General:

1. Have all headings upper and lower case bold.

2. Change “Course Evaluation” to “Laboratory Evaluation”.

3. Change “Instructor Evaluation” to “Evaluation of Instruction”.

4. Remove 4-6, and put a box for comments under each numbered statement.

5. Add to the Instruction line: Please evaluate the person who gave you instruction in the lab (Lab Instructor or TA).

Specific:

2.1 The laboratory work is a valuable part of the course.

2.2 Laboratory work is relevant to what is presented in class -> Laboratory work is relevant to class material.

2.3 The lab has adequate facilities.

2.4 Laboratory work is interesting and stimulating -> take out; covered under 2.1

2.5 The amount of material covered in each laboratory period is reasonable -> The lab time is adequate to cover all the material and complete all the tasks.

2.6 The methods of evaluation are fair -> take out and replace with the statements below:

The number of assignments is reasonable.

The grading is fair.

Add: I referred to the manual/on-line/printed materials regularly.

2.7 The laboratory manual is a valuable resource -> The laboratory manual/on-line/printed materials are valuable resources.

2.8 I would recommend this laboratory to others.

3.1 The laboratory instructor provides clear and appropriate instructions during the pre-lab conference. (If no pre-lab conference is presented in the lab, indicate NA.) -> During the laboratory activities the laboratory instructor or teaching assistant gives clear and understandable explanations.

3.2 The laboratory instructor appears to have a thorough knowledge of the subject.

3.4 The laboratory instructor is accessible during the laboratory period -> The laboratory instructor or teaching assistant is easy to approach during the laboratory period.

3.5 The laboratory instructor treats students fairly and with respect. -> The laboratory instructor or teaching assistant treats students fairly and with respect.

3.6 I would recommend this laboratory instructor to others. -> I would recommend this laboratory instructor or teaching assistant to others.

In addition, we will recommend that Lab Instructors should be able to see all the comments for all of the lab sections for courses that they run.