The Chair called for introductions of members and guests in attendance.

1. **APPROVAL OF AGENDA**

   Forsberg - Riemer
   
   moved approval of the agenda as distributed. **CARRIED**

   It was agreed that Item 5.1 would be considered after Item 5.4. **AGREED**

2. **APPROVAL OF MINUTES OF LAST MEETING – April 9, 2007**

   Cavanagh - Jesse
   
   moved approval of the minutes of the meeting of April 9, 2007 as distributed. **CARRIED**

3. **BUSINESS ARISING FROM THE MINUTES**

   There was no business arising from the minutes.

4. **OLD BUSINESS**

   There was no old business

5. **NEW BUSINESS**

   5.1 Report from the Faculty of Fine Arts
   
   1. Items for Approval
      
      1.1 UNIV 101
      
      Chambers – Cavanagh
      
      moved that UNIV 101, a three-credit hour course, be accepted as an open elective in the Faculty of Fine Arts as a pilot for the 200730 term. **CARRIED**

      1.2 Department of Theatre
      
      Chambers – Jesse
      
      moved approval of the following requirements:
The requirement "2 Theatre at the 400-level Bachelor of Arts (Theatre Arts)" must be fulfilled by taking classes from the studies area; and,

The requirement "2 Theatre at the 300 or 400 level Bachelor of Arts (Three Year Special)" must be fulfilled by taking classes from the studies area".

Chambers - Kubik

moved that:

Acting majors must achieve a mark of at least 70% in all movement and voice classes in order to continue in the BFA Acting program;

Acting Majors must achieve a mark of at least 70% in all performance in production classes in order to continue in the BFA Acting Program; and,

Acting Majors must achieve a mark of at least 70% in all Acting classes in order to continue in the BFA Acting Program.

How often is a grade of less than 70% given out? It happens occasionally. Students could appeal for permission to continue in the program if their percentage is less than 70% in a given course; however they must have displayed consistent performance in this area.

Can students repeat? Yes, once.

What is a student's option if they can't continue? They could pursue a BA or another area for which courses would be applicable.

The question was called on the Chambers-Kubik motion. CARRIED

Chambers – Cavanagh

moved that Theatre 121 be added to the Theatre courses that can be taken as part of the Theatre Electives (6 Theatre chosen from 120, 130, 140, 222, 231, 241, 243, 244, 251, 252, 261, 262) required for the Bachelor of Arts (Three-Year Special) degree. CARRIED

2. Items for Information

The remaining items as detailed in Appendix I, page 3 of the agenda material were noted for information.

5.2 Report from the Faculty of Education

Forsberg – Riemer

moved that the proposed First Nations University of Canada, Indigenous Education Department, BEd After Degree Secondary Indigenous Education, Visual Arts Major, as detailed in Appendix II, pages 4 and 5 of the agenda material, be approved. CARRIED
5.3 Report from the Faculty of Kinesiology and Health Studies

5.3.1 Items for Approval

a) Riemer – Maguire

moved that KHS 349 (Sport Tourism) be approved as a Recreation and Sport Administration major elective. CARRIED

b) Riemer – Maguire

moved that KHS 243 (Program Development for Service Organizations) be approved as an Adapted Physical Activity major elective.

Will this be made a core course again? Not likely.

The question was called on the Riemer-Maguire motion. CARRIED

2. ITEMS FOR INFORMATION

The information pertaining to KHS 350 and KHS 168AA was noted for information.

5.4 Report from the Student Development Centre, Student Affairs

Byrne – Riemer

moved that a new three credit hour course “University 101: Strategies for Academic Success” be approved as detailed in Appendix IV, page 8 of the agenda material.

A course inventory form with specifics on the course was distributed and is attached to these minutes as Appendix I.

This course is intended to replace UNIV 100 and 110 if it turns out to be successful. Nancy Welta and Vi Maeers have met with each of the faculties and obtained support for this course and how it can be used as a tool for University success. There has been a lack of rigor in other UNIV courses. This course was designed to be flexible, which in turn allows for faculty flexibility to support students’ needs. Portions could be integrated into existing faculty courses or could be tailored for students. Given the pilot nature of the course, there will be extensive evaluation, following the pilot period, by a focus group comprising all UNIV 101 instructors and the developers (N. Hunter, V. Maeers and N. Welta). The review will assess retention and success.

CCE offered its congratulations on development of this course, which is perceived to be a valuable addition to students.

What does retention mean? The spirit of the course is to help students understand the university environment.

Is there any data on the experience of other universities regarding retention? Data has not been obtainable; however, generally speaking, students who complete these courses have a 25% better retention record and a 27% better persistence to graduate.

This course is not remedial.
What qualifications will be required of instructors? They will likely be required to have a master’s-level education.

If UNIV 101 is designed to replace UNIV 100 and 110 in 2007/2008 and will be required for mature students, who will determine if credit will be granted. Faculties would determine this.

Will existing agreements extend? Yes. Social Work accepts credit now, Business Administration requires a letter of permission.

With fall being the target date for implementation, which students should faculties be counseling in this direction? Any first year students or any students struggling with the university experience could be directed to this course.

What about fourth year students who want an easy 3 credits? Although this was not specifically addressed when the course was developed, it is primarily a first-year course.

A friendly amendment was proposed to add the following prerequisite: “1st year standing or special permission.”

May UNIV 101 be repeated? Yes, once.

The question was called on the Byrne-Riener motion as amended. CARRIED

5.5 Discussion re Deadline and Format for Submission of Material for CCUAS Agenda

It was indicated that committee members need to know how items for the agenda are received and handled and what the policy should be. Relative to the timing of the meetings, every effort is made to expedite the process but sometimes discretion of the chair is required when reports are received ‘subject to approval of the faculty’ — that is reports that have not yet been considered by the faculty. This may result in a perception of unfairness if chair discretion is applied. Also, the CCUAS can be put in a precarious position having to deal with items that have not yet been passed by a faculty. This should occur only in exceptional circumstances. Obviously the preferred method for receiving reports from faculties is after all items have been considered and approved by a faculty. Ultimately, authority will rest with the chair regarding items that are submitted subject to approval, dependent on the implications of a delay.

In cases where timing requires the report to be submitted subject to approval of the faculty, the following procedure will apply:

- If the faculty meets after the CCUAS agenda has been distributed but before the CCUAS meeting, and the items are approved by the faculty, this should be verbally reported at the meeting and the report will proceed through CCUAS as normal.
- If the faculty meets after the CCUAS agenda has been distributed and after the CCUAS meeting but meets before the Executive of Council meeting, items will be considered by CCUAS and, if approved, forwarded to Executive of Council subject to approval of the faculty. The report will be included with the Executive of Council agenda material, subject to approval of the faculty.
- If the faculty approves these items before the Executive of Council agenda has been released, “subject to approval” will be removed from the report.
- If the faculty approves these items after the Executive of Council agenda has been released, this will be verbally reported at the E of C meeting and consideration of the report will proceed as normal.
• If faculty approval is not obtained, the item(s) will be withdrawn from the report. If this occurs before the E of C agenda is released, the item(s) will not appear on the agenda. If this occurs after the E of C agenda is released, the item(s) will be verbally withdrawn at the meeting.
• If the report undergoes changes to the recommendation(s) at the faculty level, the item(s) will be withdrawn from either the CCUAS agenda or the Executive of Council agenda, and be subject to reconsideration at the next appropriate CCUAS meeting.

6. ITEMS FOR INFORMATION

6.1 Date of Next Meeting

The next meeting will be held Monday, June 11, 2007 at 1:30 p.m., Ad/Hum 5th Floor Boardroom.

6.2 Presentation of Report to Executive of Council

The Chair indicated he would be unable to present the report to Executive of Council on May 23rd. Lynn Cavanagh agreed to present the report.

7. CONCLUSION

The meeting concluded at 2:30 p.m.
University of Regina

Course Title: University 101: Strategies for Academic Success

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Grading Mode - Must choose a Default.

| Default |  |
|---------|--|---|
| A-Credit/No Credit |  |
| M-Maintenance of Candidacy |  |
| N-Normal (0-100%) |  |

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<td>[ ] B-Lab</td>
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<td>[ ] E-Thesis</td>
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<td>[ ] F-Field</td>
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<th>Corequisite Courses</th>
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Corequisite Courses: 

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Additional Fees?

Additional Information specific to cataloguing this course

This course provides first-year students with tools for successful communication across the disciplines by emphasizing elements of effective writing and academic research. Topics include rhetorical considerations for effective writing, process-oriented writing and revision, critical reading skills, time management skills, approaches to group collaboration, research tools, bibliographies and citation methods.

Contact E-Mail: nancy.welta@uregina.ca

Additional Information specific to cataloguing this course

University 101 replaces University 100 and University 110. Students cannot take University 101 if they have already received credit for University 100 OR University 110.

This form found at S:\Forms&Procedures\Student\Catalog\New Course Inventory Form.xls