**Research Risk Assessment in Support of Research Continuity**

Completed form to be sent to [research.office@uregina](mailto:research.office@uregina) for review.

This form is intended for researchers who are leading ongoing or upcoming research/scholarly/creative (referred to below as “research” for simplicity) projects. It is intended to highlight risks related to the COVID‐19 pandemic and to provide a record of ongoing projects.

The University of Regina is phasing in on-campus and field research activities during the COVID- 19 pandemic, using protocols that promote social distancing and safe working conditions. Protective measures currently advised include hand‐washing reminders, increased cleaning and disinfecting protocols, social distancing (1‐2 meters), education of symptoms of COVID‐19, self‐screening, and self‐isolation if any signs of illness.

Please note that the Principal Investigator has an ongoing responsibility to regularly monitor the applicable federal and provincial COVID‐19 guidelines, and adjust, postpone or cancel their research projects as may be required.

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| Name of Principal Investigator: |  |
| Title of Project: |  |
| Faculty/Dept: |  |
| Email: |  |
| Phone: |  |
| Cell Phone: |  |
| Funder: |  |
| REB or PCAC File: |  |

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| 1. | Briefly describe why continuing this research is essential. Provide a description of the work to be done and the rationale. Ensure you address the following:  a) Does the request align with Province of Saskatchewan directives regarding the state of emergency?  b) Does the request align with University of Regina directives regarding staff and/or students working during the pandemic? |
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| 2. | Provide the dates, times, and location(s) of research work (building and room number, or off‐site location). Will the work be ongoing and/or repeated over an extended period or will it be completed within a set timeframe? |
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| 3. | Provide the names of the individuals involved (collaborators, students, post‐docs, and others who will attend the research location), and describe what each of their roles shall be. Ensure you address the following:  a) How many people will be working together at any one moment in time? |
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| 4. | Briefly describe the measures in place to ensure health and safety of all involved in this research at this time. Indicate how you will comply with any federal and provincial guidelines applicable to the area(s) in which the work will be conducted. Ensure you address the following:  a) How will social distancing be achieved?  b) How will instruments, equipment, computers, etc., be cleaned?  c) If working alone, are the plans consistent with the *UofR Working Alone* guidelines? |
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| 5. | Briefly outline plans to ensure research continuity if the lead research or any collaborators become ill. (What happens to the research/experiment if the person leading the research gets ill and cannot assist? Who has the knowledge to shut down running equipment and experiments? How will ill persons contact each other? At what point will all research be halted?). |
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| 6. | Will the work generate any waste that will require special handling to dispose of? If yes, please explain. |
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| 7. | Are there any Occupational Health & Safety concerns? If yes, please explain in detail. |
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Health, Safety & Wellness (health.safety@uregina.ca) is to be notified, and additional risk assessments will be conducted, if research will include the use and handling of hazardous materials and equipment (e.g., risk group 2 biological materials, radiation, chemicals, autoclave, NMR, lasers, etc.).

NOTE: If this research requires travel, the completed COVID‐19 travel risk assessment form must be attached: <https://www.uregina.ca/covid‐19/assets/docs/pdf/COVID‐19‐Travel‐Risk‐Assessment‐24‐02‐202.pdf>

Please also see the University of Regina`s COVID‐19 FAQs for researchers:

<https://www.uregina.ca/covid‐19/faq.html>

Government of Canada Guidelines:

<https://www.canada.ca/en/public‐health/services/diseases/2019‐novel‐coronavirus‐infection/being‐prepared.html>

Province of Saskatchewan Guidelines:

<https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus/public-health-measures>