MINUTES OF A MEETING OF THE COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES HELD FRIDAY, JANUARY 13, 2006 AT 1:00 P.M. IN THE GRADUATE STUDIES BOARD ROOM, NR 110.3

PRESENT: Mark Brigham (Chair), Ruth Chambers, Christine Crowe, Doug Durst, Nick Forsberg, Shawn Fraser, Larry Gauthier, Susan Husum (for Judy Chapman), Harvey King, Bev Liski (Recording Secretary), Frank Obrigewitsch, Larry Saxton, Wendy Tebb (for Rob Giberson)

REGRETS: Allen Herman, Brenda Righetti

GUESTS: Jeannette Teece

1. APPROVAL OF AGENDA

Forsberg - Crowe

moved approval of the agenda as distributed with the addition Item 5.6, Report from the Faculty of Business Administration. CARRIED

2. APPROVAL OF MINUTES OF THE LAST MEETING

Crowe - Chapman

moved approval of the minutes of the meeting of December 9, 2005 as distributed. CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. OLD BUSINESS

There was no old business.

5. NEW BUSINESS

5.1 Report from the Planning and Priorities Committee

This report was received for information.

5.2 Report from the Faculty of Fine Arts

It was reported that the motions being presented by the Faculty of Fine Arts were subject to approval by the Faculty at its meeting on January 18, 2006.

1. Calendar Change

Chambers – Crowe

moved approval of the calendar changes as detailed in point 1 of Appendix II, p. 16 of the agenda material. CARRIED
2. Course Changes

Chambers – Obrigewitsch

moved approval of the course changes as detailed in point 2 of Appendix II, pp. 16 and 17 of the agenda material.

Will students get credit 8 times? Yes, but the repeat limit will be increased to accommodate this although it is not really repeating the class.

Will students get 3 credit hours or something else? The number of credit hours assessed depends on what the students register for. They could receive a minimum of 0 and maximum of 6 credit hours.

How does this show up on the system? Does a student get one grade? Students receiving 0 credit will receive a Pass on the class. Those receiving a numeric grade could have up to 8 different grades for this course if it is taken every semester for 4 years.

This recommendation seems to be the solution to the existing problem.

The motion was called on the Chambers-Obrigewitsch motion. CARRIED

3. and 4.

The new and deleted courses from the Music Departments as detailed in points 3 and 4 of Appendix II, pp. 17 and 18 of the agenda material were received for information.

5. Common First Year

Chambers – Obrigewitsch

moved that the proposed Bachelor of Arts and Bachelor of Music Common First Year be approved as detailed in point 5 of Appendix II, p. 18 of the agenda material.

What happens if a student chooses music in the 2nd year and doesn’t have the 1st year? They would have to make it up.

The question was called on the Chambers-Obrigewitsch motion. CARRIED

6. New Music Program

It was pointed out that this is not a new program, only a new major.

Chambers – Crowe

moved acceptance of the proposed Bachelor of Music, Comprehensive degree as detailed in point 6 of Appendix II, pp. 18 and 19 of the agenda material.

It was suggested that use of the term “comprehensive” could have a negative connotation because it may imply that other degrees are not comprehensive. The Faculty of Fine Arts did not feel this was a concern.

The question was called on the Chambers-Crowe motion. CARRIED
7. Changes to Degrees

Chambers – Obrigewitsch

moved approval of the changes to the Bachelor of Music, Performance, and the Bachelor of Music, Music Theory, as detailed in point 7 of Appendix II, pp. 19 and 20 of the agenda material. CARRIED

5.3 Report from the Centre for Continuing Education

1. Certificate in Public Relations

Crowe – Saxton

moved that English 100 be introduced as an elective in the Certificate in Public Relations program. Students may choose either English 100 Literature and Composition 1 or AE 19 Writing and Research as one elective in the Certificate in Public Relations program. Students may get credit for only one of AE 19 or English 100 in the program. CARRIED

Crowe – Forsberg

moved that PR 43AA-ZZ Selected Topics in Public Relations be added as an elective to the Certificate in Public Relations program and the catalogue of courses. Course Description: Selected topics in public relations/communications. CARRIED

2. Certificate in Administration – Level I and Level II

Crowe – Saxton

moved:

- that the “Administrative Development” major be deleted from the Certificate of Continuing Education.
- that the current “Certificate in Administration” be renamed “Certificate in Administration – Level I”; and,
- that the current “Certificate of Continuing Education (Administrative Development)” be renamed “Certificate in Administration – Level II.”

Details are as noted on pages 22-24 of Appendix III of the agenda material.

The Faculty of Business Administration agrees with these changes on the condition that the Centre for Continuing Education looks at the programs.

It eliminates the confusion with the laddering into the Faculty of Business Administration programs.

Why is it not the Certificate in Business Administration? The Faculty of Business Administration prefers that it not include “Business”. Plus the proposed programs would permit laddering into any possible new Administration degrees that may be developed.

This change would be effective 200620. Students will have to choose whether they will finish under the new or the old name.

The question was called on the Crowe-Saxton motion. CARRIED
3. Advanced Certificate in Local Government Authority (ACLGA)

Crowe – King

moved that the Advanced Certificate in Local Government Authority (ACLGA) be approved as detailed in Appendix III, pp. 25-30 of the agenda material.

As indicated in Item 5.1 of the agenda material, the Planning and Priorities Committee supports this program proposal.

The Faculty of Arts also offered its support of this program and indicated three departments were involved in the development.

It speaks to the outreach and needs by students in rural areas and is an academic and monetary benefit to students.

Concern was expressed about CCE administering a Certificate degree program. The Faculty of Arts has a representative on the advisory committee to address this concern.

Would LG courses count towards the degree? They could.

Why “Authority” and not just “Local Government”?. Inclusion of ‘Authority’ recognizes the breadth of knowledge, tasks and skills required to be an administrator.

The question was called on the Crowe-King motion. CARRIED

4. Certificate of Extended Studies in Aboriginal Education

Crowe – Gauthier

moved that the new Certificate of Extended Studies in Aboriginal Education be approved as detailed in Appendix III, pp. 36-41 of the agenda material.

This will be housed at the First Nations University of Canada with graduates coming through the Centre for Continuing Education.

The Faculty of Education endorses this program and indicated that there are teachers anxious to register.

The question was called on the Crowe-Gauthier motion. CARRIED

5.4 Report from the Faculty of Education

The two new courses, ECCU 400 and EINE 405, as detailed in Appendix IV, p. 42 of the agenda material, were noted for information.

5.5 Report from the Faculty of Arts

It was reported that the following motions are subject to approval by the Faculty of Arts at its meeting of January 18, 2006.

1. The revised courses from the Department of Religious Studies, the Department of French, and the Department of Economics, as detailed in Appendix IV, pp. 43 and 44 of the agenda material, were noted for information.
2. Department of Justice Studies

King – Saxton

moved that the following courses be added to the list of approved electives in the BHJ:

- BUS 100: Introduction to Business
- BUS 358: Training and Development
- BUS 364: Managing a Diverse Workforce
- RLST 333: Liberation Theology CARRIED

3. Department of Political Science

King – Crowe

moved that the following courses be added to the Canadian Politics stream for Political Science Majors:

- PSCI 345: Canada in the Global System
- PSCI 350: Electoral Systems and Voting
- PSCI 360: Local Government in Canada
- PSCI 361: Local and Community Politics CARRIED

5.6 Report from the Faculty of Business Administration

The prerequisite changes to the Business Administration courses, as detailed in Appendix I of these minutes, were noted for information.

6. ITEMS FOR INFORMATION

6.1 Date of Next Meeting

It was noted that the date for the next meeting is Friday, March 3, 2006 at 1:00 p.m. in the Graduate Studies Boardroom, NR 110.3. There is no meeting in February.

7. CONCLUSION

The meeting concluded at 1:40 p.m.
APPENDIX I

ITEM 5.6 – Report from the Faculty of Business Administration

FOR INFORMATION

Prerequisite Changes to Business Administration Courses

Change the BUS 400 and 405 prerequisite
FROM: All required business administration courses, and a minimum of 90 credit hours within the BBA program.
TO: All required business administration courses, and a minimum of 90 credit hours. (This will also be restricted to BU students as well.)

Change BUS 408 prerequisite
FROM: Completion of 60 credit hours in the BBA program.
TO: Completion of 60 credit hours.
(It will also be restricted to BU students.)