PRESENT: Katherine Arbuthnott, Janelle Bennett (for Wes Pearce), Bev Liski (Recording Secretary), John Metcalfe, James Mulvale, Kevin O’Brien (for Cameron Louis), Allan Patenaude, Annette Revet, Harold Riemer, Nick Ruddick, Heather Ryan, Ang Saweczko, Glenys Sylvestre, Lianda Tanner (for Larry Gauthier), Robert Truszkowski (Chair)

GUESTS: None

REGRETS: Mary Jesse, Nader Mobed, John Smith

1. APPROVAL OF AGENDA
   Patenaude - Ruddick
   Moved approval of the agenda as distributed. CARRIED

2. APPROVAL OF MINUTES OF LAST MEETING, October 6, 2011
   Sylvestre - Riemer
   Moved approval of the minutes of October 6, 2011 as distributed. CARRIED

3. BUSINESS ARISING FROM THE MINUTES
   There was no business arising from the minutes.

4. OLD BUSINESS
   4.1 Report from Task Forces, Commissions or Sub-committees
      4.1.1 Grading Assignments Task Force
           The task force is very close to concluding its work.
      4.1.2 Commission to Review Fresh Start Program
           No report.
      4.1.3 Sub-committee to Review Work Load around Examination Period
           The sub-committee has yet to name a chair. Mary Jesse is working on calling a meeting and has asked stakeholders for comments.
      4.1.4 University Regulations Sub-committee
           Nothing to report.
5. **NEW BUSINESS**

5.1 Report from the Faculty of Education

**ITEMS FOR APPROVAL**

1. **Reinstating the Secondary Education Program: Math Major Option A & B**
   
   Ryan – Riemer
   
   Moved that the following programs be reinstated as detailed in Appendix I, pages 2 and 3 of the agenda material:
   
   - Option A: The Secondary Program (Mathematics) resulting in the BEd (EMTA) (120 credit hours); and
   - Option B: The Five-Year BEd/BSc Secondary Program resulting in two degrees, the BEd and the BSc (Mathematics) (EMTI) (150 credit hours)

   What is the difference between Option A and the existing Mathematics major? Option A is the old 120 credit hour program.

   Is the program in the current UG calendar on page 152 the same program as the one included in the agenda material? It has some but not all of the changes being proposed?

   It appears these motions are distinctly different and likely should be considered separately.

   Why are minors restricted to the list as specified of pages 2 and 3 at the bottom of the templates?

   Extensive discussion about the proposed programs ensued, with particular mention of the following:

   1. **With regard to the Five-Year BEd/BSc:**
      
      - Is it possible to reinstate a program that has been deleted?
      - Was the program deleted and, if so, when?
      - If it has been deleted, does it need to be considered by the Planning and Priorities Committee first?
      - The five-year degree appears to have been deleted in October of 2008, when the Faculty of Education was undergoing its program review and rejuvenation. It cannot be simply reinstated without first being resubmitted to the Planning and Priorities Committee for consideration.

   2. **With regard to the Secondary Program (Mathematics) resulting in the BEd (EMTA):**
      
      - Why is a 2009-2010 template being used and not the one from the current calendar?
      - Why do the two differ in terms of the proposed courses?
      - The program codes are also different.

   The Faculty of Education agreed to withdraw these two motions and take them back to the faculty for reconsideration.

   **AGREED**

2. **Revision to the Four-Year Elementary BEd SUNTEP Programs**
   
   Ryan – Patenaude
   
   Moved that the revisions to the Four-Year Elementary BEd SUNTEP Program be approved as detailed in Appendix I, pages 3 and 4 of the agenda material.
Do SUNTEP students not need to take ECS? No, they take EPS.

The question on the Ryan-Patenaude motion was called. CARRIED

3. Revision to the Elementary Program Templates

Ryan – Sylvestre

Moved that the following motions be approved as detailed in Appendix I, pages 4 and 5 of the agenda material:

- That the Four-Year Elementary BEd Program Early Elementary (Pre-K to Grade 5) be revised effective Fall 2011;
- That the Elementary BEd After Degree (BEAD): Early Elementary (Pre-K to Grade 5) §11.10.3 be revised effective Fall 2011;
- That the Elementary BEd Program: Middle Years (Grades 6 to 9) be revised effective Fall 2011;
- That the Elementary BEd After Degree (BEAD): Middle Years (Grades 6 to 9) be revised effective Fall 2011.

There needs to be a common presentation for these program changes.

When credit hours for a course are being removed, why not remove the course from the program template? It cannot be removed if it is a required part of the program, even if it carries zero credit hours.

Field work is still attached to the program but the emphasis has changed, which has resulted in the reduction in credit hours.

Why does the rationale on page 4 make reference to ECS 400 no longer being a required course when ECS 400 is still a requirement of the program? It was agreed the rationale should be amended to remove this sentence.

AGREED

The question was called on the Ryan-Sylvestre motion. CARRIED

ITEMS FOR INFORMATION

The course additions and revisions as detailed in Appendix I, page 6 of the agenda material were reviewed for information.

Information on EFLD 311, including both the synopsis and the course form, needs to be submitted to the committee.

The synopsis was submitted following the meeting and is as follows:

**EFLD 311 03:10-0**

*Teaching Experiences in the Pre-K to Grade 5 Classroom: Part 2*

This course provides students with continued guided practice in planning, preparing, implementing and reflecting upon units of study in Pre-K to Grade 5 classrooms; with teaching time in Elementary classrooms; and with workshops related to anti-oppressive education and equitable practices in Elementary curriculum, instruction, and assessment, as well as the ethical and legal roles and responsibilities of teachers.

*** Prerequisite: Permission of the Program Chair and completion of EFLD 310. ***

Equivalent courses are: EPS 225 and ED 225

Scheduling: field experience – 3 week block (15 days of 8 hours per day); seminar – 2 hours per week.

The form has been accepted by the Registrar’s Office for cataloguing.
5.2 Report from Enrollment Services

**ITEM FOR APPROVAL**

1. Revisions to the Early Conditional Admission Requirements

Saweczko - Arbuthnott

Moved that the early conditional admission requirements be amended as detailed in Appendix II, pages 7 and 8 of the agenda material.

This change has been caused by the new Math program in the school system. The most significant change is to split the early conditional process and simply delays the admission process. In splitting this process, students can apply to two faculties and have calculations done differently. It could be that students would meet the admission requirements of one faculty and not the other. It may also be possible for students to qualify for scholarships in one faculty and not the other. This change would only affect 1-2% of students.

Is it possible for students to be ‘backdoor’ admitted to their preferred faculty by being admitted to the one for which they are qualified and, once admitted, transfer to the faculty they really wanted to get into. No this is not possible. Because this is early conditional admission, if a student transfers, they would still need to be considered on the basis of admission to the faculty to which they are transferring.

Has the institution considered a common core for admission rather than something different for each faculty? Because every curriculum is different, admission should be reflective of the requirements to complete the program and therefore should be different.

With regard to admission based on Category A, this reflects what faculties currently have. Students could be admitted without Math, but perhaps Math or Science should be required. If faculties have concerns about the proposed requirements, they should reconsider the options.

How many of the 200 students would qualify for admission to Arts, Education, Fine Arts or Social Work at the early conditional stage and then later qualify for admission to Business, Engineering, Kinesiology, Science or Nursing, based on their final grades? It is uncertain how many might be in this situation. These students would have to meet twice with faculty advisors, once with the first group, and then a second time with the second group.

This proposed change gets students to commit to the institution much earlier and we can start working with them much earlier. Right now, the policy would prevent this group of students from being admitted at all.

Engineering students will be required to have the prescribed courses for admission. Will the average grade be based on initial or final grades? It will be calculated on both. Engineering requires 70%. Business requires 85%. Nursing requires 70% in each course.

This motion does not change the admission requirements but allows for better commitment to students early on and thereby develop a more robust relationship.

What does the double asterisk (**) mean? Students must meet the faculty specific requirements.

Can Arts be added to the faculties listed in the fourth bullet on page 8? Yes, if they feel strongly about it.

Is it correct that students in high school must be in one stream or another and can’t switch? No. Students could be in either or both streams.
How does this affect scholarships? Could students qualify for a scholarship based on original grades and then not based on final grades and thereby have their scholarship withdrawn? Yes, however, we are trying to fit everyone into two categories and to avoid students being caught in this situation.

A friendly amendment was presented to add Arts to the list of faculties in the fourth bullet on page 8.

AGREED

The question as called on the Saweczko-Aarbuthnott motion as amended.

CARRIED

6. ITEMS FOR INFORMATION

6.1 Date of Next Meeting and Deadline for Submission of Agenda Material

The next meeting will be held on Thursday, December 1st at 10:00 a.m. in AH 527. The deadline for receipt of agenda items is Thursday, November 24th.

6.2 Members were reminded to submit to the committee secretary their teaching and meeting schedules for the upcoming winter term so the winter CCUAS meeting schedule can be developed.

7. CONCLUSION

The meeting concluded at 11:30 a.m.