SCIENCE: FACULTY ADMINISTRATOR REPORT
For Faculty of Science Council Meeting on Wednesday, January 15, 2014

Science Administrative and Technical Staff
- Pamela Sparvier has returned to the Department of Mathematics and Statistics from a Term position in the Faculty of Fine Arts.
- Cheryl Risling has moved from the Department of Mathematics and Statistics to a Term position in the Dean’s Office and the Science Student Services Office.
- Angela Arthur, our Microbiology Technician, began maternity leave on January 1, 2014.
- Luanne Sawatzky has accepted a Term position as Microbiology Technician to backfill Angela Arthur’s maternity leave.

Science Budget Items
- Important data has been collected from all the Departments with respect to Operating and Capital requirements and we are in the midst of preparing the Faculty of Science budget submission for Fiscal Year 2014-2015.

Science Safety
- The lab signage project is a work-in-progress in the Lab Building, College West and RIC.

Science Administrative Procedures
- Print Optimization:
  - Print Optimization for Science is a work-in-progress. We are still awaiting a FM decision with respect to equipment in hallways.

- Science Website
  - The Science website is a work-in-progress. We appreciate and invite input and feedback from everyone and ask followers to submit the comments and suggestions directly to me or to James.Kraushaar@uregina.ca.

Submitted by Audrey Perra, Faculty Administrator
15 January 2014