Visiting Professor / Visiting Researcher

Policy per UR International
The purpose of the Visiting Professor/Researcher Program is to provide academic and professional development opportunities for international scholars that are mutually beneficial to the scholar, their home institution, and the University of Regina. The intent of the program is also to contribute to the international mission of the University of Regina through the exchange of research, scholarship and education. International visitors who meet the following criteria can apply to visit the University of Regina as a visiting professor, or a visiting researcher:

- **Visiting Professor**
  Visiting professors are senior scholars (i.e. recognized experts) and distinguished visitors who hold a doctoral degree, or a foreign equivalent, who typically hold an appointment comparable to those of University of Regina professors, have a considerable number of publications in their discipline and are usually on temporary leave from their home universities or research centres. These professors visit the University of Regina for relatively short periods of time, usually no longer than a year, serve as senior researchers, collaborate on research projects and publications with University of Regina faculty members, and/or pursue independent research. Normally, visiting professors are self-supported, or have adequate support funds from sources outside of the University of Regina and are considered peers of University of Regina faculty members.

- **Visiting Researcher**
  Visiting Researchers (or Artists) are faculty or staff members from an accredited institution, organization, or government body who have been invited by the University of Regina, or have applied to visit the University of Regina to carry out creative activities, research or professional development in a particular unit on campus. Visiting artists and researchers are expected to provide examples of their art work or provide lectures on their particular area of expertise while on campus. Normally, all of these individuals are self-supported, or have adequate support funds from sources outside the University of Regina.

Procedure
1. **The faculty member will submit** a recommendation to the Department Head. The recommendation must include the following:
   a) the supervising faculty member’s request and research plan
   b) duration of appointment
   c) explanation of funding arrangements
   d) funding certificate from sponsoring institution
   e) confirmation of space
   f) candidate’s CV
2. **The Department Head will submit** a recommendation to the Dean. The recommendation must include the following:
   a) the supervising faculty member’s request and research plan
   b) duration of appointment
   c) explanation of funding arrangements
   d) funding certificate from sponsoring institution
   e) confirmation of space
   f) candidate’s CV
3. **The Applicant will also submit** the completed visiting professor/researcher application form and all required documents online.

4. **The Dean’s Office will submit** a memo of support along with the application package to UR International.

5. Once the application is approved and the program fee is paid on UR Self-Service, UR International will forward the IMM8502 form and an official Invitation Letter to the applicant.

**Related Information**

- UR International website: [http://www.uregina.ca/international/partners/visiting-scholars/overview.html](http://www.uregina.ca/international/partners/visiting-scholars/overview.html)

- Visiting Professor/Researcher Online Application Form: [http://www.uregina.ca/international/partners/visiting-scholars/scholar-visit-form.html](http://www.uregina.ca/international/partners/visiting-scholars/scholar-visit-form.html)