Pre-Social Work Advising

Faculty of Social Work

Effective 2019-2020
Updated Sept. 18, 2019
Welcome to Pre-Social Work

As an academic advisor in the Faculty of Social Work, today I will guide you through the following as you begin your journey in our program:

- Pre-SW requirements
- Applying to the BSW
- Academic Regulations
- Support Services
- Course Registration
- & More!

What is academic advising?

• A collaborative, teaching & learning process between students and advisors.
• We work together to meet student learning objectives and help ensure student success.
• Both the advisor and student have important responsibilities to help ensure the advising partnership is successful.

Faculty of Social Work

* This definition has been adapted from Community College of Aurora
Who are Academic Advisors?

TEACHERS – who empower students to take responsibility for their academic success.

MENTORS – who work with students to reach their goals.

GUIDES – who help students navigate their post-secondary experience.

RESOURCES – who serve as a point of contact and refer students to campus services.

EXPERTS – who help students understand the university, its programs and curricular requirements, and related learning opportunities.

ADVOCATES – who comply with freedom of information and protection of privacy legislation to protect students’ privacy and rights.

* This description comes from the advising syllabus at Kansas State University

Our team of Academic Advisors:
Sally Machibroda – Saskatoon Campus
Carolyn Tran – Saskatoon Campus
Amanda Noubarian – Regina Campus
Thy-Thy Quach – Regina Campus
Make the Most of Academic Advising!

• Get to know your advisor
• Work together to develop and implement goals
• Make contact with your advisor each term
• Schedule & keep appointments
• Come prepared with questions and related material
• Invest appropriate time and energy to attain your goals
• Reach out to your advisor when experience difficulty
• Accept responsibility for decisions and actions
• Be open to considering ideas and recommendations of your advisor
Pre-Social Work:

- Pre-SW students are Faculty of Social Work students not yet admitted to the Bachelor of Social Work (BSW) program.
- All new Pre-SW students are encouraged to read the **SW Student Handbook** and **Advising Syllabus** (e-mailed to you by SW Student Services within 1-2 weeks of Pre-SW admission).
- Pre-SW Course Requirements: A minimum of 30 credit hours (10 courses) of university-level courses, which must be completed prior to admission to the BSW. Full-time students can complete the Pre-Social Work requirements in 1 year.
- Upon admission to the BSW, the Pre-Social Work courses will be used toward the Bachelor of Social Work program requirements.
- When eligible, students must apply for admission to the BSW.

Bachelor of Social Work:

- A total of 120 credit hours (33 courses, 2 practica), including the courses completed during Pre-Social Work. Full-time students can complete the entire BSW program in 4 years.
Maximum Credits in Pre-SW

Students may complete up to 63 credit hours toward the BSW while in the U of R Pre-Social Work program:

- Entire General University Studies section (57)
- SW 100 (3)
- SW 202 (3)

Admission to the BSW is required to register in any other Social Work classes.
# BSW Course Requirements

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>General University Studies Courses</th>
<th>Credit Hours</th>
<th>Social Work Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>English 100</td>
<td>3</td>
<td>SW 100</td>
</tr>
<tr>
<td>3</td>
<td>Indigenous Studies 100</td>
<td>3</td>
<td>SW 202</td>
</tr>
<tr>
<td>3</td>
<td>Sociology 100</td>
<td>3</td>
<td>SW 300</td>
</tr>
<tr>
<td>3</td>
<td>Psychology 101</td>
<td>3</td>
<td>SW 350</td>
</tr>
<tr>
<td>3</td>
<td>English 110</td>
<td>3</td>
<td>SW 390</td>
</tr>
<tr>
<td>3</td>
<td>Indigenous Studies 200 Level or Higher *</td>
<td>3</td>
<td>SW 421</td>
</tr>
<tr>
<td>3</td>
<td>Women’s &amp; Gender Studies 100</td>
<td>3</td>
<td>SW 451</td>
</tr>
<tr>
<td>3</td>
<td>Sociology 200 Level or Higher</td>
<td>3</td>
<td>SW 460</td>
</tr>
<tr>
<td>3</td>
<td>Sociology 200 Level or Higher</td>
<td>3</td>
<td>SW 469</td>
</tr>
<tr>
<td>30</td>
<td>Open Electives (10 courses)</td>
<td>3</td>
<td>One of SW405, SW480AI, INSW414 or INSW437</td>
</tr>
<tr>
<td></td>
<td></td>
<td>9</td>
<td>SW Electives (3 courses)</td>
</tr>
<tr>
<td>57</td>
<td><strong>Total</strong></td>
<td>6</td>
<td>SW 348</td>
</tr>
<tr>
<td></td>
<td></td>
<td>15</td>
<td>SW 448</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>63</strong></td>
</tr>
</tbody>
</table>

Note: Pre-Social Work students are limited to taking a maximum of two social work courses: SW 100 & SW 202.

* INDG 260 or 262 are strongly recommended.
## Recommended Sequencing

<table>
<thead>
<tr>
<th>Year 1 (Pre-SW):</th>
<th>Year 2 (Pre-SW or BSW)</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 100</td>
<td><strong>SW 202</strong> Critical Issues /Thought</td>
</tr>
<tr>
<td>English 110</td>
<td>Sociology 200 Level or higher</td>
</tr>
<tr>
<td>Indigenous Studies 100</td>
<td>Indigenous Studies 200 Level</td>
</tr>
<tr>
<td>Sociology 100</td>
<td>Women’s &amp; Gender Studies 100</td>
</tr>
<tr>
<td>Sociology 200 Level or higher</td>
<td>Open Elective</td>
</tr>
<tr>
<td>Psychology 101</td>
<td>Open Elective</td>
</tr>
<tr>
<td><strong>SW 100</strong> Foundations in Social Work</td>
<td>Open Elective</td>
</tr>
<tr>
<td>Open Elective</td>
<td>Open Elective</td>
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<tr>
<td>Open Elective</td>
<td>Open Elective</td>
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<tr>
<td>Open Elective</td>
<td>Open Elective</td>
</tr>
</tbody>
</table>
## Recommended Sequencing

<table>
<thead>
<tr>
<th>Year 3 (BSW)</th>
<th>Year 4 (BSW)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SW 346</strong> - SW Practice 1</td>
<td><strong>SW 4xx</strong> - Social Work Elective</td>
</tr>
<tr>
<td><strong>SW 347</strong> – SW Practice 2</td>
<td><strong>SW 4xx</strong> - Social Work Elective</td>
</tr>
<tr>
<td><strong>SW 350</strong> – Anti-Oppressive SW Practice</td>
<td><strong>SW 469</strong> – Social Policy</td>
</tr>
<tr>
<td><strong>SW 390</strong> – Communication Skills in SW Practice</td>
<td><strong>SW 348</strong> - Social Work Practicum I</td>
</tr>
<tr>
<td><strong>SW 421</strong> – Human Development in Social Context</td>
<td><strong>SW 448</strong> - Social Work Practicum II</td>
</tr>
<tr>
<td><strong>SW 451</strong> – Social Work Research</td>
<td></td>
</tr>
<tr>
<td><strong>SW 460</strong> – Ethics in Social Work</td>
<td></td>
</tr>
<tr>
<td><strong>SW 405 or SW480AI or INSW 414 or INSW437</strong></td>
<td></td>
</tr>
<tr>
<td>Open Elective</td>
<td></td>
</tr>
<tr>
<td><strong>SW 4xx</strong> – Social Work Elective</td>
<td></td>
</tr>
</tbody>
</table>
Applying to the BSW

• Application & Transcript deadline is January 15th

• Apply Online: www.uregina.ca/socialwork

• Must have completed or be in the process of completing the following requirements:

  • An overall average of 70%
  • 30 credit hours (10 courses) of university credit including:
    • ENGLISH100
    • SOCIOLOGY 100
    • INDIGENOUS STUDIES 100
    • PSYCHOLOGY 101
    • SOCIAL WORK 100
When to Apply?

15 credit hours + 15 credit hours = 30 Credit Hours

Fall Term
5 Classes (15 Credit Hours)

Winter Term
5 Classes (15 Credit Hours)

Apply by January 15\textsuperscript{th} to the BSW
Conditional Admission

• If you will complete 30 credit hours (including transfer credit) by April 30th of the application year, you may still apply to the BSW in January!! You may be considered for conditional admission.
Stages in BSW Admission

**Academic Requirements**
- At least 30 University Credit Hours
- SW 100, SOC 100, PSYC 101, ENGL 100, INDG 100
- Minimum 70% GPA

**Assessment**
- Work experience
- Volunteer/Community Experience
- Personal Statement
- Professional Suitability

**Ranking**
- By BSW Admission GPA
- Includes grades from all courses contributing to the BSW program, including from other institutions
GPA Calculation

For BSW Admission:
We use grades from all courses contributing to the BSW, from the U of R & other institutions attended. This may include failing grades. We do not round up or down. Example: 69.75 is not rounded up to 70%.

Note - For BSW Graduation we use only the grades from courses taken through the U of R.
BSW Application Prep Sessions

We recommend that all students who are applying to the BSW in January plan to participate in a ‘prep’ session.

Sessions are in a group setting, usually online, and are 1 hour in length.

Sessions run from October to January.
BSW Program Options

ON CAMPUS (Regina/Saskatoon)
Full-time or Part-time program available

OFF CAMPUS
Part-time program available
There may be semesters with full-time course options, but this is not guaranteed. Many students take courses through Saskatchewan’s Regional College system.

ONLINE
We offer many online courses, but not a fully online program.
Mature Admission

If you were granted ‘mature admission’ status to the Pre-Social Work program:

• You must take Academic Foundations 100 within your first 12 credit hours, if available in your study location. It can be used as an open elective in the BSW program.

• You will need to connect with your academic advisor prior to registering in your first semester, and possibly in subsequent semesters (up to 24 credit hours).

• You are limited to a maximum of 12 credit hours per semester until mature admission conditions are lifted.
Practicum Accessibility

• Practicum placement agencies could require students to have a valid driver’s license.

• All agencies require a criminal record check.

• Students requiring accommodations in their placements should contact the Centre for Student Accessibility and advise the Faculty of Social Work of any approved accommodations by the practicum application deadline.

• International students require a work permit, in addition to their study permit, for practicum purposes in the 4th year of the BSW program.
Undergraduate Calendar

2019-2020 Undergraduate Calendar

- Search or download the full 2019-2020 Undergraduate Calendar (6 MB)
- Search or download sections of the 2019-2020 Undergraduate Calendar
- Addendum Sheet as of March 26, 2019
- 2019-2020 Undergraduate Course Catalogue

Please note that the web version of the 2019-2020 Undergraduate Calendar, published on March 5, 2019, is up to date as of March 26, 2019.

The web (electronic) version of this document is the University’s official version. In the case of a discrepancy between a printed version and the web version, the calendar posted to this web page will be considered to be accurate.

The Undergraduate Calendar & Course Catalog is available online!
### 2019-2020 Academic Schedule

<table>
<thead>
<tr>
<th>Term</th>
<th>Spring/Summer 2019</th>
<th>Fall 2019</th>
<th>Winter 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part of term (POT):</td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Held in</td>
<td>May-Aug</td>
<td>May</td>
<td>June</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>July</td>
<td>August</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>July-Aug</td>
<td>May-Aug</td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>Sep-Dec</td>
<td>Jan-Apr</td>
</tr>
<tr>
<td>Term Dates</td>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Start of term</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>End of term</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Class Dates</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Start of classes</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>End of classes</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Examination Dates</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Start of examination period</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>End of examination period</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Class Add/Drop Dates</td>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition and Fee Payment Dates</td>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition and Fee Refund Dates</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Important Dates and Deadlines</td>
<td>9</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note the condensed nature of many Spring/Summer courses

How many classes will you take?
Grading

• 50% required to pass a course

• Must maintain overall average of 60% to stay in University

• W = Withdrawal

• NP = Not Passing (equates to 40% in average calculation)

• XF = Academic Misconduct (equates to 0%)

• Courses may be repeated ONCE, most recent grade used in your average calculation.

• Practicum Requirements:
  • 70% GPA on Social Work section of the BSW

• Graduation Requirements:
  • Overall program average of 70%
  • Social Work average of 70%
Academic Probation

• Students at the University of Regina are required to maintain an undergraduate grade point average (UGPA) of at least 60%.

• Students who have earned more than 9 credit hours and have a UGPA that is less than 60% will be placed on academic probation.

• Students on probation must raise their UGPA to 60% or higher within the probation period of 24 credit hours.

• Failure to clear academic probation results in mandatory withdrawal from the University of Regina for a period of at least 1 year.
Academic Integrity

• You are responsible for knowing all of the formal definitions of plagiarism, cheating and other forms of Academic Misconduct, as specified in the Undergraduate Calendar.

• You will not be able to excuse academic misconduct by stating that you didn’t know it was misconduct. If you are unsure, check with your instructor beforehand.
Deferral of Term Work / Exam

• Students who miss the final exam or cannot complete the course requirements during the semester due to personal/family emergencies may request a deferral.

• Discuss your request for a deferral with the instructor and fill out an application for deferral of final exam/term work within 2 weeks of the end of the final exam period.
Taking Courses at Other Universities

- You must request a letter of permission (LOP)
- LOP requests will only be approved if there are no courses at the U of R that fit your program requirements
- LOP request form is available on our website.

• **Exception:** students taking courses from Saskatchewan Polytechnic or University of Saskatchewan at locations outside of Regina or Saskatoon (i.e. through a Saskatchewan Regional College) must use the ‘common visiting student’ application form. Please connect with your nearest Regional College or a Faculty of Social Work Academic Program Advisor for details.
Get Involved!

- Our Regina and Saskatoon campuses have Social Work Student Societies that you can join!

- There are Social Work Student Lounges at each of our campuses where you can study, relax, and meet other social work students. We have coffee makers and a fridge in the lounges for our students to use, too!

- There are lots of additional ways to get involved through volunteering! Please see our website for details.
Centre for Student Accessibility

- The University of Regina wishes to support all students in achieving academic success while enjoying a full and rewarding university experience.

- The Centre for Student Accessibility upholds the University's commitment to a diverse and inclusive learning community by providing services and support to enable students with disabilities to approach their studies in an equal and effective manner.

- The Centre aims to encourage independence, self-advocacy and equality for all students, while maintaining personal, confidential service.

- Please get in touch each semester with the Centre for Student Accessibility if you have any special needs that may affect your learning.
Success starts here!

- Personalized support services designed to encourage and assist you in making the most of your University experience.
- Help you face academic challenges, develop skills, set goals and connect with others.
- Wide range of programs and free services to help you transition into University, become a more effective and efficient student, and encourage you to engage in learning and in everything the University of Regina has to offer.
- Many online services available.
5 Reasons to Go Global:

- Get the life experience you need to gain a competitive edge in today’s global market
- Add value to your degree
- See the world and discover yourself
- Learn about a new culture and speak another language
- Build lasting friendships with people from all over the world

**UR International** can connect you with a wide selection of opportunities to study, volunteer or work abroad while building credits towards your academic program. You can even get help with funding during your time abroad!
Other Campus Services

- Information Services
- Career Centre
- Counselling Services
- Aboriginal Student Centre
- Global Learning Centre
U of R Log-in Accounts

**Novell**

**USER:** usually your last name and some digits  
**PIN:** your birth date in the format DDMMYY

**Use Novell for:**
- Your U of R [E-mail Account](#)  
- Computers on campus and printing from your student account  
- [UR Courses](#)  
- Career Centre Tools  
- Library Services Tools

**UR Self Service**

**USER:** your student ID number  
**PIN:** your birth date in the format DDMMYY

**Use UR Self Service to:**
- Register in Classes  
- Update your personal information  
- Pay tuition and fees  
- View your unofficial transcript and final grades  
- Access income tax forms  
- Print your confirmation of enrollment  
- and more!

Find your login information here: [https://webmail.uregina.ca/](https://webmail.uregina.ca/)
Registration

- **UR Self Service:**
  - User ID = Student ID Number
  - PIN = Date of Birth (DDMMYY), it’s required that you change this after your initial log-in.
- You register in courses on UR Self-Service online
- Plan a balanced schedule
- Ensure no final exam conflicts
- Check pre-requisites
- Check restrictions
- Follow BSW program requirements in the [Undergraduate Calendar](#).
- You may wish to view this [Video](#) on How to Register
- [Distance.registration@uregina.ca](mailto:Distance.registration@uregina.ca) to request distance time-ticket
Sample Course Description

ENGL 110 – Critical Reading and Writing II

A study of a special topic in literature, which may include non-literary texts, in conjunction with a continuation of the writing program begun in ENGL 100. *** Prerequisite: ENGL 100 ***

Tip: when you search for classes on UR Self Service, you can view the course description by clicking ‘view catalog entry’ after clicking the 5-digit course reference number for any course!
Textbooks

Regina Campus:
• New and used textbooks are available at the University Bookstore (College West 139), online through UR Self Service, or at the used book sale put on by the U of R Student Union (URSU) just before the start of classes.
• Personalized booklists can be accessed through UR Self Service.

Saskatoon Campus:
• Instructors order textbooks for face-to-face classes at the Saskatoon Campus from either the University of Regina (U of R) Bookstore or from Turning the Tide Bookstore.
• Students can search the U of R Bookstore (sort by "classes") to determine if their textbooks were ordered through the U of R. If no listing appears, students can e-mail Turning The Tide Bookstore at inquiry@turning.ca.
• If textbooks are available at the U of R Bookstore, students can order through UR Self Service. If textbooks are available through Turning The Tide, a representative from Turning the Tide will sell these textbooks at the Saskatoon Campus on the first day of class.

Online/Live/Blended Delivery Classes:
• Textbooks are available for online purchase through UR Self-Service and will be shipped to students.
• Personalized booklists can be accessed through UR Self Service.
Parallel Program Planning

• Admission to the BSW Program is competitive, as we regularly receive more applications than we have spaces available in our program. Students are encouraged to plan an alternate study path while completing the pre-social work requirements;

• When selecting your open elective courses toward the BSW (there are 10 of them), you may consider selecting courses that are also transferable to other programs.

• The U of R Career Centre may assist you in selecting an alternate study path.
Next Steps…

- Register for your classes on UR Self Service
- Get your Student ID card from the Registrar’s Office
- Purchase your textbooks on UR Self Service
- Enable printing ([https://papercut.uregina.ca](https://papercut.uregina.ca))
- Set up your Webmail ([https://webmail.uregina.ca/](https://webmail.uregina.ca/))
- Sign up for Orientation! ([https://www.uregina.ca/orientation/](https://www.uregina.ca/orientation/))
- Check out ‘Advisor’, our degree audit system in UR Self-Service
- Get your parking permit (if not using your UPASS – see [www.ursu.ca](http://www.ursu.ca))
- Check into your student health/dental benefits ([www.studentcare.ca](http://www.studentcare.ca))
- Pay your fees by the 1st day of classes

Download the U of R App for quick access to your class schedule, grades, important student contacts and resources!

Faculty of Social Work
The End

If you have any questions at all, please contact an Academic Program Advisor with the Faculty of Social Work.

Note: details in this presentation are subject to change without notice.