SCIENCE: FACULTY ADMINISTRATOR REPORT
For Faculty of Science Council Meeting on Tuesday, September 17, 2013

Science Administrative and Technical Staff
- I am pleased to report NO personnel changes in the past 5 months!
- A one-day workshop was held on August 29th and all staff were able to attend. It was an opportunity for everyone to acquire additional skills, strengthen and update their connections with each other and enjoy both an educational and social experience. This workshop was held on campus and the group left feeling re-energized for the year ahead.

Science Budget
- In May 2013 the University announced the operating grant increase for FY2014 (fiscal year 2014 ending April 30, 2014) would not match the increase in the cost of running the University and all units were asked to identify a 3% cut in their units.
- Further to this announcement Science was advised our budget cut for FY2014 would be $333,835 and our capital allocation for FY2014 would be $70,000.

Science Student Services Office
- Recruitment Events
  - New Student Orientation was held on Tuesday, September 3, 2013. Over 160 students attended our Faculty session focused on academic expectations, preparing for labs and Science study groups.
  - On September 20, 2013, the Science Student Services office will be participating in UR Update, a Recruitment event where guidance counselors from all over the province are on campus to find out about our programs.
  - On Saturday, October 26, 2013, the Science Student Services office will be participating in UR Connected, a recruitment event during which Grade 11 students will be checking out the U of R as a postsecondary institution to study following graduation.

- New Students for 2013-30
  - According to Enrollment Services our domestic applications are up by 141 (15%) and our domestic ADMISSIONS are up by 69 (16%) from this time last year (as of 10 September 2013).
  - 710 New and Transfer students were admitted to Science this year. Of those, 100 are registered through Campion, 69 through Luther College, and 10 through First Nations University.
  - Of the 710, there are 18 Actuarial Science, 14 Biochemistry, 49 Biology, 17 Chemistry, 1 Combined Biol/Stats, 98 CS (5 Certs), 12 Economics, 6 Environmental Biology, 4 Geography, 38 Geology, 9 Math, 1 Cert. in Ind. Health Studies, 20 non-degree seeking students, 12 Physics, 188 pre-professional, 6 psychology, 4 Software Systems Dev't, 1 Stats, 210 undeclared and 2 Academic Recovery program.
  - 151 students were admitted as Science Qualifying: 2 Actuarial Science, 2 Biochemistry, 6 Biology, 5 Chemistry, 18 CS, 3 Econ, 10 Geology, 3 Physics, 1 Stats and 101 undeclared.

- Fall Convocation
  - On Saturday, October 19, 2013, Science will be graduating 20 undergraduate students.
Science Camp

• From Stephen Cheng's wildly popular "Flubber" and "Ice Fishing" experiments to Geocaching with Monica Clivet and Erika Smith's Chemistry the Science team put together another amazing summer of activities to enthusiastic campers for 2 months this summer.

• One of the highlights for all campers was the Saskatchewan Burrowing Owl Interpretive centre session on August 21st, which brought one of Western Canada's most endangered species on campus, allowing the kids to learn about the animals and the conservation efforts on their behalf.

• A big thank you to Lindsay Greve who was the summer camp coordinator. Lindsay is doing her education practicum in Weyburn this year. She was invaluable and enthusiastic and represented Science to the fullest. Thank you as well to all the Science members who graciously gave their time and effort to contribute session activities.

• Another great year of camp for our future U of R Science students!

Science Safety

• The lab signage project is nearly complete and signage will appear in the Lab Building, College West, and RIC in the next few months

• Campus wide tests will be performed this fall to try-out the Alertus notification system. Evacuations will not be a part of the process, however, the wall-boxes in the hallways will be blinking and you will see notifications pop up on your computer.

• A serious incident involving a student and a -80 freezer occurred recently. The frost from the -80 was melting as the student was removing samples and the student slipped and banged their head. When trying to get up, the student slipped and banged their head a second time. HSE distributed a notice for teaching and research personnel to remind their students to take extra care when working in and near the -80s. It was determined that honeycomb mats would alleviate these slippery conditions and Science will be purchasing honeycomb mats to put under those that are accessed frequently to try and alleviate the slippery conditions.

Science Administrative Procedures

• Print Optimization:
  o Print Optimization for the Classroom Building is completed. We are waiting for a FM decision on hallways and will deploy more MFDs when FM provides approval.

• Science Website
  o The new Science website is LIVE.
  o Several areas are still under construction and we invite input and feedback from all users. The comments and suggestions may be sent directly to me or to James.Kraushaar@uregina.ca

• Electronic Ballots
  o This fall we are preparing to use Class Climate software as the medium for faculty committee elections rather than the paper ballots. James Kraushaar and Michelle Kowbel are currently running test projects. We expect the first implementation will be the selection of the Science Faculty Review Committee.

Submitted by Audrey Perra, Faculty Administrator
12 September 2013