University of Regina | Faculty of Social Work

REQUEST FOR LETTER OF PERMISSION (LOP)

Student Name: _____ Are you a Regional College student? ☐ Yes ☐ No

U of R Student ID: _____ If yes, which Regional College? _____

E-mail: _____ Visiting Institution: _____

(the institution that you're requesting to take courses from)

1

Course Title: _____Course CODE (*e.g. ANTH 100*): _____

Course Credit Hrs: _____ Period of Study: ☐ Fall (Sep-Dec) ☐ Winter (Jan-Apr) ☐ Spring/Summer (May-Aug)

SW STUDENT SERVICES OFFICE USE:

U of R Equivalent: _____ Credit Hrs: _____ Approved (Yes/No) _____

2

Course Title: _____Course CODE _____

Course Credit Hrs: _____ Period of Study: ☐ Fall (Sep-Dec) ☐ Winter (Jan-Apr) ☐ Spring/Summer (May-Aug)

SW STUDENT SERVICES OFFICE USE:

U of R Equivalent: _____ Credit Hrs: _____ Approved (Yes/No) _____

3

Course Title: _____Course CODE _____

Course Credit Hrs: _____ Period of Study: ☐ Fall (Sep-Dec) ☐ Winter (Jan-Apr) ☐ Spring/Summer (May-Aug)

SW STUDENT SERVICES OFFICE USE:

U of R Equivalent: _____ Credit Hrs: _____ Approved (Yes/No) _____

ACKNOWLEDGEMENTS:

☒ I acknowledge that grades from courses completed at other institutions are only used for admission purposes – thus they can be used toward my BSW Admission GPA. However, these grades will not be included in my graduating program GPA, or my SW GPA for practicum eligibility.

☒ I understand that if I am approved to take courses from another institution, but I do not take those courses, I must notify the Faculty of Social Work in writing at sw.studentservices@uregina.ca.

☒ I am aware that the visiting institution may require me to pay fees for admission, transcripts or exam invigilation, in addition to fees for tuition and course materials.

☒ I acknowledge that this is not a study abroad application, and that if I choose to travel to participate in this course, I assume all associated risks.

☒ I acknowledge that a $30.00 non-refundable fee is applied per course for any course taken on a Letter of Permission as per the University of Regina Fee Schedule.

Submit Completed LOP Application Form to:

University of Regina, Faculty of Social Work Social Work Student Services

Email: sw.studentservices@uregina.ca

Mail: University of Regina, Faculty of Social Work, 3737 Wascana Parkway, Regina, SK S4S 0A2

_____	_____	_____	_____
Student Signature	Date	SW Advisor's Signature	Date

Please Note: Students must be in good academic standing (UGPA above 60%) and not currently have any financial holds applied to their student account in order to be approved.