Science Student Services
New Student Handbook
Welcome to Science!

Dear new student,

Welcome to the Faculty of Science at the University of Regina. You are embarking on an exciting time in your life and I am pleased that you have chosen us to share in the journey.

Over the next few years, you will discover many new things about yourself, your interests and the world in general. I encourage you to take advantage of this opportunity not only to prepare yourself for a career, but also to explore new topics and ask questions about why things are the way they are. Discover what you can do to shape the future through community involvement and critical thinking. Participate in the many activities we offer, to help make your time with us a positive learning and personal growth experience. Take the co-op education option to explore the employment opportunities. Try an international work or study semester to learn more about the world outside Canada. Consider an NSERC student summer research assistantship to see if a research career is the right choice for you.

As you enter the university environment, you will discover that you are faced with many new challenges and opportunities. Some of them will excite you; others may be intimidating. Through all of them, we at the Faculty of Science are here to support you. If you require assistance at any point throughout your program, I encourage you to seek help at the Faculty of Science Student Services Office. If you are taking classes where Supplemental Instruction is available, consider
participating. Get to know your Professors. One of the key differences you will find in your transition to university is that the support services are both diverse and distributed across campus. Our job is to help you identify and find these services. If you have questions, come see us!

I wish you the best of success in your studies, and I look forward to handing your diploma to you in a few years time.

Sincerely,

Dr. Daniel Gagnon
Dean, Faculty of Science

Faculty of Science – Faculty and Staff
Grad Gala – 2011
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Undergraduate Calendar & Course Catalog

The University of Regina Undergraduate Calendar & Course Catalog outlines the University of Regina’s Admission and Program Policies in detail. Regulations concerning Admissions, Academic Programs, Academic Standing and Academic Integrity including Disciplinary Actions, Graduation Requirements and Important Dates and Deadlines are to be found within.

Students are expected to be familiar with the Calendar. One copy of the Calendar will be provided to you. Additional copies may be purchased at the University of Regina Bookstore. The Calendar is available online at: http://www.uregina.ca/gencal/. The web version is the University of Regina’s official version. In case of a discrepancy between the printed version and the web version, the web version will be considered correct.

The Faculty of Science Student Handbook will serve as a supplement to the University of Regina Undergraduate Calendar & Course Catalog, and where there are any discrepancies, the Calendar will be the authority on all matters related to University Policy. Throughout this publication, reference will be made to the appropriate Calendar sections. For further information, please refer to the University of Regina Undergraduate Calendar & Course Catalog.

ONLINE:
http://www.uregina.ca/gencal/
Faculty of Science Programs
Faculty of Science Programs

The Faculty of Science offers many programs in a variety of areas of study. Although it is not required that you determine your program in your first semester at University, your choice of program will affect the courses in which you will wish to register. It is recommended that you choose a program by the commencement of your second year to ensure that course sequencing requirements do not delay graduation.

The Faculty of Science primarily serves students who are seeking a Bachelor’s degree in the Life or Physical Sciences. However, we also provide the opportunity for students to meet admission requirements to other Professional Programs, and offer joint programs with various other institutions to facilitate student mobility and increased expertise in applied and technical science.

Faculty of Science programs can be found in Section 16 of the University of Regina Undergraduate Calendar.

Program: A prescribed set of courses leading to a degree, certificate or diploma.
Bachelor’s Degree

A Bachelor’s degree is often referred to as a “4-year undergraduate degree”. A Bachelor’s degree consists of 120 credit hours (approximately 40 courses). It is made up of courses belonging to a major and electives.

A Bachelor of Science Honours degree is a more intensive program of study that requires an increased number of courses within the major, as well as a final year research project. Students interested in an Honours degree must have an overall average grade of 75% or higher. If you are interested in an Honours program, please contact your academic advisor.

Certificates

Certificates are short programs that may be completed in 30.0 – 60.0 credit hours. They do not carry the same weight as a Bachelor’s degree, but indicate that an individual has some background in a particular area of study. Certificates are good for students who intend to study only part-time, or who are unsure if they wish to commit to a full Bachelor’s program. The credit from a Certificate can often be applied to a full Bachelor’s degree at a later date.

credit hour:
The unit measuring educational credit.

Most University courses are 3 credit hours
(3 hours/wk).
A **Major** is the primary area of study developed during a Bachelor’s degree program. Majors in Science range from 51.0 to 93.0 credit hours, and define the program of study. **A student must select at least one major** in order to complete a Bachelor’s degree.

The Faculty of Science at the University of Regina offers B.Sc. and some B.Sc. Hons. programs majoring in the following subject areas:

- Actuarial Science
- Biology (Concentrations Available)
- Biochemistry
- Chemistry
- Computer Science (Concentrations Available)
- Economics
- Geography
- Geology
- Mathematics
- Physics (Concentrations Available)
- Psychology
- Software Systems Development
- Statistics

**concentration:**

A focus within a major, comprised of a cluster of courses on a particular theme or topic.
A **Combined major** is a **single major** that has been designed to provide a student with knowledge relating to **two areas of study**, which requires less courses in each individual area, but a good background in both and an understanding as to how the two relate.

The University of Regina offers Programs with Combined majors in:

Biology/Biochemistry  
Biology/Geography  
Biology/Statistics  
Computer Science/Mathematics  
Statistics/Economics  
Geology/Geography  
Mathematics/Statistics

A **double major** is a program whereby a student completes the requirements for **two majors within the 120 credit hour** program. Because so many courses are required for a major in Science, a double major can be difficult to accomplish within 120.0 credit hours. If this option is of interest to you, please contact the Academic Program Advisor.
Joint Programs are those programs that have been built in conjunction with various other colleges or institutions. These programs often require that you complete a diploma program at another institution such as SIAST or Lakeland College, before transferring to the University of Regina to complete a Bachelor’s degree.

The Faculty of Science offers Joint Programs in:

Medical Imaging (SIAST)
Medical Laboratory Science (SIAST)
Environmental Biology (SIAST, Lakeland or Lethbridge College)
Chemical Technology (SIAST)
Post-Diploma Computer Science (SIAST)

For information regarding the diploma programs required to meet the pre-requisite for these programs, please contact the respective Educational Institution:

Saskatchewan Institute of Applied Science Technology (SIAST)
http://www.siant.sk.ca/
1 866 467 4278

Lakeland College
http://www.lakelandcollege.ca/
1 800 661 6490

Lethbridge College
http://www.lethbridgecollege.ca/
1 800 572 0103
A **Pre-Professional Program** consists of the University pre-requisites required to apply to a Professional program, such as medical school. Students who have taken their pre-professional studies at the University of Regina have been very successful candidates for professional programs including the following:

- Agriculture
- Chiropractic Medicine
- Dentistry
- Medicine
- Nutrition
- Occupational Therapy
- Optometry
- Pharmacy
- Physical Therapy
- Veterinary Medicine

Further information regarding pre-professional programs can be found in Section 19 of the *University of Regina Undergraduate Calendar and Course Catalog*.

Depending on which institution to which you will be applying, the pre-requisites may vary. Students are encouraged to contact the admissions department of the Professional Schools to which they will be applying to confirm requirements and deadlines.

Students are welcome to meet with the Academic Program Advisor in Science to discuss their program options and get assistance with choosing courses that will meet pre-requisite requirements for their Professional Program of interest.
A Preparatory degree program is a program (typically a Bachelor’s degree) that students may work towards concurrently with their pre-professional program. Choosing a preparatory degree program will aid in elective course selection and ensure that the student is developing their background knowledge in a related field of study.

For example, a student interested in Medicine may wish to declare Biology as their preparatory degree program, so that they are working towards a greater understanding of biological systems while they continue to apply for admission to medical school.

Students interested in Professional Programs are encouraged to consider that, due to the competitive nature of these programs, very few applicants are granted admission on their first attempt.

In fact, many students complete a Bachelor’s degree prior to being accepted to a Professional Program.
**Electives** are courses that fall outside of the major that make up the remainder of the 120.0 credit hours required to graduate with a degree. Electives may include courses contributing to a minor. Electives from the following categories may be required for your program:

**Natural Science**
Any course offered in Astronomy (ASTR), Biology (BIOL), Biochemistry (BIOC), Chemistry (CHEM), Geology (GEOL), or Physics (PHYS) will meet this requirement.

**Arts or Fine Arts**
Any course from the Faculty of Arts or the Faculty of Fine Arts will meet this requirement.

**Science, Arts or Fine Arts**
Any course from the Faculties of Arts, Fine Arts or Science will meet this requirement.

**Open Elective**
Any university level course from any faculty will meet this requirement.

For a list of courses belonging to each faculty, see pgs. 56 and 57.

A **Minor** is a concentration of courses in a different field of study. Minors typically range from 18.0 to 30.0 credit hours.

A Student working towards a Science Program may pursue minors from the Faculties of Arts, Fine Arts, or Science.
Program Descriptions
Programs in Biology
(Calendar Section 16.11)
www.uregina.ca/biology

B.Sc. Biology
B.Sc. Biology with a Conc. in Cellular and Molecular Biology
B.Sc. Biology with a Conc. in Ecology and Environmental Biology
B.Sc. Environmental Biology (Joint Program)

B.Sc. Hons. Biology
B.Sc. Hons. with a Conc. in Cellular and Molecular Biology
B.Sc. Hons. with a Conc. in Ecology and Environmental Biology
B.Sc. Hons. Environmental Biology (Joint Program)

B.Sc. Combined Biology and Biochemistry
B.Sc. Combined Biology and Geography
B.Sc. Combined Biology and Statistics
Knowledge
Evolution, structure, function and interaction of living organisms at the molecular, cellular, organismal, population and ecosystem levels; classification of diverse living forms; plant and animal biology; human biology; cell and molecular biology; microbiology; genetics and DNA analysis; physiology; aquatic chemistry and ecology; population and community ecology; environmental biology and impacts of environmental change; field and lab research methodologies; biometric applications for experiment design and data analysis.

Skills
Apply biological facts, concepts and principles; design experiments and projects; conduct field and lab research; analyze and interpret data; apply statistical techniques; assess and solve complex problems; think analytically and critically; write clear and accurate technical reports.

Sample Courses

Possible Careers
Biochemist, Biostatistician, Ecologist, Environmental Impact Assessor, Forensics, Gene Technologist, Immunologist, Pollution Control, Toxicologist
 Programs in Chemistry and Biochemistry  
(Calendar Section 16.12)  
www.chem.uregina.ca  

B.Sc. Biochemistry  
B.Sc. Chemistry  
B.Sc. Chemical Technology (Joint Program)  

B.Sc. Hons. Biochemistry  
B.Sc. Hons. Chemistry
Knowledge
Nature and behaviour of elements, compounds and chemical reactions; analytical, computational, inorganic, organic, physical and theoretical chemistry; metabolism, nutritional and regulatory chemistry, enzymes, nucleic acids, biophysics and molecular genetics (biochemistry); synthesis of new compounds or materials; detection and measurement of chemicals; quality control; environmental protections; health and safety practices; scientific research methodology and data analysis.

Skills
Plan, set up and conduct chemical analysis (eg. soil, hormones, water); design, synthesize and test new chemical products (eg. drugs, foods, fuels, paints, new materials, nanochemicals); measure pollutants in the air, water and soil; examine evidence and DNA; assess and solve complex problems; think logically, creatively and independently; interpret and write detailed technical reports; observe health and safety practices; apply computer skills and statistical techniques.

Sample Courses Biochemistry
Metabolism, Enzymes, Biophysics, Molecular Genetics, Chemical Biology, Advanced Microscopy, Cell Signalling

Sample Courses Chemistry

Possible Careers
Programs in Computer Science
(Calendar Section 16.13)
www.cs.uregina.ca

B.Sc. Computer Science
B.Sc. Computer Science with a Conc. in Business
B.Sc. Combined Computer Science and Mathematics
B.Sc. Software Systems Development
B.Sc. (Post-diploma) Computer Science (Joint Program)

B.Sc. Hons. Computer Science
B.Sc. Hons. Combined Computer Science and Mathematics

Cert. in Computer Science
Knowledge
Programming language and problem solving; operating systems and networks; basic logic and circuit design; computer architecture; software design and development; human computer interaction and design; multimedia systems (eg. graphics, video, audio, animation, and image processing); types, sources and uses of data in organizations; designing new techniques for data processing and interpretation; database and information retrieval, artificial intelligence; numerical analysis.

Skills
Develop and implement software projects; analyze and problem solve in various programming languages; design human-computer interfaces; define and solve problems; think analytically and creatively.

Sample Courses

Possible Careers
Analyst, Artificial Intelligence Researcher, Computer Graphics, Games Designer, Database Manager, Multimedia Designer, Software Developer, Software Security Analyst, Website Designer
Programs in Economics
(Calendar Section 16.14)

B.Sc. Economics
B.Sc. Hons. Economics
B.Sc. Combined Statistics and Economics

Knowledge
Production, distribution and consumption of goods and services; development of economic policy; regional, national and international economies; currency, banking and financial markets; historical analyses of economic events (e.g. agriculture crises, trade disputes, war); application of research methods, statistical tools and information technology; economic analysis of complex societal issues – including consumer and corporate behavior, crime, health care, etc.

Skills
Integrate theoretical and quantitative analyses; monitor and forecast economic trends; collect and analyze data using statistical techniques; evaluate and debate economic arguments; think analytically and logically; develop policy; write detailed, organized reports.

Sample Courses
Government and the Economy, Monetary and Financial Crises, Environmental Economics, Economics of Developing Countries.

Possible Careers
Programs in Geography (Calendar Section 16.15)

B.Sc. Geography
B.Sc. Combined Geography and Geology (Geography Stream)
B.Sc. Combined Biology and Geography

B.Sc. Hons. Geography
B.Sc. Hons. Combined Geography and Geology (Geog. Stream)

Knowledge
The earth’s physical features, resources and climate (eg. landforms, water, storms); interactions between humans and the natural environment; geographic analysis of culture, economic development, gender, history, politics, recreation and tourism; demography, and rural and urban geography; distribution of plants and animals (biogeography); cartography; remote sensing and spatial data analysis using geographic information systems (GIS); fieldwork methods, data collection and statistical analysis.

Skills
Conduct environmental assessments; manage resources and develop policy; use computer applications for spatial analysis; apply statistical techniques; think analytically; write clear and well-organized reports.

Sample Courses
Human Geography, Physical Geography, Environmental Issues, Geography of the Third World, Geomorphology, Urban Geography, Environment and Resource Management, Field Techniques, Map and Air Photo Interpretation.

Possible Careers
Cartographer; Climatologist; Conservationist; Economic Development; Geomorphologist; GIS Technician/Analyst; Industry Development Planner; Resource Planner.
Programs in Geology
(Calendar Section 16.16)
www.uregina.ca/geology/

B.Sc. Geology
B.Sc. Combined Geology and Geography (Geology Stream)

B.Sc. Hons. Geology
B.Sc. Hons. Combined Geology and Geography (Geology Stream)

Our programs are designed to meet most of the requirements for the Association of Professional Engineers and Geoscientists of Saskatchewan (APEGS), the provincial licensing body for Geoscientists! Speak to your Faculty Advisor during your program for further information.
Knowledge
Composition, structure and natural processes of the earth and other planets; mineralogy and petrology (eg. igneous rocks); the geological history of the earth; the evolution of life; the characteristics and habitats of fossil animals and plants; understanding past and present major geological global events (eg. tsunamis, earthquakes, volcanoes); analysis of sedimentary deposits and geologic time; exploration and extraction of natural resources (eg. ground water, petroleum and metals); environmental contamination and clean up; fundamental scientific concepts; fieldwork techniques and geologic mapping.

Skills
Interpret data about the earth; describe earth materials in this section, hand specimen, outcrop and core; analyze complex geological and environmental problems (eg. subsurface geology, climate change); apply fundamental scientific concepts; identify the location of natural resources (eg. petroleum); conduct scientific field and lab research; construct models of geologic events and processes; produce detailed geological maps, cross-sections and reports; think analytically and work independently

Sample Courses
Environmental Geology, Internal Processes of the Earth, Mineralogy, Paleontology, Earth System History

Possible Careers
Cartographer; Exploration Geologist; Hydrologist; Exploration Geochemist; Petroleum Geologist; Environmental Consultant; Field Geologist; Mineralogist; Museum Curator; Parks and Natural Resources; Paleontologist; Volcanologist; Waste Management
Programs in Mathematics and Statistics
(Calendar Section 16.17)
www.math.uregina.ca

B.Sc. Mathematics
B.Sc. Statistics
B.Sc. Actuarial Science
B.Sc. Applied Mathematics and Statistics
B.Sc. Combined Mathematics and Computer Science
B.Sc. Combined Statistics and Biology
B.Sc. Combined Statistics and Economics

B.Sc. Hons. Mathematics
B.Sc. Hons. Combined Mathematics and Computer Science
Knowledge
Pure mathematics (eg. algebra, calculus, geometry, number theory, topology); mathematical applications for assessing and solving ‘real’ problems (eg. employment trends); statistical methods (eg. sampling techniques) and data analysis; actuarial mathematics, statistics and risk theories in the design of insurance, pension and other programs; statistical software and computing.

Skills
Analyze the structure of proof; deduce theorems and construct mathematical models; apply quantitative knowledge and reasoning to theoretical and applied sciences (eg. population biology, computer graphics, internet security); apply statistical methods to survey development and analysis; utilize statistical software; think logically and analytically

Sample Courses

MATH: Euclidean Geometry, Matrix Theory, Modern Algebra, Linear Optimization, Real Analysis

STAT: Sample Theory, Categorical Data Analysis, Advanced Probability, Design and Analysis of Experiments

ACSC: Econometric Models and Forecasts, Risk Theory, Introduction to Casualty Insurance and Credibility, Mathematics of Finance, Canadian Pension Plan Review

Possible Careers
Actuary; Account Manager; Cryptologist; Curriculum Developer; Financial Analyst; Insurance; Purchasing Agent; Statistician; Professor
Programs in Physics
(Calendar Section 16.18)
www.phys.uregina.ca

B.Sc. Physics
B.Sc. Applied Physics
B.Sc. Hon. Physics

Knowledge
Properties and behavior of matter and energy; origin, evolution and structure of the universe; fundamental laws of nature; mechanics, waves and optics; electricity and magnetism; heat and thermodynamics; health physics; atomic and nuclear physics; quantum mechanics and relativity (e.g. gravitation, black holes and cosmology); solid state physics; research methods and data analysis using specialized electronic and computer equipment.

Skills
Apply principles of physics and mathematics to understand and solve problems in different fields (e.g. aerospace, health, mining, technology); design and perform experiments with specialized equipment (e.g. lasers and spectrometers); think analytically and creatively; write precise technical reports.

Sample Courses
Heat and Thermodynamics, From Quarks to the Cosmos, Atomic Physics, Health Physics

Possible Careers
Aeronautics & Space industries; Biophysics; Health Physicist; Laser Technician; National Defense Physicist; Quality Assurance; Research Physicist
Programs in Psychology
(Calendar Section 16.19)
http://www.uregina.ca/arts/psychology/index.html

B.Sc. Psychology
B.Sc. Hon. Psychology

Knowledge
Normal and disordered patterns of mental and behavioural functioning; natural science of psychology, including the brain and behaviour, perception, learning, memory, cognition, motivation and emotion; social science of psychology, including adjustment, disorders, development, personality and influence of the social environment; structure and function of the nervous system; brain mechanisms and related theories of influence normal and abnormal behavior; human information processing, including theory and research on thought, skills, problem-solving and expertise; quantitative and qualitative research methods (e.g., surveys and interviews) and statistical analysis

Skills
Understand individual and group behavior; develop plans for enhancing quality of life and solving human problems; analyze complex problems from multiple perspectives; conduct research with understanding of ethical issues and cultural sensitivity; perform statistical analyses (descriptive and inferential); learn independently and think critically; write clear and concise papers and reports

Sample Courses
Research Methods in Psychology, Abnormal Psychology, Human Information Processing, Forensic Psychology

Possible Careers
Case manager, Client Care Counsellor, Community Development, Crisis Worker, Human Resources, Public Relations, Leisure Services, Neuropsychology, Training Consultant
Bachelor of Medical Laboratory Science (B.M.L.S.)
Joint Program (SIAST)
(Calendar Section 16.9)

Pre-requisite: Diploma in Medical Laboratory Technology (MLT) from SIAST (Kelsey Campus)

The Diploma in Medical Laboratory Technology gives the student accreditation to work in the field of Medical Lab Science, and forms the first 60 credit hours of the BMLS. Students will complete the remaining credit hours for the Bachelor’s degree at the University of Regina.

Knowledge
Scientific, technical and medical principles of performing and evaluating medical laboratory tests; cell biology, anatomy and physiology; transfusions and anemias; metabolism, enzymes and nucleic acids; biochemical compounds (eg. proteins, steroids, vitamins); synthesis of organic compounds; genetics and DNA technology/genetic engineering; infection control and safety; research methodologies in health care; Indigenous perspectives on health; Organizational Behavior (eg. teams); Biometrics and Statistics; professional communication (oral and written)

Skills
Perform lab procedures for analytical testing in clinical chemistry, hematology, and transfusion labs, as well as processing in histotechnology labs; use diagnostic techniques to identify nucleic acid sequences; apply procedures for investigating biochemical compounds (eg. proteins, steroids, vitamins); identify and interpret microorganisms in body sites; apply research methods and techniques; write concise technical reports
Sample Courses
Metabolism, Biometrics, Cell Biology, Enzymes, Biomedical Ethics, Management Communication

Possible Careers
Environmental Inspector; Medical Laboratory Technologist; Process Operator; Research Assistant; Related positions in medical laboratories in hospitals, medical clinics, and industries including Environmental Protection, Research (eg. Agriculture and Food, Biotechnology, Pharmaceuticals)
Bachelor of Medical Imaging (B.M.I.)
Joint Program (SIAST)
(Calendar Section 16.9)

Pre-requisite: Diploma in Medical Radiologic Technology (MRT) from SIAST (Kelsey Campus).

The Diploma in Medical Radiologic Technology gives the student accreditation to work in the field of Medical Imaging, and forms the first 60 credit hours of the BMI. Students will complete the remaining credit hours for the Bachelor’s degree at the University of Regina.

Knowledge
Anatomy; physiology; pathology; patient care; radiobiology; health and safety; nature and behavior of matter and energy; analytical and logical thinking

Skills
Apply radiological and radiographic techniques; operate X-ray equipment; conduct diagnostic medical imaging examinations; analyze data; write technical reports

Sample Courses
Developmental Psychology, Waves and Optics, Physics, Sociology of Health

Possible Careers
Medical Radiologic Technologist; Research Assistant; Clinical Instructor; Related positions in hospitals, medical clinics, veterinary clinics, Computer Tomography, Mammography and Specialized Radiography
General Information
Semester System

The University of Regina has three semesters:

<table>
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<tr>
<th>Semester</th>
<th>Period</th>
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<tr>
<td>Fall</td>
<td>September to December</td>
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<tr>
<td>Winter</td>
<td>January to April</td>
</tr>
<tr>
<td>Spring/Summer</td>
<td>May to August*</td>
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*Most courses in the Spring/Summer semester are offered in 6 week sessions during May and June or July and August; or in 3 week sessions in each of May, June, July, or August.

Registration begins...

<table>
<thead>
<tr>
<th>Semester</th>
<th>Period</th>
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<tbody>
<tr>
<td>Winter</td>
<td>November</td>
</tr>
<tr>
<td>Fall</td>
<td>March</td>
</tr>
<tr>
<td>Spring/Summer</td>
<td>March</td>
</tr>
</tbody>
</table>

Students may take a maximum of 15.0 credit hours in each of the Fall and Winter semesters.

Students may take a maximum of 12.0 credit hours over the Spring/Summer semester.

**If you are working with Student Loans, a Study Permit, Student Visa, or Scholarship, you may be required to take a minimum number of credit hours.
Access Student E-mail

The University of Regina uses e-mail as an official means of communication.

All students are given a U of R e-mail account.

To find your username, go to the Computing Services Website:

http://www.uregina.ca/is/

Then, click on “Find Username & Password” in the grey box on the right hand side of the page.

You will need to enter your student number and birth date.

You will be given your username and e-mail password. From this page, you will also be able to:

✓ change your password
✓ forward your e-mail to another account
✓ access the webmail interface

To access your e-mail from the U of R Homepage, click on the “WEBMAIL” Link located in the black bar at the top of the screen, or https://webmail.uregina.ca/silkymail/imp/login.php3 Enter your username and password.

If you have trouble with your e-mail account, please contact IT Services (ED 549) 585-4685.

It is very important that you check your University e-mail account regularly. We will send you important information about class cancellations and academic standing in addition to campus events and U of R updates.
Tuition and Fees

Your tuition will be charged to your account upon course registration. Your fees are due the first day of the semester.

Account information is available on UR Self-Service (see pg 59). You may also pay your fees online through this system.

You may pay your fees or inquire about your balance owing in person at Financial Services (AH 205) 585-4123.

Photo ID Cards

You must obtain a photo ID card. It allows you to use the library, access recreational facilities such as the Fitness and Lifestyle Centre, and to write final exams.

To get your photo ID card, bring government issued photo ID to the Registrar’s Office (AH 210) once you have registered in your courses.
Textbooks

Your textbook list will be posted online through UR Self-Service approximately 1 month before classes begin.

Textbooks will be available at the University Bookstore (located in College West) about 3 weeks before classes begin.

Both new and used textbooks are available for purchase. Some of your textbooks may be available online or in e-book format. You may even be able to rent some of your textbooks. See the Bookstore website for details.

http://www.uregina.ca/student/bookstore/index.html

The U of R Student Union (URSU) holds a used book sale in the multi-purpose room (RC 128) before classes begin. This is an opportunity for students to sell their old textbooks to other students, and can often be purchased at a reduced cost.

When purchasing textbooks, it is important to ensure that you have the correct version. Textbooks are updated fairly regularly to ensure the most up-to-date and accurate information.

Important Dates

Important Dates can be found on Page 3 of the University of Regina Undergraduate Calendar, as well as on the University of Regina Homepage.

Click on the “ACADEMIC SCHEDULE AND CALENDARS” link located in the black bar at the top of the University of Regina homepage, or:

http://www.uregina.ca/compserv/postcard/academic_schedule.shtml
Understanding Your Grades
Grades

See section 5.9 in the Undergraduate Calendar.

**Most courses are graded by percentage**  
\(0 – 100\%\)

With a grade of 50% or higher, you will earn the credit hours for the course (PASS).

**It is recommended (and sometimes required) that you do not move forward in a particular subject unless you have received a grade of 60% or higher.**

Courses with a grade below 50% are considered failing grades and you will NOT receive the credit hours for the course.

**Letter Grades**

\[W – \text{Withdrawal (neutral grade)}\]

\[P – \text{Pass}\]

\[F – \text{Fail}\]

\[\text{NP – “no paper” (incomplete)} = 40\%\]

\[\text{XF – Academic Misconduct (Penalty)} = 0\%\]
Understanding your GPA

There are several measures of academic standing at the University of Regina.

**Undergraduate Grade Point Average (UGPA)** – the average grade of all courses you have taken (with certain exceptions such as repeated courses, see pg. 58).

Your UGPA is the average you will see when you log in to UR Self-Service and view your unofficial transcript.

You must maintain a minimum UGPA of 60% to maintain **Good Academic Standing** (see pg. 38).

**Program Grade Point Average (PGPA)** – the average of all courses that meet requirements in your program.

Your PGPA can be calculated using your Program Outline.

**You must possess a PGPA of at least 65% or higher in order to graduate.**

**Major Grade Point Average (MGPA)** – the average of all courses meeting course requirements in the major portion of your program.

Your MGPA can be calculated using your Program Outline.

**You must possess an MGPA of at least 65% or higher in order to graduate.**
**Cumulative Grade Point Average (CGPA)** – the average grade of all courses you have taken at the University of Regina, including repeated courses.

**Term Grade Point Average (TGPA)** – the average of all courses you have taken in one semester.

**To Calculate your GPA:**

1. Check to see which courses are included in the GPA you are calculating.

2. Multiply your grade in each included course by the number of credit hours in the course (= quality points).

3. Add the quality points for all included courses.

4. Divide the total number of quality points by the total number of credit hours completed.
Academic Standing Regulations

Student records are reviewed at the end of every semester for Academic Standing.

You must maintain a minimum 60% UGPA in order to remain in Good Academic Standing, and a minimum 65% PGPA and MGPA in order to graduate.

Academic Probation (AP)

If your UGPA falls below 60%, you will be placed on Academic Probation.

Students on probation are given 24.0 credit hours to raise their UGPA to the minimum requirement (60%). Faculties may impose additional conditions. Contact your academic program advisor if you have questions regarding Academic Probation.

Students on Academic Probation may continue studies. They may also transfer faculties unless the regulations of the receiving faculty prohibit this.

Must Withdraw (MW) – University level

If you fail to clear Academic Probation, fail to meet other performance requirements, fail a third completed attempt at ENGL 100, or receive a term GPA of NP in a full-time course load, you may be forced to withdraw (MW) from the University of Regina.

Students who MW may not continue their studies for a minimum of three full consecutive terms (first MW), or indefinitely (second MW).
Requirement to Discontinue (RTD) – Faculty Level

Students who fail more than 50% of their credit hours in a single semester will receive a letter of academic advisement.

Students whose records indicate they have failed courses totalling more than 30.0 credit hours are required to discontinue from the Faculty of Science for two semesters (this includes courses that were later repeated and passed).

Students who fail to meet a program requirement, or who receive a second failure in a mandatory course will be required to discontinue from the Faculty of Science.

On the recommendation of the Faculty Committee on Admissions and Studies, the Faculty may also require students to discontinue indefinitely from the Faculty of Science for reasons of health or unsatisfactory academic or professional development.

For a complete explanation of Academic Standing Regulations, see Sections 5.12 and 16.5 in the Undergraduate Calendar.
Academic Integrity
**Academic Integrity**

The Center for Academic Integrity (CAI) defines academic integrity as a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect and responsibility.

(Retrieved 02 April 2012 from www.academicintegrity.org/fundamental_values_project/pdf/FVProject.pdf)

See Calendar Section 15.13.2.1 regarding Academic Integrity

**General Principles**

- **✓ Students are to do their own, original, individual work unless told otherwise by the course instructor; and,**

- **✓ Students are to give credit for other people’s ideas or words.**
Cheating

Includes but is not limited to:

- Copying from another student’s exam paper
- Using unauthorized notes during an exam
- Arranging for a substitute to take an exam
- Giving or receiving unauthorized information prior to an exam

Plagiarism

Includes but is not limited to:

- Borrowing information or ideas, whether directly quoted or paraphrased, from any source beyond one’s first-hand experience and not acknowledging the source.

Co-Responsibility

- Any student who knowingly assists in any form of academic dishonesty shall be considered as guilty as the student who accepts such assistance.
- Take care when allowing your work to be copied or used by other students to ensure academic dishonesty is not occurring.
- Do NOT sell or give unauthorized copies of exams to other students.

All instances of academic misconduct will be referred to the Dean or designate (Associate Dean).
Avoiding Plagiarism – REFERENCING

Students MUST give credit for any material used by identifying the source of the information using one of the generally accepted citation methods.

There are several citation formats that may be used at the University of Regina. If your professors do not indicate a preference, don’t be afraid to ask them.

Resources for APA, ASA and MLA styles can be found at:

http://www.uregina.ca/ssc/writing/referencing.shtml

A University of Regina Style Guide can also be purchased at the U of R Bookstore.
Graduation Requirements
Graduation Requirements

In order to graduate with a Bachelor’s degree in the Faculty of Science you must meet the following requirements:

Credit hours:

☑ Completed a minimum of 120.0 credit hours.

Courses:

☑ Completed all course requirements for your program (program course outlines can be found in the Undergraduate Calendar or the Faculty of Science website), with a minimum grade of 50% in each.
☑ A maximum of 20 introductory level (numbered 1xx) courses may be used to meet course requirements in your program.

Grades:

☑ Obtained a PGPA of at least 65% for a B.Sc. program.
☑ Obtained a MGPA of at least 65% for a B.Sc. program.
☑ Obtained a PGPA of at least 70% for a B.Sc. Hons. program.
☑ Obtained a MGPA of at least 75% for a B.Sc. Hons. program.

Residency:

☑ At least 50% of the courses in the program, and 50% of the courses in the major must have been completed at the University of Regina (Residency requirement – see Section 2.8.2.2).
It is recommended that prior to your last semester, you consult your Academic Program Advisor for a “Graduation Check” to ensure that at the end of your last semester, you will have met all of the requirements for graduation.

You must APPLY for graduation by the Graduation application deadline in order to graduate. These deadlines are early.

To graduate at Spring Convocation (June), you must apply by:

November 30 (Fall semester completion) or,
January 31 (Winter semester completion)

To graduate at Fall Convocation (October), you must apply by:

July 31

The graduation application form can be obtained from the Science Student Services Office, or you can find it online at:

http://www.uregina.ca/convocation/forms/pdf/ApplicationForGraduation.pdf
Registration
Preparation

1. Bookmark the **Registration Webpage:**
   www.uregina.ca/compserv/postcard/

2. Check the webpage for updates to UR Self-Service and for other useful info.

3. Print the **Class Schedule Worksheet** to use when planning your schedule.

![Class Schedule Worksheet]

**UR Self-Service** is available 24/7, except for daily updates which occur from 9:00a to 9:15a.

If you encounter problems in UR Self-Service, you may contact the Science Student Services Office or IT Services.
Registration Short Checklist

☑ Check your registration Time-Ticket and Holds.

☑ Review your Program Outline.

☑ Decide how many courses you wish to take in the upcoming semester.

☑ Make a list of courses that, if available, you’d like to take in the upcoming semester.

☑ Prioritize those courses from most important to least important.

☑ Starting with the most important, search for the course and pencil it into your schedule worksheet. (Be sure to keep track of Final Exam dates and CRN numbers.)

☑ Continue searching for courses and arranging classes and labs in order of importance until you are satisfied with your schedule.

☑ Double check to ensure that the proposed course Final Exam dates and times do not conflict.

☑ Enter the CRNs in the Registration worksheet.

☑ Resolve any registration errors.

☑ Confirm registration in Confirmation of Enrolment page.
**Time-Ticket**

Students register according to a priority system in which those who have earned the most credit hours register first. During the days set aside for time-ticket registration, time-tickets will be released at 9:00a each day.

Registration time-tickets are available to students in UR Self-Service two weeks prior to the start of registration. Students are not permitted to register before the assigned time-ticket. Your time-ticket tells you the first day you can register for the semester. You may register on that day, or any day after, until the add deadline for the semester.

**Time-ticket:**

The date that you are allowed to register for classes for the upcoming semester.

Your time-ticket depends on how many credit-hours you have already completed.

To check your time-ticket:

1. Login to UR Self-Service (see pg. 59).
2. Click on **Registration**.
3. Click on **Check your Registration Status**.
4. Select a **Term**.
5. Look at your Time-ticket.
6. Check to see that you do not have any holds preventing registration.
Student Holds

A Hold is a restriction placed on your UR Self-Service account that may:

- Prevent you from registering for classes;
- Prevent the release of your transcripts; or,
- Indicate some sort of tracking on your account.

Some examples of holds that may be placed on your account:

**Advising Hold:** You are required to see your academic advisor prior to registration (book an appointment with your advisor).

**Conditions on Registration:** There are conditions that must be checked or met prior to registration (contact the Student Services Office in your Faculty).

**Financial Hold:** You owe tuition and fees that must be paid prior to release of transcripts or registration, depending on the amount owed (contact Financial Services).

**Admissions Hold:** There are documents or other requirements that must be received by the university prior to registration or release of transcripts (contact Admissions).

Holds are simply our way of tracking students. If you have a hold on your account, contact the appropriate office to find out why the hold is there and what you need to do in order for it to be removed.
Program Outlines

A program outline is a list of the courses required for your program.

If pursuing a Bachelor’s degree, your program outline will list 40 courses that you must complete to meet the requirements for Graduation.

The program outlines for Science programs can be found in the University of Regina Undergraduate Calendar & Course Catalog in Section 16, or on the Science Student Services website.

Unlike some programs at the University of Regina, Science programs are quite flexible, and do not have rigid, semester-by-semester course requirements. This allows students to work at their own pace and adjust their schedule to meet their own unique needs. You are responsible however for making sure that you have the pre-requisites for any course you take.

Pre-requisite:
A course that a student must take before being admitted to another, higher level course.

NOTE: If you take a course for which you do NOT have the pre-requisite, you may be denied credit for that course.

Pre-requisites for a course are listed in the course description in the Catalog, and can also be found in the Section Details for the course in UR Self-Service (see pg. 62).

As a general guideline, as you make progress in your program, it is a good idea to plan to take two courses in the major for every one elective.
Course Loads

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lectures</strong></td>
<td>3 hours each week</td>
</tr>
<tr>
<td></td>
<td>$1^{st}$ year lecture courses may be delivered to</td>
</tr>
<tr>
<td></td>
<td>between 35 and 500 students.</td>
</tr>
<tr>
<td><strong>Labs</strong></td>
<td>1 – 3 hours each week, or every other week</td>
</tr>
<tr>
<td></td>
<td>Most science courses will have a lab component.</td>
</tr>
<tr>
<td><strong>Seminars</strong></td>
<td>1 hour each week</td>
</tr>
<tr>
<td></td>
<td>Large lecture courses break into small groups for discussion.</td>
</tr>
<tr>
<td><strong>Homework</strong></td>
<td>Approx. 3 hours of independent study per hour of lecture time.</td>
</tr>
<tr>
<td></td>
<td>Expect to do A LOT of homework.</td>
</tr>
</tbody>
</table>

1 course = 3 credit hours

- **Full-time**: 9.0 – 15.0 credit hours (3 – 5 courses)
- **Part-time**: 3.0 – 6.0 credit hours (1 – 2 courses)
How many courses should I take?

A student is allowed to take up to 5 courses in each of the Fall and Winter semesters, and 4 courses over the Spring/Summer semester.

To take 1 course, you are committing to:

- 3 hours per week lecture time.

- Approx. 3 hours of self-study (homework) per hour of class time (9 hours per week).

- If the course has a lab, there is an additional 1 - 3 hours per week of lab time.

When determining how many courses you want to take, keep in mind the following formula:

\[
\text{Total # of hours per week committed to School} = \frac{\text{# of courses} \times 3 \text{ hours/wk lecture time} \times \text{3 hours self-directed study}}{\text{(# of Labs x 1 -3 hours)}}
\]

Eg. For a full course load of 5 classes, three with 3-hour labs, the total time commitment to your studies per week is approximately 54 hours per week. That’s more than a full-time job!
Choosing Courses

Having identified which courses are required for your program, you will want to make a list of courses you should take in the upcoming semester.

NOTE: Not all courses are offered every semester!

It’s important that you are taking courses that work towards progressing in your major area of study. There are often courses that are required as pre-requisites for higher level courses. It’s a good idea to identify these courses and take them as soon as they are available to you.

Recommended Courses for First-Year and Undeclared Students

<table>
<thead>
<tr>
<th>ENGL 100</th>
<th>→</th>
<th>ENGL 110</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 102</td>
<td>or/→</td>
<td>MATH 110</td>
</tr>
<tr>
<td>BIOL 100</td>
<td>or</td>
<td>BIOL 101</td>
</tr>
<tr>
<td>CHEM 100</td>
<td>or/→</td>
<td>CHEM 104</td>
</tr>
<tr>
<td>PHYS 109</td>
<td>→</td>
<td>PHYS 119 or;</td>
</tr>
<tr>
<td>PHYS 111</td>
<td>→</td>
<td>PHYS 112</td>
</tr>
<tr>
<td>STAT 100</td>
<td>or</td>
<td>STAT 160</td>
</tr>
<tr>
<td>CS 110</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GEOL 102</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- These courses appear in most science programs and are the introductory level courses in all Science disciplines.

- Some of these courses require pre-requisites.
### Electives and Course Subjects by Faculty

#### Faculty of Arts

<table>
<thead>
<tr>
<th>List A – Humanities</th>
<th>List B – Social Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>CATH – Catholic Studies</td>
<td>ANTH – Anthropology</td>
</tr>
<tr>
<td>CLAS – Classical Studies</td>
<td>CATH – Catholic Studies</td>
</tr>
<tr>
<td>ENST – Environmental Studies</td>
<td>ECON – Economics</td>
</tr>
<tr>
<td>HS – Health Studies</td>
<td>ENST – Environmental Studies</td>
</tr>
<tr>
<td>HUM – Humanities</td>
<td>GEOG – Geography</td>
</tr>
<tr>
<td>ILP – Intercultural Leadership</td>
<td>HS – Health Studies</td>
</tr>
<tr>
<td>IDS – Interdisciplinary Studies</td>
<td>HIST – History</td>
</tr>
<tr>
<td>INTL – International Studies</td>
<td>INDG – Indigenous Studies</td>
</tr>
<tr>
<td>ENGL – English and Literature</td>
<td>INHS – Indian Health Studies</td>
</tr>
<tr>
<td>LING – Linguistics</td>
<td>ILP – Intercultural Leadership</td>
</tr>
<tr>
<td>PRST – Prairie Studies</td>
<td>IDS – Interdisciplinary Studies</td>
</tr>
<tr>
<td>PHIL – Philosophy</td>
<td>PRST – Prairie Studies</td>
</tr>
<tr>
<td>RLST – Religious Studies</td>
<td>PSCI – Political Science</td>
</tr>
<tr>
<td>STS – Science and Technology Studies</td>
<td>PSYC – Psychology</td>
</tr>
<tr>
<td>WGST – Women’s and Gender Studies</td>
<td>SOC – Sociology</td>
</tr>
</tbody>
</table>

*Languages*

<p>| FR – French | PSOST – Social Studies |
| CHIN – Chinese | WGST – Women’s and Gender Studies |
| GER – German | |
| JAPN – Japanese | |
| KOR – Korean | |
| SPAN – Spanish | |
| CREE – Cree | |
| NAK – Nakota | |
| RUS – Russian | |
| SAUL – Saulteaux | |
| UKR – Ukrainian | |</p>
<table>
<thead>
<tr>
<th>Faculty of Fine Arts</th>
<th>Faculty of Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART – Art</td>
<td>ACSC – Actuarial Science</td>
</tr>
<tr>
<td>ARTH – Art History</td>
<td>*ASTR – Astronomy</td>
</tr>
<tr>
<td>CTCH – Creative Technologies</td>
<td>*BIOL – Biology</td>
</tr>
<tr>
<td>FA – Fine Arts</td>
<td>*BIOC – Biochemistry</td>
</tr>
<tr>
<td>FILM – Film</td>
<td>*CHEM – Chemistry</td>
</tr>
<tr>
<td>INA – Indian Art</td>
<td>CS – Computer Science</td>
</tr>
<tr>
<td>INAH – Indian Art History</td>
<td>*GEOL – Geology</td>
</tr>
<tr>
<td>MU – Music</td>
<td>MATH – Mathematics</td>
</tr>
<tr>
<td>THEA – Theatre</td>
<td>*PHYS – Physics</td>
</tr>
<tr>
<td></td>
<td>STAT – Statistics</td>
</tr>
</tbody>
</table>

*These courses meet the natural science requirement (must have a lab component).

Students completing a Science program have the option of completing a Minor using their elective courses, provided these courses meet category requirements. (See page 10 for additional information.)
Repeating Courses
(Section 5.11)

You may repeat a course that you have previously attempted only once.

In exceptional circumstances, students may request permission from the Associate Dean to repeat a course a second time.

When a course is repeated, the grade obtained in the final authorized attempt becomes the grade of record for that course. This means that if you repeat a course, the first grade will not be included in the calculation of your UGPA, but the second grade will – for better or for worse!

The Faculty of Science also adheres to course sequencing. This means that once you have moved forward in a particular course sequence, you may not repeat courses earlier in the sequence.

For example, Chem 104 is a pre-requisite for both Chem 105 and Chem 140. Once a student has passed Chem 105 or Chem 140, they may not afterwards repeat Chem 104 to improve their grade.

If you achieve a grade of less than 65% in a course within your major, it is recommended that you repeat that course prior to attempting more advanced courses in your major.
UR Self-Service

How to Log-in

1. Go to www.uregina.ca
2. Click on “UR Self-Service” in the black bar at the top of the page.
3. Enter your User ID and PIN.

User Name: SID number (10 digits ie. 200XXXXXX)
PIN: Birth date (DDMMYY)

After you have logged in for the first time, you will be prompted to change your PIN (must be 6 digits) and create a security question.

4. Click on Login.
5. If you are successful logging in, you will see a menu appear with “Student Services” at the top.

After 5 failed attempts to log in, your account will be locked and you will have to contact IT Services to reset your PIN.

If you are unable to login, contact the IT Support Centre at (306) 585-4685 or IT.Support@uregina.ca
Searching for Classes

1. Have your **Class Schedule Worksheet** handy to record your class choices. (I recommend using pencil!)

2. Log-in to UR Self-Service.

3. Click on **Student Services**.

4. Click on **Registration**.

5. Click on **Search for Classes**.

6. Choose the **Term** and click **Submit**. (Terms labelled “non-credit” indicate courses that do not count towards your program and do not carry credit hours.)

7. Search for courses by **Subject** and narrow down your search by **Course Number**.

8. Click on **Class Search**.

9. Click on the **Course Reference Number (CRN)** for further information on the Course and section.

---

Click on **View Catalog Entry** for:
- Course description
- Pre-requisites

Click on the **Course Title** for:
- Availability
- Restrictions

You will need the **CRN** to register in the course.
The **Sections Found** page provides details for the various courses and sections offered, including CRN’s, Section Numbers, Course Location, the Instructor and Dates and Times for Lectures, Labs and Final Exams.

---

**Course Registration Number (CRN):**

A unique number assigned to each section of a course and each lab. Keep track of this number for the course you have selected for ease in registration.

---

The **DATE and TIME of the Final Exam** for the course is listed beneath the lecture dates and times.

**Make sure that your Final Exam dates and times do not conflict!**
The **Section Details** page will show Scheduled Meeting Times and, if there is a LAB that is attached to this course, will indicate the Section number of the labs that are available below the title.

If a course has a lab component, you must register for both the course and the lab at the same time.

**Labs:**

If your course has a lab component, you must register for the course section and the lab section at the same time to avoid a “Link Error”.

---

**UR Self-Service**

**Section Details**

The Registration Dates that are listed with each course apply to Self-Service Registration info. You are eligible to register at your Faculty or College Office according to the dates listed in the Student Records Unit (the Student Services Area). The dates that are listed with each course below are tentative and are subject to change.

Sections Found

Calculus I - 30376 - MATH 110-001

Plus one lab section 010-011.

Associated Terms: Fall 2012

Registration Dates: Sep 16, 2012 to Sep 19, 2012

Levels: Undergraduate

Attributes: Reverse DC fee for UR Stat, Arts Introductory Course, MATH 110

On Campus

Lecture Schedule Type

3.000 Credits

View Catalog Entry

<table>
<thead>
<tr>
<th>Scheduled Meeting Times</th>
<th>Type</th>
<th>Time</th>
<th>Days Where</th>
<th>Date Range</th>
<th>Schedule Type</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Returns to Index

New Search
How to Add or Drop Courses

1. Click on Registration at the main Student Services menu.

2. Click on Check your Registration Status.

3. Click on the Student tab at the top, then Registration and click Add/Drop/Search for Classes.

4. Select the Term.

To Add a course:

1. Scroll down to Add Classes Worksheet.

2. Enter the CRN’s for each course and each lab into the boxes, starting on the left.

3. Click on Submit Changes.

4. Continue to register for classes until all of your selected courses appear in the “Current Schedule” Section.

To confirm your registration:

1. Click on Registration at the main Student Services menu.

2. Click on Confirmation of Enrolment.
You may make changes to your registration up until the “Drop Deadline” (see Important Dates pg. 33).

To Drop a course:

1. Scroll down to **Current Schedule**.

2. Click on the drop-down arrow under the Title Actions and choose the available option to drop. Make sure you select the right course!

3. Click on **Submit Changes**.

Changing a Lab or Seminar but don’t want to lose your seat in the lecture? Go to Add/Drop/Search for Classes and enter the CRN for the course you want to add into the Add Course Worksheet and then click on the drop box for the course you wish to drop in the Current Schedule. Then click Submit Changes. If you do this separately, you risk losing your seat in the course.

You may drop a course right up until the drop deadline. Depending on how early you drop the course, you may or may not be eligible for a tuition refund.

If you drop a course after the “Grade of W” drop deadline, you will receive a grade of NP for the course.
Restrictions and Errors

After you have clicked on Submit Changes, you may see the message:

Registration Add Errors

This means that there are restrictions on the course that prevent you from registering. You will not be able to register in a course that has “Registration Add” errors. Do not simply keep trying.

If you feel that the registration error is incorrect, please contact the Science Student Services Office.

The explanation of the restriction is given under the status column. Sometimes, special permission can be obtained to override the restriction or error.

To request permission:

1. Fill out the Registration Permit/Override form, available at: www.uregina.ca/courses/printable.shtml

2. Talk to the Instructor or Department Head as indicated and ask for permission. They must sign this form for an override to be applied.

3. Return the completed form to the Science Student Services Office (LB 238).

4. Go to “Check your registration status” regularly to see if the permission has been granted.

5. If the permission is received, you may add the course yourself online.
**Example Restrictions and Errors**

<table>
<thead>
<tr>
<th>STATUS MESSAGE</th>
<th>WHAT IT MEANS...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus Restriction</td>
<td>Course is restricted to students in a federated college.</td>
</tr>
<tr>
<td>College Restriction</td>
<td>Course is not available to students outside of the faculty offering the course.</td>
</tr>
<tr>
<td>Closed Section</td>
<td>Course is full.</td>
</tr>
<tr>
<td>Duplicate CRN</td>
<td>CRN has been entered twice.</td>
</tr>
<tr>
<td>Link Error “X” Required</td>
<td>You have not entered both the lecture and the correct corresponding lab or seminar section. (You either missed, or have the wrong lab section.)</td>
</tr>
<tr>
<td>Maximum Hours Exceeded</td>
<td>You have tried to register in more credit hours than your program allows.</td>
</tr>
<tr>
<td>Permit req’d / see CRN details</td>
<td>Course has special requirements to register. See details in class search.</td>
</tr>
<tr>
<td>Pre-req and Test Score Error</td>
<td>You have not completed a required pre-requisite course.</td>
</tr>
<tr>
<td>Program Restriction</td>
<td>Course is not available to students in your degree program.</td>
</tr>
<tr>
<td>Repeat Count Exceeds 1</td>
<td>This is your third attempt to take the same course. You will need special permission for a 3rd attempt.</td>
</tr>
<tr>
<td>Time Conflict with CRN XXXXX</td>
<td>Course times overlap.</td>
</tr>
</tbody>
</table>

If you can’t resolve the restrictions or errors, you must select another course.
Student Support Resources
Science Student Services

Science Student Services manages all undergraduate student matters, including program selection, transfer credit, program information, academic advising, registration and graduation processing for the Faculty of Science.

We can assist you with:

- Determining outstanding degree requirements
- Calculating your grade point average
- Information on program or course changes
- Changing your major or minor
- Evaluating transfer credit
- Requesting to take a course at another institution (Letter of Permission)
- Requesting a deferral of final exam or term work
- Scholarship information
- Applying to graduate
- Determining best strategies to improve academic standing
- Interpreting University rules, regulations and policies
- Acting as a resource to other campus services, etc.

Check out our website for our FAQ, Advising, forms, scholarships and links for further information for students.

Location: Lab Building (LB) Rm 238

Phone: (306) 585-4199
Fax: (306) 585-4894

e-mail: science@uregina.ca

website: [www.uregina.ca/science](http://www.uregina.ca/science) (Student Services Tab)
Supplemental Instruction (SI) Program

**What is SI?** SI offers free, out-of-class study groups for most first year and some selective second year science courses to help students succeed.

**Who is leading the SI sessions?** SI sessions are led by SI leaders who are undergraduate students with outstanding academic and communication skills.

**How do students benefit from SI?** Students regularly attending SI sessions better master the course content, save time studying, and are more likely to earn higher grades.

**Average course grades for students in 2011-2012**

![Average course grades chart]

- Non-SI
- 1 or more sessions
- 3 or more sessions
- 5 or more sessions
Testimonials from students:

“SI helped me learn how to interpret different things that I couldn’t wrap my head around before.”

“SI is useful in answering questions I have regarding the class.”

“Instead of memorizing, I understand and apply concepts.”

“I only started attending at the end of the course, which was a huge mistake. I wish I would have gone a lot earlier.”

“The SI sessions were very helpful; I would be totally lost without them!”

Which courses have SI?  We regularly offer SI for BIOC 220, BIOL 100, BIOL 101, CHEM 104, CHEM 105, CHEM 140, CS 110, GEOL 102, MATH 103, MATH 110, MATH 122, MATH 213, PHYS 109, PHYS 119, STAT 100, and STAT 160.

The SI Schedule will be posted on the Faculty of Science Website and announced in class during the first week of lectures.

SI Video:
Student Success Centre

Free services are available to support your learning experiences at the University of Regina, including:

- Workshops and Events
  - Conquering your First Semester
  - Note taking and reading
  - Exam Preparation
  - Academic Writing
  - Time Management
  - Discover your Learning style

- Writing Service
- Math & Stats tutoring
- Individual Learning Skills consultations
- Early Referral Program

Check out the website for study skills resources and workshop schedules.

Location: Riddell Centre (RC) Rm 230

Phone: (306) 585-4076
Fax: (306) 585-4056

e-mail: student.success@uregina.ca

website: [http://www.uregina.ca/ssc/](http://www.uregina.ca/ssc/)

*The Student Success Centre may contact you if you are referred to them by a Professor or Advisor.*
UR Guarantee

The UR Guarantee Program will support you through every step of your university experience to successful employment. UR Guarantee students have an advisor to help with all aspects of University life. The program assists you in your transition to university undergraduate studies, by participating in relevant academic workshops, advising on other student engagement opportunities on-campus and assisting you with career development activities. You will also have opportunities for service and leadership experience which is both rewarding on a personal level, but also looks great on your resume. Combine that with practical hands on experience in resume writing, interview skills training, career counselling, attending career fairs and participating in networking opportunities and we believe that you will have a recipe for success.

Newly admitted or transfer students (with 30 credit hours or less of post-secondary classes) - if you do not secure career-related employment within six months of graduation, you will be eligible to come back for another year of undergraduate classes free of charge (tuition and course fees).

Check out the website for further information!

Location: Riddell Centre (RC) Rm 229
Phone: (306) 585-3316
e-mail: guarantee@uregina.ca
website: http://www.uregina.ca/urguarantee/index.html
E-mail Accounts and Computer Support:

Computers are available for student use in ED 440, ED 440.1, Archer Library (Main floor and 6th floor), and CL 109.

IT Support Centre

Location: Education Building (ED) Rm 549

Phone: (306) 585-4685

e-mail: IT.Support@uregina.ca

website: http://www.uregina.ca/is/index.html
Career Centre

The Career Centre is there to help you with every step of your career exploration, including information on various career paths, academic and professional development seminars, resume writing, interview skills, and a student job board.

Co-op and internships incorporate productive work experience as part of your degree program. Work experiences enhance your academic studies, provide you with work-related skills and employer contacts which will assist you in finding permanent employment after graduation, and allow you to explore your career options prior to graduation.

For further information, check out the Career Centre Website and watch for upcoming workshops.

Especially recommended to help you get started:

Choosing or Re-Evaluating your Career Direction

Undecided about your major? Re-evaluating your educational direction? Develop a lifelong foundation of strategies, skills and resources for making informed career decisions, and re-decisions. Attend this seminar to learn more about managing your educational and career development. Learn how to use interesting resources for self-assessment, exploring options for study and work, and re-evaluating choices already made. Enjoy building and managing a rewarding career!

See the Career Centre website for dates & times.
10 Reasons to visit the Career Centre

1. Help choosing an academic major/career path
2. Re-evaluating your career direction
3. Explore careers and job futures in different fields
4. Resume and interview preparation
5. Career Development workshops
6. Co-op education/internships (combine studies and work experience)
7. Aboriginal career centre – co-op education/internships and career related assistance
8. Job searching – part-time, full-time, summer (access online job banks)
9. Career fairs and events
10. Volunteer opportunities

Location: Riddell Centre (RC) Rm 163
Phone: (306) 585-5161
Fax: (306) 585-4659
e-mail: student.employment@uregina.ca
website: http://www.uregina.ca/coop_ses/
Centre for Student Accessibility

The Centre for Student Accessibility is designed to provide an equal opportunity for access to education and the University of Regina community for students with particular needs.

The University of Regina wishes to effectively assist all students in achieving their academic goals, including students with disabilities. The Centre for Student Accessibility provides services that will enable students with disabilities to approach their studies in an equal and effective manner.

If you have a disability that may affect your studies, please notify your advisor and contact the Centre for Student Accessibility to make arrangements for accommodations.

Location: Riddell Centre (RC) Rm 251
Phone: (306) 585-4631
Fax: (306) 585-5650
e-mail: accessibility@uregina.ca
website: http://www.uregina.ca/studserv/disability/
Counselling Services

Counselling Services offers personal counselling for individuals experiencing problems, group counselling for students interested in improving study habits or working through personal issues in a group setting and emergency counselling for individuals who suddenly find themselves in crisis.

If you or someone you know is in crisis, contact Counselling Services as soon as possible!

Mobile Crisis Line (after hours):  (306) 525-5333

Location:  Riddell Centre (RC) Rm 251

Phone:  (306) 585-4491

website:  
http://www.uregina.ca/student/counselling/index.html
Student Awards and Financial Aid

The Student Awards and Financial Aid office is responsible for posting and processing Scholarships and Student Awards, as well as assisting with student loans.

There are hundreds of scholarships and awards that you may be eligible for, some based on area of study, some based on academic achievement, and some based on financial need.

Student Awards offers application workshops that you can attend for information on how to fill out the applications and tips for filling out the personal statement and the extracurricular involvement pages.

There are regular application deadlines for the various awards. Scholarship descriptions, requirements, application deadlines, and application forms can be found on the Student Awards and Financial Aid website.

Location: Administration Humanities Building (AH) Rm 207
Phone: (306) 585-4797
Fax: (306) 585-5693
e-mail: scholarships@uregina.ca
website: http://www.uregina.ca/awards/
University of Regina Students’ Union (URSU)

URSU is the University of Regina’s Student Government Body. They are responsible for many important Student Services including:

- Student Health and Dental Plan
- Student Advocate
- Tutor Registry
- Good Food Box
- The Owl (Student Pub)
- Housing Registry
- Represent the students on the various University Committee and Policy making bodies.

Beyond providing student services, URSU is responsible for defending students’ rights through lobbying, advocacy and activism. URSU supports through funding and/or materials, student groups, support centres, seminars, student travel, etc.

Watch for URSU’s Student Agenda, available free around campus, and check out their website for further information.

Location: Riddell Centre (RC) Rm 221

Phone: (306) 586-8811
Fax: (306) 586-8812

e-mail: contactus@ursu.ca

website: www.ursu.ca
UR International & Study Abroad

UR International is responsible for both students coming to study in Canada, and those students interested in studying abroad. They offer assistance with understanding your study permit, where to get help with practicing English, and where to find the best places to go on exchange. Services offered include:

- Global Learning Centre
- Life Skills Advisors on site
- Immigration Advising
- Banking in Canada
- Driving in Canada
- Health Coverage
- Student Clubs
- Campus Services
- City Guide
- Invitation Letter request forms
- Travel Funds
- Assistance setting up a study exchange
- Assistance with understanding Student Visa, Study Permit and Immigration requirements.

Location: College West (CW) Rm 109

Phone: (306) 585-5082
Fax: (306) 585-4957

e-mail: international@uregina.ca

website: http://www.uregina.ca/international/index.html
Quicksheet – Where do I go for help?

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>Registration and Academic Concerns</strong></td>
<td>Science Student Services (LB 238) 585-4199</td>
</tr>
<tr>
<td><strong>Financial Issues (holds, payments, etc.)</strong></td>
<td>Financial Services (AdHum 2nd floor) 585-4123</td>
</tr>
<tr>
<td><strong>Student Loans &amp; Scholarship Information</strong></td>
<td>Student Awards &amp; Financial Aid (AH 207) 585-4797</td>
</tr>
<tr>
<td><strong>E-mail Accounts &amp; Computer Support</strong></td>
<td>IT Support Centre (Ed 549) 585-4685</td>
</tr>
<tr>
<td><strong>Writing Assistance</strong></td>
<td>There is a Writing Centre for Students registered in ENGL 100 and 110. The sign-up sheet is located in AH 305, or phone 585-4313. For assistance with other courses, contact the Writing Centre at the Student Success Office (RC 230) 585-4076.</td>
</tr>
<tr>
<td><strong>Math &amp; Stats Support</strong></td>
<td>One-on-One tutorial sessions are available. Contact the Student Success Office (RC 230) 585-4076, or the Math Dept. (CW 307).</td>
</tr>
<tr>
<td><strong>Student Success Seminars</strong></td>
<td>Note taking, time management, preparing for exams etc. seminars take place throughout the semester. A schedule is available at: <a href="http://www.uregina.ca/ssc/">www.uregina.ca/ssc/</a></td>
</tr>
<tr>
<td><strong>Special Needs</strong></td>
<td>If you have a disability that may affect your studies, please notify your advisor and contact the Centre for Student Accessibility (RC 251) 585-4631.</td>
</tr>
<tr>
<td><strong>Counselling Services</strong></td>
<td>Individual assistance with learning or personal difficulties is available (RC 251) 585-4491.</td>
</tr>
</tbody>
</table>
Faculty of Science Student Services

Questions?
Contact us for further information

Faculty of Science Student Services
LB 238, University of Regina
(306) 585-4199
science@uregina.ca

For further info including access to printable forms, program information and an extensive FAQ, please visit our website!
