MINUTES OF A MEETING OF THE COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES HELD THURSDAY, APRIL 9, 2009 AT 10:00 A.M. IN THE BOARDROOM, FIFTH FLOOR, ADMINISTRATION/HUMANITIES BUILDING

PRESENT: Katherine Arbuthnott, Kathryn Buitenhuys, Lynn Cavanagh (Chair), Ruth Chambers, Dawn Flood, Nick Forsberg, Mary Jesse, Richard Kleer, Donalda Kozlowski (Recording Secretary), Nader Mobed, Harold Riemer, Glenys Sylvester, Steve Weild (for Bev Liski)

REGrets: Annette Revet, Satish Sharma

1. APPROVAL OF AGENDA

Riemer - Forsberg

moved approval of the agenda as distributed with the following amendment:

Item #2 should read “Approval of the Minutes of Last Meeting, March 5, 2009”

CARRIED

2. APPROVAL OF MINUTES OF LAST MEETING – March 5, 2009

Riemer - Kleer

moved approval of the minutes of the meeting of March 5, 2009 as circulated with the following amendments:

1. Add the reference to Item 3.3 as follows “Recommendations 2-9 of the Academic Schedule Document”.
2. Pg 3, Recommendation 3: comment by Luther should read “Will we be able to….”
3. Pg 7 first sentence after the Kleer – Revet motion, change the word “determined” to “agreed”:

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

All motions put forward by this committee were passed at Executive of Council, including the motion to investigate software systems to evaluate class schedules. A new committee is required.

Kleer – Riemer

moved that a sub-committee be formed to investigate software systems to evaluate class schedules. The sub-committee will consist of Rick Kleer (Faculty of Arts), Bev Liski (Registrar) and Harold Riemer (Faculty of Kinesiology and Heath Studies). Glenda Good (Registrar’s Office) and Brien Maguire (Faculty of Science) will be asked to sit on this committee.

CARRIED
4. OLD BUSINESS

There was no old business.

5. NEW BUSINESS

5.1 Report from the Faculty of Arts

ITEMS FOR APPROVAL

Kleer - Chambers

moved to create a major and minor in Arts and Culture as detailed in Appendix I, pages 2 and 3 of the agenda material.

Luther College is a partner in this program. Students can enter through Luther College, the Faculty of Arts or the Faculty of Fine Arts.

Are the admission requirements consistent? Yes. There is a coordinator that approves admission.

The question was called the on Kleer - Chambers motion. CARRIED

Kleer – Arbuthnott

moved to create a major in Environmental Studies as detailed in Appendix I, pages 3 and 4 of the agenda material.

The second sentence of the rationale should read “But to date it hasn’t been possible for Arts students….”. The name of the program in the first row of the table on Page 3 should be corrected to read “BA Environmental Studies major, required courses”.

AGREED

The Faculty of Kinesiology and Health Studies and the Faculty of Education indicated that they have courses which may be suitable as electives for this program.

The question was called on Kleer - Arbuthnott motion. CARRIED

ITEMS FOR INFORMATION

The items as detailed in Appendix I, pages 5 and 6 of the agenda material were received for information.
5.2 Report from the Faculty of Business Administration

ITEM FOR APPROVAL

Sylvestre - Kleer

moved to approve transfer credits for students who have graduated on or after January 1, 2008, with a minimum PGPA of 65%, from the following SIAST programs:

- SIAST Business Certificate Program (30 credit hours of transfer credit)
- SIAST Business Accountancy Diploma Program (60 credit hours of transfer credit)
- SIAST Business Administration Diploma Program (60 credit hours of transfer credit)
- SIAST Business Financial Services Specialty Diploma Program (60 credit hours of transfer credit)
- SIAST Business Human Resources Diploma Program (60 credit hours of transfer credit)
- SIAST Business Information Systems Diploma Program (60 credit hours of transfer credit)
- SIAST Business Marketing Diploma Program (60 credit hours of transfer credit)

How were the transfer credits approved? They were already in the system or went through the regular processes.

The question was called on Sylvestre - Kleer motion. CARRIED

5.3 Report from the Faculty of Education

ITEMS FOR APPROVAL

Forsberg - Riemer

moved that the Bachelor of Education (BEd) Nunavut Teacher Education Elementary Program (126 credit hours) be changed to 123 credit hours as the base program of the NTEP/University of Regina partnership effective September 2009, as detailed in Appendix III, page 17 of the agenda material.

What is the meaning of “base program”? When the program was first set up it was 126 credit hours.

The following friendly amendment was presented:
moved that the Bachelor of Education (BEd) Nunavut Teacher Education Elementary Program (126 credit hours) be changed to 123 credit hours as the base program of the NTEP/University of Regina partnership effective September 2009, as detailed in Appendix III, Page 17 of the agenda material.

The question was called on the Forsberg - Riemer motion as amended. CARRIED

Forsberg - Riemer

moved that a 30 credit hour Bachelor of Education (BEd) Elementary Degree Program for returning teachers in Nunavut with a minimum of 90 credit hours approved post-secondary course work, of which 48 semester hours include professional education courses including a practicum, be approved. The cumulative credit hour total for the NTEP Transition Program must be 120 credit hours. Details are contained in Appendix III, page 18 of the agenda material.

Is semester hours the same as credit hours? The student will have 90 credit hours coming in from McGill. Thirty credit hours are being added for a total of 120 credit hours. There is an Agreement in place which explains the block transfer.

Does the Faculty of Education have a residency requirement and does this meet that requirement? Fifteen of the 30 credit hours must be University of Regina courses. The Undergraduate Calendar will need to be revised to indicate that the residency requirement is relaxed for this program.

Is this a temporary situation? Are there a certain number of students currently eligible to apply? This is unknown at this time. The Faculty of Kinesiology and Health Studies has been working with the Nunavut Teacher’s Association.

What is the relationship between the degree and the program? This has been created for returning teachers. They do not enter as regular students. This is just a different route to the same degree. Some of these teachers have been teaching for 25 years.

It is a 120 credit hour Bachelor of Education Degree of which 90 credit hours are transferred in.

Is this only for students with a degree from McGill? Can students enter this program if they have 90 credit hours from another institution? Currently the only students that are eligible have degrees from McGill. There is a selection committee that determines who is eligible for this program. This committee has the authority to deny a student entry to this program.
Why are only 15 credit hours required to be taken at the University of Regina? Some of the courses are University of Regina courses that are being taught in Nunavut. Can a student get a degree with as few as 15 credit hours from the University of Regina? This avenue needs to be pursued as there is pressure from the government to make transfer seamless between universities. This meets a specific need.

Are these teachers in a specific school division? Yes. NTEP makes the selection as to who can be accepted into this program.

Is it necessary to create a new program? It is a different version of an existing degree that acknowledges years of teaching.

It appears that this is to formalize something for a small number of individuals for a short window of time.

It was agreed to amend the motion as follows:

moved that a 30 credit hour NTEP Transition Program for returning teachers in Nunavut who have a minimum of 90 credit hours of program approved post-secondary course work, resulting in a 120 credit hour Bachelor of Education (BEd) Elementary Degree Program be approved.

The question was called on the Forsberg - Riemer motion as amended. CARRIED

Forsberg - Flood

moved that admission to the Certificate in Dance Teacher Education (CDTE) program be granted, effective May 1, 2009 (200920 semester)

Admission to this program has been suspended. Since then, it has been transferred to the Faculty of Education and they would like to have admission to the program reinstated.

The following friendly amendment was presented:

moved that admission to the Certificate in Dance Teacher Education (CDTE) program be granted resumed, effective May 1, 2009 (200920 semester)

The question was called on the Forsberg - Flood motion as amended. CARRIED

Forsberg - Jesse

moved that students with a minor in special Education as part of the BEd be considered eligible to enroll in the Certificate in Inclusive Education provided that courses that have been used for the BEd are
not used as part of the Certificate of Extended Studies in Inclusive Education.

The Ministry determines teacher salaries based on courses taken. This would provide an extra 30 credit hours over and above the BEd.

The question was called on the Forsberg - Jesse motion. CARRIED

Forsberg - Kleer

moved that the following two courses be included as “Approved Electives (Optional) Courses” in the Certificate of Extended Studies in Inclusive Education: EHE 385: Introduction to Drug Education and ELNG 326: Teaching English as a Second Language as detailed in Appendix III, page 19 of the agenda material.

It was agreed to remove the highlighting and underlining from “or 400” in the table, as this is not a change to the program. AGREED

The question was called on the Forsberg - Kleer motion. CARRIED

ITEMS FOR INFORMATION

The items as detailed in Appendix III, page 21 of the agenda material were received for information.

5.4 Report from the Faculty of Fine Arts

Chambers – Kleer

moved to create a major and minor in Arts and Culture as detailed in Appendix IV, pages 22 and 23 of the agenda material with an amendment to the table to read Fine Arts Core Requirements. CARRIED

5.5 Report from the Faculty of Kinesiology and Health Studies

Riemer – Forsberg

moved to change the secondary admission criteria for pre-health studies to:

Students must have a minimum 65% average based on the following courses: English Language Arts A30 and B30; One of math or science course chosen from Biology 30, Calculus 30, Chemistry 30, Computer Science 30, Geology 30, Math A30, B30
or C30, Physics 30; One language, social science, or fine arts course chosen from Arts Education 30, Christian Ethics 30, Cree 30, Drama 30, Economics 30, French 30, Geography 30, German 30, History 30, Latin 30, Law 30, Mandarin 30, Music 30, Native Studies 30, Psychology 30, Saulteaux 30, Social Studies 30, Spanish 30, Ukrainian 30, Ukrainian Language Arts 30, Visual Art 30; One additional course from the list above.

CARRIED

Riemer – Chambers

moved to change the post-secondary admission requirements for the Faculty of Kinesiology and Health Studies to the following:

Applicants must meet the high school admission criteria in §2.4.1 with a minimum 65% average; those who have completed 15 credits or more of post-secondary education must also have a minimum 60% GPA on all post-secondary courses attempted.

Applicants who have a minimum 60% GPA on 15 credits or more of post-secondary education, but do not meet the high school admission criteria in §2.4.1 will be accepted with conditions on their registration.

CARRIED

Riemer – Kleer

moved that the admission requirements of the Faculty of Kinesiology and Health Studies be changed to permit admission of mature students directly to the Faculty, as detailed below:

Applicants for admission to undergraduate programs who do not meet the admission requirements of the Faculty of Kinesiology and Health Studies, but who have completed fewer than 15 credit hours of approved post-secondary courses, are Canadian citizens or permanent residents, and will be at least 21 years of age before the semester begins, may be granted mature admission to the Faculty of Kinesiology and Health Studies for the Fall or Winter semester.

Why is admission limited to the Fall or Winter semesters only?

The following friendly amendment was presented:

moved that the admission requirements of the Faculty of Kinesiology and Health Studies be changed to permit admission of mature students directly to the Faculty, as detailed below:

Applicants for admission to undergraduate programs who do not meet the admission requirements of the Faculty of Kinesiology and
Health Studies, but who have completed fewer than 15 credit hours of approved post-secondary courses, are Canadian citizens or permanent residents, and will be at least 21 years of age before the semester begins, may be granted mature admission to the Faculty of Kinesiology and Health Studies for the Fall or Winter semester.

The question was called on the Riemer - Kleer motion as amended. CARRIED

ITEM FOR INFORMATION

The item as detailed in Appendix V, page 26 of the agenda material was received for information.

5.6 Undergraduate Course Catalog discussion

It was agreed to table this item until the next meeting. CARRIED

6. ITEMS FOR INFORMATION

There were no items for information.

7. CONCLUSION

The meeting concluded at 11:25 a.m.