by a multi-disciplinary Committee appointed by the VP (Research).

• Applications should be written as clearly as possible for specialists and generalists alike.
Consideration of Applications

Evaluation Criteria:

• The completeness and clarity of the proposal;

• Aim and importance of the proposal, including originality/innovation, expected contribution to knowledge, and the potential impact of the outputs;

• Quality and feasibility of the research design;

• Potential to secure external funding and the plan to apply for funding;

• The appropriateness and justification of the requested budget; and

• The scholarly record of the applicant(s).
Consideration of Applications

Funding Priority:

1. 2023 Cohort Program participants.

2. Emerging scholars (pre-tenure faculty who do not currently hold external funding).

3. Established scholars (tenured faculty, pre-tenure faculty holding external funding).

4. Postdoctoral fellows.

5. APT members (where independent research is a requirement of their appointment).
Strategies for Success

• Make sure the application is accessible for a multi-disciplinary review committee of non-experts.

• Be detailed and provide all specific information requested in the application form and guidelines.

• Anticipate potential risks in the project and explain how they will be addressed or mitigated (e.g. recruiting enough participants).

• Use space wisely in the research plan, and make sure all information is adding value (e.g. figures legible and relevant).
Writing Tips

• **Apply sound time management:**
  - Start now!
  - Leave enough time to allow for several reviews and a lot of revision

• **Write clearly and concisely:**
  - Make sure your proposal is understandable to a non-expert
  - Use simple language and avoid jargon
  - Define all acronyms

• **Review and follow all instructions and guidelines:**
  - Use all recommended formatting styles, headings, etc.
  - Follow all instructions precisely
  - Review evaluation criteria and focus your application to address them explicitly

• **Have your submission reviewed by:**
  - A trusted mentor in your field (i.e. former, current, or future supervisor)
  - A peer(s) outside your specific field
Questions?

• If you have any questions, please contact the Office of Research Services: Research.Services@uregina.ca

• The 2023 Guidelines and Application Forms are found here: https://www.uregina.ca/research/for-faculty-staff/find-funding/internal-grants/seed-grant.html