What is Emergency Financial Aid?

Emergency Financial Aid may come in the form of short-term loan or one-time bursary designed to help U of R students remain in school when the completion of their University education is threatened by financial circumstances that are out of their control. For example, this could include (but is not limited to) situations such as:

1. You can’t afford essential needs such as groceries or rent.
2. Your student loan has been approved and it will cover your semester costs, however, it is late and you need to pay for rent, food, or purchase textbooks in the interim.
3. You have an emergency expense (e.g. your furnace breaks down in -40˚ weather).
4. Your health and dental plan doesn’t cover required medical needs.
5. You require emergency shelter due to a dangerous living situation or act of violence.
6. You require support for temporary housing due to displacement by fire or other unforeseen environmental hazard.
7. You require funds for exceptional life circumstances (e.g. illness in the family).

What are the criteria for receiving Emergency Financial Aid?

1. You must be a full-time undergraduate student or an ESL student in the current term.
2. You must be in good academic standing (a minimum UGPA of 60% and not required to discontinue from the U of R).
3. You must demonstrate you have financial need.
4. You must demonstrate that you have experienced extenuating circumstances that have resulted in a financial crisis.

Documentation Required (other documentation may be requested):

If you are in need of funding to pay for outstanding bills, rent, groceries, or other expenses:

- Current copies of each outstanding bill or a copy of your rent receipt or rental agreement.
- A copy of your previous three months of bank statements.

If you are in need of funding to pay for textbooks:

- Printout of textbooks list from your online account.

All other requests:

- A copy of your previous three months of bank statements.

Where do I submit this Emergency Financial Aid Application?

1. If you are a student with a Federated College, you submit this application to the Registrar’s Office of your Federated College for consideration.
2. If you are a student with the Faculty of Social Work or the Faculty of Education, you submit this application to your Faculty Student Services office for consideration.

3. All other students, complete all sections of this form and submit to:
   - In Person/Mail: Student Awards & Financial Aid, Room 108, Ad-Hum Building
   - Email: student.loans@uregina.ca

4. A staff member in Enrolment Services will meet with you to review this application.

Your Personal Information:

| STUDENT ID NUMBER: | ____________________________ |
| LAST NAME: | ____________________________ |
| FIRST NAME: | ____________________________ |
| MAILING ADDRESS: | ____________________________ |
| CITY/PROV: | ____________________________ |
| POSTAL CODE: | ____________________________ |
| EMAIL: | ____________________________ |
| PHONE NUMBER: | ____________________________ |
| FED COLLEGE (IF APPLICABLE): | ____________________________ |
| YOUR CURRENT FACULTY/PROGRAM: | ____________________________ |

Declaration and Consent:

- I declare that the information I have provided in this application is true, complete and accurate.
- I understand that all information I have provided in connection with this application is subject to verification and audit by the University of Regina.
- I understand the funds may be repayable and if so, promise to repay the funds in the timeframe agreed upon.
- I understand that any funds I receive are waived of late payment fees, except for default of payment, at which time it will be subject to late payment fees at the current rate as set by Financial Services.
- I understand that if I receive a loan, my student account will be flagged indicating I have a loan to repay and will not be allowed to register for courses, convocate, or obtain transcripts until my account is cleared.
- I understand that I may only receive a bursary one time in my academic career at the U of R.

Privacy

- Personal information in connection with this application is collected under the authority of The University of Regina Act and is needed for educational, administrative and statistical purposes, to process your application and decide your eligibility for the emergency funding for which you have applied.
- If you have any questions about the collection, use and disclosure of your personal information by the University of Regina, please contact: Associate Director, Enrolment Services, Room 108 Administration-Humanities Building, University of Regina, Regina, SK, S4S 0A2, 306.585.4591.

STUDENT SIGNATURE: ____________________________       DATE: ____________________________
Financial Request:

Have you previously applied for emergency funds?  □ No  □ Yes
If yes, indicate when you received emergency funds previously: _______________________________________
(NOTE: Students are normally permitted only one emergency funding request in their academic career at the University of Regina).

Indicate the total loan amount you are requesting: $__________________ (maximum $2,000 allowed)

What do you require this funding for?

<table>
<thead>
<tr>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
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</table>

Purpose of Request:

Explain in as much detail as possible the circumstances that have led to your loan application. You may be required to provide documentation to support your request.

________________________________________________________________________
________________________________________________________________________
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Financial Disclosure:

Provide the following financial information for the current semester (ie: all four months) to the best of your knowledge. This section is very important as it will allow us to determine whether you have financial need.

<table>
<thead>
<tr>
<th>SEMESTER INCOME (for 4 months)</th>
<th>SEMESTER EXPENSES (for 4 months)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Loan Funding: $ _________</td>
<td>Tuition: $ __________</td>
</tr>
<tr>
<td>Scholarship/Bursary: $ _________</td>
<td>Books: $ __________</td>
</tr>
<tr>
<td>Third-Party Assistance: $ _________</td>
<td>Rent: $ __________</td>
</tr>
<tr>
<td>Employment: $ _________</td>
<td>Utilities: $ __________</td>
</tr>
<tr>
<td>Spouse/Partner Income: $ _________</td>
<td>Food: $ __________</td>
</tr>
<tr>
<td>Child Tax Benefit: $ _________</td>
<td>Bus/Car/Gas: $ __________</td>
</tr>
<tr>
<td>Other (Explain): $ _________</td>
<td>Child Care: $ __________</td>
</tr>
<tr>
<td>Other (Explain): $ _________</td>
<td>Other (Explain): $ __________</td>
</tr>
</tbody>
</table>

Semester Income Total: $ __________  Semester Expenses Total: $ __________

Loan Option Only (do not fill out unless you know that a loan is approved):

If approved for a loan, I will be able to pay the loan back by ________________.

I have the following source of income forthcoming to repay a loan:

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Student Signature: __________________________