MINUTES OF A MEETING OF THE COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES HELD THURSDAY, NOVEMBER 6, 2008 AT 10:00 A.M. IN THE BOARDROOM, AD/HUM FIFTH FLOOR

PRESENT: Katherine Arbuthnott, Janelle Bennett, Lynn Cavanagh (Chair), Karen Finnsson, Nick Forsberg, Mary Jesse, Rick Kleer, Tracy Laboccetta (Recording Secretary), Bev Liski, Brien Maguire, Annette Revet, Harold Riemer, Satish Sharma, Glenys Sylvestre, Jeannette Teece (for Ruth Chambers), Florence Watson

REGRETS: Dawn Flood

GUESTS: Steve Weild (Registrar’s Office)

The Chair reported that Bev Liski has been appointed Acting Registrar following Judy Chapman’s resignation.

1. APPROVAL OF AGENDA

Forsberg – Riemer

moved approval of the agenda as distributed. CARRIED

2. APPROVAL OF MINUTES OF LAST MEETINGS

2.1 September 11, 2008

The following two amendments were noted:

- Page 5 under item 5.2 - In the second last paragraph, the last sentence should read: The intent is that it is not proprietary so the answer is yes."
- Page 6 under item 5.3 - Add Brien Maguire as the chair for the sub-committee to review the university’s RTD policy.

Kleer – Riemer

moved approval of the minutes of the meeting of September 11, 2008 as amended. CARRIED

2.2 October 9, 2008

The following two amendments were noted:

The date at the top of the page should be October 9, 2008 NOT September 11, 2008.
Page 6 item 5.2.3 - The phrase “or ENGL 213” should NOT be deleted, it should be resequenced and should read “One of ENGL 213 or one of ENGL 312-315 or Humanities 260.”

Riemer – Teece

moved approval of the minutes of the meeting of October 9, 2008 as amended. CARRIED
3. BUSINESS ARISING FROM THE MINUTES

Since the September meeting, Judy Chapman has resigned her position as Registrar. This leaves an opening on the sub-committee to review the university’s RTD policy. It was recommended that Glenda Good from the Registrar’s Office be invited to this sub-committee in Judy’s absence. Also, it was suggested that three more members be sought for the sub-committee. Janelle Bennett, Florence Watson and Katherine Arbuthnott volunteered. The RTD Sub-committee comprises Brien Maguire (chair), Rick Kleer, Annette Revet, Janelle Bennett, Florence Watson, Katherine Arbuthnott, and Glenda Good.

4. OLD BUSINESS

Faculty representatives were reminded to come to the December meeting to discuss the Academic Schedule. There was a question on whether or not there has been a meeting with data-entry clerks for scheduling from faculties and the Registrar’s Office. This was thought to have happened in the beginning of October. The committee would like feedback on recommendations.

5. NEW BUSINESS

Glenys Sylvestre assumed the chair so that Lynn Cavanagh could participate in the discussion of the report on the Bachelor of Music Education program.

5.1 Report from the Faculty of Education

ITEMS FOR APPROVAL

1. Forsberg – Teece

moved that the Joint Bachelor of Music Education program be approved as outlined in Appendix I, pages 2 to 4 and Appendix II, pages 7 to 9 of the agenda material.

This was a combined motion with the Faculty of Fine Arts as the first two years of this program must be taken in Fine Arts. Fine Arts also changed the credit hours for MU (lesson) (1.5) to (2.0), thereby changing the total credit hours from 131 to 134. These changes are to be reflected in the submission from Education. AGREED

Most post-secondary Music Education programs are at least 160-180 credit hours. The increase in credit hours at the University of Regina reflects work already being done by students and staff, which will now be reflected on the transcript. Thirteen of the fourteen extra credit hours are currently being done in ensembles, lessons and techniques.

Will students have to pay for the additional credit hours? Yes.

Will costs be prohibitive to enrolment? Not necessarily.

Why does the program have more credit hours? Why is it not as many as other institutions? This is a compromise. We don’t want to discourage people from applying to the program (i.e. longer, more expensive).
Where do the financial implications of programs get channeled? There is no specific channel for changes of this sort that have financial implications. In the normal process, when new programs are being developed, the Planning and Priorities Committee reviews the financial implications.

What will students think about spending 5 years in an undergraduate program? It is likely a five-year program would not appeal to students, which is why the Faculty of Fine Arts has resisted changing to a five-year program.

There are other programs within Education and other areas of the University that require more than 120 credit hours to graduate.

This will come into effect for Fall 2009, starting with first year students. Other students currently in the program will be grandfathered through their programs.

It was suggested courses could be made variable-credit until the students who are currently in the program are done. AGREED

The question was called on Forsberg–Teece motion as amended. CARRIED

2. Forsberg – Riemer

moved that Physics 30 be added to the list of additional requirements for High School Course Requirements (§2.4.1.1) for students applying to the BEd Secondary with a major or minor in Chemistry as detailed in Appendix I, page 4 of the agenda material. CARRIED

It was noted that Kinesiology is also thinking of having Biology, Chemistry and Physics 30 as high school admission requirements.

3. Forsberg – Maguire

moved that students selected into the Faculty of Education may request to enroll in a concurrent undergraduate program upon formal application to the Associate Dean of Student Services and Undergraduate Programs, be approved as detailed in Appendix I, page 5 of the agenda material.

Why have Education students not been able to do this previously? Education is on a fairly strict block system and it was thought that it would be too difficult and confusing for students to coordinate two different faculties. Joint programs were created to accommodate these students. There is now more of a need for students to be able to take classes in other faculties.

The question was called on the Forsberg-Maguire motion. CARRIED

4. Forsberg – Maguire

moved that the Faculty of Education approve an International Designation for students successfully completing the Faculty of Education degrees
Bachelor of Education, Bachelor of Education After Degree and Bachelor of Adult Education and Training as detailed in Appendix I, page 5 of the agenda material.

There was much discussion about whether these requirements will have to be brought to the table by each individual faculty or whether this can be done as a broad motion to cover everybody. It was determined that the International Designation (as well as other Institutional Honours designations) has been approved at the University level; however, each faculty may have to add certain details that pertain to their faculty. For example: Education has to meet certain requirements for teacher certification.

It would be a way to market the university if there is a more standardized definition of these designations.

Can this committee bolster the terms of reference to become the terminal decision-making body for some of these things? Can we create a university standard for common designations rather than each faculty submitting a recommendation separately? It was decided that this committee will determine the commonalities and differences of each designation in each faculty and then develop standard, minimum requirements that are universal for all. Each faculty would then only need to bring to the table the individual requirements applicable to their students.

Forsberg – Teece

moved that the motion be amended as follows: “That the Faculty of Education approves the following requirements for an International Designation for students...." CARRIED

The question was called on the Forsberg-Maguire motion as amended. CARRIED

Lynn Cavanagh resumed the chair.

5.2 Report from the Faculty of Fine Arts

ITEMS FOR APPROVAL

1. Teece – Riemer

moved that the Fine Arts Minor in Arts Administration be approved as detailed in Appendix II, page 7 of the agenda material. CARRIED

Kinesiology reported that they have a course that Fine Arts students might be interested in for this Minor, KHS 240 Volunteer Management.

This minor would only be available to Fine Arts students.

2. The motion from the Faculty of Fine Arts concerning the revisions to the Bachelor of Music Education program was considered and approved
along with Item 5.1, point 1 from the Faculty of Education. It was agreed only one motion would go forward to Executive of Council with wording as presented by the Fine Arts.  

AGREED

3. Teece – Kleer

move that the following program change for BFA Acting students: i) complete THEA 467 and 468, and ii) drop one open elective, be approved. Additional details are included in Appendix II, pages 8 and 9 of the agenda material.  

CARRIED

4. Teece – Riemer

moved to approve the changes to the Bachelor of Arts (Visual Arts) as outlined in Appendix II, page 11 of the agenda material.

It was asked why ‘Advanced’ is in front of 400-level under Visual Arts Major courses. It was determined that there are some 400-level courses that do not have the distinction of Advanced and therefore it was left in the description.

The question was called on the Teece-Riemer motion.  

CARRIED

5. Teece – Jesse

moved to approve two streams (studio and studies) in the Bachelor of Arts Honours (Visual Arts) as outlined in Appendix II, pages 11 to 13 of the agenda material, effective Fall 2009.  

CARRIED

6. Teece – Forsberg

moved to approve the changes to the Bachelor of Arts (Visual Arts) 3-Year Special as detailed in Appendix II, pages 13 and 14 in the agenda material.  

CARRIED

This is only for Bachelor of Education students who have completed their degree.

7. and 8. Teece - Jesse

moved to approve the revised Bachelor of Fine Arts (Visual Arts) as detailed in Appendix II, pages 14 and 15 and the Bachelor of Fine Arts (Open Studio) as detailed in Appendix II, page 16 of the agenda material.  

CARRIED

9. Advanced Certificate in Studio Art

moved to approve the Advanced Certificate in Studio Art as outlined in Appendix II, page 16 of the agenda material.  

Teece – Jesse

What is the difference between a Certificate and an Advanced Certificate? Both are 30 credit hours. During this discussion it was
noticed that it should not be called an Advanced Certificate in Studio Arts, but a Certificate in Advanced Studio Art.

The mover and seconder agreed that the motion should be amended to read: Certificate in Advanced Studio Art

The question was called on the Teece-Jesse motion as amended.  CARRIED

10. The motion regarding replacement of all references to LGC 100 and PHIL 250 in the Fine Arts section of the Undergraduate Calendar to PHIL 150 and PHIL 352 respectively does not require approval as this is considered to be a change forced by revisions to the LGC and PHIL courses.  It was therefore noted for information.

ITEMS FOR INFORMATION

The new, revised and deleted courses as detailed in Appendix II, pages 17 to 24 of the agenda material were reviewed.  It was noted that, under Credit hour changes for MU 184, MU 185, MU 186 and MU 187, the sentence “The development of keyboard proficiency.” should be deleted from the descriptions.  Also, on page 21, the roman numeral following the titles in ART 330, ART 340, ART 350, ART 360 and ART 380 should be deleted.

5.3 Report from the Faculty of Kinesiology and Health Studies

ITEMS FOR APPROVAL

1. Riemer – Kleer

moved to delete the current procedures for Faculty Academic Probation and Faculty Requirement to Discontinue.

It was noted that this is the Faculty’s procedures, not the University’s. The University’s procedures will, of course, still be in effect.

The question was called on the Riemer-Kleer motion.  CARRIED

2. Riemer – Forsberg

moved to change the statistical methods requirement in the Bachelor of Kinesiology and the Bachelor of Kinesiology Honours to: One of STAT 100, STAT 160 or SOST 201.  CARRIED

It was decided that each faculty does not need to bring this motion to the table.  If a course changes name or number, then all programs requiring this course will automatically be changed to the new course.  If a course is deleted and is replaced with a new course with different content, then each faculty will have to review the new course and determine if the new one fits their program or if they need to change their program requirements to add a different course.
3. Riemer – Maguire

moved to allow students to substitute ENGL 100 with KHS 181AB (Academic Strategies for Success in KHS) for the Fall 2008 semester, in addition to receiving credit for KHS 100 (Intro. To KHS).

There was much discussion on this as ENGL 100 is a fundamental course at the University of Regina contained in all programs. It was argued that, while some programs do not require ENGL 100 as part of their program, it has always been a standard component of all programs. There was concern that this would take away a commonality that ties all the faculties together.

Would KHS 181AB, in this instance, be equivalent to ENGL 100? No.

If a student completes KHS 181AB and does not complete ENGL 100, would another faculty accept the KHS course for credit in place of ENGL 100 or would the student be required to complete ENGL 100 as well? Another faculty may not necessarily accept the KHS course for credit in place of ENGL 100 and may in fact require the student to complete the English course as well.

The question was called on the Riemer-Maguire motion. CARRIED

4. Riemer – Maguire

moved to include KHS 476 (Health Promotion) as a major elective in the Adapted Physical Activity and Recreation and Sport Administration majors. CARRIED

5 – 8. Riemer – Jesse

moved to approve an articulation of 60 credit hours from Red Deer College (Kinesiology and Sport Studies – Sport Management Diploma) to the Bachelor of Kinesiology (Recreation and Sport Administration major); 60 credit hours from Red Deer College (Kinesiology and Sport Studies – General Diploma) to the Bachelor of Kinesiology (Adapted Physical Activity or Fitness and Lifestyle Major); 60 credit hours from Red Deer College (Kinesiology and Sport Studies – Adapted Physical Education Diploma) to the Bachelor of Kinesiology (Adapted Physical Activity Major); and 60 credit hours from the College of the Rockies (Human Kinetics Diploma – Exercise Science or Education and Pedagogy) to the Bachelor of Kinesiology (Fitness and Lifestyle major) as detailed in Appendix III, pages 27 to 34 of the agenda material. CARRIED

ITEMS FOR INFORMATION

The new and revised courses as detailed in Appendix III, page 28 of the agenda material were noted for information.
5.2 Report from the Centre for Continuing Education

ITEMS FOR APPROVAL

1. Bennett – Forsberg

moved that a CCE Honours List be established and be added as the first subsection (§18.2.5.1) under section 18.2.5 Evaluation of Academic Performance, as detailed in Appendix IV, page 35 of the agenda material.

This ties in with the discussion in 5.1 about International Designation. There was concern that there is potential for part-time students to be named numerous times to the Honours List. The question was also raised about what these student’s transcripts would look like. Would there be a designation between full- and part-time students? Yes, there would be a distinction between full-time and part-time.

The question was called on the Bennett-Forsberg motion. CARRIED

ITEMS FOR INFORMATION

The amended Terms of Reference and Membership for the Centre for Continuing Education’s Council, the Student Appeals Committee, the Summer University Campus Group, and the Summer University Academic Advisory Group, as detailed in Appendix IV, pages 36, 37-38, 38-39, and 39 respectively of the agenda material, were noted for information.

6. ITEMS FOR INFORMATION

There were no items for information.

7. CONCLUSION

The meeting concluded at 12:35 p.m.