The Council Committee on Undergraduate Admissions and Studies will meet on **Wednesday, September 13th at 1:00 p.m.** in the Board Room, 5th Floor, Administration/Humanities Building.

**AGENDA**

1. **APPROVAL OF AGENDA**

2. **APPROVAL OF MINUTES OF LAST MEETING – June 13, 2006**

3. **BUSINESS ARISING FROM THE MINUTES**

   3.1 Faculty of Social Work – Removal of Calendar Reference re Designated Spaces (Item 5.4, point 8 of the June 13, 2006 Minutes)

4. **OLD BUSINESS**

   4.1 Tabled Motions from the Faculty of Business Administration (Item 5.4 of the May 9, 2006 Minutes), Appendix I, p. 2

5. **NEW BUSINESS**

   5.1 Report from the Faculty of Science, Appendix II, p. 5

   5.2 Report from the Centre for Continuing Education, Appendix III, p. 6

      5.2.1 Report from the Faculty of Business Administration re Courses to support HTGEM Motion, Appendix IV, p. 14

   5.3 Report from the Registrar, Appendix V, p. 16

   5.4 Report from the Faculty of Business Administration, Appendix VI, p. 19

6. **ITEMS FOR INFORMATION**

   6.1 Meetings for 2006 Fall Semester

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, October 11th</td>
<td>1:00 p.m.</td>
<td>Board Room, 5th Floor, Ad/Hum Building</td>
</tr>
<tr>
<td>Wednesday, November 8th</td>
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<tr>
<td>Wednesday, December 6th</td>
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</table>

   All meetings must end by 2:30 p.m.

7. **CONCLUSION**

/bl
APPENDIX I

Faculty Studies and Admissions Committee
University of Regina – Faculty of Business Administration

To: Bev Liski, CCUAS
From: Rob Giberson, Faculty of Business Administration
Re: Changes in the Faculty of Business Administration Programs

Background
Over the past ten years, the Faculty of Business Administration has invested heavily in growing enrolment and expanding programs at both the undergraduate and graduate levels. International business education has also made the Faculty a popular destination for advanced standing (2+2) programs and regular visa students. During the past decade, the Faculty of Business Administration has witnessed significant growth in student registrations and credit hours delivered. Together with this growth we have also been strengthening the quality of our students and the “business learning experience.”

Four years ago, the Faculty introduced the URBusiness Excellence Program that targets outstanding high school students from across Canada for direct admission into the Business School. This has been a very successful program and has grown from 88 students to an expected cohort of 160 Excellence students this year. After this year’s admissions, we will have a total of 450 students whose average entrance grades were in excess of 90%.

The Faculty has also introduced a new degree (Bachelor of Business Administration – BBA) and for the first time offers five degree majors with three more under development.

In the mid-1980’s, the Faculty of Administration changed its direct admission – 4 year program model to a Pre-program approach. While the details are sketchy and memories weak, it seems this was done as part of a common first year approach that the entire University had been discussing. In any event, the Faculty of Administration was the only Faculty to adopt this approach. Over the years, the Faculty has remained split on the appropriateness of this Pre-program model.

Plans
The Faculty is now considering returning to its original direct admission approach from high school to bring us into line with the practice of all other University of Regina faculties. The change to direct admission would shift responsibility for managing and counselling pre-business students from the faculties and colleges that are currently hosting Pre-Business students to the Faculty of Business Administration.

The change to direct admission will better enable the Faculty of Business Administration to recruit directly to high schools, to counsel Qualifying students, to manage first year retention and to build a greater “business school” experience for these students. Students would be admitted directly to the Faculty, be involved in Faculty events, and become part of the Business Administration Student Society.

These changes will have a positive impact on the University as a whole. Experience with the Excellence Program has demonstrated that the Faculty can increase the number of students that apply to first year business by removing the uncertainty of a first year pre-business program. It
is expected that students in the 75% to 85% high school grade range that go to other universities are more likely to consider the University of Regina if they are accepted into the Business School directly from high school. We anticipate that the net enrolment effect for the University will be positive with more and higher quality first year students in the university with a similar number of students in years 2, 3 and 4 (but of a higher quality).

The Faculty of Business Administration wants to work with the University and the Federated Colleges to promote and encourage students to maintain an affiliation with the Federated Colleges while pursuing a degree in the Faculty of Business Administration. We envision students declaring an affinity with the Colleges which would be recognized on their records as a Cohort Code or something similar. Students would be encouraged to maintain their interaction with the Colleges for non-academic support, social, spiritual and cultural activities. We would also support students wearing college robes during University convocation.

On behalf of the Faculty of Business Administration I bring forth this Motion 1 (revising admission procedures to the Faculty of Business Administration) for consideration and approval.

Motion 1

1.1 Establish the Faculty of Business Administration ‘Business Administration Qualifying Programs’ (Dip BA Qualifying Program and BBA Qualifying Program) based on the same course and admission requirements as currently listed in the Pre-Business Programs (Diploma and Degree). The Business Administration Qualifying Programs to be in effect for the start of term 200710.

1.2 Effective the start of term 200710 the Faculty will no longer accept student transfers and admissions from the Pre-Business Programs. Students registered in Pre-Business programs in the 200630 term will be offered transfers (grandfathered) to the Business Administration Qualifying Programs for the start of term 200710. Upon consent of the Faculty of Arts and the Faculty of Science the Pre-Business programs will be closed.

1.3 That admission to the Bachelor of Business Administration Degree and Diploma programs in the Faculty of Business Administration as a Qualified Student is to be based on completing the courses listed in Faculty of Business Administration - Qualifying Programs with the necessary program grade point average (PGPA). Students that do not meet the qualifying requirements of the Dip BA program within 30 credit hours and the BBA program within 60 credit hours of being admitted to the Faculty of Business Administration Qualifying Program will be required to attend individual counselling sessions and will be advised of other opportunities at the University of Regina and its Federated Colleges.

1.4 Excellence Program students enter the Faculty of Business Administration as Qualified Students directly into the Bachelor of Business Administration program.
APPENDIX I

1.5 Students entering the Faculty of Business Administration from high school with Early Conditional Admission averages of 65% to 84.99% be accepted as Qualifying Students in the Faculty of Business Administration.

1.6 Students who have completed high school and have fewer than 15 credit hours of approved post-secondary work will be admitted to a Faculty of Business Administration Qualifying Program based on final high school criteria with a 65% average or higher.

1.7 Students who have completed 15 credit hours or more of approved post-secondary work with a UGPA of 65% or higher be accepted as Qualifying Students in a Faculty of Business Administration qualifying programs.
Faculty of Science  

**DATE:**  
June 22, 2006

**TO:**  
J. Chapman, Registrar

**CC:**  
B. Liski, Registrar’s Office

**FROM:**  
L.V. Saxton, Assistant Dean (Undergraduate)  
Faculty of Science

**RE:**  
Appearance of Internship on Diploma

I would like to request that discussion be held at the next Council Committee on Undergraduate Admissions and Studies to discuss a motion that the Institutional Honours Code be amended to allow a notation for the Internship option on the diploma for those programs that desire it.

*(original signed by Assistant Dean)*

L.V. Saxton, Assistant Dean
PROPOSED CERTIFICATE IN HOSPITALITY, TOURISM AND GAMING ENTERTAINMENT MANAGEMENT

Courses contained in this certificate program have been approved by:
First Nations University of Canada Academic Council – 22 October 2004
Faculty of Business Administration Council – 21 October 2005

This certificate program has been approved by:
First Nations University of Canada Academic Council – 22 October 2004
CCE Council – September 6, 2006

MOTION:
That the new Certificate in Hospitality, Tourism and Gaming Entertainment Management (HTGEM) be approved.

INTRODUCTION

The proposed Certificate in Hospitality, Tourism and Gaming Entertainment Management certificate program is the first University-accredited specialization of its kind in Canada. The School of Business and Public Administration (SBPA), First Nations University of Canada is a leader in the provision of HTGEM education at the University level, and this collaboration with the Centre of Continuing Education (CCE), University of Regina enhances SBPA’s ability to meet Saskatchewan and Canadian gaming industry needs.

This new program responds to the needs of First Nations and non-First Nations in two ways: it will provide people currently employed in the gaming industry with the opportunity to gain accreditation and it will attract new students seeking employment in the industry. The program is proactive and responsive; it aims to parallel both the needs of students interested in HTGEM and the growing HTGEM marketplace and can be delivered face-to-face on-campus or through distance delivery via WebCT, the Internet, and audio-visual formats.

The HTGEM Certificate builds on the strengths of SBPA; the expertise of the Faculty of Business Administration; the knowledge and experience of SIGA, Casino Regina, Casino Moose Jaw, the UNR, the University of New Orleans (UNO); and the administrative and marketing abilities of CCE. The curriculum for this program has been developed through extensive research and in consultation with Saskatchewan gaming industry partners and faculty members from both the UNR and the UNO.

BACKGROUND

In 2000, SBPA began discussions with gaming industry leaders and the University of Nevada Reno (UNR) regarding the development of a University-based professional development program designed specifically for the gaming and hospitality industries. On April 1, 2001, SBPA signed an agreement with industry leaders, including the Saskatchewan Gaming Corporation...
APPENDIX III

(SGC), Saskatchewan Indian Gaming Authority (SIGA), and the Saskatchewan Liquor and Gaming Authority (SLGA). On September 24, 2001 SBPA and the UNR signed a joint agreement, defining an alliance focused on research, teaching and community service in the area of gambling and commercial gaming.

The agreement with industry leaders commenced the development of the certificate program in HTGEM. SLGA retained SBPA’s services to research and develop a knowledge base, expertise and course materials for four academic courses that would assist in the development of SGLA’s mandate to promote responsible gaming. The University-accredited courses developed by SBPA were to be in the field of gaming administration and casino management and would assist in the training and development of SGC and SIGA staff, management and executive. SGC, SIGA, and SLGA committed to making their employees available to aid in curriculum development and to serve as guest lecturers.

By the end of the Fall 2004 semester, SBPA had developed seven courses and offered them on a pilot basis within the Bachelor of Administration Degree. These courses were approved as regular course offerings on 21 October 2005 by the University of Regina Faculty Of Business Administration Council. The development of this certificate program has also benefited from SBPA’s meetings with the United States National Indian Gaming Association; these meetings have ensured the inclusion of the First Nations perspectives in the program and curriculum development process.

Academic program advisers to date include:

- Dr. Mike Reed, Dean, College of Business, UNR.
- Dr. William Eadington, Professor of Economics, and Director of the Institute for the Study of Gambling and Commercial Gaming, UNR.
- Judy A. Cornelius, Associate Director, Institute for the Study of Gambling and Commercial Gaming, UNR.
- Richelle W. O’Driscoll, Director of Management and Executive Development Programs, College of Extended Studies, UNR.
- Connie Rehard, Program Manager, Gaming Management Programs, College of Extended Studies, UNR.
- Sue Johnson, Gaming Finance Consultant, UNR.
- Dr. Kathryn Hashimoto, Assistant Professor, School of Hotel, Restaurant and Tourism Administration, University of New Orleans.

OBJECTIVES

A gap exists within human resources development at the mid- to upper-management levels in Hospitality, Tourism and Gaming industries, particularly in regards to Aboriginal employees. This certificate program will enable graduates to fill the void. SIGA, the largest First Nations employer in Saskatchewan, and SGC employ over 2,000 people in the hospitality and tourism industries. SLGA also employs First Nations people in these areas. The new certificate program will permit SBPA and CCE to meet the identified human resource needs of the SIGA, SGC and SLGA.
APPENDIX III

ALIGNMENT WITH ORGANIZATIONAL GOALS and PRIORITIES

First Nations University of Canada
The First Nations University of Canada is a “First Nations controlled university that provides educational opportunities to both First Nations and non-First Nations students from a provincial, national and international base.” The First Nations University of Canada, through extension programming, reaches out and welcomes First Nations peoples to use its resources for the enrichment of their communities. This proposal supports the organizational focus on empowering local Aboriginal and non-Aboriginal organizations, as well as Aboriginal and non-Aboriginal people and communities.

School of Business and Public Administration (SBPA)
SBPA’s mission includes the development and delivery of cutting-edge First Nations management studies in key areas: banking, public administration, hospitality/tourism/gaming, economic development, and international indigenous business in bicultural and bilingual contexts. Research and study of hospitality, tourism, gaming and entertainment management, and delivery of relevant subjects, fulfills this mandate. This proposal outlines SBPA’s current plan for the Certificate in HTGEM studies.

Northern Campus Community-Based and Distance Education Programs
The Northern Campus’s mandate is to enhance Aboriginal access to University degree and certificate courses and programs provincially, nationally, and internationally through off-campus programming. The Certificate supports this mandate as it enhances Aboriginal access to education in local communities.

University of Regina
The HTGEM program speaks to the University’s goal of service by responding to an identified need for additional educational opportunities in the areas of hospitality, tourism, and gaming entertainment management in order to positively affect the quality of social, intellectual, and economic life of Saskatchewan’s communities. The program addresses both First Nations and non-First Nations existing interests in HGTEM by providing University-level accreditation. As well, since no other local higher-level education opportunities exist that enable students to participate in this industry, the program offers a unique specialization in University-level education. Finally, the program continues the mutually constructive relationship the University strives to maintain and develop with its federated colleges.

Centre for Continuing Education
CCE’s mandate is to meet lifelong learning needs by offering high quality, accessible and responsive education and training programs to learners of all ages that build on strengths and resources of the community and the University. The Credit Studies Division of the CCE provides credit courses and programs in flexible formats for those who wish to pursue their personal and career goals through University-level education. The HTGEM Certificate and modes of delivery, existing and potential, provide learners at various stages of their academic and professional journeys with the opportunity to gain knowledge and skills for employment in hospitality, tourism, gaming entertainment management.
APPENDIX III

Faculty of Business Administration

The mission of the Faculty of Business Administration is to “advance the knowledge, understanding and practice of management.” The HTGEM advances knowledge, understanding, and practice management in a specific field not currently pursued in Canadian academia. In supporting this initiative, the Faculty of Business Administration fulfills its mission and to that end sent a letter of support to SBPA on March 8, 2001. (Attached in Appendix “A”)

MARKET AND AUDIENCE

SIGA and SGC have over 2,000 employees, and SLGA employs over 850 staff in 64 communities across Saskatchewan. Many other people are employed in the hospitality and tourism industries in Saskatchewan. When considered in its entirety, the HTGEM workforce is substantial and growing. Tourism is Saskatchewan's fourth-largest export industry; it generates $1.4 billion a year, employs one in every eight Saskatchewan workers, and either partly or wholly supports more than 60,000 Saskatchewan jobs.

Human resource training and development and the broad range of skills and knowledge sets the industry requires are becoming increasingly important. Not only is gaming management required, but so too are hotel, restaurant, and entertainment management (including show lounge operations). In an emerging industry, these needs pose critical concerns, especially in areas where experienced senior managers with the required sets of skills and knowledge are in short supply.

There are existing and potential markets for the HTGEM certificate program. The SBPA has a number of students pursuing studies on a part-time basis. Some are employees in the casinos, including those operated by SIGA, the SGC, and Casinos Regina and Moose Jaw. This Certificate will also attract new students and meet the industry’s human resource development needs. The HTGEM Certificate is unique in Canada and will serve a field whose growth is expected to continue over the next 5 to 10 years.

The Certificate in Hospitality, Tourism and Gaming Entertainment Management program will meet the needs of the hospitality, tourism and gaming entertainment industry by providing University credit education that meets the needs of students who are already industry employees and SBPA students. It will offer students:

- a University-level accredited certificate and qualify them to pursue careers in First Nations and non-First Nations hospitality, tourism and gaming entertainment industries
- the opportunity to study HGTEM from both First Nations and non-First Nations perspectives
- an overview of the hospitality, tourism and gaming entertainment industry in Saskatchewan, Canada and internationally
- an understanding of the economic and social effects and the benefits of the hospitality, tourism and gaming entertainment industries
- opportunities to develop social and economic perspectives, frameworks and models in hospitality, tourism and gaming entertainment management
- an understanding of hospitality, tourism, and gaming entertainment industry governance, legislation, regulation, and control
APPENDIX III

ADMINISTRATION AND RESOURCES

Admission
Students will be admitted to the certificate program as CCE students with a campus identification of “F” (First Nations University of Canada). Applicants to the program must meet the entrance requirements for the Centre for Continuing Education at the University of Regina and qualify under regular or open admission guidelines.

CCE Residence Rules
Current CCE residence regulations state that students must take at least 50% of their certificate courses while registered as a CCE student. Students who take courses towards the certificate program during their BAdmin degree must transfer into CCE at a suitable time in their program to ensure they meet the 50% requirement for residence purposes.

Students who have completed more than 50% of the courses towards their HTGEM Certificate program prior to the time that this Certificate is first offered and who wish to attain the HTGEM Certificate will be asked to transfer into CCE; and for a period of two years from the date this Certificate is first offered these students shall be “grandfathered” into the program so that they may receive the Certificate even though they may not meet usual residence requirements of CCE.

Transfer Credit
Students can transfer up to 50% of their HGTEM Certificate courses from another university in accordance with the existing transfer credit procedure of the University of Regina. If not already identified on Banner, faculty members of SBPA with the approval of the Faculty of Business Administration will evaluate courses from other universities to determine eligibility for transfer credit.

Library Reference Collections for the Certificate in HTGEM
The development and presentation of the HTGEM courses requires the faculty and students to have access to extensive reference materials from the industry. During the development phase of the Certificate, SBPA acquired key reference materials in hospitality, tourism and gaming entertainment for the First Nations University of Canada Library. Additionally, SBPA has developed and made available a series of HTGEM educational videos, CDs, DVDs and cases studies. Arrangements have been made for faculty and students to use these references at the Casinos Regina and Moose Jaw, Moose Jaw Learning and Development Center Library, and SIGA Indian Gaming reference materials. SBPA’s association with the University of Nevada, Reno and the University of New Orleans provides faculty and students access to current reference materials from these Universities through the Internet, direct Internet communication with professors and through the exchange of key journals and articles.

It is proposed that the Certificate in Hospitality, Tourism and Gaming Entertainment Management will be administered in partnership between the School of Business and Public Administration, First Nations University of Canada and the Centre for Continuing Education, University of Regina.
APPENDIX III

In this partnership SBPA will take the lead role in and be responsible for:

- Curriculum development and evaluation of course content
- Scheduling and delivery of courses, which may be shared with CCE through Weekend University or Summer University
- Hiring and evaluation of instructors (acknowledging CCE may have a role in payment of stipends or portions of stipends)
- Academic oversight in conjunction with the Faculty of Business Administration
- Student advising and registration although this may be shared with CCE
- Evaluating transfer credit under the existing University of Regina policy
- Delivery of courses off-campus acknowledging that CCE may assist

In this partnership, the Credit Studies Division of CCE will take the lead role in and be responsible for:

- Facilitating the Academic Approval process at the University of Regina
- Admission of students
- Graduation of students (awarding of Certificate with recognition of the FNUC affiliation of students)
- Marketing of the program (in continuous communication with SBPA)
- Program evaluation in collaboration with SBPA regarding design, delivery and marketing of the program

DELIVERY

A combination of teaching methodologies and philosophies will be used in the certificate courses to meet the needs of students. The instructional processes are mainly the lecture and small and large group discussions. The organizational structures include tutoring and independent study. The delivery system for the curriculum includes DVDs, CDs, videotapes, case-studies and computer mediated instruction (WebCT).

Since many potential HGTEM students may not live in Regina, alternate and distance delivery for these courses will be important to its success. While the HGTEM certificate courses may not be offered completely by distance upon its inception, the SBPA and CCE are committed to finding ways to offer courses face-to-face outside of Regina or via online/televised delivery. There may also be opportunities to offer intensive on-campus courses through Weekend University or Summer University for which students may be willing to travel to Regina. SBPA and CCE will engage in ongoing discussions to ensure that adequate selections of HGTEM courses are offered both on- and off-campus each semester.
APPENDIX III

PROGRAM STRUCTURE

Certificate in Hospitality, Tourism and Gaming Entertainment Management (15 Credit Hours)

Required Courses for Certificate in HTGEM (6 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Pre-Requisites</th>
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<tbody>
<tr>
<td>ADMN 261</td>
<td>Introduction to Hospitality, Tourism and Gaming</td>
<td></td>
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<tr>
<td></td>
<td>Entertainment Management</td>
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<tr>
<td>ADMN 406</td>
<td>Strategic Management in Hospitality, Tourism and Gaming</td>
<td>12 credit hrs.</td>
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<tr>
<td></td>
<td>and Gaming Entertainment</td>
<td>of courses</td>
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<tr>
<td></td>
<td>(must be taken as the last course in the Certificate)</td>
<td>from HGTEM program</td>
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Elective Courses for Certificate in HTGEM (9 credit hours)

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<tr>
<th>Electives</th>
<th>Title</th>
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<tbody>
<tr>
<td>ADMN 262</td>
<td>Introduction to the Gaming Entertainment Industry</td>
<td></td>
</tr>
<tr>
<td>ADMN 311</td>
<td>Hospitality, Tourism and Gaming Entertainment Marketing</td>
<td>ADMN 261</td>
</tr>
<tr>
<td>ADMN 351</td>
<td>Strategic Human Resource Development and Management in</td>
<td>ADMN 261</td>
</tr>
<tr>
<td></td>
<td>Hospitality, Tourism and Gaming Entertainment</td>
<td></td>
</tr>
<tr>
<td>ADMN 374</td>
<td>Quantitative Methods Applied to Hospitality, Tourism and</td>
<td>ADMN 260 (or BUS 260)</td>
</tr>
<tr>
<td></td>
<td>Gaming Entertainment Industries</td>
<td>ADMN 261</td>
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<tr>
<td>ADMN 396</td>
<td>Financial Management and Accounting for the Hospitality,</td>
<td>ADMN 261</td>
</tr>
<tr>
<td></td>
<td>Tourism and Gaming Entertainment Industries</td>
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<tr>
<td>ADMN 437</td>
<td>Special Topics in Hospitality, Tourism and Gaming</td>
<td></td>
</tr>
<tr>
<td>ZZ</td>
<td>Entertainment Management</td>
<td></td>
</tr>
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</table>

Course Descriptions:

ADMN 261: Introduction to Hospitality, Tourism and Gaming Entertainment Management

This subject is an introduction to the hospitality, tourism and gaming entertainment industries with an emphasis on concepts, issues and best practices. The class provides a comprehensive overview of hospitality, tourism and gaming entertainment and uses cases, readings and guest lecturers from the industries to help students develop and expand their decision-making skills. The class offers a solid foundation for students in the Degree Specialization or Certificate in HGTEM.
APPENDIX III

ADMN 262: Introduction to the Gaming Entertainment Industry
This subject is an introduction to the gaming entertainment industry. Topics include the following: history and background of gaming, gaming legislation and regulation, First Nations gaming, and economics of gaming, social impacts and the contemporary and future issues facing the industry.

ADMN 311: Hospitality, Tourism and Gaming Entertainment Marketing
This subject covers strategic marketing concepts applied to hospitality, tourism and gaming entertainment industries. It focuses on strategic marketing management and covers concepts, issues, trends and best practices related to information technology, marketing in computer-mediated environments and the experience economy. Prerequisites: ADMN 261

ADMN 351: Strategic Human Resource Development and Management in Hospitality, Tourism and Gaming Entertainment
This subject covers strategic management of the Human Resource Development Management (HRDM) functions in the context of hospitality, tourism and gaming entertainment organizations. Trends, issues and best practices in education and development are examined in the context of comprehensive HRDM and strategies for service industries. Prerequisites: ADMN 261.

ADMN 374: Quantitative Methods Applied to Hospitality, Tourism and Gaming Entertainment Industries
This subject covers the history of games of chance with an analysis of odds, probability, house advantage, hold, and turnover and player patterns. Emphasis is placed on the use of quantitative methods for management analysis and decision-making in HGTEM industries. Prerequisites: ADMN 260 (or BUS 260)

ADMN 396: Financial Management and Accounting for the Hospitality, Tourism and Gaming Entertainment Industries
This subject covers revenue sharing agreements, budgeting, revenue/cash flow, internal/external auditing, controls, and security and ancillary services. The focus is on structure and processes of the financial management and accounting functions and their impact on productivity, organizational efficiency and effectiveness in hospitality, tourism and gaming entertainment organizations. Prerequisites: ADMN 261.

ADMN 406: Strategic Management in Hospitality, Tourism and Gaming Entertainment
The subject covers strategic management in hospitality, tourism and gaming entertainment industries. It focuses on strategic management, industry best practices and issues and trends in service industries. Governance, strategy formulation, implementation and control, information technology management, systems research, organizational performance paradigms, managing in computer mediated environments and the experience economy is emphasized. Prerequisites: 12 credit hours of courses from HGTEM program.

ADMN 437 AA-ZZ: Special Topics in Hospitality, Tourism and Gaming Entertainment
This subject is the study of a major contemporary topic or issue in Hospitality, Tourism and Gaming Entertainment Management. Special topic areas may include: quantitative methods and applications, research and development, new technologies, case research/writing/analysis project, Casino Development, Social and Economic issues, and other topics identified by the HTGEM faculty and the HTGEM industries.
For Information Only
“New Administration (Admn) Courses”

Background:

In conjunction with the Centre for Continuing Education the School of Business and Public Administration at First Nations University of Canada are developing a Certificate in Hospitality, Tourism and Gaming Entertainment Management (HTGEM). In support of this endeavour the Faculty of Business Administration is bringing forth, for information only, the introduction of the following course:

NEW ADMN COURSES

ADMN 262
Introduction to the Gaming Industry
3:3-0
This course is a survey introduction to the gambling and commercial gaming industry. Lectures on the economic, legal and social aspects of gambling and commercial gaming are combined with case studies to provide a solid foundation in gaming for those students planning to pursue the specialization in Hospitality, Tourism and Gaming Entertainment Management. This course focuses on contemporary and future issues facing the gambling and commercial gaming industry.
NOTE: Students may not receive credit for both ADMN 262 and ADMN 436AA.

ADMN 351
Strategic Human Resource Development in Hospitality, Tourism and Gaming Entertainment
3:3-0
This course covers the strategic management of Human Resource Development in the context of hospitality, tourism and gaming entertainment organizations. Trends, issues and best practices in training and development are examined in the context of comprehensive Human Resource Development and internal strategies for service industries.
Prerequisite: ADMN 261.
NOTE: Students may not receive credit for both ADMN 351 and ADMN 436AD.
ADMN 396
Financial Management and Management Accounting in Hospitality, Tourism and Gaming Entertainment Organizations
3:3-0
This subject covers revenue sharing agreements, budgeting, revenue/cash flow, internal/external auditing, controls, security, and ancillary services. The focus is on the structure and the processes of financial management and accounting functions and their impact on the productivity, organizational efficiency and effectiveness in hospitality, tourism and gaming entertainment organizations.
Prerequisite: ADMN 261.
NOTE: Students may not receive credit for both ADMN 396 and ADMN 436AC.

ADMN 406
Strategic Management in Hospitality, Tourism and Gaming Entertainment Management
3:3-0
This course covers strategic management in hospitality, tourism and gaming entertainment industries. It focuses on strategic management theory, best practices, trends and issues in service industries. Policy formulation and implementation, information technology management and the experience economy are emphasized.
Prerequisites: 12 credit hours of courses from the Hospitality, Gaming, Tourism, and Entertainment Management Program.
NOTE: Students may not receive credit for both ADMN 406 and ADMN 436AF.

ADMN 437 AA-ZZ
Selected Topics in Hospitality, Tourism and Gaming Entertainment Management
Variable Credit: 1-3 hours
Courses designed as required for individuals or groups of undergraduates. The courses focus on a major contemporary topic or issue in hospitality, tourism or gaming entertainment.
To: Council Committee on Undergraduate Studies and Admissions, and Faculty of Graduate Studies Faculty Council

Re: Academic Schedule for 2007-2009

Date: September 6, 2006

Motion: Grant ‘final’ approval to the tentatively approved Academic Schedule for 2007-2008.

Please note the additional information on days when no classes are held.

<table>
<thead>
<tr>
<th>Term:</th>
<th>Spring/Summer 2007</th>
<th>Fall 2007</th>
<th>Winter 2008</th>
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<tr>
<td>Part of term (POT): Held in:</td>
<td>1(^1) May-Aug</td>
<td>2 May</td>
<td>3 June</td>
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<td>Term Dates</td>
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<td>End (last) date of term</td>
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<td>Class Dates</td>
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<tr>
<td>Start (first) date of class(es)</td>
<td>7-May</td>
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<td>5-Jun</td>
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<td>22-Aug</td>
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<td>Examination Dates</td>
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<td>31-May</td>
<td>28-Jun</td>
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<tr>
<td>End (last) date of examinations</td>
<td>24-Aug</td>
<td>31-May</td>
<td>28-Jun</td>
</tr>
<tr>
<td>Class Add/Drop Dates (§3.11 &amp; §3.12)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>End (last) date to add class(es)</td>
<td>14-May</td>
<td>7-May</td>
<td>5-Jun</td>
</tr>
<tr>
<td>End (last) date to drop class(es): No record</td>
<td>23-May</td>
<td>8-May</td>
<td>6-Jun</td>
</tr>
<tr>
<td>End (last) date to drop class(es): Grade of W</td>
<td>19-Jul</td>
<td>22-May</td>
<td>19-Jun</td>
</tr>
<tr>
<td>Payment of Tuition &amp; Fees Dates (§4.7)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition &amp; Fees due</td>
<td>7-May</td>
<td>7-May</td>
<td>5-Jun</td>
</tr>
<tr>
<td>End (last) date to pay without penalty</td>
<td>31-May</td>
<td>31-May</td>
<td>28-Jun</td>
</tr>
<tr>
<td>Tuition &amp; Fee Refund Dates</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>End (last) date to drop class(es): 100% refund</td>
<td>23-May</td>
<td>8-May</td>
<td>6-Jun</td>
</tr>
<tr>
<td>End (last) date to drop class(es): 50% refund of tuition</td>
<td>11-Jun</td>
<td>10-May</td>
<td>11-Jun</td>
</tr>
<tr>
<td>No Class Dates</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University Celebration</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>First date of Term Break</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last date of Term Break</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

\(^1\)Start (first) and end (last) dates for other Parts of Term (POT) are available in UR Self-Service under My Refund Schedule, or from faculty and college offices and the Registrar’s Office.

\(^2\)Directed reading courses only.
# APPENDIX V

## 2007–2008 Schedule Summary

The following schedule information is for your review. This information will not be published. This indicates if we have met the 'ideal' teaching, lab/sem, and final examination minimum sessions.

<table>
<thead>
<tr>
<th>Term (16 weeks)</th>
<th>Spring/Summer (20)</th>
<th>Fall (30)</th>
<th>Winter (10)</th>
<th>Meets Min?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part of Term (POT)</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Days with No Classes prior to start of term</td>
<td>4</td>
<td>5</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Days University Closed prior to start of term</td>
<td>0</td>
<td>1</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>MTWR</td>
<td>60</td>
<td>13</td>
<td>13</td>
<td>26</td>
</tr>
<tr>
<td>Lab/Sem days</td>
<td>15</td>
<td>3</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>MWF</td>
<td>38</td>
<td>38</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>TR</td>
<td>26</td>
<td>26</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>R</td>
<td>12</td>
<td>12</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>S</td>
<td>12</td>
<td>12</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Study Days</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Final Exam</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>University Closed</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>No Classes</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Days with No Classes prior to start of next term</td>
<td>5</td>
<td>6</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Days University Closed prior to start of next term</td>
<td>0</td>
<td>1</td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

Notes: Lab/Sem and Saturdays are not counted as tuition/refund/drop days. Saturday is counted as a Study and Final Examination day. Only classes scheduled on Saturday start on a Saturday. Sunday may be counted as a Study day. Sunday is not a Final Examination or Class day.

### Motion 2: Grant tentative approval to the 2008-2009 Academic Schedule.
**APPENDIX V**

<table>
<thead>
<tr>
<th>Tuition &amp; Fee Refund Dates</th>
<th>21-May</th>
<th>6-May</th>
<th>4-Jun</th>
<th>8-May</th>
<th>30-Jul</th>
<th>8-Jul</th>
<th>15-Sep</th>
<th>16-Jan</th>
</tr>
</thead>
<tbody>
<tr>
<td>End (last) date to drop class(es) 100% refund</td>
<td>21-May</td>
<td>6-May</td>
<td>4-Jun</td>
<td>8-May</td>
<td>30-Jul</td>
<td>8-Jul</td>
<td>15-Sep</td>
<td>16-Jan</td>
</tr>
<tr>
<td>End (last) date to drop class(es) 50% refund of tuition</td>
<td>9-Jun</td>
<td>8-May</td>
<td>9-Jun</td>
<td>15-May</td>
<td>8-Jul</td>
<td>5-Aug</td>
<td>15-Jul</td>
<td>29-Sep</td>
</tr>
</tbody>
</table>

| No Class Dates | 4-Sep |
| University Celebration | 16-Feb |
| First date of Term Break | 21-Feb |
| Last date of Term Break | |

1 Start (first) and end (last) dates for other Parts of Term (POT) are available in UR Self-Service under My Refund Schedule, or from faculty and college offices and the Registrar's Office.

2 Directed reading courses only.

**NOTE:** The last time POT 6 and 7 were scheduled in this manner was in 1980 when classes started after July 1 rather than on June 30. This shortens the period between the end of the Spring/Summer and the Fall term from 5 to 3 days and adds one lab/sem session for POT 7 and teaching day for POT1.

**2008–2009 Schedule Summary**

The following information is for your review. This information will not be published. This indicates if we have met the ‘ideal’ teaching, lab/sem, and final examination minimum sessions.

| Term (16 weeks) | 2008-2009 Academic Year | | | | |
|-----------------|------------------------|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Part of Term (POT) | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 1 | 1 | Meets Min? |
| Days with No Classes prior to start of term | 2 | | | | | | | | | |
| Days University Closed prior to start of term | 0 | | | | | | | | | |
| MTWR | 61 | 13 | 13 | 26 | 13 | 13 | 26 | | Yes |
| Lab/Sem days | 15 | 3 | 3 | 6 | 3 | 3 | 7 | | |
| MWF | | | | | | | | | |
| TR | | | | | | | | | |
| R | | | | | | | | | |
| S | | | | | | | | | |
| Study Days | 2 | 1 | 1 | 2 | 1 | 1 | 2 | 2 | 12 |
| Final Exam | 1 | 1 | 1 | 4 | 1 | 1 | 4 | 12 | 12 | Yes |
| University Closed | 3 | 1 | 0 | 1 | 0 | 1 | 1 | 2 | 2 |
| No Classes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 5 |
| Days with No Classes prior to start of next term | 3 | | | | | | | | | |
| Days University Closed prior to start of next term | 0 | | | | | | | | | |

Notes: Lab/Sem and Saturdays are not counted as tuition/refund/drop days. Saturday is counted as a Study and Final Examination day. Only classes scheduled on Saturday start on a Saturday. Sunday may be counted as a Study day. Sunday is not a Final Examination or Class day.
To: Bev Liski, CCUAS

From: Rob Giberson, Faculty of Business Administration

On behalf of the Faculty of Business Administration I bring forth Motion 2 (revising the existing Faculty of Business Administration admissions average policy) for consideration and approval.

Change to Existing Policy
In past years the Faculty of Administration set its admission average annually. The most recent change was from 70% in 1995 to 65% for 1996 admissions. The following statement (or a derivation of) would appear in the undergraduate calendar in the section corresponding to the BAdmn degree:

"In order to be eligible for admission to the Bachelor of Administration program, students must complete at least eight Pre-Administration classes from the Faculties of Arts and Science. While the minimum weighted percentage average for admission is 60%, the University has found it necessary to limit admission to the Faculty of Administration. Selection for admission from students who apply is based on the student's weighted percentage average for all classes which can be applied to the Administration degree program. For the 1989-90 academic year, a 70% average was required for admission."

Motion 2:
In order to be eligible for admission to degree and diploma programs in the Faculty of Business Administration, students must complete the admission requirements of the diploma or degree qualifying program as outlined in the undergraduate calendar. Final selection for admission is based on the student's weighted percentage program average for all classes which can be applied to the program that the student is applying to (PGPA).

The current PGPA admission average for the: DAA is XX%; Dip BA is XX%; BAdmn is XX%; and, BBA is XX%.

Program admission averages are reviewed and set annually by the Faculty of Business Administration. Faculty of Business Administration program admission averages will be set no later than January 31 for the following spring term’s admissions.

Rationale:
The revision to the existing regulation provides the Faculty of Business Administration with the flexibility to set the admission average of each of its programs independently instead of collectively. The minimum period that an admission average is in effect corresponds to the Academic year following approval.