DATE: May 9, 2012
TO: All Members of the Council Committee on Undergraduate Admissions and Studies
FROM: Bev Liski, Associate Registrar, Academic Policy Services and Ceremonies
RE: NOTICE OF MEETING

AGENDA

1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES OF LAST MEETING, April 9, 2012

3. BUSINESS ARISING FROM THE MINUTES
   3.1 Motions from CCUAS – Withdrawn at April 18, 2012 Executive of Council Meeting (Item 3.2 of April 9, 2012 Minutes)

   Four motions approved by CCUAS and presented to Executive of Council had been withdrawn and it was agreed that these motions would be brought back to CCUAS for review at its next meeting; however, the four motions were considered and approved by Executive of Council at its April 18th meeting.

4. OLD BUSINESS
   4.1 Reports from Task Forces, Commissions or Sub-committees
       4.1.1 Commission to Review Fresh Start Program
       4.1.2 Sub-committee to Review Work Load around Examination Period
       4.1.3 University Regulations Sub-committee
   4.2 Awarding of Institutional Honours, Mention Bilingue (Item 5.4 of February 13, 2012 Minutes), Appendix I, p. 3

5. NEW BUSINESS
   5.1 Report from the University Secretary, Appendix II, p. 5
   5.2 Report from the Faculty of Nursing, Appendix III, p. 7
   5.3 Academic Dates 2013-2014, Appendix IV, p. 14

6. ITEMS FOR INFORMATION
   6.1 Date of Next Meeting and Deadline for Submission of Agenda Material

   The next meeting will be held on Monday, May 14, 2012 at 1:15 p.m. in AH 527. The deadline for receipt of agenda items is Monday, May 7, 2012.
6.2 Request for 2012 Fall Meeting and Teaching Schedule to Develop Fall CCUAS Meeting Schedule

Committee members who have not already done so should submit to the CCUAS recording secretary their fall meeting and/or teaching schedule identifying when they would not be available to attend meetings. The schedule will be developed, finalized and distributed as soon as this information has been obtained.

7. CONCLUSION
ITEM FOR DISCUSSION – Item 5.4
By Council Committee on Undergraduate Admissions and Studies
RE: Awarding of Institutional Honour, Bilingual Mention/Mention Bilingue

This item came up for discussion at a recent meeting of the Faculty of Arts Academic Program Development Committee. The Faculty of Arts was looking to eliminate this designation, but, because it affected more than just the Faculty of Arts and, because it is an institutional honour which could be awarded by any faculty with an appropriately approved policy, it was not within the Faculty of Arts purview to eliminate it from being offered beyond the Faculty of Arts. Following extensive discussion, it was suggested a discussion at CCUAS should be initiated. The current terms under which mention bilingue can be awarded are quite restrictive. This has resulted in relatively small numbers of students pursuing the option. Since 2001, only five students have graduated with bilingual mention/mention bilingue on their transcript. It has only ever been offered through the Faculty of Arts and it is not clear that there is a strong student demand being met by this designation.

The committee should consider whether to continue, or discontinue the option, or possibly expand the terms under which it could be awarded.

This is the entry which currently appears in the Undergraduate Calendar.

- **Bilingual mention/mention bilingue**: A minimum of 40% and maximum of 60% of courses counted towards the degree program taken in French, including at least 3 courses from departments other than French (but must be from the Faculties of Arts, Fine Arts, or Science).

Excerpt from February 13, 2012 CCUAS Minutes

5.4 Item for Discussion – Awarding of Institution Honour, Mention Bilingue

It was reported that the reasons for request for discussion of this item are two-fold. Firstly, the Faculty of Arts, at a recent APDC meeting, discussed deleting this option because so few students were completing degrees with the designation. Because mention bilingue is an approved institutional honour, which can be completed in Arts, Fine Arts or Science, it cannot simply be deleted; however, the Faculty of Arts could choose to no longer offer it. Secondly, an Education student in the Bac program had recently appealed awarding of their degree, requesting it be conferred with mention bilingue because the requirements, according to the calendar, had been met even though the designation is not approved for offering in the Faculty of Education. It was decided there needed to be broader discussion about the designation to determine whether it was no longer a viable designation for offering, or whether it had simply not kept pace with changing times and should in fact be more broadly offered.
APPENDIX I

In discussion of the matter, the following points were raised:

- Might elimination of this designation be viewed negatively by the Francophone community?
- Since it only applies to Arts, Fine Arts and Science and has never been awarded outside of the Faculty of Arts, are the eligibility requirements too restrictive or limiting?
- It seems redundant for someone graduating from the Bac program to receive a degree with bilingual mention.
- Perhaps the Institut should be consulted.
- It is unrealistic for this designation to be offered in all faculties.
- The eligibility requirements are too restrictive.
- The U of R is not a bilingual institution.
- This designation does not necessarily ensure a competence in French and there was concern that inclusion of this on our diplomas and transcript suggests a competency that might not actually exist.
- Perhaps there should be a viability task force or commission created to investigate this matter.

It was agreed this matter should be deferred to the next CCUAS meeting at which the University Secretary is present.

AGREED
APPENDIX II

REPORT FROM THE UNIVERSITY SECRETARY TO THE COUNCIL COMMITTEE ON UNDERGRADUATE ADMISSIONS AND STUDIES UNIVERSITY OF REGINA

1. ITEMS FOR APPROVAL

1.1. University Secretary

MOTION 1: Revisions to the Application for Adjustment of Fees in the Undergraduate Calendar and Course Catalogue (§4.13)

That Section 4.13 of the Undergraduate Calendar and Course Catalogue be amended to remove the appeal process to the Associate Vice-President (Student Affairs) as outlined below.

4.13 APPLICATION FOR ADJUSTMENT OF FEES

Students who withdraw from one or more courses after the 100% drop deadline, for reasons beyond their control such as illness, accident, or involuntary job transfer, may be eligible for an additional refund of tuition based on the portion of the semester they were unable to attend. Semester- and course-based fees are non-refundable. The date used to calculate a refund will be the date on which the student withdrew, unless the student ceased attending classes on a date explicitly supported by the documentation provided (for example, a date when the student was hospitalized). Refunds of tuition for courses in part of term 1 are as follows (tuition for courses in other parts of term is prorated).

<table>
<thead>
<tr>
<th>Withdrawal in:</th>
<th>Week 3: 77%</th>
<th>Week 7: 46%</th>
<th>Week 11: 15%</th>
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<tr>
<td></td>
<td>Week 4: 69%</td>
<td>Week 8: 38%</td>
<td>Week 12: 8%</td>
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<td>Week 5: 62%</td>
<td>Week 9: 31%</td>
<td>Week 13: 0%</td>
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<td>Week 6: 54%</td>
<td>Week 10: 23%</td>
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A one-time refund of tuition may be possible when a student has made a registration error. Semester- and course-based fees are non-refundable. There will be no further fee adjustments for any subsequent errors.

Students are not normally liable for tuition or fees incurred as the result of a registration error by a University staff member. Students should ensure that they receive and keep a record of any registration or registration change made on their behalf, as they may be required to produce it.

Requests for adjustments are to be submitted to the Registrar’s Office on an Application for Adjustment of Fees and/or Grades, available online and from faculties, colleges, and the Registrar’s Office, which also have the recommended form of medical certificate. Supporting documentation is required, as described on the form. The deadline for application is two calendar years from the end of the semester for which the adjustment is requested.

A credit balance resulting from a refund or fee adjustment is retained on the student account unless (1) fees were paid by Canada Student Loan or (2) the student makes a written request to the Financial Services Office to release the funds as a cheque. Refunded fees that were financed by a student loan are returned by the University to Canada Student Loans.

Students may make a written appeal to the Registrar with respect to the outcome of their application for an adjustment of fees. The Registrar’s decision is final. However, a student who is dissatisfied with the Registrar’s decision may submit a written request to the Associate Vice-President (Student Affairs) to review it. In such a case, the student must demonstrate, with respect to the regulations governing adjustments of fees cited in this section, that the decision was manifestly unfair or contrary to the evidence.

(end of Motion 1)
APPENDIX II

Rationale:
The decision of the Registrar with respect to the application for the adjustment of fees is a final decision and is therefore, not an appealable decision.

MOTION 2: Revisions to the Formal Reassessment process in the Undergraduate Calendar and Course Catalogue (§5.10.2.2)

That Section 5.10.2.2 of the Undergraduate Calendar and Course Catalogue be amended to remove the appeal process to the Associate Vice-President (Student Affairs) as outlined below.

5.10.2.2 Formal Reassessment

If informal discussion fails to resolve the disagreement, the student may formally appeal for reassessment by submitting the following to the Registrar's Office:

1. a completed Reassessment of Final Grade form which may include a letter requesting reassessment;
2. the fee for reassessment (the fee will be reversed if the grade is raised by at least 5% as a result of the reassessment);
3. the original (graded) copy of all term work.

The Registrar's Office sends the materials to the head of the department offering the course (or, in non-departmentalized faculties, to the dean or designate). The reassessment is first made by the original instructor, if available. If this does not result in a higher grade, a reassessment is made by one or, if possible, two other instructors in the same discipline. The department head, dean, or designate advises the Registrar's Office of the result of the reassessment, and the Registrar's Office notifies the student.

Reassessment will not lower the original grade.

A student who is unsatisfied with the result of the reassessment may discuss the matter with the Associate Vice-President (Student Affairs), Dr. William Riddell Centre Room 251, telephone (306) 585-4743, who will advise the student if there are any avenues for further appeal.

(end of Motion 2)

Rationale:
The decision of the Registrar with respect to the application for the adjustment of fees is a final decision and is therefore, not an appealable decision.

Date: April 5, 2012
Prepared By: Christall Beaudry
On Behalf of: Annette Revet, Executive Director
University Governance
To: Bev Liski, Associate Registrar, Academic Policy Services and Ceremonies
From: Robin Evans, Associate Dean – Faculty of Nursing
Date: 9 May 2012
Re: Report from Faculty of Nursing Council to the Council Committee on Undergraduate Admissions and Studies

I. ITEMS FOR INFORMATION

The Faculty of Nursing approved the creation and revision of the following courses and offers them for information.

A. New Courses

**CNUR 209**

*Nursing Research Methods*

3:3-0

This course will focus on knowledge uptake and utilization of both quantitative and qualitative research in the practice of nursing. A variety of research methodologies will be discussed. The emphasis will be on research literacy: reading and understanding research based literature and the implications for nursing practice. Delivered in lecture and televised formats.

*Note: Reserved for nursing students.*

Rationale:
This is a new course that will be used in the second year of the SCBScN program. The Curriculum Committee has determined that a nursing specific research methods course is required for the program. Creation of this course reflects that decision.

**CNUR 210AA-ZZ**

*Selected Topics in Nursing*

3:3-0

A critical examination of selected topics in nursing.

Rationale:
This will allow new courses to be developed for specific purposes such as within a faculty member’s area of expertise or for offering a course in which there is uncertainty about continuing interest.
B. Revision of Courses

**CNUR 100**  
3:3-3 3:6-0  
**Practice Education: Community Partnerships**  
This course will begin the focus on communication and collaboration in a service learning environment. Learners will have the opportunity to begin integration of values of social justice and of socioenvironmental perspectives, particularly the influence of social determinants of health. Mandatory 40 hours a semester of Community Service Learning (CSL). Consists of 2 seminar hours and 4 hours clinical practice education experience—faculty supervised.  
***Prerequisite: CNUR 102, INHS 100 which may be taken concurrently***  
*Note: CNUR 102 must can be taken concurrently*

**CNUR 101**  
3:0-6 3:6-0  
**Practice Education: Stable Populations**  
This course will focus on holistic care in long term care settings. Learners will have the opportunity to develop beginning skills to participate in, support, and advocate for resident-directed care. Consists of 6 hrs on site contact (including seminar and clinical practice education experience—faculty supervised).  
***Prerequisite: BIOL 110 111, CNUR 100, CNUR 102, CNUR 103, and CNUR 106***  
*Note: BIOL 111, CNUR 100, CNUR 103, and CNUR 106 can be taken concurrently*

**CNUR 102**  
3:3-3  
**Foundations of Care I: A Developing Professional**  
This course introduces concepts of understanding of self, interpersonal relationships, and communication in the context of caring environments. Learners will have the opportunity to develop beginning fundamental nursing skills including safety, self care and mobility according to professional standards. Consists of 6 contact hours (including theory and lab).  
***Prerequisite: ENGL 100 which may be taken concurrently.***  
*** Corequisites: CNUR 100 and BIOL 110 can be taken concurrently. ***

**CNUR 103**  
3:3-3  
**Foundations of Care II: Professional Nursing**  
This course introduces the concept of primary health care, and continues the focus on health and the health care system as the basis for understanding the profession of nursing. Learners will have the opportunity to develop nursing skills necessary to practice in an interprofessional direct care environment. Consists of 6 contact hours (including theory and lab).  
***Prerequisites: BIOL 111 and CNUR 102 and CS 104(CS 104 may be taken concurrently)***  
*Note: CNUR 101 and BIOL 111 can be taken concurrently*
APPENDIX III

CNUR 106  3:3-0
Health and Education Across the Lifespan
This course will focus on concepts of growth and development that pertain to holistic nursing care of individuals throughout the lifespan, with emphasis on the teaching and learning principles applicable to each developmental stage, particularly the older adult. Learners will have the opportunity to critically examine the learning needs for health promotion of individuals at varying life stages.
***Prerequisites: ENGL 100 and INHS 100***

CNUR 201  3:2-2
Counselling and Therapeutic Use of Groups
This course will focus on the counselling role of nurses within the therapeutic relationship, individually and in groups. Learners will have the opportunity to develop competencies in promoting self-determination of individuals and groups toward optimum health and well-being. Consists of 4 contact hours (2 hrs theory and 2 hrs lab)
***Prerequisite: CNUR 102, 103 and 104***

CNUR 202  3:2-2
Pharmacology
This course will focus on the basic concepts related to pharmacology and responsibilities of health care professionals in safe administration of medications. The learners will have the opportunity to develop critical decision making competencies related to pharmacotherapeutics.
***Prerequisite: BIOL 110 and BIOL 111***
*Note: BIOL 222 should be taken concurrently*

CNUR 203  3:3-3
Alterations in Health and Advanced Assessment I
This course will focus on alterations in health of adults, and the associated nursing care, using selected scenarios. Learners will integrate nursing knowledge and critical thinking and principles of holistic assessment, pathophysiology, pharmacology, microbiology, nutrition and health education. Consists of 3 hr lecture and 3 hr lab.
***Prerequisite: CNUR 101 and BIOL 222 CNUR 103, BIOL 110 and BIOL 111***
*Note: CNUR 205 and BIOL 222 can be taken concurrently

CNUR 204  3:3-3
Alterations in Health and Advanced Assessment II
This course will continue the focus on alterations in health of adults, and the associated nursing care, using selected scenarios and research. Learners will integrate nursing knowledge, critical inquiry and principles of holistic assessment, pathophysiology, pharmacology, microbiology, nutrition, and health education. Consists of 3 hr lecture and 3 hr lab.
***Prerequisite: CNUR 201, CNUR 202, CNUR 203, CNUR 205 and BIOL 222***
CNUR 205  3:0-8  3:8-0
Practice Education: Acute Care Partnerships I
This course will focus on holistic care of adults in a variety of acute care settings. Learners will have the opportunity to apply nursing knowledge, informatics, and critical inquiry to inform clinical decision-making. Consists of 8 hours clinical practice education – faculty supervised.
***Prerequisite: CNUR 101, CNUR 202 and CNUR 203 CNUR 103, CS 104 and BIOL 111***
*Note: CNUR 201, CNUR 202 and CNUR 203 can be taken concurrently*

CNUR 206  3:0-12  3:42-0
Practice Education: Acute care Partnerships II
This course will continue the focus on holistic care of adults in a variety of acute care settings. Learners will have the opportunity to apply nursing knowledge, informatics, research, and critical inquiry to inform clinical decision-making. Consists of 12 hours of clinical practice education experiences – faculty facilitated.
***Prerequisite: CNUR 201, CNUR 202, CNUR 203, CNUR 204 and CNUR 205, BIOL 222, PSYC 203 and STAT 100 (PSYC 203 and STAT 100 may be taken concurrently)***
*Note: CNUR 201 and CNUR 204 can be taken concurrently*

CNUR 300  3:3-0
Family Health
This course will focus on nursing care of families within the context of culture, community and society. Learners will have opportunities to explore family diversity, holistic assessment of diverse families, and integrate health promotion and beginning interventions in caring for families in practice settings. Consists of mixed delivery format, including online.
***Prerequisite: Completion of 24 credit hours, CNUR 204, CNUR 206, STAT 100, PSYC 203, Approved Elective or with special permission of Dean or designate***
*Note: Taken concurrently with one of the following: CNUR 302, CNUR 303, CNUR 304 or CNUR 305.

CNUR 301  3:3-0  3:0-0
Leadership and Influencing Change
This course will focus on the study and application of leadership theory pertaining to accomplishing goals and attaining greater levels of achievement in all domains of nursing practice. Learners will have the opportunity to explore principles of effective nursing leadership and management in formal and informal nursing roles. Consists of mixed delivery format, including online.
***Prerequisite: Completion of 24 credit hours, CNUR 204, CNUR 206, PSYC 203, STAT 100 and Approved Elective***

CNUR 302  6:3-21  6:3-0
Theory & Practice Education: Child and Adolescent Partnerships
This course will focus on alterations in health of children and adolescents within the context of family. Learners will have the opportunity to explore and apply theory of developmental stages, primary health care principles and advanced assessment
APPENDIX III

skills, and provide holistic care to children in the varying levels of intervention (health promotion, restoration, rehabilitation and support) while integrating nursing knowledge and critical thinking, pathophysiology, pharmacology, microbiology, nutrition and health education. This course along with CNUR 303, CNUR 304 and CNUR 305 is a 24 hr/week course for 6 weeks on a rotation with the other courses over both terms (fall or winter) with integrated seminars and clinical practice education experiences – faculty supervised.***

**Prerequisite: CNUR 204, CNUR 206, CNUR 300 (CNUR 300 should be taken concurrently in the first term of year 3), PSYC 203 and STAT 100.***

*Note: CNUR 300 can be taken concurrently. Both theory and practice education components must be passed to pass this course.*

**CNUR 303**

**Theory & Practice Education: Family and Newborn Partnerships**

This course will focus on the health of child-bearing mothers and infants within diverse family contexts. Learners will have the opportunity to explore and apply primary health care principles and advanced assessment skills, and provide holistic care to infants, mothers and family members in the phases of pregnancy, birthing, postnatal, and post partum experiences. There will be opportunities to collaborate within multidisciplinary and interprofessional teams in a variety of settings using the varying levels of intervention (health promotion, restoration, rehabilitation and support) while integrating nursing knowledge and critical thinking, pathophysiology, pharmacology, microbiology, nutrition and health education.***

**Prerequisite: CNUR 204, CNUR 206 and CNUR 300 (CNUR 300 should be taken concurrently in the first term year 3), PSYC 203 and STAT 100.***

*Note: CNUR 300 can be taken concurrently. Both theory and practice education components must be passed to pass the course.*

**CNUR 304**

**Theory & Practice Education: Mental Health Partnerships**

This course will focus on complex alterations in mental health of adults. Learners will have the opportunity to explore and apply primary health care principles and advanced assessment skills, and provide holistic care to adults in the varying levels of intervention (health promotion, restoration, rehabilitation and support) while integrating nursing knowledge and critical thinking, pathophysiology, pharmacology, microbiology, nutrition and health education. This course along with CNUR 302, CNUR 303 and CNUR 305 is a 24hrs/week course for 6 weeks on a rotation with the other courses over both terms (fall or winter) with integrated seminars and clinical practice education experiences – faculty supervised.***

**Prerequisite: CNUR 204, CNUR 206 and CNUR 300 (CNUR 300 should be taken concurrently in the first term year 3), PSYC 203 and STAT 100.***

*Note: CNUR 300 can be taken concurrently. Both theory and practice education components must be passed to pass the course.*

**CNUR 305**

**Theory & Practice Education: Advanced Acute Care Partnerships**

This course will focus on complex alterations in health of adults. Learners will have the opportunity to explore and apply primary health care principles and advanced
assessment skills, and provide holistic care to adults in the varying levels of intervention (health promotion, restoration, rehabilitation and support) while integrating nursing knowledge and critical thinking, pathophysiology, pharmacology, microbiology, nutrition and health education. This course along with CNUR 302, CNUR 303 and CNUR 304 is a 24hrs/week course for 6 weeks on a rotation with the other courses over both terms (fall or winter) with integrated seminars and clinical practice education experiences—faculty supervised.

***Prerequisite: CNUR 204, CNUR 206 and CNUR 300 (CNUR 300 should be taken concurrently in the first term year 3), PSYC 203 and STAT 100.*****
*Note: CNUR 300 can be taken concurrently. Both theory and practice education components must be passed to pass the course.*

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<tr>
<th>Course</th>
<th>Credits</th>
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<td>CNUR 400</td>
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<td>Social, Political and Economic Perspectives in Nursing</td>
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<td>This course will focus on the roles and competencies of the nurse within the</td>
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<td>context of the health care system and the larger society as they relate to</td>
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<td>community, provincial, national and global health. Learners will have the</td>
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<td>opportunity to further explore the social determinants of health and the</td>
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<td>legal, ethical and political issues and policies that impact population health.</td>
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<td>***Prerequisite: INHS 100 and Completion of 48 credit hours, CNUR 300 and CNUR</td>
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<td>304.***</td>
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<td><em>Note: INHS 100 can be taken concurrently</em></td>
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<td>CNUR 401</td>
<td>6:2-14</td>
<td>Theory &amp; Practice Education: Population Health &amp; Community Partnerships</td>
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<td>6:2-0</td>
<td>This course will focus on community and population health. Learners will have</td>
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<td>the opportunity to explore nursing roles and integrate primary health care</td>
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<td>and nursing theory and practice related to community health and development</td>
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<td>in a variety of community settings. Consists of 16 hrs (2 hrs lecture and 14</td>
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<td>hrs clinical practice education experience—faculty supervised).</td>
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<td>***Prerequisites: CNUR 302, CNUR 303, CNUR 304 and CNUR 305 and CNUR 400</td>
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<td>**<em>Note: CNUR 400 must be taken either concurrently or as a prerequisite.</em></td>
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<td>CNUR 402</td>
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<td>Health Promotion with Senior Adults with Rural &amp; Remote Populations</td>
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<td>This course will continue to focus on alterations in health of senior adults,</td>
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<td>and examine health promotion and nursing roles in rural and remote communities.</td>
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<td>Learners will have the opportunity to develop a deeper understanding of</td>
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<td>gerontology, and the key issues related to applying the principles of primary</td>
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<td>health care and interprofessional practice with rural and remote populations.</td>
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<td>Mixed delivery format, including online.</td>
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<td><em><strong>Prerequisite: CNUR 300, CNUR 301 and CNUR 401</strong></em></td>
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<td><em>Note: CNUR 401 must be taken either concurrently or as a prerequisite.</em></td>
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<td>CNUR 403</td>
<td>6:0-36</td>
<td>Transition to Practice I</td>
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<td>6:36-0</td>
<td>This course will provide opportunities for the learners to integrate theory</td>
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<td>and practice in an acute care or community setting with an emphasis on</td>
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<td>evidence-informed</td>
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12
practice and leadership, in preparation for assuming the role of a registered nurse. Course consists of 36 hrs clinical practicum experience for 6 weeks with a preceptor—faculty resourced.

***Prerequisite: CNUR 300 Must have completed 108 credit hours of the nursing program or be in progress of completing 108 credit hours to register.***

**CNUR 404**
**6:0-36**
**6:36-0**

*Transition to Practice II*

This course will provide opportunities for the learners to integrate theory and practice in an acute care or community setting with an emphasis on evidence-informed practice and leadership, in preparation for assuming the role of a registered nurse. Course consists of 36 hrs clinical practicum experience for 6 weeks with a preceptor—faculty resourced.

***Prerequisite Note: Must have completed 108 credit hours of the nursing program, or be in progress of completing 108 credit hours to register.***

**CNUR 405**
**3:0-3**
**3:3-0**

*Interprofessional Partnership Project*

Integrated with their learning activities in Transition to Practice I and/or II, learners will complete a population health service project with at least one other profession or discipline: knowledge gained will be disseminated with colleagues and faculty in the course. Course integrated/embedded in one of the Transition to Practice courses (CNUR 403 or CNUR 404).

*** Corequisite: CNUR 403 or CNUR 404 must be taken concurrently.***

*Note: Must have completed 108 credit hours of the nursing program, or be in progress of completing 108 credit hours to register*
## APPENDIX IV

### ACADEMIC SCHEDULE FOR 2013-14

<table>
<thead>
<tr>
<th>Term:</th>
<th>Spring/Summer</th>
<th>FINAL</th>
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<th>Winter</th>
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<td><strong>TERM DATES</strong></td>
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<td>7-May</td>
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<td>End of term</td>
<td>24-Aug</td>
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<td><strong>CLASS DATES</strong></td>
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<td>Start of classes</td>
<td>7-May</td>
<td>7-May</td>
<td>4-Jun</td>
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<td><strong>EXAMINATION DATES</strong></td>
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<td>Start of examination period</td>
<td>24-Aug</td>
<td>31-May</td>
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<td><strong>ADD/DROP DATES</strong></td>
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</tr>
<tr>
<td><strong>End of course add period</strong></td>
<td>23-May</td>
<td>8-May</td>
<td>5-Jun</td>
<td>13-May</td>
</tr>
<tr>
<td><strong>End of no-record drop period</strong></td>
<td>23-May</td>
<td>8-May</td>
<td>5-Jun</td>
<td>13-May</td>
</tr>
<tr>
<td><strong>TUITION AND FEE PAYMENT DATES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due date for tuition and fee payment</td>
<td>7-May</td>
<td>7-May</td>
<td>4-Jun</td>
<td>7-May</td>
</tr>
<tr>
<td>End of penalty-free payment period</td>
<td>30-May</td>
<td>30-May</td>
<td>27-Jun</td>
<td>30-May</td>
</tr>
<tr>
<td><strong>TUITION AND FEE REFUND DATES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>End of 100% refund period</td>
<td>23-May</td>
<td>8-May</td>
<td>5-Jun</td>
<td>13-May</td>
</tr>
<tr>
<td>End of 50% refund period</td>
<td>11-Jun</td>
<td>13-May</td>
<td>10-Jun</td>
<td>21-May</td>
</tr>
</tbody>
</table>

### WINTER BREAK (no classes)

- Statutory Holiday (Monday): 17-Feb
- Start (Tuesday): 18-Feb
- End (Saturday): 22-Feb

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sent to CCUAS: NO
sent to Ex of Council: NO
approved: NO