Council Committee on Undergraduate Admissions and Studies

MINUTES
Thursday, December 1, 2011
10:00 A.M., AH 527

PRESENT: Katherine Arbuthnott, Melissa Blackhurst, Mary Jesse, Bev Liski (Recording Secretary), Cameron Louis, John Metcalfe, Nader Mobed, Gary Morin, James Mulvale, Wes Pearce, Harold Riemer, Nick Ruddick, Heather Ryan, Ang Saweczko, Satish Sharma, Glenys Sylvestre, Lianda Tanner (for Larry Gauthier), Robert Truszkowski (Chair)

GUEST: Jamie Mellor, Registrar’s Office

REGRETS: david Gregory, Allan Patenaude, John Smith

1. APPROVAL OF AGENDA

Pearce - Mulvale

Moved approval of the agenda as distributed with the addition of the following item:

5.6 Report from the Faculty of Kinesiology and Health Studies. **CARRIED**

2. APPROVAL OF MINUTES OF LAST MEETING, November 3, 2011

Pearce - Saweczko

Moved approval of the minutes of November 3, 2011 as distributed with the following correction:

Add Gary Morin to the list of members present. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. OLD BUSINESS

4.1 Reports from Task Forces, Commissions or Sub-committees

4.1.1 Grading Assignments Task Force

John Metcalfe reviewed the report and explained why a new definition for NP was being proposed.

Metcalfe – Louis

Moved that the definition of the NP grade or code be replaced with the wording as detailed in Appendix I, page 3 of the agenda material. **CARRIED**

4.1.2 Commission to Review Fresh Start Program

No report.
4.1.3 Sub-committee to Review Work Load around Examination Period

The sub-committee will be meeting next week and should have a report for consideration at the January meeting.

4.1.4 University Regulations Sub-committee

No report.

5. NEW BUSINESS

5.1 Report from the Faculty of Arts

ITEMS FOR INFORMATION

The course additions and revisions as detailed in Appendix II, pages 4 and 5 of the agenda material were reviewed for information.

5.2 Report from the Faculty of Business Administration

ITEM FOR APPROVAL

1. Revisions to the BBA and Dip BA Programs

Sylvestre - Riemer

Moved that, effective for Fall 2012 admissions:

i. BUS 100 (Introduction to Business) be added to the list of core requirements of the BBA program and that the eight BUS/ADMN electives be changed to seven BUS/ADMN electives;

ii. BUS 100 be added to the list of core requirements of the DipBA program and that the four BUS/ADMN electives be changed to three BUS/ADMN electives;

iii. BUS 100 be added as a required course in the BBA Qualifying Program.

Changes to the templates affected by these revisions are detailed in Appendix III, pages 7-9 of the agenda material.

It was reported that these changes are just the start. Business Administration is reviewing its prerequisite structure and further changes will be forthcoming.

Is BUS 100 the current prerequisite for any courses? Not yet.

The question as called on the Sylvestre-Riemer motion. CARRIED

5.3 Report from the Faculty of Education

ITEMS FOR INFORMATION

It was noted that, although the items contained in the report were posed in the form of motions, because they are course related, they are simply for information.

The course revisions as detailed in Appendix IV, pages 10 and 11 of the agenda material were reviewed for information.

5.4 Report from the Faculty of Engineering and Applied Science

ITEMS FOR APPROVAL

1. Revisions to the SSE Program Curriculum
Sharma – Ryan

Moved that the SSE program curriculum be revised, effective 201220, as detailed in Appendix V, pages 12 and 13 of the agenda material.  

CARRIED

2. Revision to ESE Program Curriculum

Sharma – Mobed

Moved that the ESE program curriculum be revised, effective 201220, as detailed in Appendix V, pages 13-15 of the agenda material.

These changes are being proposed in preparation for the faculty’s upcoming accreditation review next year.

The question was called on the Sharma-Mobed motion.

CARRIED

ITEMS FOR INFORMATION

The course revisions as detailed in Appendix V, pages 15 and 16 of the agenda material were reviewed for information.

5.5 Report from the Faculty of Social Work

ITEM FOR INFORMATION

The course revision as detailed in Appendix VI, page 17 of the agenda material was reviewed for information.

Is this course open to anyone? Yes it currently is; however, Social will be reviewing all of its courses in the new year, with a report forthcoming.

5.6 Report from the Faculty of Kinesiology and Health Studies

The report from the Faculty of Kinesiology and Health Studies was distributed as an addendum to the agenda and is attached to these minutes as Appendix I.

1. Honours Program

Riemer – Ryan

Moved to approve the Honours option for the Bachelor of Sport and Recreation Studies and the Bachelor of Kinesiology as detailed in Appendix I, pages 5 and 6 of these minutes.

It was reported that the Faculty had neglected to submit the honours program for approval when it submitted revisions to its BKin program and creation of the BSRS program. This has provided for an opportunity to create a more streamlined and simplified process for the honours program.

Why is the Research design course discipline specific? Could this be taken by students in other faculties? The new honours program does not have a research design component, but, when this course was offered, it could be taken by students in other faculties.

Are admissions done internally by the faculty? Yes.

The question was called on the Riemer-Ryan motion.

CARRIED
2. Addition of Courses to SRM Major Electives

i) Riemer – Ryan

Moved to include LG and PR courses as major elective options within the Sport and Recreation Management major.

This is formalizing what has been practice.

The CCE representative requested a meeting with the Associate Dean of Kinesiology to discuss these courses and to ensure rural students are appropriately accommodated.

AGREED

The question was called on the Riemer-Ryan motion.

CARRIED

ii) Riemer – Ryan

Moved to include SRS 351 (Sport, Recreation and Leisure Tourism) as a major elective in the Sport and Recreation Management major.

CARRIED

It was noted that SRS 350 will eventually be dropped from the course offerings.

ITEMS FOR INFORMATION

The course revisions as detailed in Appendix I, pages 7 and 8 of these minutes were reviewed for information.

6. ITEMS FOR INFORMATION

6.1 Meeting Schedule for Winter 2012, Date of Next Meeting and Deadline for Submission of Agenda Material

The meeting schedule for the Winter 2012 term was noted for information. It was also noted that the next meeting will be held on Friday, January 6, 2012 at 1:15 p.m. in AH 527. The deadline for receipt of agenda items is 4:30 p.m., Tuesday, December 20th.

7. CONCLUSION

The meeting concluded at 10:32 a.m.
TO: Council Committee on Undergraduate Admissions and Studies

FROM: Dr. Harold Riemer, Associate Dean (Undergraduate)
Faculty of Kinesiology and Health Studies

RE: Motions for approval

The following motions have been approved by the Kinesiology and Health Studies’ Faculty Council and are offered to the Council Committee on Undergraduate Admissions and Studies for approval:

Section A: Motion to approve Honours Program
Section B: Motion to add courses to SRM major electives
Section C: For Information: course changes/additions

**Section A: Motion to approve Honours Program**

**Background:** when the revised curriculum was introduced, the honours program was not re-approved for the revisions. Originally thought as unnecessary, this allowed us to critically examine the honours program – both intent and structure.

The previous honours program replaced the 15 credit hour Fieldwork with 5 courses: Honours Proposal, Honours Thesis, Research Design, and two discipline-specific courses. In addition, they had to be part of an honours seminar for each semester they were part of the program. This structure was very onerous for a number of reasons, but the two most notable are:
- there wasn’t critical mass to warrant offering a special research design course each fall
- many undergraduate independent studies were created to fill some of the discipline-specific course requirements which posed a challenge for both the student and supervisor

**MOTION:** To approve the Honours option for the Bachelor of Sport and Recreation Studies and the Bachelor of Kinesiology as outlined below:

- To include KIN 498/SRS 498/THRC 498 (Honours Proposal) and KIN 499/SRS 499/THRC 499 (Honours Thesis) in specified major, and reducing open electives respectively
- Students are still required to complete Fieldwork (15 credit hours) as this is part of the core; students could be enrolled in the Honours Thesis and Fieldwork concurrently, or students may choose to complete the thesis upon completion of fieldwork
APPENDIX I

- Admission will be based on minimum 70% PGPA; students who have failed 9 credit hours or more within first 30 hours completed are not normally eligible for admission to an honours program; students may appeal this to the KHS Appeals Committee for special consideration; courses required for admission will the first two years as identified in the sequence sheets for the respective programs (BKin and BSRS Core Sample Sequence)
- Graduation requirements for Bachelor of Kinesiology (Honours) and Bachelor of Sport and Recreation Studies (Honours) is: minimum 70.00% PGPA and minimum 75.00% major GPA; High Honours will be awarded to students with a minimum 85.00% major GPA; (Honours recipients are not eligible for Distinction or Great Distinction designations at the point of graduation).

Rationale:

- Use of Honours Thesis and Honours Proposal is similar to other faculties/programs on campus; most, if not all, honours programs are still completed within 120 hours.;
- Our program renewal removed external course requirements and allowed for additional depth within the major – students should have a better grasp of the discipline-specific knowledge due to the new make up of the majors
- Fieldwork is a core requirement of our faculty, and will be valuable for students to have, even if they are pursuing a graduate degree
- Less-resource intensive than the previous honours program
- The courses have already been catalogued.

Section B: Motion to add courses to SRM major electives

MOTION:
TO include LG and PR courses as major elective options within the Sport and Recreation Management major.

Rationale: Courses in the Local Government Authority and Public Relations Certificates have been changed to 3 credit hours each. In the past, students have been encouraged to take the PR courses as general electives in the Recreation and Sport Administration area in order to expand their skill set.

Given the change in both the PR and LG courses, and the possible benefit to our students at the point of job seeking, we would like to include these courses as major elective options. It should also be noted that LG courses can be done online, giving additional options for students interested in completing the BSRS – Sport and Recreation Management by distance.

MOTION:
TO include SRS 351 (Sport, Recreation and Leisure Tourism) as a major elective in the Sport and Recreation Management major

Rationale: SRS 351 (Sport, Recreation and Leisure Tourism) replaces SRS 350 as an online tourism offering within the BSRS – SRM major. The content will be more current and diverse than what is currently catalogued.
SPORT AND RECREATION MANAGEMENT

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<td>Choose three from: SRS 360 (KHS 387), SRS 350 (KHS 340), SRS 351, SRS 450, SRS 460 (KHS 442), SRS 465 (KHS 443), BUS 205, BUS 288, BUS 290, BUS 312, Any LG course, Any PR course</td>
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Section C: For Information: course changes/additions

i) SRS 120 (Intro. to Recreation for Persons with Disabilities)
Upon scheduling of SRS 120 for Fall 2011, we realized that when the initial course form was submitted we failed to include the lab option. For housekeeping purposes, we require a 1 hr. lab to be created.

MOTION:
TO add 1 hour lab experience option to SRS 120 (Intro. to Recreation for Persons with Disabilities); and to reduce the lab experience of KIN 120 (crosslisted course) to 1

| SRS 120 | 3:3-0 1 |
| Introduction to Recreation for Persons with Disabilities |

| KIN 120 | 3:3-4.5 1 |
| Introduction to Recreation for Persons with Disabilities |

ii) KIN 370 (Social Psychology of Health Behaviour)
KIN 370 is an approved elective for the Bachelor of Health Studies. BHS students may not have KIN 115, but are required to take PSYC 101 and PSYC 102.

MOTION:
TO allow Bachelor of Health Studies’ students to take KIN 370 if they have completed PSYC 101 and PSYC 102.
KIN 370 3:3-0
Social Psychology of Health Behavior
To provide exposure to various social psychological theories and models designed specifically in an attempt to understand health and exercise behaviours.
*** Prerequisite: KIN 115(KHS 150); Bachelor of Health Studies students: PSYC 101 and PSYC 102***

iii) KIN 355 (Training and Conditioning)
MOTION:
TO change the prerequisite of KIN 355 (Training and Conditioning) to KIN 269 (Exercise Physiology) and KIN 285 (Biomechanics).

KIN 355 3:3-1.5
Training and Conditioning
This course provides an intensive examination of the scientific and methodological theories, techniques, and planning methods utilized in training and conditioning.
*** Prerequisite: KIN 350 (KHS 372) KIN 269 (KHS 269) and KIN 285 (KHS 261)***

Rationale: The current prerequisite is not necessary.

MOTION:
TO approve the creation of SRS 351 (Sport, Recreation and Leisure Tourism) and to include it as a major elective option for the Sport and Recreation Management major.

SRS 351 3:3-0
Sport, Recreation and Leisure Tourism

The course examines sport, recreation, and leisure tourism from a multidisciplinary perspective (economic, social, cultural, environmental, organizational, managerial). The course explores multiple outcomes and implications of tourism. Primary mode of delivery will be online.

Prerequisite: SRS 220 or permission of the Associate Dean (Undergraduate) or designate.

Rationale: Content explores an emerging area of interest for our students, complements current resources, and provides an additional distance option for students seeking degree completion, and living in other parts of the province/country.