AGENDA

1. APPROVAL OF AGENDA

2. CHAIR’S REMARKS

3. FACULTY ADMINISTRATION (MOTIONS SUBMITTED BY T. DAHMS)

   MOTION 1a: The members of the Science Faculty Council recommend to the Dean that the current structure of the "Administrative Branch" of the Faculty of Science be reorganized to reflect an appropriate reporting structure that is consistent with the academic and research roles of each individual/unit within the Faculty of Science.

   MOTION 1b: The members of the Science Faculty Council recommend to the Dean that the Administrative Branch of the Faculty of Science be reorganized in the following manner:

   a) Student Services, Program Coordinators, and Academic Advisors report to the Associate Dean Academic.
   b) EQAL/IECS and all associated staff report to the Associate Dean Research.
   c) Research Computing reports to the Associate Dean Research and Graduate Studies.
   d) All departmental technicians and administrative assistants report to their respective Department Heads in their home department, as was the case in the past.
   e) Science Operations, Science Stores, Machine Shop, IT Coordinator, Media Liaison, and Dean's Office administrative assistant report to the Faculty Administrator.

   MOTION 1c: The members of the Science Faculty Council recommend to the Dean that the Faculty Administrator not serve as chair of any Faculty of Science committee, but rather as co-chair alongside another committee member.

   ITEM FOR DISCUSSION
   The Faculty of Science Budget and Space Allocation Committee (BASAC) was formed at least 3 years ago as an advisory body to the Dean on matters relating to space allocation and finances in the Faculty of Science. Is this committee active? Who is the chair of this committee? What do we need to do in order to reactivate this committee?

4. ADJOURNMENT