PRESENT: Katherine Arbuthnott, Mark Brigham (Chair), Lynn Cavanagh, Ruth Chambers, Judy Chapman, Christine Crowe, Nick Forsberg, Mary Jesse, Richard Kleer, Brien Maguire, Annette Revet, Satish Sharma, Glenys Sylvestre, Ailsa Watkinson (conference call)

REGRETS:

GUESTS: Bob Kayseas (FNUniv School of Business), Donalda Kozlowski and Steve Weild (Registrar’s Office)

1. APPROVAL OF AGENDA

Cavanagh - Crowe

moved approval of the agenda as distributed. CARRIED

2. APPROVAL OF MINUTES OF THE LAST MEETING, December 5, 2007

Arbuthnott - Forsberg

moved approval of the minutes of the meeting of December 5, 2007 as distributed. CARRIED

Ailsa Watkinson questioned what happened with SW 202, which was submitted to the last meeting. It was received for information.

3. BUSINESS ARISING FROM THE MINUTES

3.1 Report from the Faculty of Arts – tabled motions

The two motions from the Faculty of Arts regarding changes to the programs in History, which were tabled at the last meeting, were being resubmitted following consideration by the History Department.

Kleer – Maguire

moved to revise the requirements for the BA in History, Urban History, History and Economics and the combined BEd/BA in History to require at least one 100-level HIST course as detailed in Appendix I, pages 2-5 of the agenda material.

History prefers the original proposal. If students failed one of the courses, they could take another course and the failed course could bump to the electives or be repeated with special permission.

Could students accumulate several 100-level History courses? Yes.

How likely is it that they’ll get special permission to repeat? They probably could.

Doesn’t this change make it more difficult when it requires special permission? No.

The question was called on the Kleer-Maguire motion. CARRIED
Kleer - Maguire

moved to revise the requirements for the BA in History, Urban History, History and Economics and the combined BEd/BA in History to require at least one 400-level HIST course as detailed in Appendix I, pages 2-5 of the agenda material.

CARRIED

The History courses as presented in Appendix I, pages 5-7 of the agenda material were received for information.

3.2 Report from the Faculty of Social Work – tabled motions

1. Watkinson – Crowe

moved that students who were previously admitted to the Certificate of Social Work (CSW) program be required to complete all program requirements by April 30, 2009. This does not apply to the CSW program offered at Aurora College.

The CSW program is no longer offered through the Faculty of Social Work and no students have been accepted into the program since 2000. 2009 seems like a short time line. How will they be notified? They'll be notified through the UG Calendar and by letter.

How many students are still wanting to finish this program through the Faculty of Social Work? That number is unknown.

If the Faculty of Social Work doesn’t know who needs to complete the program, will there be an assurance by the Faculty that the classes these students may need will be offered? All of the required courses are always offered so this shouldn’t be a problem.

The question was called on the Watkinson-Crowe motion. CARRIED

2. Watkinson – Arbuthnott

moved that the Aurora College Certificate of Social Work (CSW) program be changed by deleting SOC 100 from the general university requirement and replacing it with ENGL 110.

The class that is being required is a University of Regina class offered through Athabasca University. The Athabasca equivalent is 211.

Is this a change to that same group of students from the first motion? No.

Are the required number of credits for the program increasing? No.

The question was called on the Watkinson-Arbuthnott motion. CARRIED

3. Watkinson – Crowe

moved that SW 350 (Anti-Oppressive Social Work Practice) be added as a required class for the Aurora Certificate of Social Work (CSW) program.

Addition of this course increases the credit hours from 60 to 63. Hopefully this will make the transition smoother.

It was thought the number of credit hours for a certificate program had to be 60, which is half of a degree program. No, this is not required.
This is an odd number of credit hours for a certificate. Are there electives built into this program that could be used to offset the addition of this course rather than increasing the credit hours of the program?

Kleer – Crowe

moved to table this motion pending reconsideration by the Faculty of Social Work. CARRIED

4. OLD BUSINESS

4.1 Report from the Academic Schedule Sub-committee

No report.

4.2 Faculty of Arts response to the Revisions to «Les Programmes de Baccalauréat en Éducation (Bac)»

The Faculty of Arts had the French Department review the above noted report and identify if there were substantive changes. As yet there has been no response from the French Department.

5. NEW BUSINESS

5.1 Report from the Faculty of Business Administration

ITEMS FOR APPROVAL

1. Sylvestre – Crowe

moved approval of the changes to the requirements of the Bachelor of Administration degree, as detailed in Appendix III, page 9 of the agenda material.

Bob Kayseas was asked to speak to this motion. He indicated that the Faculty of Business Administration has changed over the last few years and a number of issues needed to be addressed with the FNUniv. A proposal needed to be prepared that permits the FNUniv Business School to manage their programs and provide their students with more grounding.

It was possible for students to take the Bachelor of Administration and never take a FNUniv class or be registered with their college. Bob has been developing curriculum around this and wants students to take Indigenous Studies courses. The proposed program provides for a substantial knowledge change while trying to make sure standards that students must meet remain the same.

Are there any regulations regarding the number of third and fourth year classes required for a program? No.

The question was called on the Sylvestre-Crowe motion. CARRIED

2. Sylvestre – Crowe

moved approval of the changes to the requirements of the Bachelor of Administration Qualifying Program, as detailed in Appendix III, page 9 of the agenda material.

This will be articulated through a communications package, which the Faculty and the College will develop with the Registrar’s Office.
Is the professional accreditation jeopardized in any way by these changes? No.

Was consideration given to change the name of the degree? Yes, but the program changed and degree name did not.

FNUUniv should consider direct admission rather than qualifying admission.

STATS 151 is a requirement. This will be changing, so a change will need to be made to this program at a later date.

It was pointed out that CS 109 is no longer offered and should be replaced with CS 110. AGREED

The question was called on the Sylvestre-Crowe motion with the above noted change. CARRIED

ITEMS FOR INFORMATION

The revision to BUS 413, as detailed in Appendix III, page 22 of the agenda material, was received for information.

5.2 Report from the Registrar’s Office re Guide for Submission of Reports to CCUAS

The report was reviewed. This guide was developed to assist faculties in preparing their reports for submission and is a first attempt at writing down these procedures. It was suggested that the report should include a reference to implementation dates and start dates. Nothing can change during a registration period.

There are other forms that hide behind this process and there has been some confusion which has been caused by what used to require approval.

The question of “forced changes” arose. When changes occur in one faculty that affect programs in another, do these changed programs that are essentially ‘forced’ by another faculty need to be submitted for approval? If the faculty being forced to change its program to accommodate the change in another, as long as it complies with what has been proposed, it does not need to be resubmitted for approval. For example, if the Faculty of Science were replacing STAT xxx with STAT yyy and the Faculty of Arts requires STAT xxx as part of its program, if the Faculty of Arts is prepared to replace STAT xxx with STAT yyy, it would not have to submit its program for approval. If, however, the Faculty of Arts decided to replace STAT xxx with STAT zzz, this would require approval because it is a ‘selective’ change.

Where will this guide be housed? It could become part of the Terms of Reference for the Undergraduate Admissions and Studies Committee and be posted on the Registrar’s Office website.

It was suggested this document should proceed with consensus and could be submitted to Executive of Council for information.

6. ITEMS FOR INFORMATION

The Faculty of Science will be submitting changes to their Statistics courses at the next CCUAS meeting. Michael Kozdron will be invited to speak to these changes.

7. CONCLUSION

The meeting concluded at 9:20 a.m.