SCIENCE: FACULTY ADMINISTRATOR REPORT
For Faculty of Science Council Meeting on Monday, January 18, 2016

Science Administrative and Technical Staff

- Sharla Lozinsky joined Science on a 6-month term in October 2015 as a Microbiology Technician half time. She is job sharing with our other Microbiology technician and her term will be completed in April 2016.
- Ashley Yeaman has moved from his role as Program Coordinator in Computer Science to the Academic Program Advisor for an undetermined term which began on December 1st. Jane Desplenter Rose is taking some time off.
- Connie Renwick has moved from the Administrative Assistant in Computer Science to the Program Coordinator in Computer Science for an undetermined term which began on December 1st. She will be filling in for Ashley during that time.
- Pheonix Sparvier joined Science for an undetermined term in December 2015 as the Administrative Assistant in Computer Science. Pheonix will be filling in for Connie during that time.

Print Optimization

- A memo was sent Faculty wide that detailed the FOAPAL policy as it relates to Print Optimization and how that will look in the future. The policy was developed with consultation of an Ad-Hoc committee formed at the previous Faculty Council meeting. If there are any questions regarding the policy or anything else relating to Print Optimization, I will answer them the best I can at the meeting.

Salvage

- Supply Management Services has made a small change in the way that salvage is done. They are looking for the Faculty Administrators to approve the items on the lists. In Science the procedure will still be to contact James Kraushaar if you are disposing of computers or computer related items and Vince Ignatiuk for anything else.

Submitted by Lee Aument, Faculty Administrator
14 January 2016